

# SOUTHEAST OHIO BUILDING DEPARTMENT

## FEE POLICY

### SIGNS

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#### **All Sign Submittals Require The Following:**

- The application shall be accompanied by the written consent of the owner or lessee of the premises upon which the sign is to be erected.
- Signs requiring plan approval shall submit construction documents with dimensions, materials and details of construction showing conformance to the Ohio Building Code.

#### **Ground Signs:**

Plan approval is required for signs over 6' in height from existing ground level or any sign that has electric regardless of height.

#### **Fees:**

If the product exceeds 6' in height*:	Non-Lighted Sign	\$ 75.00
	Lighted Sign (existing electric)	\$150.00
	Lighted Sign with New Service	\$300.00

\*If the product exceeds 200 feet and/or the top of the sign exceed 10'-0" above finished grade, the sign will require submittal of (3) sets of sealed drawings<sup>1</sup> for approval, along with the items listed above for all sign submittals.

#### **Wall Signs:**

#### **Fees:**

If the product is larger than 20 square feet*:	Non-Lighted Sign	\$ 75.00
If the product has electric regardless of size*:	Lighted Sign	\$150.00

\*If the square footage exceeds 50 square feet, the sign will require submittal of (3) sets of sealed drawings<sup>1</sup> for approval, along with the items listed above for all sign submittals.

#### **Multiple Wall Signs:**

Permits for multiple wall signs are required to conform to the following:

- a. Signs are to be at a single location for a single tenant/owner
- b. The total maximum fee for a group of (3) signs or more will be twice the fee.

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<sup>1</sup> Requires the seal of an Ohio Architect or an Ohio Professional Engineer