

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 25 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, MEMBER, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., November 25, 2015**

9:00 Business Meeting

**UNFINISHED BUSINESS**

Road Use Maintenance Termination Agreement  
Discussion of Sales Tax Audit

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution Designating Voting Member at CCAO Annual Meeting  
Minus Appropriation - Commissioners  
Transfer – Soil & Water Conservation  
Transfer – Board of Elections  
Transfer – County Home  
Then & Now's  
Travel – Auditor  
Drawdown of CHIP Funds  
Request for Payment of Unused Sick Leave, County Home  
Contract for Use of Ely Chapman Center by Family & Children First  
Request to Dispose of Equipment, Child Support Enforcement Agency  
Water Pollution Control Loan Fund Application  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor

**INFORMATION**

Courthouse Closed, **Thursday**, November 26, and **Friday**, November 26 and 27  
Monthly County Home Meeting, 11:15 a.m., **Thursday**, December 3, at County Home  
Courthouse Holiday Open House, 6:00 to 7:30 p.m., **Friday**, December 4

**RE: AGENDA**

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: Resolution, Wellness Premium Benefit Program for 2016  
Additional Appropriation – Clerk of Courts, Title Division  
Transfer – Clerk of Courts, Title Division  
Travel – Family & Children First  
Travel – Building Permits  
Transfer of Probate/Juvenile Grant Funds  
Additional Appropriation – Permissive Sales Tax  
Transfer – Permissive Sales Tax  
Remove: Transfer – Soil & Water

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for the November 19, 2015 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from

various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: RESOLUTION DESIGNATING VOTING MEMBER AT CCAO ANNUAL MEETING**

Mr. Feathers moved and Mr. White seconded a motion to approve the following Resolution:

***WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative; and*

***WHEREAS**, the designation of the Official Representative for a county organized under the statutory form of county government shall be by resolution of the Board of County Commissioners; and*

***WHEREAS**, in designating the Official Representative only a member of the Board of County Commissioners is eligible to be designated as the Official Representative;*

***NOW, THEREFORE, BE IT RESOLVED** that Rick G. Walters, Washington County Commissioner, is designated as the Official Voting Representative of Washington County.*

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: RESOLUTION AUTHORIZING WELLNESS PREMIUM PROGRAM FOR 2016**

Mr. Walters moved and Mr. White seconded a motion to approve the following Resolution:

***WHEREAS**, employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County; and*

***WHEREAS**, Washington County has implemented a Wellness Incentive Program allowing for reduction in premium for health insurance to those employees and elected officials participating in a certain number of wellness activities, including health screenings, annual check-ups, vaccinations, health risk assessment, and other preventative and health-improvement endeavors; and*

***WHEREAS**, Washington County provides a portion of the cost of health insurance for eligible employees and elected officials.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County, with a portion of the premium for health insurance paid by the County.*

***BE IT FURTHER RESOLVED** by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County who complete a minimum number of wellness and preventative activities by October 31, 2015, and document those activities on a Wellness Scorecard in accordance with guidelines established for the Washington County Wellness Program will receive a premium credit during the health insurance plan year beginning January 1, 2016 and ending December 31, 2016.*

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: ADDITIONAL APPROPRIATION**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriation:

Clerk of Courts, Title	200-0233-57100	\$ 50,000.00
------------------------	----------------	--------------

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: MINUS APPROPRIATION**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for minus appropriation:

Veterans	100-0700-57401	\$ (10,704.98)
----------	----------------	----------------

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Board of Elections	100-0160-53000	100-0160-51003	\$ 3,200.00
Clerk of Courts, Title	200-0233-57100	100-0100-49100	\$ 350,000.00
County Home	200-0630-54400	200-0630-51001	\$ 42,000.00
	200-0630-54400	200-0630-51102	\$ 3,500.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0101-53400	Ohio Public Defender	\$ 424.60
Commissioners	100-0101-53400	Ohio Public Defender	\$ 272.08
Wash. Co. Sheriff	200-0386-57400	County Clerk of Courts	\$ 2,400.00
Commissioners	210-0826-52000	American Airworks	\$13,588.99

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRAVEL**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus to meet with State Representative and Attorney General's Office representative; November 30, 2015.

Family & Children First

Jon Higgins: One-day trip to Caldwell to deliver yarn and pick up blankets at the Noble Correctional Institute; November 30, 2015.

Building Department

Chris Wilson, Ron Cross, Russ Metz: One-day trip to Akron to attend 2014 National Fire Protection Association 70 National Electrical Code training; December 9, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: DRAWDOWN OF CHIP FUNDS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a drawdown of Community Housing Improvement Program (CHIP) funds in the amount of \$13,590.00 from the Office of Community Development, as prepared and requested by Susan Henrie, Washington-Morgan Community Action Program, and to allow Mr. White and Mr. Walters to sign the request.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: REQUEST FOR PAYMENT OF UNUSED SICK LEAVE**

Mr. Walters moved and Mr. Feathers seconded a motion to approve payment of unused sick leave to eleven (11) employees of the Washington County Home, in accordance with the County Home AFSCME Local 3809 Agreement, as requested by County Home Administrator Jeff Campbell.

Commissioner Feathers said although he is not in favor of this practice of paying employees for not using their sick leave, he understands it is in the employees' union agreement. Muskingum Township Trustee Gary Doan said it doesn't appropriate for government employees to be paid 100% of hourly rate for these unused sick leave hours. Commissioner Walters noted some private sector employers have a similar policy, but not so rewarding to the employee. He said some may pay for fewer days of unused sick leave, or at a reduced hourly rate for unused hours. Mr. Pawloski agreed that this benefit appears to be overly generous in comparison to other sectors of the workforce. President White noted this policy at the County Home has already been negotiated as a part of the AFSCME agreement, so the Commissioners can do nothing but approve it at this time.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRANSFER WITHIN PROBATE/JUVENILE COURT GRANT FUNDS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a line item transfer of \$10,000.00, from Residential Treatment line item to Secure Detention Services line item, as requested by Stacey Merrill, Washington County Probate/Juvenile Court, and to allow Mr. White to sign the request form.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CONTRACT FOR USE OF ELY CHAPMAN FACILITY BY FAMILY & CHILDREN FIRST**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a contract for Washington County Family & Children First to use the Ely Chapman Education Foundation Center for training in its Strengthening Families Program in February 2016, at the daily rate of \$60.00, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: REQUEST FROM CSEA TO DISPOSE OF EQUIPMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the transfer of the following equipment from the Washington County Child Support Enforcement Agency (CSEA) to the Washington County Commissioners, as the equipment is no longer of use to CSEA:

Xerox Fax Machine  
Xerox Copier

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: WATER POLLUTION CONTROL LOAN FUND APPLICATION**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Water Pollution Control Loan Fund application for the Home Septic Tank Systems (HSTS) Program for principal forgiveness in the amount of \$159,712.70, and to allow Mr. White to sign the form, as prepared and requested by Shila Harris, Washington County Health Department.

President White explained this HSTS Program allowed eligible Washington County residents to receive financial assistance in the repair or replacement of their septic tanks during the years 2011 through 2013. He said the County utilized \$159,712.70 of the \$160,000.00 grant, at no cost to the County, and this application is simply to bring the project to closure through principal forgiveness. He said the program was administered by the local Health Department, and approximately twenty households benefitted from it.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on their accounts: John Church, Edward and Suzanne Bagley, Mark Rogers, Joshua Richards, Ramona Barrett, Dawn Rachell Yost, Brysen Lee, Charles Randolph, Kenneth Blanchard, Anthony and Emma Willey-Adams, Brian and Sherry Ogden, Steven Williams.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve certification of the following seriously delinquent sewer accounts to County Auditor Bill McFarland, requesting he add the delinquent amounts to property tax bills: David Burt (apartment), David Burt (6), Victoria Campbell, Donald Tallman, Sarah Carpenter, Sherry Fulton, Kenny Fortney, Donald and Drenda Trembly.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: SALES TAX AUDIT**

Mr. Feathers moved and Mr. Walters seconded a motion to return from Unfinished Business discussion of the recent sales tax audit.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve a request for Additional Appropriation and Transfer of Funds as follows:

Additional Appropriation

Permissive Sales Tax Fund	100-0103-57100	\$ 148,698.57
---------------------------	----------------	---------------

Transfer

	<u>From</u>	<u>To</u>	<u>Amount</u>
Permissive Sales Tax Fund	100-0103-57100	300-0599-49100	\$ 148,698.57

The Clerk said County Auditor Bill McFarland recently informed the Commissioners he initiated an audit of permissive sales tax funds, which revealed \$148,698.57 could be transferred to another fund. The Commissioners determined a transfer to Capital Projects Fund will best serve the County.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:45 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk