

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 3, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Building Official Chris Wilson, Brittany Landers from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., March 3, 2016**

9:00 Business Meeting
9:30 Jeff Lauer, EMA Director – Program Update

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Designating Lead Agency for Comprehensive Case Mgt Employment Program
Resolution Fixing Time and Place of Public Viewing and Hearing of Nellie Carrothers Road
Resolution to Create New Fund
Additional Appropriation – Commissioners
Then & Now's
Travel – Job and Family Services (2)
Travel – Auditor
Travel – Family & Children First (2)
Travel - Engineer
Request from Behavioral Health Board to Use Credit Card
Ohio Department of Health Continuation Solicitation Reimbursement Type Form, Help Me Grow
Request to Use Courthouse Steps for National Day of Prayer on May 7
Final Performance Report, 2014 CDBG Program
Drawdown of CHIP Funds
Letter of Intent to Select Community Action to Administer CHIP Program
Contract to Provide Dog Warden Services to City of Belpre
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor

INFORMATION

Council of Governments, 12:00 p.m., **Monday**, March 7, at Lori's Restaurant
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, March 8
Joint Solid Waste Meeting, 12:00 p.m., **Monday**, March 14, at Lori's Restaurant
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, March 15
First CHIP Public Hearing, 2:00 p.m., **Thursday**, March 17

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Change: Date of National Day of Prayer is May 5, rather than May 7
Add: Engineer – McVey Bridge Replacement Project Specs and Bid Notice
Travel – Human Resources
Travel – Building Department
Agreement with WASCO for Mail Service

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the February 25, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION DESIGNATING LEAD AGENCY FOR CCMEP

Mr. Feathers moved and Mr. White seconded a motion to adopt the following Resolution, designating Washington County Department of Job and Family Services as the lead agency to be responsible for administering the Comprehensive Case Management and Employment Program (CCMEP):

***WHEREAS**, Section 305.190 of the Amended Substitute House Bill 64 of the 131st General Assembly, the state's biennial budget, creates the Comprehensive Case Management Employment Program, to provide employment, training and other supportive services to mandatory and voluntary program participants ages 16 to 24 based upon a comprehensive assessment of an individual's employment and training needs; and*

***WHEREAS**, each Board of County Commissioners is required by the bill no later than May 15, 2016 to designate either the County Department of Job and Family Services or the Workforce Development agency that serves the county as the lead agency responsible for administering the program and meeting performance goals established by the state; and*

***WHEREAS**, the effective date for the implementation of the Comprehensive Case Management Employment Program shall be July 1, 2016.*

***THEREFORE, BE IT RESOLVED**, the Washington County Board of Commissioners hereby designates Washington County Department of Job and Family Services as the lead agency to be responsible for administering the Comprehensive Case Management and Employment Program effective July 1, 2016.*

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION FIXING TIME AND PLACE OF VIEWING AND PUBLIC HEARING FOR REQUEST TO VACATE PORTIONS OF DECATUR TWP RD 96

Mr. White moved and Mr. Feathers seconded a motion to approve the following resolution, setting the time and place of viewing and public hearing for a request from Alexander Winters, Sr. to vacate a portion of Decatur Township Road 96, commonly known as Nellie Carrothers Road:

***WHEREAS**, a Petition signed by at least twelve freeholders of the County residing in the vicinity of the proposed improvement has been presented to this Board of County Commissioners requesting said Board to vacate a portion of Decatur Township Road 96, commonly known as Nellie Carrothers Road, Washington County, a Public Road as described therein.*

***THEREFORE, BE IT RESOLVED**, that the 29th day of March 2016, at 10:00 o'clock a.m., be fixed as the date when we will view the proposed improvement, on which date we will meet at 4755 Two Mile Run Road, Cutler, Ohio, and go over the line of said proposed improvement; and*

***BE IT FURTHER RESOLVED**, that the 31st day of March, at 10:00 o'clock a.m., be fixed as the date for a final hearing thereof, which hearing will be at the office of the Board; and*

***BE IT FURTHER RESOLVED**, that the Clerk of this Board be and he is hereby directed to give notice of the time and place for both such view and hearing by publication once a week for two consecutive weeks in The Marietta Times, a newspaper published and having general circulation in the County, which said notice shall also state briefly the character of said proposed improvement.*

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Feathers moved and Mr. White seconded a motion to approve creating a new fund as follows, requested by the County Auditor:

215-0627 Safety Intervention Grant

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Sewer	400-0113-54400	\$ 26,200.00
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A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0101-53600	Old Republic Surety	\$ 250.00
Sewer	400-0113-53000	Marty's Print Shop	\$ 200.00
Maintenance	100-0109-53000	Lane's Boiler Repair	\$ 1,467.00
Commissioners	100-0100-53401	Treasurer, State of Ohio	\$ 2,500.00
RSVP	210-0710-57400	Marty's Print Shop	\$ 195.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

JFS

Anita Vaughan, Deanna Green: One-day trip to Columbus to attend 31st Ohio Coalition Adult Protective Services Conference; March 18, 2016.

Candy Nelson: One-day trip to Columbus to attend Operating Model Design Committee meeting; March 23, 2016.

Auditor

Bill McFarland: One-day trip to Columbus for Department of Taxation Agriculture Advisory Hearing; March 4, 2016.

Family & Children First

Elaine Corbitt: One-day trip to Athens; March 22, 2016 (previously approved for February 19).

Cindy Davis: One-day trip to Columbus; May 17, 2016 (previously approved for May 19).

Elaine Corbitt: One-day trip to Zanesville to attend ENGAGE Learning Community Meeting; March 21, 2016.

Engineer

Amy Zwick, Brian Bailey: One-day trip to New Philadelphia to attend session regarding gravel roads maintenance; April 6, 2016.

Human Resources

Darla Miller, Rick Peoples: One-day trip to Columbus to attend annual CORSA Renewal Meeting; March 23, 2016.

Building Department

Chris Wilson, Russ Metz, Connie Hoblitzell, Rick Dostal: Three-day trip to Dublin to attend OBOA Conference; March 6-8, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST FROM BEHAVIORAL HEALTH TO USE CREDIT CARD

Mr. Feathers moved and Mr. White seconded a motion to approve a request from David Browne, Executive Director of the Washington County Behavioral Health Board, to secure a credit card in the name of the Behavioral Health Board, to be used only by an officer or employee of the Behavioral Health Board in accordance with the Washington County Credit Card Policy, contingent upon, and subject to, review of the request by County Auditor Bill McFarland.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ODH CONTINUATION SOLICITATION REIMBURSEMENT TYPE FORM

Mr. Feathers moved and Mr. White seconded a motion to approve an Ohio Department of Health (ODH) Continuation Solicitation Reimbursement Type Form, requesting reimbursement of funds quarterly rather than monthly, and to allow Mr. Walters to sign the form, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO USE COURTHOUSE STEPS FOR NATIONAL DAY OF PRAYER

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Pastor Rodney Lord, Freedom Gate Church, to use the courthouse steps for observance of National Day of Prayer on Thursday, May 5, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: FINAL PERFORMANCE REPORT, 2014 CDBG PROGRAM

Mr. White moved and Mr. Feathers seconded a motion to approve a Final Performance Report for the 2014 Community Development Block Grant Program (CDBG) as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White to sign the report.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Feathers moved and Mr. White seconded a motion to approve a drawdown of CHIP funds in the amount of \$34,729.00, and to allow Mr. Walters and Mr. Feathers to sign the request, as prepared by Susan Henrie, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: LETTER OF INTENT TO SELECT COMMUNITY ACTION TO ADMINISTER CHIP PROGRAM

Mr. White moved and Mr. Feathers seconded a motion to approve a letter of intent to select Washington-Morgan Community Action Program as contract administrator for the Washington County 2016 CHIP Program.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACT TO PROVIDE DOG WARDEN SERVICES TO THE CITY OF BELPRE

Mr. White moved and Mr. Feathers seconded a motion to approve a contract for the Washington County Dog Warden to provide service to the City of Belpre during the period April 1, 2016 through March 31, 2017, for the amount of \$2,400.00, and to allow Mr. Walters to sign the contract.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: AGREEMENT WITH WASCO FOR MAIL SERVICES

Mr. Feathers moved and Mr. White seconded a motion to approve an agreement with WASCO to provide mail service to Washington County at the following rates:

- \$7.50 per day
- \$0.04 per piece processing fee
- Extra charge may be applied to mail pieces weighing 1 pound or more

The Clerk explained WASCO has entered into a new lease agreement with Pitney-Bowes for a postage meter and as a result had to adjust rates to its clients.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to send letters to the following holders of delinquent sewer accounts, requesting they immediately make payment on their accounts: Dean Garlow, Trista Wick, Steve Rood, Gale Righter, Dave Burt, William Hendricks, Michael and Amber Moore, Jean Yost, Marietta Memorial Hospital (for Barlow facility), Steven and Donna Richardson, Chad and Jennifer Rowley, Jeremy and Michelle Wiltse, David Carpenter, Richard Roher, Jr., John Raber, Tammy Gearhart, Theresa Hescht, Robert Fury, James and Brittany Brannon, John Tate, Patricia Eagle, Evelyn and Leonard Callihan.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to approve certification to County Auditor the following seriously delinquent sewer accounts, asking him to add delinquent amounts to property tax bills: Darren White, Nathan and Melissa Arnold, Timothy Vaughn, Natalie Snyder, Kareem Wright, Jonathan Kirk, Daniel Brown, Jackie Powell, Chris Dickson, Fred and Savannah Newlon, Angela

Parker, Larry Carney, Jeremy Brandjes, Ernest Cornell.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID SPECIFICATIONS AND NOTICE FOR MCVEY BRIDGE REPLACEMENT PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve bid specifications and notice for the replacement of McVey Bridge (WAS-C-33-0004) on Brownsville Road in Grandview Township, cost estimate \$109,025, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: EMA UPDATE

Emergency Management Agency Director Jeff Lauer updated the Commissioners on projects and initiatives, including:

- Everbridge Mass Communication System
- Local Emergency Planning Committee exercise scheduled for April 19, 2016
- Compilation of list of resources of area fire and emergency squads
- Maintenance of trailer and portable generator
- Use of air truck for recent fire in Marietta
- Hazard Mitigation Plan
- Possible grant for air truck compressor replacement

RE: BUILDING DEPARTMENT UPDATE

Building Official Chris Wilson informed the Commissioners the EnerGov project is on track for use in the near future. He said his office staff will soon be having on-site training of the system. Mr. Wilson reported he has a new building inspector, who started this week. He said four people from the Building Department will attend the 2016 OBOA Conference in Dublin, Ohio, at which they will earn continuing education credits toward certifications.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:58 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk