

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 16, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Sharon Bopp of *The Marietta Times*, EMA Coordinator Jeff Lauer, OSU Extension Office Representative Darlene Lukshin, I.T. Director Eric Skomra, County Administrator Paul Cunningham, and Clerk Rick Peoples.

#### **COMMISSIONERS AGENDA**

**August 16, 2012**

9:00 Business Meeting  
9:30 Investment Committee  
10:00 Eric Skomra - Contract with Smart Networks LLC

#### **UNFINISHED BUSINESS**

Dental & Vision Insurance  
Utility Construction Permits  
Courthouse Alley Replacement

#### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Accepting Tax Rates  
Additional Appropriation - County General  
Additional Appropriation - Sheriff (4)  
Advance - Sheriff  
Advance - Sewer  
Transfer - County General  
Transfer - Sheriff  
Then & Now  
Travel - Building Department  
Travel - EMA (2)  
Travel - JFS (2)  
Project Review -Mill Creek Road Industrial Access Improvements  
Project Review - Food is Elementary Outreach  
JFS Request to Dispose of 1998 Ford Van  
OWDA Pay Request, Woodland Acres  
Addendum to Summer Youth Employment Contract  
Draw Down, CHIP  
Final Performance Report, CDBG-ARRA  
Change Order #2, Watertown VFD CDBG Project  
Engineer - Larry Lang Excavating  
Engineer - Wayne National Forest Agreement Modification #1  
Reversal of Delinquent Sewer Account Certification

#### **INFORMATION**

Finance Committee, 10:00 a.m., **Tuesday**, August 21

#### **RE: AGENDA**

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: Jeff Lauer & Eric Skomra - Emergency Operations Center  
CSEA Contract Amendment  
County Home Boiler Replacement Project

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: APPROVAL OF MINUTES**

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the August 9, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Ms. Marshall moved and Mr. Weber seconded a motion to adopt the following resolution:

**WHEREAS**, this Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2013; and

**WHEREAS**, the Budget Commission of Washington County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mil tax limitation.

**THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

**BE IT FURTHER RESOLVED**, that there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUESTED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

<i>FUND</i>	<i>Amounts to be Derived from Levies Inside 10 Mill Limitation</i>	<i>Amounts to be Derived from Levies Outside 10 Mill Limitation</i>	<i>County Auditor's Estimate of Rate to be Levied --Inside 10 Mill Limit</i>	<i>County Auditor's Estimate of Rate to be Levied --Outside 10 Mill Limit</i>
<i>General Fund</i>	<i>2,130,405.00</i>		<i>2.20</i>	
<i>Bond Retirement Fund</i>	<i>387,345.00</i>		<i>.40</i>	
<i>County Home</i>		<i>1,777,970.00</i>		<i>2.00</i>
<i>BD OF DEV DIS Fund</i>		<i>2,963,350.00</i>		<i>3.60</i>
<i>Senior Citizens Fund</i>		<i>823,110.00</i>		<i>.85</i>
<i>PUBLIC LIBRARY</i>		<i>941,620.00</i>		<i>1.00</i>
<i>Total</i>	<i>2,517,750.00</i>	<i>6,506,050.00</i>	<i>2.60</i>	<i>7.45</i>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

<i>FUND</i>	<i>Maximum Rate Authorized to be Levied</i>	<i>County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)</i>
<i>SPECIAL LEVY FUNDS:</i>		
<i>County Home levy authorized by voters on November 2, 2010 for not to exceed 5 year-expires TY2014</i>	<i>2.00</i>	<i>1,777,970.00</i>
<i>BD OF DEV DIS levy authorized by the voters on May 6, 2003 for</i>	<i>3.60</i>	<i>2,963,350.00</i>

<i>not to exceed continuing years</i>		
<i>Senior Citizens levy authorized by the voters on November 8, 2011 for not to exceed 5 years-expires TY2015</i>	<i>0.85</i>	<i>823,110.00</i>
<i>PUBLIC LIBRARY levy authorized by the voters on Nov 2, 2010 for not to exceed 5 years-expires TY2014</i>	<i>1.00</i>	<i>941,620.00</i>

**AND BE IT FURTHER RESOLVED**, that the Clerk of this council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Mrs. Marshall seconded a motion to approve the following requests for additional appropriations:

100-0101-57100	Transfers Out	\$ 8,115.64
100-0190-53000	Contract Services	\$ 5,000.00
100-0384-57200	Advances Out	\$ 5,025.00
210-0402-55200	Equipment	\$ 5,583.33
215-0386-51001	Salaries	\$ 6,076.23
100-0384-57100	Transfers Out	\$ 558.33

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADVANCES**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for advances of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-57200	210-0402-49200	\$ 5,025.00
Sewer	300-0113-57200	100-0102-49200	\$ 50,445.72

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRANSFERS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff's Sales Tax	100-0384-57100	210-0402-49100	\$ 558.33
County General	100-0101-57100	200-0520-49100	\$ 3,150.79

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Then & Now's :

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
JFS	200-0720-5-3400	Par Mar	\$ 305.12
Sheriff's Department	100-0384-5-4400	Pine Grove Kennel	\$ 10,823.00
Sheriff's Department	600-0389-5-4400	Kmart	\$ 179.98
Sheriff's Department	600-0389-5-4400	Kmart	\$ 160.97
Sheriff's Department	200-0383-5-4201	Securus Technologies	\$ 2,968.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Building Department

Connie Hoblitzell: Two-day trip to Columbus to attend Floodplain Management Conference;

August 29 & 30, 2012.

#### EMA

Jeff Lauer: One-day trip to Athens to attend Southeast Ohio EMA meeting; August 21, 2012.

Jeff Lauer: One-day trip to Belmont County EOC to tour facility; August 15, 2012.

#### JFS

Dawn Lucas, Debi Humphries: One-day trip to Columbus to attend BIC Training; September 25, 2012.

Tom Ballengee: One-day trip to Columbus to attend OJFSDA General Session; October 12, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: EMERGENCY OPERATIONS CENTER**

Ms. Marshall commented that she had the opportunity on August 15, 2012 to travel to Belmont County with:

EMA Coordinator Jeff Lauer  
911 Coordinator Rich Hays  
I.T. Director Eric Skomra  
Mayor Mike Lorentz  
Mayor Joe Matthews

The purpose of the visit was to tour the Belmont County Emergency Operations Center (EOC) and to hear about its operation. Ms. Marshall noted that there are grant funds available to create such a facility, and the County should aggressively pursue those federal funds while they are available through the Ohio Emergency Management Association. She expressed her desire that the County be pro-active in establishing a comprehensive EOC, one that will encompass all facets of emergency needs.

Mr. Skomra and Mr. Lauer showed photographs of the facility in Belmont County, explaining that it was built with grant and matching funds for approximately \$750,000. It houses the EMA Coordinator's office and appropriate rooms and equipment to handle all types of emergencies. They stressed the importance of ongoing training in use of an EOC, as well as the need for adequate space.

Mr. Weber moved and Ms. Marshall seconded a motion to allow Mr. Skomra, Mr. Lauer, and Ms. Lukshin to proceed with application for grant funds to create a comprehensive Emergency Operations Center for Washington County.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: PROJECT REVIEW, MILL CREEK ROAD IMPROVEMENTS**

Ms. Marshall moved and Mr. Weber seconded a motion to return to Buckeye Hills-Hocking Valley Regional Development District the Area Clearinghouse Transmittal form for the Mill Creek Road Industrial Access Improvements Project, and to note on the form "Clearance of the project should be granted", and to allow Mr. Irvine to sign the form.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: PROJECT REVIEW, FOOD IS ELEMENTARY OUTREACH**

Ms. Marshall moved and Mr. Weber seconded a motion to return to Buckeye Hills-Hocking Valley Regional Development District the Area Clearinghouse Transmittal form for the Food is Elementary Outreach Project, and to note on the form "Clearance of the project should be granted", and to allow Mr. Irvine to sign the form.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: JFS REQUEST TO DISPOSE OF VEHICLE**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the disposal by sealed bid (minimum bid of \$3,000) of a 1998 Ford Econoline E350 Club Wagon 15 passenger van by the Department of Job and Family Services (JFS), as the van is no longer needed or used by JFS, as recommended by Tom Ballengee, Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: IV-D CONTRACT AMENDMENT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the amendment of the IV-D Contract between the Washington County Child Support Enforcement Agency and the Washington County Common Pleas Court Juvenile Division, for the period July 1, 2012, through June 30, 2013, in the amount of \$44,517.52, with the amendment adding the position of Probation Officer, as requested by Bard Tergolina, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: OWDA PAY REQUESTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following pay requests from the Ohio Water Development Authority (OWDA), and to allow Mr. Irvine to sign the request:

Devola Sanitary Sewer Improvements, Phase II Design; contractor Stantec Consulting; \$586.50

Woodlawn Acres Improvements Design; contractor Stantec Consulting; \$9,408.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADDENDUM TO SUMMER YOUTH EMPLOYMENT CONTRACT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Addendum to Summer Youth Employment Contract for the period of 6/4/12 through 8/31/12, for Desarae Comstock, as recommended by Candy Nelson, Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: DRAWDOWN, CHIP**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the drawdown request in the amount of \$16,967.00, for the Washington County Community Housing Improvements Program (CHIP), and to allow Mr. Irvine and Ms. Marshall to sign the request, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: FINAL PERFORMANCE REPORT, CDBG**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Final Performance Report for Community Development Block Grant (CDBG) Program B-R-09-1CY-1, and to allow Mr. Irvine to sign the report, as prepared and presented by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER #2, WATERTOWN VFD CDBG PROJECT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve Change Order #2 for the Formula 2011 Watertown Volunteer Fire Department (VFD) Project, extending the contract time by 28 calendar days, with a revised completion date of August 31, 2012, and to allow Mr. Irvine to sign the Change Order, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACT WITH LARRY LANG EXCAVATING, INC.**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract with Larry Lang Excavating, Inc., for the repair of landslip on County Road 375-0233, in the amount of \$2,498.00, as recommended by Bob Badger, County Engineer.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: WAYNE NATIONAL FOREST AGREEMENT MODIFICATION #1**

Ms. Marshall moved and Mr. Weber seconded a motion to approve Modification #1 to the Forest Highway Agreement with Wayne National Forest, #10-RO-11091400-022, which allows for a road use agreement for those roads used in the sale of timber from the forest, allowing Mr. Irvine to sign where appropriate, as recommended by Bob Badger, County Engineer.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: REVERSAL OF DELINQUENT SEWER ACCOUNT**

Ms. Marshall moved and Mr. Weber seconded a motion to send a letter to County Auditor Bill McFarland requesting him to reverse the earlier certification as delinquent the sewer account of Angela Rhodes Lewis.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: INVESTMENT COMMITTEE REPORT**

Washington County Treasurer Dorothy Peppel met with the Commissioners and reported that year-to-date interest earnings on County funds through July 31, 2012 were \$256,229.27, significantly down from the prior year due to a lower interest rate.

**RE: CONTRACT WITH SMART NETWORKS**

Entering the meeting to discuss a contractual arrangement with Smart Networks to provide high-speed internet service to remote portions of Washington County were I.T. Director Eric Skomra, County Prosecutor Jim Schneider, Eric Mostrom and Chad Henson from Smart Networks, and County resident David White.

Mr. Skomra commented that the County is negotiating with Smart Networks and that the intent is to sub-lease MARCS towers to them. He noted the MARCS towers are currently under an extended lease from the State of Ohio through December 31, 2012, and there must be visible activity on those towers prior to that date in order to justify a request for additional lease extensions(s).

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Executive Session to discuss negotiations of contractual terms and conditions with Smart Networks, and to invite Eric Skomra, Paul Cunningham, Jim Schneider, Eric Mostrom, and Chad Henson to attend.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed, and the Commissioners entered Executive Session at 10:12 a.m.

The meeting returned to Regular Session at 11:10 a.m.

**RE: SEWER SERVICE**

Consulting Engineer John Grosse met with the Commissioners to discuss the charges from the City of Marietta for sewer service for residents in the Devola area. He noted that the County should not be required to pay any surcharge for this service extension to Devola, and that he will again talk with the City about adjustments to the County's bill.

**RE: CHANGE ORDERS, VILLAGE OF LOWER SALEM CDBG PROJECT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve Change Order #1 for the Formula 2011 Village of Lower Salem Community Development Block Grant (CDBG) project, contractor T & M Contractors, LLC, adding \$6,160.00 to install new steps, extend the concrete ramp, and revise the handrail, for a new contract total of \$20,105.00, and to approve Change Order #2 for the same project and contractor, extending the contract time 31 calendar days, with a new completion date of August 31, 2012, and to allow Mr. Irvine to sign the Change Orders, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: LETTER OF SUPPORT FOR RSVP GRANT APPLICATION**

Ms. Marshall moved and Mr. Weber seconded a motion to send a letter of support to the Sisters of St. Joseph Charitable Foundation for a grant application from the Washington County Retired Senior Volunteer Program (RSVP) Senior Wheels Program, as requested by Lisa Valentine, RSVP.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: COUNTY HOME BOILER REPLACEMENT PROJECT**

Mr. Irvine commented that the 45 days allowed in the specifications for completion of the County Home Boiler Replacement Project may not be adequate, and that the scope of the project warrants involvement of an architect for the County. Consequently, he recommended cancelling the project until further notice, and not opening any bids that may be received by the due date of August 23, 2012. He noted the County Prosecutor is in agreement with this action.

Mr. Weber moved and Ms. Marshall seconded a motion to cancel the Washington County Home Boiler Replacement Project, and to notify all contractors who attended the mandatory pre-bid meeting on August 7, 2012 of this action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADJOURNMENT**

Mrs. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:20 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk