

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 24, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Building Official Chris Wilson, Glen Pawloski, Deputy Engineer Amy Zwick, Brittany Landers from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., March 24, 2016**

9:00 Business Meeting  
9:30 Dan Ritchey, Reno VFD – Safety Improvements at County Home  
10:00 Jamie Vuksic, Sherri Tucker – Children Services Budget Status

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Sheriff  
Additional Appropriation – Board of Developmental Disabilities  
Transfer – Sewer  
Transfer – Family & Children First  
Transfer – Building Department  
Then & Now's  
Travel – Job and Family Services (2)  
Travel – EMA  
Travel – Child Support Enforcement Agency  
Travel – Building Department (2)  
Drawdown Request for Child Abuse and Neglect Prevention Plan Grant  
Agreement between FCF and Bd. of Dev. Dis. for Evaluation Services  
Engineer – Consultant Contract for Lowell Bridge Repair Project

**INFORMATION**

Public Viewing of Nellie Carruthers Road, 10:00 a.m., **Tuesday**, March 29  
Regular Meeting, Waterford High School, 12:00 p.m., **Wednesday**, March 30  
Public Hearing to Vacate Nellie Carruthers Road, 10:00 a.m., **Thursday**, March 31  
RSVP Open House, 9:00 a.m. - 12:00 p.m., **Tuesday**, April 5, at O'Neill Senior Center  
Benefits and Wellness Fair, 10:30 a.m. – 1:30 p.m., **Wednesday**, April 6, at Juvenile Center  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, April 12, at County Home  
CEBCO Annual Meeting, 10:00 a.m., **Tuesday**, April 12, Columbus  
Public Viewing of Unnamed Alley in Vincent, 11:00 a.m., **Tuesday**, April 12  
Public Hearing to Vacate Unnamed Alley in Vincent, 10:00 a.m., **Thursday**, April 14  
2<sup>nd</sup> Public Hearing on CHIP Application, 2:00 p.m., **Thursday**, April 14

**RE: AGENDA**

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation – Engineer  
Additional Appropriation – Auditor  
Additional Appropriation – Various Purpose Bonds  
Additional Appropriation – MRDD  
Additional Appropriation – Senior Levy  
Additional Appropriation – Sewer Debt Service  
Additional Appropriation - Sewer  
Request from Sheriff to Dispose of Equipment  
Drawdown of CHIP Funds

Delete: Travel - EMA

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the

minutes of the March 17, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

Jail	100-0381-53700	\$ 7,315.00
Auditor (Unclaimed Funds)	200-0106-57400	\$ 717.62
Various Purpose Bonds	700-0114-57500	\$ 1,000.00
	700-0114-57502	\$ 2,500.00
	700-0114-57504	\$ 5,500.00
MRDD	200-0620-57500	\$ 500.00
Senior Levy	200-0703-57400	\$ 600.00
Sewer Debt Service	700-0113-57500	\$ 30.00
Sewer	400-0113-57400	\$ 1,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Developmental Disabilities	215-0627-54400	\$ 11,120.64
Engineer	200-0540-55202	\$100,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sewer	400-0113-57400	400-0113-53401	\$ 2,742.00
Family & Children First	602-2033-51104	602-2033-53001	\$ 3,000.00
Building Department	100-0170-55200	100-0170-53403	\$ 2,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Board of Dev. Disabilities	210-0620-53000	Muskingum Valley ESC	\$ 1,300.00
Board of Dev. Disabilities	200-0620-53400	RHDD	\$ 882.86
Board of Dev. Disabilities	200-0620-53400	Lynn Corpman	\$ 1,771.84
Commissioners	100-0100-53500	BSSI	\$ 496.00
Veterans	100-0701-53000	McClure-Schafer-Lankford	\$ 1,500.00
Maintenance	100-0109-54000	Crescent-McConnell Supply	\$ 229.53
Maintenance	100-0109-54000	W. Va. Electric	\$ 125.87
Commissioners	100-0100-53500	Diebold, Inc.	\$ 561.35

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

JFS

Debi Humphries: One-day trip to Parkersburg to pick up clothing vouchers; March 30, 2016.

Candy Nelson, Chris Buchanan: One-day trip to Tuscarawas County to attend Shared Services meeting; March 30, 2016.

#### CSEA

Betty Lynch, Tammy Pugh: One-day trip to Athens to attend BCFTA Quarterly Fiscal Meeting; March 21, 2016 (retroactive).

#### Building Department

Chris Wilson: One-day trip to Reynoldsburg to attend hearing; April 19, 2016.

Russ Metz, Rick Dostal: Three-day trip to Reynoldsburg to attend mandatory code academy; April 11-13, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: DRAWDOWN OF CHIP FUNDS**

Mr. White moved and Mr. Feathers seconded a motion to approve a drawdown of CHIP funds, grant B-C-14-1CY-2, in the amount of \$23,741.00, as requested by Susan Henrie, Washington-Morgan Community Action Program, and to allow Mr. Walters and Mr. Feathers to sign the request.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: DRAWDOWN OF CHILD ABUSE AND NEGLECT FUNDS**

Mr. Feathers moved and Mr. White seconded a motion to approve a drawdown of Child Abuse and Neglect Prevention Plan Grant funds, grant G-1617-22-0262, in the amount of \$8,633.50, as requested by Cindy Davis, Family & Children First, and to allow Mr. Walters to sign the request.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: AGREEMENT BETWEEN FAMILY & CHILDREN FIRST AND BOARD OF DEVELOPMENTAL DISABILITIES FOR EVALUATION SERVICES**

Mr. Feathers moved and Mr. White seconded a motion to approve an Agreement between Washington County Family & Children First Council (FCF) and Washington County Board of Developmental Disabilities (Bd. of DD) for Bd. of DD to provide evaluation services for the Help Me Grow Program administered by FCF, during the period July 1, 2016 through June 30, 2017, for the amount of \$500.00 per month, payable by FCF to Bd. of DD, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: REQUEST FROM SHERIFF TO DISPOSE OF EQUIPMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the disposal by transfer to the Marietta City Police Department of four (4) damaged Setina brush guards, as new brush guards have been installed under warranty on Sheriff's Department vehicles at no cost to the County.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: CONSULTANT CONTRACT FOR LOWELL BRIDGE REPAIR PROJECT**

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Burgess & Niple, Inc., for consulting services for the Lowell T Bridge Repair and Rehabilitation Project, for the amount of \$106,100.00, as requested by County Engineer Roger Wright.

Deputy Engineer Amy Zwick said a recent study of the Lowell bridge revealed it needs repair, and this contract with Burgess & Niple will allow for design plans and inspection services during construction. Commissioner White noted some of the work will be done by the Engineer's Office, and is thus not included in this contract with Burgess & Niple.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: SAFETY ISSUES AT THE COUNTY HOME**

Reno Volunteer Fire Department Chief Dan Ritchey talked with the Commissions and Jeff Campbell and Jeff Baker from the Washington County Home about safety concerns at the County Home.

Mr. Ritchey said one of the fire hydrants that serve the County Home has been shut off for at least a

year, which could present a problem in an emergency situation. He said he has been told by Reno Area Water and Sewer District that they are working on the problem. He was informed the hydrant could actually be used, but it would leak. Mr. Ritchey asked the Commissioners for any support they might provide to have this hydrant repaired and in working order. Mr. Campbell noted the County Home is properly sprinkled, so this issue has no impact on that. However, he said other buildings on the campus could be impacted by this turned-off fire hydrant.

Mr. Ritchey commented on the recent incident in the kitchen of the County Home which resulted in smoke in the facility. He said he called in a number of emergency units just in case evacuation of residents was required. He reported no alarm was sounded, and no evacuation was made. He suggested, though, it would be advisable to have a drivable surface around the County Home so that trucks and emergency vehicles could access the front area of the building without sinking into the ground. He said a gravel base might be sufficient, which could even be covered with soil and grass. Mr. Campbell said he will meet with Mr. Ritchey to review the situation, and determine if it is feasible to install some sort of road surface around the building and remove any trees that might interfere with emergency access to all parts of the building.

Mr. Ritchey offered to have regular walk-throughs of the County Home by members of the Reno Volunteer Fire Department, so they remain familiar with the facility layout, utilities, and points of entry and exit. Mr. Campbell said he appreciates this offer, and will schedule it.

**RE: CHILDREN SERVICES**

Jamie Vuksic, Sherri Tucker and Alice Stewart from Washington County Children Services updated the Commissioners on financial activity and budget status.

Ms. Tucker reviewed for the Commissioners a Departmental Cost Report, a Revenue Summary and Operating Expenses through March 16, 2016. She noted placement costs continue to be very high, averaging about \$91,500 each month. Revenues and other expenses are very much in line with projections through the first quarter of the fiscal year. Mr. Vuksic said if the trend continues in placing children outside of this area, he will likely need to ask for additional funds in September or October of this year. President Walters noted operating Children Services without a levy for financial support is becoming more and more challenging. Mr. Vuksic said there were major unanticipated repairs to the facility's HVAC system in March, requiring use of most of the budget allocated for building repairs.

Mr. Vuksic reported his staff recently expressed concerns to his Board of Directors that their salaries are not in line with their caseloads. He said he continues to review the situation, noting the biggest impact on caseloads is the amount of visitation travel that is required. He said he may be requesting a new full-time position in next year's budget for Visitation/Transportation Services. President Walters noted the number of children being served by Children Services has dramatically increased over the past few years, but staffing has remained constant. He agreed this increased workload is becoming unmanageable.

Ms. Stewart informed the Commissioners "Candle Sunday" will be observed April 24, 2016, recognizing at area churches that the month of April is Child Abuse Prevention and Awareness Month.

Mr. Vuksic said he is developing a salary schedule for use in next year's budget and beyond.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:10 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk