

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 17, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Building Official Chris Wilson, Glen Pawloski, Jeremy Barton, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., March 17, 2016**

9:00 Business Meeting
9:30 Cindy Davis, Family & Children First – Healthier Buckeye Council
2:00 Public Hearing/CHIP Advisory Committee

UNFINISHED BUSINESS

Travel Request – Building Department

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Indigent Application Fund
Transfer – LEPC
Then & Now's
Travel – Sewer
Travel – Engineer
Travel – EMA (2)
Travel – Family & Children First
Drawdown of CHIP Funds
Notice of Liquor License Transfer
Engineer – Liquid Bituminous Materials Bid Results and Recommendation
Engineer – Asphalt Materials Bid Results and Recommendation
Engineer – Aggregate Materials Bid Results and Recommendation

INFORMATION

Township Trustees Assn. Meeting, 7:00 p.m., **Today** (6:00 p.m., Board of Health Meeting)
Planning Commission, 7:00 p.m., **Monday**, March 21
Public Viewing of Nellie Carruthers Road, 10:00 a.m., **Tuesday**, March 29
RSVP Open House, 9:00 a.m. – 12:00 p.m., **Tuesday**, April 5, at O'Neill Senior Center
Benefits and Wellness Fair, 10:30 a.m. – 1:30 p.m., **Wednesday**, April 6, at Juvenile Center
Annual CEBCO Meeting, 10:00 a.m., **Friday**, April 8, in Columbus
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, April 12, at County Home
Public Viewing of Unnamed Alley in Vincent, 11:00 a.m., **Tuesday**, April 12

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Add: 10:00 Wendy Dillingham, CEBCO – Quarterly Health Insurance Report Review
Request from County Engineer to Purchase Two Trucks

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the March 10, 2016 meeting.

Glen Pawloski asked the Commissioners to consider two changes to the minutes, as follows:

In his comments, change paragraph 1, sentence 3, to: *Noting the U.S. government projects U.S. Postal Service costs up to fifty (50) years in advance, Mr. Pawloski said he would be against any similar action by the Commissioners.*

In his comments, change paragraph 2, last sentence, to: *Mr. Pawloski said the State of Ohio has threatened the County will not be eligible for grants and other resources unless the Health Department is successful in its accreditation application.*

Mr. Feathers revised his motion to include these corrections, as requested by Mr. Pawloski.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for Additional Appropriations:

Auditor, for Indigent Application Fund	200-0213-57700	\$ 4,800.00
	200-0213-57100	\$ 10,200.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFER

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
LEPC	210-0320-53403	210-0320-57400	\$ 200.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Coroner	100-0361-53000	Montgomery Co. Coroner	\$ 1,300.00
Maintenance	100-0109-53000	Perfection Group	\$ 306.50
Engineer	200-0540-54303	Powerplan	\$ 136.64
Commissioners	100-0102-57401	Wash. Co. Health Dept.	\$10,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Sewer

Craig Barker: Two-day trip to Westerville to attend Operator Training Workshop; April 4-5, 2016.

Engineer

Amy Zwick, Justin Chesser, Roger Wright: Two-day trip to Mt. Sterling to attend 2016 CEAO Bridge Workers, Supervisors and Engineers Conference and Trade Show; April 13-14, 2016.

EMA

Jeff Lauer: One-day trip to Parkersburg to pick up battery; no date specified.

Jeff Lauer: One-day trip to Parkersburg to attend COVIEO meeting; March 22, 2016.

Family & Children First

Jon Higgins: One-day trip to Noble County Correctional Institute in Caldwell to deliver yarn and pick up blankets; April 21, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. White moved and Mr. Feathers seconded a motion to approve a drawdown of CHIP funds, grant B-C-14-1CY-1, in the amount of \$18,630.00, as requested by Susan Henrie, Washington-Morgan Community Action Program, and to allow Mr. Walters and Mr. Feathers to sign the request.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NOTICE OF LIQUOR LICENSE TRANSFER

Mr. White moved and Mr. Feathers seconded a motion to acknowledge receipt of a Notice to Legislative Authority from the Ohio Division of Liquor Control, dated March 14, 2016, notifying the Commissioners of application by David and Lisa Mason to transfer liquor permit from Edgewater Café & Patio, Inc., to Oak Grove Partners, LLC, doing business as Edgewater Café & Patio, and to direct the Clerk to return the form marked "We do not request a hearing."

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: LIQUID BITUMINOUS MATERIALS BID RECOMMENDATION

Mr. White moved and Mr. Feathers seconded a motion to approve award of contract to Asphalt Materials, Inc. for the purchase of liquid bituminous materials during 2016, the only sealed bid received (bid on file in the Commissioners' Office), as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ASPHALT MATERIALS BID RECOMMENDATION

Mr. Feathers moved and Mr. White seconded a motion to approve award of contract to Mar-Zane, Inc., for the purchase of asphalt materials during 2016, the only sealed bid received (bid on file in the Commissioners' Office), as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: AGGREGATE MATERIALS BID RECOMMENDATION

Mr. White moved and Mr. Feathers seconded a motion to approve award of contracts with the following vendors for the purchase of aggregate materials during 2016, as needed and appropriate for each vendor depending upon the location of project in relation to materials needed (bids on file in the Commissioners' Office), as recommended by County Engineer Roger Wright:

Price Inland
Mar-Zane
Maysville Materials
Cumberland Limestone
National Lime & Stone Company
Martin Marietta
Smith Concrete
Shelly Materials
Sergeant Stone

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUEST, BUILDING DEPARTMENT

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business a travel request from the Building Department.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Building Official Chris Wilson for he and Connie Hoblitzell to travel to Phoenix, Arizona to attend the Tyler Connect 2016 Conference from May 1 through 4, 2016.

Commissioner White said this event is for education and training on the newly-installed EnerGov system in the Building Department. He said Tyler doesn't currently have a comparable conference scheduled closer to Marietta. He noted the registration fee has been waived for the two Building Department representatives, but the travel to that location will be expensive.

Commissioner Feathers said although he is concerned this will take two key staff members out of the Building Department for nearly a week, the networking and learning will be invaluable.

President Walters said some of the best ideas can be attained by networking at a conference of system users. He said he hopes Mr. Wilson and Ms. Hoblitzell will find out what problems have been experienced by others as new EnerGov systems are installed and used, and maybe this will prevent

similar problems in Washington County.

RE: HEALTHIER BUCKEYE COUNCIL

Cindy Davis and Jon Higgins from Washington County Family & Children First Council briefed the Commissioners on the Healthier Buckeye Grant Program.

Ms. Davis said the State of Ohio has been working on this program for several years. Once requiring county participation, it is now optional. Purpose of the program is to promote self-sufficiency and reduce reliance on public assistance. She said the State has appropriated \$5 million for Healthier Buckeye grants in state fiscal year 2016, and another \$6.5 million in fiscal year 2017. Washington County, she said, can apply before May 3, 2016 for up to three grants.

Ms. Davis said the Commissioners have an opportunity to establish a local Healthier Buckeye Council, or to designate the existing Family & Children First Council to serve in that capacity. She noted the Commissioners are the assigned staffing agent, and the County Auditor is the fiscal agent. Ms. Davis said she would like to have significant participation from faith-based organizations in this effort.

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, pursuant to Ohio Revised Code Section 355.02, a Board of County Commissioners may adopt a resolution to establish and specify the organization of a local Healthier Buckeye Council; and*

***WHEREAS**, the Board of Washington County Commissioners designates the Washington County Family and Children First Council members to serve as members of the Washington County Healthier Buckeye Council; and*

***WHEREAS**, the purpose and goals of the Washington County Family and Children First Council align with those of a local Healthier Buckeye Council; and*

***WHEREAS**, the membership of the Washington County Family and Children First Council has representatives from public and private entities consistent with those noted in Ohio Revised Code 355.02; and*

***WHEREAS**, the Washington County Board of County Commissioners is designated the staffing agent and the Washington County Auditor is designated the fiscal agent for the Washington County Healthier Buckeye Council; and*

***WHEREAS**, Ohio Revised Code Section 355.03 provides that the Washington County Healthier Buckeye Council generally shall promote cooperation and coordination to maximize opportunities for individuals and families to achieve and maintain optimal health in all aspects, thereby achieving greater productivity and reducing reliance on publicly funded assistance programs; and*

***WHEREAS**, the Washington County Healthier Buckeye Council may apply for, receive, and oversee the administration of grants.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio, that the Washington County Healthier Buckeye Council designation in accordance with Ohio Revised Code 355.02 is hereby approved.*

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONSIDERATION OF RELOCATING ONE-STOP

Commissioner Feathers noted the Commissioners on March 14, 2016 talked with Rebecca Safko about possibly relocating the Ohio Means Jobs One-Stop Employment Training Center from the Washington-Morgan Community Action Program facility to the Washington County Department of Job and Family Services (JFS). He said they are inviting appropriate representatives from this region to a fact-finding conversation and to view the proposed JFS site at 10:00 a.m. on Friday, April 1, 2016.

RE: CEBCO QUARTERLY REPORT REVIEW

Wendy Dillingham from County Employee Benefits Consortium of Ohio (CEBCO) reviewed with the Commissioners and Director of Human Resources Darla Miller the fourth quarter report of health insurance use by Washington County employees and dependents, through the period ending December 31, 2015.

Ms. Dillingham noted the year-to-date loss ratio was 88.3%, reflecting an increase from the previous quarter due to high claims in December. She reviewed all details in the report, which includes breakdown of facilities and physicians used, diagnoses and procedures, and pharmacies used and drugs prescribed. She said this is a very good report for the County, and she is pleased the County continues to show improvement in many aspects of plan use by employees and dependents.

RE: REQUEST FROM COUNTY ENGINEER TO PURCHASE TRUCKS

Frank Bland and Brian Bailey from the County Engineer's Office requested, on behalf of County Engineer Roger Wright, to purchase two 2017 Freightliner Model 108SD trucks for use by the County Highway Department. Mr. Bailey said the following proposals were received:

International \$ 81,458 for one truck

Freightliner \$ 82,273 for one truck
Peterbilt \$ 85,297 for one truck

Mr. Bailey said after thorough review of these proposals, and many conversations with Ohio Department of Transportation and other county highway department representatives, it was determined to be in the best interest of Washington County to proceed with purchase from Freightliner, utilizing the State of Ohio Cooperative purchasing Program. He and Mr. Bland noted the following were considered in this recommendation:

Freightliner and Peterbilt offer aluminum cabs, which are preferred.
Freightliner has a Cummins diesel engine and Allison automatic transmission.
Goal is to standardize the Highway Department fleet.
Delivery of Freightliner trucks is within two months of order.

Mr. Feathers moved and Mr. White seconded a motion to allow County Engineer Roger Wright to purchase two new 2017 Freightliner Model 108SD dump trucks for \$82,273.00 each, utilizing the State of Ohio Cooperative Purchasing Program agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: 1ST PUBLIC HEARING, 2016 CHIP PROGRAM APPLICATION

At 2:00 p.m. the Commissioners welcomed the following attendees to the 1st Public Hearing for the 2016 Community Housing Impact and Preservation (CHIP) Program application:

Commissioner Rick Walters
Commissioner Ron Feathers
Commissioner David White
Dawn Rauch, Washington-Morgan Community Action Program
Dennis Thomas, Washington County Habitat for Humanity
Darlene Lukshin, OSU Extension
Esther Carpenter, EVE, Inc.
Susan Tilton, Washington County Department of Developmental Disabilities
Joe Gage, Buckeye Hills-Hocking Valley Regional Development District
Rick Peoples, Commissioners' Clerk

Ms. Rauch welcomed those attending, and explained that purpose of the meeting is to help the Commissioners determine what to apply for in the 2016 application for CHIP funds. She said the County will again partner with the City of Belpre in applying for the following amounts:

Washington County	\$ 450,000
City of Belpre	<u>350,000</u>
Total	\$ 800,000

She noted Washington-Morgan Community Action Program is the CHIP Program facilitator. She fully described the options available (activities) for use of CHIP funds, the Distress Criteria, activities previously and currently undertaken, outcomes of those activities, gaps in housing needs, coordination of CHIP with other resources and providers, and targeting or prioritizing specific geographic areas.

Ms. Rauch encouraged the completion of questionnaires she recently distributed, as they will be used to help the Commissioners determine what specific projects and activities will be included in the application for funds.

Ms. Rauch noted the 2nd Public Hearing of the CHIP Advisory Committee will be 2:00 p.m. on Thursday, April 14, 2016.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:37 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

