

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 7, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Michael Webber from the Washington County Planning Commission, Laura Bradley, Glen Pawloski, Steve Weber and Juanita Henniger representing the Law Library, Building Official Chris Wilson, Brittany Landers from *The Marietta Times*, Jordan Shaw from WMOA Radio, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., January 7, 2016**

9:00 Business Meeting
9:30 Chris Wilson, Building Official – Budget, Projects Update
10:00 Kim Hinkle, Child Support Enforcement Agency – Cost Allocation Plan
10:30 Eric Lambert, Project Engineer, City of Marietta – River Trail, Phase 5

UNFINISHED BUSINESS

Appointment of Gregg Emrick to Children Services Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Commissioners
Additional Appropriation – Marriage License Fund
Additional Appropriation – Lodging Tax Fund
Additional Appropriation – CEBCO Wellness Grant Fund
Additional Appropriation – Veterans Soldiers Relief
Additional Appropriation – Behavioral Health Board
Transfer – Probate/Juvenile
Transfer – Commissioners (2)
Then & Now's
Requirements for Township Zoning Resolution, Recorder
Draw Down of CHIP Funds
Monthly Report on Care of Prisoners
Annual Report of Unpaid Fees, Sheriff
Appointments to Southeastern Ohio Port Authority (2)
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – 2015 County Highway System Mileage Certification

INFORMATION

Annual Organizational Meeting, 9:00a.m., **Monday**, January 11
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, January 12
Courthouse Closed, **Monday**, January 18, Martin Luther King, Jr., Day
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, January 19

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Add: Additional Appropriation – Common Pleas Court
Transfer – RSVP
Transfer – Behavioral Health
Copier Lease Agreement, Family & Children First

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for the December 31, 2015 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

CDBG	210-0826-51000	\$ 25,031.11
	210-0826-55000	\$ 16,600.00
Marriage License	200-0704-57400	\$ 22,634.01
Lodging Tax	600-3005-57000	\$ 2,997.60
	600-3005-57400	\$ 1,492.58
CEBCO Wellness	200-2050-53000	\$ 5,099.40
County General (Soldiers Relief)	100-0700-57401	\$ 16,047.98
Behavioral Health	200-0610-51101	\$ 2,465.00
Common Pleas Court	200-0232-55200	\$ 2,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General (Juv. Ctr.)	100-0330-54000	100-0330-54001	\$ 30,000.00
County General (Auditor)	100-0101-57400	100-0120-53500	\$ 500.00
	100-0101-57400	100-0120-57400	\$ 1,650.00
Common Pleas (PSI Grant)	215-0206-52000	215-0206-51101	\$ 754.00
	215-0206-53000	215-0206-51102	\$ 7,276.00
RSVP	210-0710-51104	210-0710-54400	\$ 900.00
	210-0710-51104	210-0710-57400	\$ 2,226.00
Behavioral Health	215-0620-54000	215-0620-53420	\$ 15,000.00
	215-0620-54200	215-0620-54000	\$ 137,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53400	Otis Elevator	\$ 4,572.60
Commissioners	100-0101-53400	Otis Elevator	\$ 10,903.32
Commissioners	100-0101-53400	Realtime Reporters	\$ 171.50
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 137.50
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 220.49
Commissioners	100-0101-53400	William J. Adams	\$ 401.50
Commissioners	100-0101-53400	William J. Adams	\$ 253.00
Commissioners	100-0101-53400	William B. Summers	\$ 858.00
Commissioners	100-0101-53400	Chandfra Ontko	\$ 363.00
Commissioners	100-0101-53400	Eric Fowler	\$ 297.00
Commissioners	100-0101-53400	Timothy Loughry	\$ 247.50
Commissioners	100-0101-53400	Timothy Loughry	\$ 165.00
Commissioners	100-0101-53400	Timothy Loughry	\$ 300.00
Commissioners	100-0101-53400	Timothy Loughry	\$ 498.00
Commissioners	100-0101-53400	Timothy Loughry	\$ 240.00
Commissioners	100-0101-53400	Timothy Koughry	\$ 285.00
Commissioners	100-0101-53600	Peoples Insurance	\$ 600.00
Commissioners	100-0101-53600	Peoples Insurance	\$ 100.00
Commissioners	100-0100-53500	Poynter's	\$ 1,291.88
Commissioners	100-0100-53500	Poynter's	\$ 1,308.70
Commissioners	200-0364-53000	DDTI	\$ 5,300.00
Commissioners	200-0364-53000	DDTI	\$ 950.00
Commissioners	100-0109-53000	American Telephone Tech.	\$ 427.50
Commissioners	100-0109-53000	American Telephone Tech.	\$ 100.00
Commissioners	200-2050-54000	Marietta Office Supply	\$ 819.44
Commissioners	100-0190-53202	Verizon	\$ 326.43
Commissioners	100-0190-53202	Verizon	\$ 326.43
Commissioners	100-0109-54000	Lowe's	\$ 195.02

Commissioners	100-0109-54000	Lowe's	\$ 166.23
Commissioners	100-0109-53101	Dominion	\$ 135.90
Commissioners	100-0109-53101	Dominion	\$ 901.41
Commissioners	100-0109-53101	Dominion	\$ 1,454.75
Commissioners	100-0109-53101	Dominion	\$ 284.90
Sheriff Department	100-0384-54404	Treasurer State of Ohio	\$ 345.00
Sheriff Department	100-0381-54100	Treasurer State of Ohio	\$ 345.00
JFS	200-0720-57400	American Electric Power	\$ 2,121.67
JFS	200-0720-57400	Verizon Wireless	\$ 331.89
Commissioners	100-0109-53100	AEP	\$ 6,633.02
Commissioners	100-0109-53100	AEP	\$ 1,082.17
Commissioners	100-0109-53100	AEP	\$ 255.43
Commissioners	100-0109-53100	Wash. Electric Cooperative	\$ 49.51
Commissioners	100-0109-53100	Wash. Electric Cooperative	\$ 83.00
Commissioners	100-0109-53102	City of Marietta	\$ 2,073.54
Commissioners	100-0109-53102	City of Marietta	\$ 205.30
Commissioners	400-0113-56100	OPWC	\$ 17,168.19
Commissioners	700-0113-56100	OPWC	\$ 2,238.04
Commissioners	700-0113-56200	OPWC	\$ 209.68
Commissioners	100-0100-57501	CCAO	\$ 7,496.00
Commissioners	100-0366-57501	Mtta Chamber of Commerce	\$ 168.00
Commissioners	100-0101-53301	S.R. Properties	\$ 1,500.00
Commissioners	100-0109-54000	Jani-Source	\$ 363.00
Commissioners	100-0101-53400	Brian Smith	\$ 1,336.50
JFS	200-0720-57400	CWS	\$ 138.32
JFS	200-0720-57400	EMAR Corporation	\$ 209.99
JFS	200-0720-59000	Megan Krivchenia	\$ 380.00
JFS	200-0720-53400	Par Mar Oil Co.	\$ 205.97
Commissioners	200-0364-53000	DDTI	\$ 4,350.00
Commissioners	100-0101-53400	John Marsh	\$ 269.50
Commissioners	100-0101-53400	Angela Miller	\$ 1,573.34
Juvenile Center	100-0330-57400	American Red Cross	\$ 162.00
Sheriff Department	100-0380-53030	CWS The Document Solution	\$ 360.00
Commissioners	100-0109-53000	Rogenski Electric	\$ 432.25
Commissioners	100-0109-52001	Karl Comstock	\$ 204.93
Commissioners	100-0109-53000	Simplex Grinnell	\$ 1,600.84
Commissioners	100-0361-53000	Ferguson Livery	\$ 400.00
Commissioners	100-0101-53400	Office of Oh. Public Defender	\$ 815.40
Commissioners	100-0109-53000	Mancan	\$ 466.56
Commissioners	100-0109-53000	Mancan	\$ 583.20
Commissioners	100-0109-53000	Mancan	\$ 583.20
Commissioners	100-0170-53000	Mancan	\$ 332.10
Commissioners	100-0170-53000	Mancan	\$ 445.50
Commissioners	400-0113-53100	AEP	\$ 584.37
Commissioners	400-0113-53100	AEP	\$ 283.94
Commissioners	400-0113-53100	AEP	\$ 300.90
Commissioners	400-0113-53100	AEP	\$ 300.90
Commissioners	400-0113-53100	AEP	\$ 914.51
JFS	200-0720-59000	Megan Krivchenia	\$ 760.00
Commissioners	100-0170-53000	Mancan	\$ 441.45
JFS	200-0720-57400	City of Marietta – Water & Sewer	\$ 435.54

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REQUIREMENTS FOR TOWNSHIP ZONING RESOLUTION, RECORDER

The Commissioners acknowledged receipt of a memo from County Recorder Tracey Wright outlining township zoning resolutions and amendment filing requirements, in accordance with Ohio Revised Code regulations.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Walters moved and Mr. Feathers seconded a motion to approve a request for drawdown of Community Housing Impact and Improvement Program (CHIP) funds in the amount of \$15,926.00, and to allow Mr. White and Mr. Walters to sign the request, as prepared by Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS, SHERIFF

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of December 2015, reflecting a prisoner count of 365 and total revenues of \$206,850.00.

RE: ANNUAL REPORT OF UNPAID FEES, SHERIFF

The Commissioners acknowledged receipt of an Annual Report of all fees that have been due to the Sheriff's Office and unpaid for more than one year from January 1, 2014 through December 31, 2014, as follows:

Jail Fees	\$ 20,646.36
Civil Service Fees	46,236.61
Warrant Service Fees	<u>34,360.78</u>
Total	\$101,243.75

RE: APPOINTMENTS TO PORT AUTHORITY BOARD OF DIRECTORS

Mr. Walters moved and Mr. Feathers seconded a motion to appoint the following new members to the Board of Directors of the Southeastern Ohio Port Authority, as recommended by the Southeastern Ohio Port Authority, to fill unexpired terms:

Joan Zoller	Jan. 7, 2016 through January 31, 2019
Jim Hensler	Jan. 7, 2016 through January 31, 2018

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: COPIER LEASE AGREEMENT, FAMILY & CHILDREN FIRST

Mr. Feathers moved and Mr. Walters seconded a motion to approve a Municipal Lease Agreement with Canon Financial Services, Inc., for the lease of a refurbished Canon iR Advance C5045 with color and black and white copier, agreement number 961974, requiring five (5) annual payments of \$1,368.00 plus \$708.00 for maintenance, with provision for payment of \$0.009 per copy over 78,000 annual black and white copies and \$0.055 per color copy, and to allow Mr. White to sign the Agreement, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting they immediately pay those delinquent amounts: Dan Turner (apartments), Anthony and Emma Wiley-Adams, Dorothy Barnett, Jeffrey and Tammy Brook, Christopher and Patty Carver, Fredabella Pomroy, Randy Norris, Dan Turner, John White and Derek Beatty, James Rhodes, Michelle Higgins, Debora Wingrove, Kelly Ollom, Shannon Reynolds.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Walters seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: Dan Turner (car wash), Dawn Rachel Yost, Charles Randolph, John Church.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPOINTMENT OF LAW LIBRARY RESOURCE BOARD MEMBER

Mr. Walters moved and Mr. Feathers seconded a motion to appoint Attorney Nancy Brum to the Washington County Law Library Resource Board for the period January 1, 2015 (retroactive) through December 31, 2016.

Steve Weber and Juanita Henniger commented it was merely an oversight by the Law Library Resource Board that Attorney Brum was not appointed in a timely manner.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: COMMENTS FROM VISITOR

Devola resident Glen Pawloski informed the Commissioners the Muskingum Township Trustees recently voted 2 to 1, with Trustee Carolyn Dempsey voting "no", to deduct the letter of support from the Muskingum Township Trustees for Phase II of the Devola sewer project.

RE: BUILDING DEPARTMENT

Building Official Chris Wilson updated the Commissioners on the EnerGov project. He said it is scheduled to go live in July of 2016, with introduction to users during May and June. He said he continues to communicate with the City of Marietta to determine if they are interested in collaborating with the County on use of the system.

Mr. Wilson asked the Commissioners to restore funds in his departmental budget for 2016 as

follows:

\$ 1,393.82 for purchase of fuel
\$ 6,342.00 for payment of 15% carryover to Tyler Technologies for EnerGov system

Commissioner Feathers said these were inadvertently omitted from the Appropriations Resolution for 2016 and should be added as they are necessary expenses for the department.

Mr. Wilson asked the Commissioners to restore \$15,000.00 to his Contract Services account, but the Commissioners declined at this time to do so.

The Commissioners clarified intended use of appropriated funds in the Building Department equipment line item. They said they will review with Mr. Wilson his request for Continuing Education funds so that he can appropriately plan for the year. The Commissioners also confirmed they set the salary changes for Building Department employees. The Commissioners and Mr. Wilson agreed it is acceptable to hire Peggy Riddle as a part-time employee at the hourly rate of \$10.00.

Commissioner Feathers informed Mr. Wilson the County will not pay for the purchase of bottled water for the Building Department.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

County General (Building Dept.)	100-0170-52004	\$ 1,393.82
County General (Building Dept.)	100-0170-57400	\$ 6,342.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner Feathers excused himself from the meeting at 10:00 a.m.

RE: COST ALLOCATION PLAN

Kim Hinkle, Child Support Enforcement Agency (CSEA) Director, shared her concerns with the recent Cost Allocation Plan prepared by De Novo Consulting. She said her understanding of how the report will be used will likely negatively impact her agency's funding in 2016 and future years. She said she is worried her fund balance will decline to a point where the Commissioners will be asked to financially support her operations. She estimated additional costs to be charged to her agency this year total about \$40,000.

The Commissioners suggested a conference call with De Novo might help to resolve this issue of how the new report is utilized to both the County's and CSEA's advantage.

RE: RIVER TRAIL, PHASE 5

Joe Tucker, Marietta City Engineer, and Eric Lambert, Marietta City Project Engineer, updated the Commissioners on Phase 5 of the River Trail Project. They noted there is currently an easement for right-of-way from Washington County to the City of Marietta for the project, and in that easement is a reversion clause. They said if the Commissioners take no action by May of 2016, the easement will continue. Mr. Tucker said the purpose of their visit with the Commissioners is to update them on project progress to date, and to promote collaborative effort to proceed with the project.

Mr. Lambert shared with the Commissioners and County Engineer Roger Wright the plans for Phase 5, which will extend the trail an additional 0.97 miles, ending near Walmart. He said the design, which includes a bridge over Duck Creek, is complete and all property owners have agreed to allow the trail to run through their properties. Mr. Tucker said the project, with an estimated cost at just over \$2,000,000, will likely be paid for with about 90% grant funds and 10% local funds. All agreed this is a worthy project which will be of great benefit to the citizens of Washington County.

There was much discussion about how the trail will proceed around or through County property currently used by County Engineer Roger Wright for storage of materials. He noted his concern of liability if those materials spill onto the trail, and how he will maneuver equipment used in storage of those materials. He noted he has been working with Mr. Tucker and Mr. Lambert to resolve issues relating to this extension of the trail, but he does not want to commit to something without concurrence from the Commissioners as any commitment to this project will be long-term.

Mr. Lambert said a request to vacate a portion of Jefferson Street and two unnamed alleys will be presented to Marietta City Council. Mr. Wright noted he has been using the alleys, as they were never developed for public use.

Commissioner Feathers re-entered the meeting at 11:35 a.m.

Noting he is anxious to keep this project moving forward, Mr. Tucker suggested the City will mark the proposed placement of a fence through the County Engineer's property so the County Engineer and Commissioners can clearly see what to expect, and will be able to better

assess impact on delivery and storage of materials at that site, and liability to the County. Mr. Tucker said the City will need a Work Agreement to allow the City to work on County property.

President White expressed his enthusiasm for the project, and thanked Mr. Tucker and Mr. Lambert for keeping the Commissioners well-informed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:40 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk