

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 6, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Gary Doan, Muskingum Township Trustee
Karen Doan
Karl Comstock, Maintenance Superintendent
Rick Dostal, Chief Building Official
Roger Wright, County Engineer
Brenda Robinson, OhioMeansJobs
Donnie Rader, I.T.
Fred Hupp, Washington County EMS
Jim Black, Washington County EMS
John Jackson, County Health Department
Amanda Bohlen, OSU Extension Office
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 6, 2022**

9:00 Business Meeting
9:45 OSU Ext. Update

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for Permissive Sales Tax Allocation
Resolution to reduce mental illness in jails
Resolution to certify revenue of BHB Renewal Levy
Additional Appropriation – Family & Children First (2)
Additional Appropriation – Common Pleas
Additional Appropriation – Engineer
Then & Now
Travel – Engineer
ARPA – EMS Medical Director Service Fee
Sheriff – Monthly Report on Care of Prisoners for December
Sheriff – Annual Report of Unpaid Fees
Engineer – Credit Card Authorization
Engineer – Resolution for Force Account Work for 2022
Contract for ODOT Outpost Utility Extension Project

DATES TO REMEMBER

Courthouse closed Monday, January 17, 2022 for MLK Day

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Travel – Children Services

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the December 30, 2021 regular meeting and the January 3, 2022 Organizational Meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye.

Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION FOR PERMISSIVE SALES TAX ALLOCATION

Mr. Booth moved and Mr. Ritter seconded a motion to adopt the following resolution:

WHEREAS, the Washington County Board of Commissioners adopted a 1% Permissive Sales Tax for 2022 in Washington County for the purpose of revenue for the County's General Fund, estimated to total \$9,300,000;

NOW, THEREFORE BE IT RESOLVED that the Board of Washington County Commissioners allocate 30% of the monthly Permissive Sales Tax receipts, not to exceed \$2,790,000 for the year, to the 1% Permissive Sales Tax Fund (100-0103), and 70% to the County General Fund (100-0100).

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO REDUCE MENTAL ILLNESS IN JAILS

Mr. Booth moved and Mr. Ritter seconded a motion to adopt a resolution for Stepping Up to Reduce the Number of People with Mental Illnesses and Co-occurring Substance Use Disorders in Jails. The National Association of Counties, Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging counties to reduce the number of people with mental illnesses in jails. Commissioner Schilling said the Washington County Behavioral Health Board has offered to help with the initiative and that it will not cost the county anything.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO CERTIFY REVENUE OF WCBHB RENEWAL LEVY

Mr. Ritter moved and Mr. Booth seconded a motion to adopt a resolution requesting the County Auditor to certify the amount of revenue generated by renewal of the 0.5 mill Behavioral Health Levy. This is for the renewal of a five-year Behavior Health Levy, in which the renewal levy would first be collected in 2023.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Family & Children First	602-2031-53000	\$ 156,266.87
Family & Children First	602-2031-53005	\$ 12,560.58
Family & Children First	602-2031-53006	\$ 47,661.30
Family & Children First	602-2032-56000	\$ 66,515.72
Common Pleas	200-0207-54000	\$ 1,000.00
Engineer	200-0540-54302	\$ 30,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0740-57000	Stephanie Brannan	\$ 395.04
Maintenance	100-0109-53200	AT&T	\$ 1,522.24
Maintenance	100-0109-53101	Dominion	\$ 168.90
Maintenance	100-0109-53200	AT&T	\$ 277.69
I.T.	100-0190-53000	Cardmember Svcs	\$ 4,642.08
I.T.	100-0190-54000	CDW Government	\$ 796.87
Auditor	100-0120-53700	Parkersburg Com	\$ 116.38

Commissioners	100-0100-53202	Verizon	\$ 122.67
Commissioners	100-0100-57501	CCAO	\$ 9,433.00
Commissioners	100-0101-53400	Comp Management	\$ 266.25
Commissioners	100-0101-53400	Comp Management	\$ 901.75
911 System	200-0364-53000	Horizon	\$ 2,200.00
EMA	200-0315-51104	Sheriff	\$ 2,133.55
Wireless 911	200-0369-53400	First Nat'l Bank	\$ 221.32
Dog & Kennel	200-0363-53203	Sheriff	\$ 2,735.82
Sewer	400-0113-53100	AEP	\$ 263.80
Sewer	400-0113-53100	AEP	\$ 645.21
Sewer	400-0113-53100	AEP	\$ 414.75

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Engineer

Roger Wright, County Engineer: CEAO Board Meetings and Conferences in Columbus. Mr. Wright is the District 10 Director and is required to attend board meetings.

Children Services

Ashley Harris: Required child visits in West Lafayette on January 4; Youngstown on January 5; Millersburg on January 6; Cambridge on January 11; Shawnee on January 12; Nashport on January 14, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ARPA – EMS MEDICAL DIRECTOR SERVICE FEE

Mr. Booth moved and Mr. Ritter seconded a motion to approve payment of \$6,000 annually for four years using American Rescue Plan funds to the Washington County EMS. This annual payment is to be used for the Medical Director Salary. Washington County will pay the Medical Director service fee of \$6,000 annually for a period of four years (2022-2025) for a total of \$24,000. To receive the payment each year, Washington County EMS shall give notice of the name of its medical director to the EMFTS Board in writing by updating their agency information in the online EMS Agencies system. Commissioner Ritter said Washington County is not setting a precedent, as there are other counties that pay EMS Medical Directors.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR DECEMBER

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of December 2021. The report shows a total prisoner count of 188. The Jail received \$20,298 for housing prisoners from other jurisdictions for the month of December.

RE: SHERIFF – ANNUAL REPORT OF UNCOLLECTED FEES

The Commissioners acknowledged receipt of the annual report from the Sheriff on uncollected fees. The report shows \$17,671 uncollected jail fees charged for booking prisoners, and \$89,293.85 uncollected warrant and civil service fees. The fees, owed to the Sheriff's Office, are unpaid for more than one year from January 1, 2020 through December 31, 2020.

RE: ENGINEER – CREDIT CARD AUTHORIZATION

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the County Engineer to authorize the use of two credit cards for expenses relating to the Engineer's Office travel expenditures. The credit cards provide an improved audit trail for tracking travel expenses. The credit cards are used only for travel related expenses outside the general county area. The gas credit cards are used inside Washington County as well.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – FORCE ACCOUNT WORK FOR 2022

Mr. Ritter moved and Mr. Booth seconded a motion to adopt a resolution authorizing the

County Engineer to proceed with road and bridge repair, maintenance, and construction using county forces where such work is estimated not to exceed the limitations contained in the law, and to continue the permit system developed for use of the public right of ways. The Engineer's request is in accordance with Ohio Revised Code 5543.19 force account requirements.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CONTRACT FOR ODOT BELPRE OUTPOST UTILITY EXTENSION PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve a contract with Stonegate Construction for the Utility Extension Project at the ODOT Belpre Outpost. The contract amount is \$214,232. The project consists of installing a lift station at the Belpre ODOT outpost building, directional drilling of new 2" force main and 250 feet of new 3" watermain.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

John Jackson introduced himself as the new Director for the County Health Department.

Gary Doan, Muskingum Township Trustee, said Ohio Senate Bill 277 will reduce gasoline tax, which would reduce Township revenues. Mr. Doan encouraged people to contact state representatives to speak out against the proposed bill.

Jim Black, County EMS, said they are constantly working to improve EMS services in the county and thanked the Commissioners for their support.

Flite Freimann, Director JFS, requested that the County Home meeting in January be held at the Commissioner's Office. The Commissioners approved the request.

Brenda Robinson, OhioMeansJobs, said there are 4 students working for the County and gaining job experience they can use later. Commissioner Booth said it's a great program that provides work opportunities, helping to break the poverty cycle.

Commissioner Ritter said last year was a great year. Mr. Ritter fully supports Mr. Schilling as the new President of the Board and is looking forward to 2022.

Commissioner Booth said there are new businesses providing opportunities in the County, and soon there will be a new OhioMeansJobs building opening on Third Street in Marietta.

Commissioner Schilling said he appreciates the support of his fellow Commissioners. Mr. Schilling said the Commissioners recently hosted a meeting about inflation and Ohio Treasurer Sprague participated. Mr. Schilling said the Commissioners are looking forward at what is ahead to be prepared.

RE: OSU EXTENSION OFFICE UPDATE

Amanda Bohlen from the OSU Extension Office provided the Commissioners with an update on food safety training classes being offered. Amanda Bohlen is a Certified Instructor for the ServSafe program. Ms. Bohlen said participants can now register and pay online.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:57 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk