

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 3, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, MEMBER, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Laura Bradley, Brittany Landers from *The Marietta Times*, County Auditor Bill McFarland, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., December 3, 2015**

9:00 Business Meeting
10:00 Nick Vaccari, Meeder Investments – Investment Review (via conference call)

UNFINISHED BUSINESS

Road Use Maintenance Termination Agreement

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Child Support Enforcement Agency
Additional Appropriation - Auditor
Additional Appropriation – Clerk of Courts (2)
Transfer – Engineer
Transfer – Soil & Water Conservation
Transfer – Auditor
Transfer – Juvenile Center
Transfer – Board of Elections
Transfer – Sewer
Transfer - Commissioners (2)
Transfer – RSVP
Transfer – 911
Transfer – Wireless 911
Transfer - Veterans
Then & Now's
Travel – Job and Family Services
Travel – Family & Children First (2)
Drawdown of CHIP Funds
Monthly Report (November) on Care of Prisoners at County Jail
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor

INFORMATION

Monthly Meeting at County Home, 11:15 a.m., Today
Courthouse Holiday Open House, 6:00 p.m., Friday, December 4
Senior Levy Committee, 4:00 p.m., Thursday, December 10
Joint Solid Waste, 12:00 p.m., Monday, December 14, at Lori's Family Restaurant
Monthly Finance Committee Meeting, 10:00 a.m., Tuesday, December 15

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation – CSEA
Additional Appropriation – Clerk of Courts
Transfer – Clerk of Courts
Transfer – Board of Elections
Transfer – Municipal Court
Transfer – Dog & Kennel (2)
Transfer – Coroner
Transfer – Building Department
Transfer – Family & Children First
Transfer – Wireless 911
Drawdown of CDBG Funds
Delete: Additional Appropriation – Clerk of Courts

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Walters seconded a motion to approve the minutes for the November 25, 2015 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

CSEA	200-0730-51104	\$	7,376.90
CSEA	200-0730-51105	\$	45.63
Auditor (Unclaimed Funds)	200-0106-57400	\$	40.96
Clerk of Courts, Title	200-0233-51104	\$	997.16

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Clerk of Courts, Legal	100-0230-51102	100-0230-51104	\$ 206.29
Municipal Court	100-0240-57511	100-0240-51102	\$ 946.10
Coroner	100-0100-51104	100-0361-51102	\$ 30.00
Engineer	200-0540-55202	200-0540-55501	\$ 100,000.00
Soil & Water Conservation	200-2040-53000	200-2040-54000	\$ 5,000.00
Auditor (Unclaimed Funds)	200-0106-57400	600-3001-41100	\$ 40.96
Juvenile Center	100-0330-51001	100-0330-57400	\$ 65,000.00
Board of Elections	100-0160-53000	100-0160-51102	\$ 800.00
Board of Elections	100-0160-53000	100-0160-51104	\$ 1,525.92
Sewer	400-0113-53102	400-0113-51104	\$ 323.72
Maintenance	100-0100-51104	100-0109-51104	\$ 620.32
Human Resources	100-0100-51104	100-0366-51104	\$ 147.00
RSVP	210-0710-51120	210-0710-51104	\$ 0.24
Wireless 911	200-0369-57400	200-0369-51102	\$ 714.33
Wireless 911	200-0369-57400	200-0369-51104	\$ 1,156.34
Veterans	100-0700-54400	100-0700-51104	\$ 3,000.00
Dog & Kennel	200-0363-53401	200-0363-51102	\$ 316.00
Dog & Kennel	200-0363-57400	200-0363-51102	\$ 35.04
Building Department	100-0170-55200	100-0170-51104	\$ 4,187.84
Family & Children First	602-2030-57400	602-2030-51102	\$ 1.75

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sewer	400-0113-57400	Treasurer, State of Ohio	\$ 200.00
Capital Projects	300-0599-55200	N & W Sealing	\$ 350.00
911	200-0364-53000	Creative Microsystems	\$ 11,040.00
Sewer	400-0113-56100	Oh. Water Development Authority	\$ 50,690.59
Sewer	400-0113-56200	Oh. Water Development Authority	\$ 27,183.96
Commissioners	100-0102-57401	Oh. Dept. of Transportation	\$ 4,595.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and

in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

JFS

Candy Nelson, Judy Rutherford: One-day trip to Columbus to attend Data Metric meeting; December 10, 2015.

Family & Children First

Elaine Corbitt, Terri McGoye: One-day trip to Athens to attend "Understanding Toxic Stress" Training; December 4, 2015.

Elaine Corbitt: One-day training to attend SETICC meeting; December 1, 2015 (retroactive).

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Feathers moved and Mr. Walters seconded a motion to approve a drawdown of Community Housing Improvement Program (CHIP) funds in the amount of \$27,868.00 from the Office of Community Development, as prepared and requested by Susan Henrie, Washington-Morgan Community Action Program, and to allow Mr. White and Mr. Walters to sign the request.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DRAWDOWN OF CDBG FUNDS

Mr. Walters moved and Mr. Feathers seconded a motion to approve a drawdown of Community Development Block Grant (CDBG) funds in the amount of \$34,655.00 from the Office of Community Development, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White and Mr. Walters to sign the request.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a monthly report from Sheriff Larry Mincks on care of prisoners at the Washington County Jail during November 2015, indicating total revenue of \$215,880.00 and total prisoner count of 304.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending letters to the following delinquent sewer account holders, requesting them to immediately make payment on their accounts: Kathy McKitrick, Jackie Powell, Jane Cunningham, Brad Merritt, Gillian Keeley, Mike and Ashley Matheny, Kyle Hodge, William Hendricks, Jasper and Kari Smith, Timothy Snider, Julie Maze, Darren Cox, Ted Williams, Todd McDonald.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve certification of the following seriously delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: BKY Partnership, Angela Rhodes, Jean Yost, Jerry Biehl, Jason Barnum, Gale Righter, Steve Rood, Patricia Eagle, Theresa Hescht, Tammy Gearhart, Richard Rohr, John Raber, David Carpenter, Chad and Jennifer Rowley, Allen Fleming.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: SPOUSAL SURCHARGE FOR HEALTH INSURANCE

The Commissioners discussed with County Auditor Bill McFarland the recently-approved spousal surcharge for county health insurance, which required payroll deduction from employees selecting this option to contribute via payroll deduction the amount of \$100.00 each pay.

Mr. Feathers moved and Mr. Walters seconded a motion to change the requirement for employees opting for spouse health insurance, who are required to pay the spouse surcharge via payroll deduction of \$100.00, to contributions from each of 24 pays during the fiscal year,

rather than 26 pays as originally enacted.

Commissioner Feathers said the intent of this proposal is to keep the spousal surcharge payroll deduction in concert with the health insurance payroll deduction, which is only for 24 pays each year.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REVENUE PROJECTIONS FOR FISCAL YEAR 2016

The Commissioners discussed with County Auditor Bill McFarland current and future economic conditions throughout Washington County, in relation to budget development for next fiscal year.

RE: INVESTMENTS UPDATE

Nick Vaccari of Meeder Investments talked via phone with the Commissioners and County Treasurer Dorothy Peppel. He reviewed with them the County's investments, noting the County has approximately \$22,000,000 invested, with weighted average maturity of 2.63 years and weighted average yield of 1.35%. He said annualized interest income is projected to be \$280,989, but most of that will be recognized at various times of maturity in the future. He said the County is in good financial position with its investment portfolio.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:30 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk