

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 20, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Ashley Hill of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

Attending the State Auditor's Pre-Engagement meeting at 10:00 am were the Commissioners, the Administrator, the Clerk, and Treasurer Dorothy K. Peppel, Auditor William McFarland, Prosecutor James Schneider, and Doug Heiss, Michelle Allen, and Jennifer Schenkel of the State Auditor's Office.

Asa Boring and Josh Chevalier of the Little Hocking Volunteer Fire Department, County 911 Coordinator, and IT Director Eric Skomra met with the Commissioners at 1:30 pm, and Jeanne Wilson, Senior Appalachian Regional Representative for Senator Sherrod Brown met with the Commissioners at 2:30 pm.

COMMISSIONERS AGENDA January 20, 2011

9:00 Minutes
9:30
10:00 Pre-Engagement Meeting, State Auditors
10:30
11:00 Transit Audit Meeting
11:30
12:00
12:30
1:00
1:30 911/Little Hocking VFD Dispatching Equipment Meeting
2:00
2:30 Jeanne Wilson, Representative for Senator Sherrod Brown
3:00
3:45

OLD BUSINESS

911 Dispatching
State Route 124 Re-naming and Numbering
Prevailing Wage Coordinator

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Resolution - Transit
Transfer - Clerk of Courts
Transfer - Certificate of Title Administration
Then & Nows
Travel - JFS
Township Permissive Sales Tax Request
Unlawful Discrimination/Harassment Seminar
Contract - FCF - HAVAR for Service Provision
Contract - FCF - Job Shadowing Coordinator
Discussion - Liberty National Life Insurance
Animal Claims (2)
County Home Contract Extension
Auditor - Payment in Lieu of Taxes Distribution
CDBG - Semi-Annual Program Report
Signature - CHIP Grant
Engineer - 2011 Truck Cab & Chassis Purchase
Server Room Application - Eric Skomra
Letter of Support - SEOPA
Repair of Driveway at Stacy Meadowcrest
Installation of Ceiling Fan in Recorder's Office

RE: AGENDA

Commissioner Irvine moved and Commissioner Weber seconded a motion to approve the agenda as presented.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: MINUTES

Mr. Irvine moved and Mr. Weber seconded the motion to dispense with reading the minutes of the January 13, 2011 meeting, and accept them as presented.

A calling of the roll resulted in a unanimous vote of yes. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: FEDERAL TRANSIT ADMINISTRATION RESOLUTION

Mr. Weber moved and Mr. Irvine seconded a motion to approve the paperwork required to authorize Commissioner Irvine to execute and file applications for federal assistance on behalf of Washington County with the Federal Transit Administration.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: TRANSFER-APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>Clerk of Courts</u>	<u>From</u>	<u>To</u>
\$ 758.70	100-0102-57401	100-0230-51101
\$ 7,325.33	100-0102-57401	100-0230-51102
\$ 9.36	100-0102-57401	100-0230-51001

<u>Certificate of Title Administration</u>		
\$ 4.16	200-0233-51101	200-0233-51001

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff	100-0384-5-3000	AT&T	\$ 270.20
Sheriff	100-0384-5-4000	Sherlock Oil Supply Co.	\$ 287.69
Clerk of Courts	200-0233-5-3000	Dominion East Ohio	\$ 147.67
Clerk of Courts	100-0230-5-4000	Premier Printing Solutio	\$ 376.00
Clerk of Courts	100-0230-5-4000	Endicott Microfile Inc.	\$ 2,340.00
DJFS	200-0720-5-3400	Kimberly Wagner	\$ 286.00
DJFS	200-0720-5-3400	Wash. Co. Comm. Action	\$ 21,153.26
DJFS	200-0720-5-7400	Marietta Office Supply	\$ 874.75
DJFS	200-0720-5-9000	Holiday Inn	\$ 325.05
DJFS	200-0720-5-9000	Denver Horn	\$ 4,332.93
DJFS	200-0720-5-3400	4 Imprint	\$ 190.99
DJFS	200-0720-5-7400	Wash. Morgan One Stop	\$ 150.13
MR/DD	215-0620-5-5300	Design Crete	\$ 8,025.00
EMA	200-0315-5-3000	MKB Leasing	\$ 233.29
EMA	200-0315-5-7400	Verizon Wireless	\$ 325.75
Marietta Muni Ct.	200-0350-5-3500	Oh. Alcohol Monitoring Ser.	\$ 5,570.00
Marietta Municipal Ct.	200-0351-5-4000	Marty's Print Shop	\$ 124.50
County Home	200-0630-5-3000	The Marietta Times	\$ 217.50
County Home	200-0630-5-3500	American Telephone Tech	\$ 798.00
County Home	200-0630-5-3000	Simplex Grinnell	\$ 448.00
County Home	200-0630-5-3000	Cleman's - Nelson	\$ 162.50
County Home	200-0630-5-3000	American Telephone Tech.	\$ 798.00
Commissioners	300-0113-5-3000	Randy Church	\$ 835.00
Commissioners	200-0364-5-3000	CMI	\$ 17,639.70
Commissioners	210-0829-5-8000	Buckeye Hills	\$ 12,599.00
Commissioners	210-0829-5-1000	Burnside Construction	\$ 19,850.00
Commissioners	210-0829-5-8000	Burnside Construction	\$ 150.00

Commissioners	100-0100-5-4000	Marietta Office Supply	\$ 252.30
Commissioners	210-0843-5-3000	CAP of Washington Co.	\$ 36,310.00
Commissioners	100-0100-5-3700	Marietta Times	\$ 113.10
Commissioners	100-0100-5-3700	Marietta Times	\$ 214.60
Commissioners	400-0113-5-7400	Marietta Times	\$ 461.10
Commissioners	400-0113-5-7400	Marietta Times	\$ 461.10

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

JFS

Tom Ballengee: One day trip to Wayne County for Canton District Director's meeting on February 1, 2011.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: PERMISSIVE SALES TAX REQUESTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following disbursements of Permissive Sales Tax funds:

Adams Township	Sharon Stone	\$3,000.00
Adams Township	King Quarries	\$6,000.00
Adams Township	Shelly Materials	\$8,000.00
Adams Township	Mar-Zane	\$3,000.00
Adams Township	Various Vendors	\$5,000.00
Adams Township	Liberty Township	\$15,551.08
Fairfield Township	Various Vendors	\$10,000.00
Decatur Township	Various Vendors	\$ 4,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: UNLAWFUL DISCRIMINATION/HARASSMENT SEMINAR

Mr. Weber moved and Mr. Irvine seconded a motion to table the request from Susan Burkhart to mandate attendance by elected officials, department heads, and supervisors at an upcoming unlawful discrimination/harassment seminar.

Mr. Weber stated he is uncertain if the Commissioners can make this event mandatory for other elected officials and their staff. Mr. Irvine suggested leaving the attendance requirement up to department heads and other elected officials, but recommending their participation.

Withdrawing his previous motion, Mr. Weber moved to recommend, rather than mandate, attendance by elected officials, department heads, and supervisors at the February 9 Unlawful Discrimination/Harassment Seminar. Mr. Irvine seconded the motion.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: WASHINGTON COUNTY FCF CONTRACTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract with HAVAR, Inc., for services during the period January 1, 2011 through December 31, 2011, on behalf of Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract with Mary Lou Moegling to serve as Job Shadowing Coordinator for Washington County Family & Children First Council during the period January 1, 2011 through December 31, 2011, for the amount of \$18,720.00.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: LIBERTY NATIONAL INSURANCE COMPANY

The Commissioners considered a request from Bob Chamberlin of Liberty National Life

Insurance Company to market his product(s) to county employees. Ms. Marshall suggested the County should have a health & benefits fair, and Mr. Weber stated that it could be held in the gymnasium of the Juvenile Center. Mr. Irvine said he doesn't want vendors going directly to employees to sell their products, and that it would be better to offer a time and place for employees to go to them.

Mr. Weber moved and Mr. Irvine seconded a motion to request Safety/Loss Control Program Coordinator Susan Burkhart to arrange a health & benefits fair to allow employees to access current and prospective vendors of appropriate products.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: ANIMAL CLAIMS

Mr. Weber moved and Mr. Irvine seconded a motion to table animal claim requests from Kevin Thomas and Duane Denton until additional information is provided by the Dog Warden, including picture(s) of dead animals, availability of insurance to cover losses, explanation as to how a puppy could kill a cow, etc.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: COUNTY HOME EMPLOYEE CONTRACT

Mr. Weber moved and Mr. Irvine seconded a motion to table consideration of the contract extension for county home employees.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: PAYMENT IN LIEU OF TAXES

Mr. Weber moved and Mr. Irvine seconded a motion to approve the request from Auditor William McFarland to distribute the 2011 Wayne National Forest payments in lieu of taxes (PILT) in the following manner, as it has in the past:

Three entities receive funds: the local school district, the county, and the related townships. The split is based on prorating the effective millage for Class II property for the three, using all Frontier Local millage, the County inside millage, and the highest township inside millage. The result is that Frontier Local receives 80.9%, the County 7.8%, and the townships split 11.4%. The township split is prorated based on the actual inside millage of each.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT

Mr. Weber moved and Mr. Irvine seconded a motion to allow Ms. Marshall to sign the Housing Semi-Annual Program Income Report for the period ending December 31, 2010, at the request of Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: CHIP GRANTS

Mr. Weber moved and Mr. Irvine seconded a motion to allow Ms. Marshall to sign the two Ohio Home Program Final Performance Reports (B-C-08-1CY-1 and B-C-08-1CY-2) for the period September 1, 2008 to December 31, 2010.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: TRUCK PURCHASE

Mr. Weber moved and Mr. Irvine seconded a motion to allow the County Engineer to seek bids in a manner consistent with the requirements of the Ohio Revised Code for the purchase of a 2011 cab and chassis.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: LETTER OF SUPPORT, SEOPA

Mr. Weber moved and Mr. Irvine seconded a motion to send a letter to Mary Taylor, Lieutenant Governor of the State of Ohio, requesting that Washington County be designated a "situational distress community", for the purpose of grant applications, at the request of Terry Tamburini, Executive Director of the Southeast Ohio Port Authority.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: PREVAILING WAGE COORDINATOR

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table discussion of appointing a Prevailing Wage Coordinator for the County for 2011.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

Mr. Weber moved and Mr. Irvine seconded a motion to appoint Mr. Irvine as the Prevailing Wage Coordinator for Washington County for 2011.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: 911 DISPATCHING

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table discussion of 911 Dispatching.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

Administrator Paul Cunningham provided detailed information relative to 911 funds, including current balance, annual operating expenses, annual revenues, and excess of revenues over expenses. Mr. Irvine stated that there is currently a charge of \$0.28 per month for each cell phone user to support the 911 program in the County, but there is no guarantee that it will continue for a definite length of time. Ms. Marshall stated her desire to have a financial plan in place, in case the funds run low and the monthly charge is not continued.

Mr. Irvine moved and Mr. Weber seconded a motion to table further discussion until there is conversation with the Sheriff about a financial plan for the 911 program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: RECESS

At 9:52 am President Marshall declared the meeting in recess until 1:30 pm.

The meeting resumed at 1:30 pm.

RE: TRAVEL REQUEST

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

COMMISSIONERS

Timothy Irvine and Cora Marshall: One day trip to Salt Fork State Park, Cambridge, Ohio, for an EODA conference on January 25, 2011; travel by personal automobile.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: PURCHASE REQUESTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following purchase requests:

Repair of Stacy Meadowcrest driveway, approximately \$1,524.00, requested by Craig Barker.

Installation of ceiling fans in Recorder's Office, approximately \$1,250.00, requested by Tim Marty.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: STATUTORY CHECKLIST

Mr. Weber moved and Mr. Irvine seconded a request to authorize Ms. Marshall to sign the Statutory Checklist for grants B-C-10-1CY-1 and B-C-10-1CY-2, requested by Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: DISPATCHING EQUIPMENT

Asa Boring, Josh Chevalier, and Richard Hays requested the Commissioners to consider paying \$700 toward the cost of an in-field mapping system for use by Little Hocking Volunteer Fire Department, and advantageous to the county 911 system and emergency services. The system allows specific, detailed routes to be shown on laptop computers in emergency vehicles, thus avoiding the need to get directions by phone in emergency situations. Once the system is in place and in use in Little Hocking, other departments and squads have expressed interest in the program. Eric Skomra explained that this is actually an add-on module to the current software. Josh explained that an annual fee includes automatic, immediate update of housing number changes. Ms. Marshall indicated that the County and the Cities of Belpre and Marietta currently share the cost of the 911 system. The County is being asked to only absorb the one-time \$700 fee. Any action by the Commissioners was postponed to the January 27 meeting.

RE: SERVER ROOM LOAN APPLICATION

IT Director Eric Skomra requested permission to proceed with application to HP Financing for the lease-purchase of IT equipment for upgrade of the county's computer systems. He indicated it would be a 5-year agreement to purchase the HP equipment, which includes heating and cooling equipment, servers, and storage facility equipment. Prosecutor Jim Schneider reviewed the documents and agreed that the County can enter into a lease-purchase agreement and can purchase via the state contract, in accordance with Ohio Revised Code Section 125.04. As the County cannot enter into an agreement with an indemnification clause in it, he requested that it be removed. He further advised that if the financial charges for servicing this loan equal or exceed \$25,000, it must be publicly bid.

Mr. Weber moved and Mr. Irvine seconded a motion to allow Mr. Skomra to proceed with the loan application for the lease-purchase of HP equipment with the indemnification clause removed, but to first consider using a local banking institution for servicing the agreement, ensuring compliance with provisions of the Ohio Revised Code.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye, Cora Marshall aye. Motion passed.

RE: LEGISLATIVE UPDATE, JEANNE WILSON

Jeanne Wilson, Senior Appalachian Regional Representative for Senator Sherrod Brown, updated the Commissioners on the recently-announced proposal to build a large solar energy field in Noble County. Construction on this \$250,000,000 project will likely begin in the second quarter of 2012, with at least 120 long-term construction jobs. Noble County has been declared an Alternative Energy Zone, and there is much interest in seeing that the State of Ohio becomes the project's entire supply chain. She is hoping that Washington County can be a key part of that supply chain.

Although there is doubt that there will be funds available for appropriation, Senator Brown is accepting applications just in case there are. Deadline for submission, which is entirely web-based, is February 25. Ms. Wilson indicated that this year's requests should be "regional", with broad community support and high community impact. Creation of jobs must be a significant factor in all requests for federal funds.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:07 pm.

_____, President

_____, Vice President

_____, Member

_____, Clerk