

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 18, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Mike Webber from the Washington County Planning Commission, Buildings and Grounds Superintendent Tim Marty, Dr. Richard Wittberg from the Washington County Health Department, Brittany Landers from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., February 18, 2016**

9:00 Business Meeting  
9:30 Dr. Richard Wittberg, Health Dept. – Program Update  
10:00 Public Hearing, Request to Vacate Alleys in Warner  
10:10 Marcus McCartney, OSU Extension – Agriculture Program Update  
10:30 Darlene Lukshin, OSU Extension; Jeff Lauer, EMA Director; Jeff Harvey, JH Consulting –  
Proposal to Develop Hazard Mitigation Plan

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Behavioral Health  
Then & Now's  
Travel – Job and Family Services  
Travel – Auditor  
Travel – Family & Children First  
Contract with Stephen Campbell & Associates for 911 Equipment Maintenance  
Agreement with Humane Society of Ohio Valley  
Proposal for Renovation of Space in Recorder's Office  
Road Use Maintenance Termination Agreement, Ohio River Valley Pipeline  
Engineer – 2016 Asphalt Materials Bid Specifications  
Engineer – 2016 Liquid Bituminous Materials Bid Specifications  
Engineer – 2016 Aggregate Materials Bid Specifications

**INFORMATION**

Planning Commission, 7:00 p.m., **Monday**, February 22

**RE: AGENDA**

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation – Indigent Application  
Additional Appropriation – Unclaimed Funds

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the February 11, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Behavioral Health	200-0610-51104	\$ 12,081.00
Indigent Application	200-0213-57100	\$ 69,000.00
Unclaimed Funds	200-0106-57400	\$ 185.71

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Maintenance	100-0109-53000	Franklin Fire Equipment	\$ 222.50
Maintenance	100-0109-53000	Lang's Flooring	\$ 156.00
EMA	200-0315-53200	Washington Co. Commissioners	\$ 335.79
Maintenance	100-0109-53000	Bridgeport Equipment	\$ 442.60
Board of Dev. Disabilities	200-0620-55300	Tri-State Roofing	\$ 37,410.00
Board of Dev. Disabilities	200-0620-55300	DLH Design	\$ 1,350.00
Sheriff	100-0384-57400	Jerry's Auto Center	\$ 134.00
Probate Court	100-0330-57400	Creative Landscapes	\$ 925.00
Sheriff	100-0381-53140	City of Marietta Water & Sewer	\$ 5,925.50
Sheriff	210-0395-53403	Ohio Peace Officer Training Academy	\$ 165.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

JFS

Anita Vaughan, Kelly Bauerbach: One-day trip to Licking County to attend Central AP5 Regional meeting; February 24, 2016.

Auditor

Bill McFarland: One-day trip to Columbus to attend CAAO legislative/Executive meeting; March 2, 2016.

Bill McFarland, Janice Lewis: One-day trip to New Corcord to attend SE District CAAO meeting; March 11, 2016.

Bill McFarland: One-day trip to Columbus to attend Board of Tax Appeals hearing; March 16, 2016.

Bill McFarland: One-day trip to Columbus to attend CAAO Constitution Review Committee meeting; March 28, 2016.

Family & Children First

Elaine Corbitt: One-day trip to Urichsville for administrative review for client; February 29, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: CONTRACT WITH STEPHEN CAMPBELL & ASSOCIATES, 911 EQUIPMENT MAINTENANCE**

Mr. Feathers moved and Mr. White seconded a motion to approve an Agreement with Stephen Campbell & Associates, Inc., for maintenance of a Reliant Recorder at the Marietta Police Department, used in the 911 Program, for the amount of \$2,700.00, for the period of April 1, 2016 through March 31, 2017, and to allow Mr. Walters to sign the Agreement, as requested by 911 Coordinator Rich Hays.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: AGREEMENT WITH HUMANE SOCIETY OF THE OHIO VALLEY**

Mr. White moved and Mr. Feathers seconded a motion to approve an Agreement with the Humane Society of the Ohio Valley (HSOV) for the period January 1, 2016 through December 31, 2016, for HSOV to provide space and services for impounding, feeding and caring of dogs, for payment to HSOV of \$5,000.00 per month, subject to compliance with requirements of the Agreement.

Commissioner White said he has received assurance from both the Dog Warden and the Fiscal Officer in the Sheriff's Department that HSOV has complied with requirements of the Agreement during 2015,

keeping appropriate records and paying in to the Washington County Treasury applicable fees collected during the year. The Clerk noted HSOV is currently undergoing an audit by an independent CPA, and will provide the audit report to the Commissioners when it is received. He said he is pleased with the apparent turn-around of management at the Shelter, and he recommended approval of a contract with HSOV for 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: RENOVATION OF SPACE IN RECORDER'S OFFICE**

Mr. White moved and Mr. Feathers seconded a motion to contract with Troy Cook to renovate the kitchen area in the Recorder's Office, for the amount of \$5,725.00 from Capital Project funds.

Building and Grounds Superintendent Tim Marty said he received two quotes for this project, with the lower of the two from Troy Cook for \$5,725.00. The second quote, he reported, is nearly double that amount. A third contractor opted to not submit a quote for the project.

Mr. Marty said he recommends proceeding with the project, as the condition of the space in the Recorder's Office is deteriorating and needs upgrade. He said this project includes replace cabinetry, shelves, countertops and sink.

Commissioner White agreed with Mr. Marty that previous work by Troy Cook has been acceptable. He reminded the Commissioners they received this request as an attachment to the Recorder's budget request for this year, and it was determined at that time that the project is viable and worthy of further consideration.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye (reluctantly), David White aye. Motion passed.

**RE: ROAD USE MAINTENANCE TERMINATION AGREEMENT**

Mr. Feathers moved and Mr. White seconded a motion to approve a Road Use Maintenance Termination Agreement with Ohio River Valley Pipeline, LLC, for the following roads:

CR 76, TR 563, TR 115, TR 155, CR 8

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: 2016 ASPHALT MATERIALS BID SPECIFICATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve specifications and advertisement for bids for the purchase of asphalt materials during the period April 1, 2016 through March 31, 2017, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: 2016 LIQUID BITUMINOUS MATERIALS BID SPECIFICATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve specifications and advertisement for bids for the purchase of liquid bituminous materials during the period May 1, 2016 through November 15, 2016, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: 2016 AGGREGATE MATERIALS BID SPECIFICATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve specifications and advertisement for bids for the purchase of aggregate materials during the period April 1, 2016 through March 31, 2017, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: HEALTH DEPARTMENT UPDATE**

Dr. Richard Wittberg and Josh Lane updated the Commissioners on several projects and initiatives of the Washington County Health Department, including:

Accreditation

Noting the process for accreditation from the Public Health Accreditation Board (PHAB) is lengthy and very cumbersome, Dr. Wittberg said it is not set up for rural communities and will be very challenging for counties in Southeastern Ohio. He said it could take up to a year and a half to:

Assemble a broad-based group of community members to work on the project.

Determine what the future should hold for the health and well-being of this community.  
Assess the needs of the community.  
Develop a community improvement plan.  
Complete the application for accreditation.

As a result, Dr. Wittberg said it is unlikely smaller counties will be able to apply for accreditation, and regionalization will be required. Dr. Wittberg noted the Health Department will proceed with the notion that Washington County may be the most appropriate applicant for a group of several small Southeast Ohio counties. He said the cost of application for accreditation is about \$20,000, and there will be significant expense leading up to the point of application. He asked the Commissioners to consider providing \$10,000 to match the Health Department's \$10,000, which will be used to hire part-time staff to work solely on this accreditation project. Dr. Wittberg said he believes the County must be accredited by 2020, or risk the loss of funding from the State of Ohio. He said he is consulting with both Marietta and Belpre officials to determine if there is interest in collaborating on application and/or developing a plan to have only one health department serving Washington County. Dr. Wittberg noted the health departments in Washington County have demonstrated they can successfully create healthy communities through development of gardens, trails and wellness programs, and those initiatives have been recognized.

Commissioner Feathers agreed Washington County should logically serve as the applicant for accreditation for the region. He said it would be very detrimental to area residents to not proceed with the accreditation initiative, even though all agreed it is another "unfunded mandate" that has been created without regard to smaller counties having to absorb significant cost for little benefit. Dr. Wittberg noted Washington County is already improving the health of residents through the programs they now have in place.

Mr. Feathers moved and Mr. White seconded a motion to allocate \$10,000.00 from County General Fund to the Washington County Health Department to match \$10,000.00 from the Washington County Health Department, to be used to hire a part-time employee to work specifically on the Health Department's effort to become accredited by the Public Health Accreditation Board.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed. Commissioner White said he reluctantly voted to approve this motion, only because he believes the requirement to become accredited is unnecessary and burdensome.

#### Financial Condition

Commissioner Feathers noted the dramatic turnaround in the financial condition of the Health Department over the past four years. He said there was a time when the Health Department would routinely and regularly request advances of funds, sometimes in order to meet payroll. That hasn't happened in quite some time, he said. Dr. Wittberg agreed the financial picture of the Health Department has improved a great deal, resulting in a carryover balance at the end of the fiscal year rather than a deficit. He credited much of this to Court Witschey and changes the Board of Health has made. He noted he is communicating with County Auditor Bill McFarland about an appropriate level of funding to have on reserve, as he wants citizens to realize changes being made at the Health Department are fiscally sound and conservative.

#### Septic Loan Program

Dr. Wittberg reported there has been little activity, awaiting change from winter weather to allow for projects to begin.

#### Septic Operations and Maintenance Plan

Josh Lane reported the County needs to develop an operations and maintenance plan for septic systems installed on or after January 1, 2015. He said he is in the process of forming a group of stakeholders to create this plan, and it is very important for township trustees to participate.

Muskingum Township Trustee Gary Doan said many trustees have expressed concern about this plan due to misinformation that was disseminated, but a recent meeting at the Health Department was very helpful in correcting that information and the trustees look forward to working with the Health Department on this plan.

#### Zika Virus

Dr. Wittberg said he believes Washington County is very unlikely to experience an outbreak of the Zika Virus. He said if the Health Department receives any funds for preparedness, he will ask for help from the County to administer a program of education and prevention.

### **RE: PUBLIC HEARING ON REQUEST TO VACATE ALLEYS IN WARNER**

At 10:00 a.m. the Commissioners conducted a Public Hearing to receive comments on a request from Ron Vess to vacate two unnamed alleys in the 4<sup>th</sup> and 5<sup>th</sup> additions to the community of Warner, running adjacent to lot numbers 53, 54, 55, 56, 66, 67, 68, and 69. The Clerk noted:

- Public Road Petitions to vacate the two alleys, dated September 10, 2015, were received with petitions signed by twenty-two individuals.
- A Public Viewing of the alleys was conducted on February 16, 2016, with adequate notice being made by mail to affected property owners and Salem Township Trustees. Commissioners

Walters, Feathers and White, County Engineer Roger Wright, and requestor Ron Vess attended this Public Viewing.

- County Engineer Roger Wright and 911 Coordinator Rich Hays recommended approval of the request for vacating the alleys.

Mr. Wright said vacating the alleys will not land-lock any property owner and the alleys serve no public purpose, as they are covered with grass and vegetation.

Hearing no objections to the request, Mr. White moved and Mr. Feathers seconded a motion to vacate two unnamed alleys in Warner, Salem Township, as requested by Ron Vess.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: OSU EXTENSION AGRICULTURE PROGRAMS**

OSU Extension Agriculture and Natural Resources Educator Marcus McCartney updated the Commissioners on the following programs:

Pesticides Application Certification – There is significant interest and participation in programs offered in Washington County.

Zika Virus – OSU Extension and other agencies are assessing and monitoring what needs to be done in Washington County.

Horticulture Programs – Mr. McCartney is conducting programs both in the community and in area schools.

County Home – Mr. McCartney is working with the Director of the County Home to develop appropriate safety measures to be used in farming activities.

Master Gardeners – The group is planning an overnight road trip to Cincinnati, and is providing speakers for the Winter Gardening series at First Unitarian Universalist Church.

Hemlock Trees – The State of Ohio continues its efforts to eradicate the woolly hemlock adelgid, which threatens to severely damage or destroy the hemlock population throughout the State.

**RE: HAZARD MITIGATION PLAN**

Darlene Lukshin, OSU Extension, and Jeff Lauer, EMA Director, introduced the consultants they recommend for the preparation of a Hazard Mitigation Plan for Washington County. Also attending was Hannah Chenerski from WTAP News.

Ms. Lukshin said the County received the following proposals to prepare the Plan for the County:

JH Consulting, LLC	\$ 8,200.00
Michael Baker International	\$ 30,000.00
RDI Solutions, Inc.	\$ 12,000.00

Introducing representatives from JH Consulting, Jeff Harvey and Taylor Jones, Ms. Lukshin said she recommends JH Consulting for the job because:

JH Consulting prepared the original Plan, which now needs updated, revised and submitted.

The contract amount is lowest of those received.

JH Consulting has experience needed for the job, having completed more than 40 mitigation plans (including 10 in Ohio).

JH Consulting has worked extensively with Ohio EMA and FEMA.

JH Consulting has assured that the County's Plan will be successfully completed by the deadline in June 2016.

Commissioner White said he reviewed the proposals, and agrees the JH Consulting proposal meets the needs of Washington County. President Walters said the project involves taking the current mitigation plan and incorporating appropriate changes and updates, and then reformatting the plan to meet the needs of Ohio EMA and FEMA. Ms. Lukshin said a timeline has been shared with Ohio EMA and they approved it. Mr. Harvey said he has a good working relationship with Ohio EMA, and that should be very useful throughout this project.

Mr. Feathers moved and Mr. White seconded a motion to accept a proposal from JH Consulting, LLC, to update the Washington County Hazard Mitigation Plan for the cost of \$8,200.00, and to allow Mr. Walters to sign the agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:38 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk