

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 11, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Building Official Chris Wilson, Auditor Bill McFarland, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., February 11, 2016**

9:00 Business Meeting
10:00 Lloyd Booth & Michelle Hyer, Buckeye Hills – Highland Ridge Water
10:45 Nick Vaccari & Jason Headings, Meeder Investments – Investment Portfolio Review
6:30 Public Hearing – CDBG Projects

UNFINISHED BUSINESS

Appointment to Children Services Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – Board of Developmental Disabilities
Transfer – Commissioners (2)
Then & Now's
Travel – Family & Children First (2)
Travel - Engineer
Help Me Grow Contracts – Family & Children First (9)
Vision Plan for JFS Management Staff
Dental Plan for JFS Management Staff
Engineer – Notice of Commencement of Westview Salt Storage Building Project
Engineer – Equipment Sale
Engineer – Contracts with Bob Lane's Welding for Landslip Repair (3)
Engineer – Agreement with Popa Consulting for 2016 Fracture Critical Bridge Inspection

INFORMATION

EODA Quarterly Meeting, 10:00 a.m., **Friday**, February 12, Zanesville
Presidents' Day, **Monday**, February 15 – Courthouse Closed
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, February 16
Viewing of Alleys in Warner Proposed for Vacating, 1:00 p.m., **Tuesday**, February 16
Public Hearing on Vacating Alleys, 10:00 a.m., **Thursday**, February 18
Planning Commission, 7:00p.m., **Monday**, February 22

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustment:

Delete: Transfer – Commissioners (2)

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the February 4, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Sheriff	100-0381-51110	\$ 6,784.00
Developmental Disabilities	200-0620-55300	\$ 80,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0602-53000	Treas., State of Ohio	\$ 2,884.95
Capital Projects	300-0599-55200	DLH Design	\$ 2,500.00
Commissioners	100-0100-53700	Marietta Times	\$ 310.43
Wireless 911	200-0369-53200	AT & T	\$ 489.80
RSVP	210-0710-53203	US Postmaster	\$ 225.00
Board of Development Dis.	200-0620-52000	Heather Hess	\$ 177.55
Veterans	100-0701-57400	Marietta Times	\$ 125.00
Maintenance	100-0109-53000	Greenleaf	\$ 2,915.00
Maintenance	100-0109-52001	Karl Comstock	\$ 138.82
Children Service Bd.	200-0740-53000	K-Mart	\$ 300.00
Children Service Bd.	200-0740-52000	Konnie Yoho	\$ 129.20
Commissioners	100-0100-57401	Wash. Co. Health Dept.	\$ 200.00
Commissioners	100-0100-57401	Wash. Co. Bd. of DD	\$ 200.00
911	200-0364-53000	Creative Microsystems	\$ 2,900.00
Commissioners	100-0100-57501	Kent State University	\$ 200.00
JFS	200-0720-53400	Kim Antill	\$ 536.51
Maintenance	100-0109-53000	Buckeye Power Sales	\$ 805.00

Finance Charge

Bd. of Development Disabilities	210-0620-53000	Card Member Services	\$ 8.46
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A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. White noted this is the second time in recent months the Board of Developmental Disabilities has requested payment of a finance charge on a credit card account they utilize. He said the County Credit Card Policy allows for payment of finance charges only as an exception, and only upon approval of the Commissioners. He directed the Clerk to send notice to the Board of Developmental Disabilities that the Commissioners are approving this payment, but will not approve such requests in the future.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

FAMILY & CHILDREN FIRST

Elaine Corbitt: One-day trip to Athens to attend a meeting for an ENGAGE client; February 19, 2016.

Elaine Corbitt: One-day trip to Athens to attend SETICC meeting; February 23, 2016 (re-scheduled from February 9, which was previously approved).

Elaine Corbitt: One-day trip to Cleveland to meet with youth in placement; February 22, 2016 (re-scheduled from February 8, which was previously approved).

Engineer

Brian Smith, Jody Wolfe, Keith Sargent: One-day trip to Columbus to attend 2016 Commercial Pesticide Applicator Recertification Conference; March 1, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACTS FOR PROGRAM SERVICES, FAMILY & CHILDREN FIRST

Mr. White moved and Mr. Feathers seconded a motion to approve the following contracts, as requested by Cindy Davis, Family & Children First:

- Regina Messer Duff; Strengthening Families Program Facilitator; 01/01/16 – 06/30/16; \$680.00
- Lacey Wilson; Strengthening Families Program Facilitator; 01/01/16 – 06/30/16; \$680.00
- Darylann Boley; Strengthening Families Facilitator; 01/01/16 – 06/30/16; \$680.00
- LeAnn Welch; Incredible Years Basic Preschool Program Facilitator; 01/01/16 – 06/30/16; \$1,120.00
- Lashley Earley; Incredible Years Basic Preschool Program Facilitator; 01/01/16 – 06/30/16; \$1,120.00
- Jennifer Klintworth; Incredible Years Basic Preschool Program Childcare; 01/01/16 – 06/30/16; \$700.00

Samantha Offenberger; Incredible Years Basic Preschool Program Childcare; 01/01/16 – 06/30/16; \$700.00
Samantha Offenberger; Strengthening Families Program Childcare; 01/01/16 – 06/30/16; \$400.00
Tonya Davis; Teen Career Awareness and Building Bridges to Careers Coordinator; 01/01/16 – 12/31/16; \$31,200.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: VISION INSURANCE FOR JFS MANAGEMENT STAFF

Mr. Feathers moved and Mr. White seconded a motion to approve a two-year contract with Vision Service Plan (VSP) to provide vision insurance to Job and Family Services management staff during the period January 1, 2016 through December 31, 2017, at the monthly rate of \$230.27, the lowest of four quotes considered, as requested by Tom Ballengee, Job and Family Services.

Mr. White expressed concern that this insurance is provided to management staff “to try and match the vision coverage provided to the rest of the staff”, as that insurance is provided as a result of contract negotiations. He noted there are other County departments with labor contracts that don’t provide vision and dental insurance to their staff outside of the negotiated contracts.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye (reluctantly), David White aye (extremely reluctantly). Motion passed.

RE: DENTAL INSURANCE FOR JFS MANAGEMENT STAFF

Mr. White moved and Mr. Feathers seconded a motion to approve a two-year contract with Delta Dental Insurance to provide dental insurance to Job and Family Services management staff during the period January 1, 2016 through December 31, 2017, at the monthly rate of \$908.53, the lowest of four quotes considered, as requested by Tom Ballengee, Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye (reluctantly), David White aye (extremely reluctantly). Motion passed.

RE: NOTICE OF COMMENCEMENT OF SALT STORAGE BUILDING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve a Notice of Commencement for the Westview Salt Storage Building Project, contractor Miller Builders, LLC, and to allow Mr. Walters to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: EQUIPMENT SALE BY COUNTY ENGINEER

Mr. White moved and Mr. Feathers seconded a motion to approve a transfer of the following pieces of equipment, no longer needed or used by the County Engineer due to age and condition, to townships in Washington County, by bid, as permitted by Section 307.12 of the Ohio Revised Code, as approved by the County Prosecutor, and as requested by County Engineer Roger Wright:

2012 Meyer Insert Spreader, serial no. 0212-48916
2008 International Dump Truck, VIN 1HTWDAAR28J639880

and to sell via govdeals.com, a public auction, the following piece of equipment, no longer needed or used by the County Engineer due to age and condition, as permitted by Section 307.12 of the Ohio Revised Code, as approved by the County Prosecutor, and as requested by County Engineer Roger Wright:

2005 Sealmaster Crack Seal Machine, serial no. 1S9P1101350420053

The Clerk explained the Commissioners had previously approved disposing of these pieces of equipment, but the County Engineer subsequently verified with the Prosecutor the legality of transfer of the two pieces of equipment only to Washington County townships. This request, he said, merely confirms that such action is permitted in the Ohio Revised Code.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACTS WITH BOB LANE’S WELDING FOR LANDSLIP REPAIR

Mr. Feathers moved and Mr. White seconded a motion to approve the following contracts with Bob Lane’s Welding:

CR 42 (site 1) Landslip Repair, \$9,253.00
CR 42 (site 2) Landslip Repair, \$8,559.00
CR 16 Landslip Repair (emergency), \$7,857.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: 2016 FRACTURE CRITICAL BRIDGE INSPECTION AGREEMENT

Mr. White moved and Mr. Feathers seconded a motion to approve an agreement with Popa Consulting, LLC, to provide bridge inspection services for eight (8) specific fracture critical bridges and five (5) random structures for QA/QC inspection, for the fee of \$10,500.00, to be completed and submitted on or before December 31, 2016, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPOINTMENT TO CHILDREN SERVICES BOARD OF DIRECTORS

Mr. White moved and Mr. Feathers seconded a motion to return for consideration from Unfinished Business a request for appointment to the Washington County Children Services Board of Directors.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. White moved to re-appoint Gregg Emrick to the Washington County Children Services Board of Directors for the term beginning immediately and extending through December 31, 2019, as requested on December 3, 2015 by Washington County Children Services Board of Directors Chair Dottie Erb.

The motion died due to lack of a second on the motion.

RE: COMMENTS FROM VISITORS

Building Official Chris Wilson informed the Commissioners he intends to attend the annual meeting of the Southeastern Ohio Port Authority on February 23, 2016 at Washington State Community College. He said he is interested in making contact with business and construction representatives, letting them know his office is responsible for construction permitting and flood plain management issues.

County Auditor Bill McFarland informed the Commissioners other Ohio counties may have entered into agreements with Low Income Housing Trust Fund representatives, authorizing property tax exemptions before those exemptions are approved. He noted only the Tax Commissioner of the State of Ohio can approve such exemptions.

Mr. McFarland also informed the Commissioners his travel to Columbus on February 10 was postponed to February 22 due to inclement weather.

RE: HIGHLAND RIDGE WATER ASSOCIATION

Lloyd Booth and Judy Mercer from the Highland Ridge Water Association, and Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District, talked with the Commissioners about an upcoming project of the Association. Mr. Booth said their intent is to expand their water lines by approximately 13 miles to reach about 70 properties on County Roads 9 and 25. He said their hope is the Commissioners will assist with application of funds for the project, as the Association cannot apply for those funds. Ms. Mercer noted the Association is now accepting tap fees of \$1,000 from individuals interested in receiving this new water service. Mr. Booth and Ms. Mercer agreed the Association has been very successful working with an engineer and securing funds, having initiated their first project in 1995. They said they now have approximately 200 miles of water lines, and this proposed project will add another 70.

Ms. Hyer said the Association has in the past used CDBG water and sewer grants, ARRA funds, and OWDA funds. She agreed the Association can no longer apply on its own for these funds, but the Commissioners can apply on their behalf.

Ms. Mercer said the Association is currently collecting mandatory water samples and conducting the required LMI survey.

Commissioner White said he believes this to be a great project, and the Commissioners agreed they will assist in application for grants and/or loans on behalf of the Association, as long as there is no financial hardship or risk to the County.

RE: INVESTMENT PORTFOLIO REVIEW

Jason Headings and Nick Vaccari from Meeder Investment Management reviewed with the Commissioners and Treasurer Dorothy Peppel the County's portfolio of investments. Mr. Headings initiated the conversation with a status of global and national economy. He noted the condition of China's economy, the downturn in the United States oil and gas industry, and certain federal policies have all had a significant negative impact on interest rates. He said he doesn't expect much change throughout 2016, as key indicators suggest more stability and consistency rather than much change for better or worse.

Mr. Headings said the County currently has \$22,029,268 invested, with maturities ranging from one to five years. Mr. Vaccari noted the County will this month receive approximately \$67,000 in interest from maturing instruments. He said he is pleased to report the County's annual interest earnings is projected to be more than \$300,000.

Ms. Peppel said she is routinely receiving appropriate information to post monthly investment earnings. The Meeder representatives said they will continue to keep the Commissioners and Treasurer well-informed, and offered to provide additional data as needed by the County.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:25 p.m.

RE: 1ST PUBLIC HEARING, CDBG

At 6:30 p.m. the Commissioners conducted the first Public Hearing for the 2016 Community Development Block Grant Program. Attending were:

- Jeff Knowlton, Warren Township Trustee
- Anthony Kearns, Watertown Volunteer Fire Department
- Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District
- Roger Pritchett, Fearing Volunteer Fire Department
- Jim King, Wesley Volunteer Fire Department
- David Bauerbach, Fearing Volunteer Fire Department
- Rick Groves, Fearing Township Trustee
- Debbie Groves
- Marsha Pritchett, Fearing Volunteer Fire Department
- Darlene Lukshin, OSU Extension Office
- Rick Walters, Washington County Commissioner
- Ron Feathers, Washington County Commissioner
- David White, Washington County Commissioner
- Rick Peoples, Clerk, Washington County Commissioners

President Walters welcomed those attending, and invited Ms. Hyer to lead the remainder of the meeting.

Ms. Hyer described the various grant programs available through the Ohio Development Services Agency, explaining most are restricted to low-to-moderate income neighborhoods, some require a match, and all are designated for a specific purpose, such as economic development, neighborhood or urban revitalization, water and sewer improvements, or critical infrastructure upgrades.

Ms. Hyer said this Public Hearing is specifically for the Community Development Block Grant (CDBG) Program, administered by the Washington County Commissioners and facilitated by Buckeye Hills-Hocking Valley Regional Development District. She noted the Commissioners will likely have approximately \$118,000 to award in May 2016 to fund up to three projects. Ms. Hyer reviewed the application process, and announced pre-applications (original and three copies) must be submitted to the Commissioners by 5:00 p.m. on Friday, April 8, 2016. She invited applicants to consult with her or with Darlene Lukshin from the Extension Office for application assistance or questions.

The Public Hearing closed at approximately 7:45 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk