

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 21, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Laura Bradley, Glen Pawloski, Muskingum Township Trustee Gary Doan, Brittany Landers from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., January 21, 2016**

9:00 Business Meeting  
9:30 Diane Bruno, Shauna Cornwell - 211 System Quarterly Update  
10:00 Prosecutor Kevin Rings, Auditor Bill McFarland – Separation Pay Policy  
10:30 Wendy Dillingham, CEBCO - Health Insurance Program Review

**UNFINISHED BUSINESS**

Appointment to Children Services Board

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution – Cost Allocation for Child Support Enforcement Agency  
Resolution – Senior Levy Renewal  
Additional Appropriation – Family & Children First  
Additional Appropriation – Prosecutor (2)  
Additional Appropriation - Commissioners  
Then & Now's  
Travel – Auditor  
Travel – Family & Children First  
Water Pollution Control Loan Fund Final Exhibit 1

**INFORMATION**

Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, February 9  
First CDBG Public Hearing, 6:30 p.m., **Thursday**, February 11  
Presidents' Day, **Monday**, February 15 – Courthouse Closed  
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, February 16  
Planning Commission, 7:00 p.m., **Monday**, February 22

**RE: AGENDA**

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the January 14, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: RESOLUTION, COST ALLOCATION FOR CSEA**

Mr. Feathers moved and Mr. White seconded a motion to adopt the following Resolution:

**WHEREAS**, *an indirect cost allocation plan distributes allowable overhead costs of central services to*

appropriate grant programs; and

**WHEREAS**, De Novo Consulting Services has prepared for Washington County a Cost Allocation Plan for the year ending December 31, 2014; and

**WHEREAS**, included in De Novo's Cost Allocation Plan for the year ending December 31, 2014 are allocated costs of \$144,420 for Child Support Enforcement Agency.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that, in the best interests of both Washington County and Child Support Enforcement Agency, payment of 66% of the total allocated cost share from Child Support Enforcement Agency to Washington County will be accepted as payment in full for the Cost Allocation Plan prepared by De Novo Consulting Services for the year ending December 31, 2014.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: RESOLUTION, SENIOR LEVY RENEWAL**

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Washington County to enable it to provide funds for providing or maintaining senior citizens services or facilities; and

**WHEREAS**, there is presently in existence a levy in place for these purposes in Washington County which is levied at a rate of .85 (eighty-five hundredths) mill, which was placed on the tax list and duplicate in the year 2011, and was to remain on the tax list and duplicate for a period of five (5) years, or until tax year 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio, two-thirds of all members elected thereto concurring therein, that it is necessary to **renew the existing levy described above** and to levy a **renewal tax** in excess of the ten mill limitation pursuant to Ohio Revised Code Sections 5705.03, 5705.19(Y) and 5705.191, for the benefit Washington County for the purpose of providing or maintaining senior citizens services or facilities as authorized by Sections 307.694 and 307.85 of the Ohio Revised Code; and

**BE IT FURTHER RESOLVED** that will be necessary to place such proposed levy on the tax list and duplicate for the year beginning with the **current tax year 2016** (calendar year 2017) if a majority of the electors voting thereon vote in favor thereof at the general election to be held on November 8, 2016; and

**BE IT FURTHER RESOLVED**, pursuant to Ohio Revised Code Section 5705.03(B), that the Clerk of the Board of Commissioners of Washington County, Ohio, be, and hereby is, directed to certify a copy of this Resolution to the Washington County Auditor, and that the Auditor is thereby requested to certify to the Board of Commissioners of Washington County, Ohio, the total current tax valuation of Washington County and the dollar amount of revenue that would be generated by **eight-five hundredths (.85 mill)** for each dollar of valuation, which amounts to **eight and one half cents (\$0.085)** for each One Hundred Dollars of valuation, for a period of **five (5) years**, beginning with the tax year **2016**.

Commissioner White said this is a renewal levy which was intended to be placed on the March 2016 ballot, but due to miscommunication with the Levy Committee will now be placed on the November 2016 ballot. Mr. Feathers noted the senior levy provides \$50,000 annually to be shared by the County's senior centers, and also provides significant funding to assist seniors through Washington-Morgan Community Action Program, the O'Neill Center, and RSVP.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Family & Children First	602-2034-53000	\$ 5,000.00
	602-2034-55204	\$ 6,217.00
	602-2034-57400	\$ 500.00
Prosecutor	200-0311-57400	\$20,000.00
	600-0310-57400	\$22,000.00
Commissioners	100-0100-57401	\$10,400.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: TRANSFERS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Probate/Juvenile	215-0344-58105	215-0344-58203	\$10,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-53202	Verizon	\$ 50.19
Commissioners	100-0109-53100	AEP	\$ 504.71
Commissioners	100-0101-53400	Kevin Rings	\$ 285.00
Auditor	100-0510-53000	Buckeye-Hills Hocking Valley	\$ 5,150.00
Auditor	100-0510-53500	Cws – The Document Solution	\$ 241.25
Auditor	200-0122-53400	Digital Data Technologies	\$ 2,800.00
Sheriff Department	100-0385-53130	Verizon Wireless	\$ 122.62
Sheriff Department	1000381-53040	Lexipol	\$ 4,790.00
Commissioners	210-0848-53000	Wash. Co. RSVPI	\$ 696.00
Commissioners	100-0361-53000	Montgomery County Coroner	\$ 1,300.00
Commissioners	100-0109-53103	Rumpke	\$ 290.70
Commissioners	100-0109-53103	Rumpke	\$ 205.20
Job & Family Service	200-0720-53400	Speedway	\$ 1,521.31
Job & Family Service	200-7200-57400	Par Mar Oil	\$ 490.00
Job & Family Service	200-7200-52000	Speedway	\$ 187.35
Board of Development Dis.	210-0620-53000	Linda Well	\$ 617.35
Board of Development Dis.	200-0620-53410	Expanding Your Horizons	\$ 1,077.44
Board of Development Dis.	200-0620-53410	B & L Agency, LLC	\$ 496.29
Board of Development Dis.	200-0620-53400	Success Services	\$ 1,926.66
Board of Development Dis.	200-0620-53400	Havar, Inc.	\$ 4,485.49
Board of Development Dis.	200-0620-53400	Darla Brannan	\$ 165.11
Board of Development Dis.	200-0620-53400	B & L Agency, LLC	\$ 3,335.66
Board of Development Dis.	210-0620-53100	AEP	\$ 194.64
Commissioners	200-0364-53000	Creative Microsystems	\$ 27,465.00
Commissioners	100-0100-53203	WASCO	\$ 5,853.39
Commissioners	100-0361-53000	Mont. Co. Coroner	\$ 1,300.00
Commissioners	100-0100-53000	Mancan	\$ 583.20
Sheriff Department	100-0384-57400	Marietta Times	\$ 450.00
Commissioners	100-0170-52004	Speedway	\$ 404.61
Commissioners	400-0113-52001	Speedway	\$ 359.52

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trips to Columbus to attend County Auditors Association of Ohio Legislative/Executive meeting and annual review of CAAO financial records; February 3 and 10, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to table a request for travel from Family & Children First.

Mr. White said he intends to suggest to Cindy Davis that it might be cost effective to mail materials to and from the Noble County Correctional Institute in Caldwell, rather than to personally deliver and pick up.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: WATER POLLUTION CONTROL LOAN FUND FINAL EXHIBIT 1**

Mr. White moved and Mr. Feathers seconded a motion to approve Final Exhibit 1 of Water Pollution Control Loan Fund Loan CS390085-0005, allowing the Ohio EPA to formally close out the loan and transfer the project file to storage, with Ohio Water Development Authority maintaining appropriate records for the remaining life of the loan, and to allow Mr. Walters to sign the Exhibit, as requested by the Ohio EPA.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: 211 SYSTEM UPDATE**

Shauna Cornwell, Marketing Specialist for United Way of Washington County, updated the

Commissioners on the 211 Program. She distributed and reviewed the 4<sup>th</sup> quarter 2015 report, noting the following:

- Total calls: 123
- Total Referrals: 231
- Top categories of requests: Housing, Utilities, Health Care
- Top agency referrals: St. Vincent DePaul Society, Caring Connection, Community Action, JFS, Salvation Army
- Top zip codes: 45750, 45714, 45715 and 45767 (tied)
- Website searches: 93
- Top website services searched for: Legal Aid, Food Pantries, Domestic Violence Legal Aid and Veterans Services (tied)
- Top agency referrals from website requests: SE Ohio Legal Services, L&P Services and Belpre Ministries (tied)
- Searches by gender: 57 female, 13 male, 23 unknown
- Searches by age: 21 age 21-40, 33 age 41-60, 39 age 60+
- Highest volume month: October

Ms. Cornwell invited the Commissioners to attend and participate in the upcoming *Washington County Men Cook*, a fund-raiser to be held at the Quality Inn on February 20.

Commissioner Feathers noted this is the second year of a three-year grant to support the 211 Program, and suggested United Way consider how to best fund the program in the future. Ms. Cornwell said that discussion has already begun.

#### **RE: COMMENTS FROM VISITOR**

Devola resident Glen Pawloski distributed copies of Appendix G to the Water Pollution Control Loan Fund Program Management Plan. He directed attention to Article IH, which indicates the local health district where a home sewage treatment system is in place is responsible for evaluating that system and documenting whether it meets the criteria for system failure established by the Ohio Revised Code, the Ohio Administrative Code, and the Ohio Department of Health.

Mr. Pawloski shared a January 10, 2016 letter to the Washington County Board of Health, requesting the Health Department to not conduct expanded septic tank testing, and the Board of Health to not tolerate "greedy environmental overreach".

Mr. Pawloski expressed his concern over the Health Department's receipt of a \$270,000 grant to repair or replace eligible septic systems throughout the County, fearing compliance regulations and issues might be a detriment to successful use of that grant. He said he believes it not to be feasible to try to glorify septic tanks to meet current acceptable standards.

Mr. Pawloski said he is interested in presenting information on the proposed Devola sewer project and the upcoming program to repair or replace eligible septic systems to township trustees, but he has been unable to get on the agenda for the upcoming meeting of the Township Trustees Association.

#### **RE: EXECUTIVE SESSION**

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to discuss compensation and benefits of County employee(s), and invited Director of Human Resources Darla Miller, Prosecutor Kevin Rings and Auditor Bill McFarland to attend.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed, and the Commissioners entered Executive Session at 10:07 a.m.

The Commissioners returned to Regular Session at 10:27 a.m.

Mr. McFarland encouraged the Commissioners and Ms. Miller to review and possibly revise the County's Personnel Policy Manual section XXXIX. Specifically, he said the State Auditor's Office representative suggested the Commissioners review the County's allowance for carry-over of unused vacation hours, and consider capping that carry-over. Mr. McFarland noted the Commissioners cannot dictate a policy to elected officials, as they are able to adopt their own vacation policy as long as it does not provide less than what is specified in the Ohio Revised Code. He said auditors are beginning to review fiscal year 2015 records, and it would be of great value to have departmental vacation policies on file for those auditors to determine vacation pay-out upon termination has been in accordance with both the local and state policies.

#### **RE: HEALTH INSURANCE PROGRAM REVIEW**

Wendy Dillingham from County Employee Benefits Consortium of Ohio (CEBCO) distributed to the Commissioners and Director of Human Resources Darla Miller copies of the Washington County second and third quarter reports on usage of health insurance and prescription benefits. Referencing the third quarter report, Ms. Dillingham was pleased to report the County's loss ratio of 78.7% for the quarter and 78.6% year-to-date. She said that is among the lowest in the entire consortium of Ohio counties. She reviewed the quarterly report in detail with the Commissioners, hi-lighting usage of specific facilities, physicians and medications. Overall, Ms. Dillingham said the report for Washington County is excellent. She said this is most likely a result of more conscientious and intelligent use of benefits, as shared with County employees and dependents at the periodic Know Your Anthem Plan

meetings.

**RE: SOIL & WATER CONSERVATION DISTRICT**

Sandy Lahmers and Chuck Hicks from the Washington County Soil & Water Conservation District informed the Commissioners they recently submitted a proposal to continue to provide storm water services to the City of Marietta. They were informed the City is considering another service provider. Ms. Lahmers said she is concerned that the City won't receive comparable service with the new provider, or will pay more for service. Commissioner White said this switch to a new provider will increase the cost of compliance, and will likely drive away new businesses and stifle local development. Commissioner Feathers noted this move away from the local Soil & Water Conservation District will transfer costs to developers.

The Commissioners encouraged Ms. Lahmers and Mr. Hicks to consult with City Engineer Joe Tucker to determine why this change from one provider to another might happen. Ms. Lahmer said the services provided by Soil & Water to the City have been both timely and professional. She said it is important for the City to be fully aware of changes in service or cost of service before they enter into an agreement.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:45 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk