

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 7, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Mike Webber, Director of Human Resources and Safety/Loss Control Darla Miller, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 7, 2016**

9:00 Business Meeting
10:00 Opening of Sealed Bids, Courthouse Roof Project
11:00 Diane Blaschko, De Novo Consulting – Cost Allocation Plan
2:00 Public Hearing, Rural Transit Program Route Change

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes (2)
Bills from various departments
Additional Appropriation – Family & Children First
Minus Appropriation – Webcheck
Transfer – Board of Developmental Disabilities
Transfer – Sheriff's Sales Tax
Transfer – Auditor (MVGT)
Then & Now's
Travel – Job and Family Services (3)
Travel – Clerk of Courts
Travel – Human Resources
Travel – Family & Children First
Appointment to LEPC
Estimate of Cost of Conducting a Special Election
Intent to Apply for Help Me Grow Grant Funding
Sheriff's Monthly Report on Care of Prisoners during March
Drawdown of CHIP Funds
Enrollment in 2017 Group Retrospective Rating Program for BWC
Discussion of Re-location of One Stop/Ohio Means Jobs Service Center

INFORMATION

CEBCO Annual Meeting, 10:00 a.m., **Friday**, April 8, Columbus
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, April 12, at County Home
Public Viewing of Unnamed Alley in Vincent, 11:00 a.m., **Tuesday**, April 12
Public Hearing to Vacate Unnamed Alley in Vincent, 10:00 a.m., **Thursday**, April 14
2nd Public Hearing on CHIP Application, 2:00 p.m., **Thursday**, April 14
Planning Commission, 7:00 p.m., **Monday**, April 18
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, April 19

RE: AGENDA

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Add: 10:15 Jean Yost, Friends of the Museums

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the March 30 and 31, 2016 meetings.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: APPOINTMENT TO LEPC

Mr. White moved and Mr. Walters seconded a motion to approve an application from Lieutenant Richard Chesar, Ohio State Highway Patrol, to serve on the Local Emergency Planning Committee (LEPC) during the period April 7, 2016 through August 15, 2017, and to allow Mr. Walters to sign the Application.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: ESTIMATE OF COST OF CONDUCTING A SPECIAL ELECTION

The Commissioners acknowledged receipt of an Estimated Cost of Conducting a Special Election by the Board of Elections, total estimated cost of \$58,375.00, as prepared and submitted by the Washington County Board of Elections.

RE: INTENT TO APPLY, FAMILY & CHILDREN FIRST

Mr. White moved and Mr. Walters seconded a motion to approve an Intent to Apply for bridge funding for the Help Me Grow Early Intervention Grant, prepared and requested by Cindy Davis, Family & Children First, and to allow Mr. Walters to sign the request.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS AT THE WASHINGTON COUNTY JAIL

The Commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail for March 2016, indicating a prisoner count of 392, and total revenues of \$205,080.00.

RE: DRAWDOWN OF CHIP FUNDS

Mr. White moved and Mr. Walters seconded a motion to approve a drawdown of CHIP funds, grant B-C-14-1CY-1, in the amount of \$13,337.00, as requested by Susan Henrie, Washington-Morgan Community Action Program, and to allow Mr. Walters and Mr. White to sign the request.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: 2017 GROUP RETROSPECTIVE RATING PROGRAM FOR BWC

Mr. White moved and Mr. Walters seconded a motion to approve application to participate in the County Commissioners Association of Ohio (CCAO) 2017 Workers' Compensation Group Retrospective Rating Program, and to allow Mr. Walters to sign the Employer Statement for Group Retrospective Rating Program and the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement.

Director of Human Resources and Safety/Loss Control Darla Miller said third party administrator CompManagement recommends staying in the group retrospective rating program, as it is the best option available to the County at this time. She said the County is not yet eligible to participate in the preferred group rating program due to claims experience. She noted there are more than thirty Ohio counties participating in the retrospective rating program, and the program has been beneficial to the County during the past few years. Ms. Miller informed the Commissioners the estimated 2017 BWC premium is \$196,935, and the targeted refund is \$45,295.

Commissioner White said he recommends staying in the group retrospective rating program in 2017 as it appears to be the most cost effective program for the County, and CompManagement has continually provided good service and advice on enrollment options.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: RELOCATION OF ONE-STOP

President Walters reported the Commissioners recently met with Workforce Development representatives at the Washington County Department of Job and Family Services (JFS). He said the Commissioners are considering relocating the Washington County Ohio Means Jobs Center (One-Stop) from Washington-Morgan Community Action Program on Putnam Street to JFS on Gilman Avenue. He noted some advantages to such action:

- It would allow all staff and services to be in one location.
- The JFS space is ready for use, and outfitted with computers.
- Adequate parking is available.
- The facility is accessible and ADA compliant.
- Signage options are less restrictive.

Commissioner White added:

- Cost comparison favors relocating to the JFS facility.
- JFS could provide about twice the amount of space available at Community Action.

Mr. Walters said the Commissioners are awaiting additional information before taking any action on the proposal. He said the transition will be effective July 1, 2016, if it proceeds. He noted the Commissioners were advised they have the authority to change the location of One Stop, but not the operator. He said to change the operator would require issuing a Request for Proposal.

RE: BIDS FOR COURTHOUSE ROOF PROJECT

At 10:00 a.m. the Commissioners opened sealed bids for the Courthouse Re-Roofing Project. Attending were Commissioners Walters and White, Clerk Rick Peoples, Building and Grounds Superintendent Tim Marty, David Haught and Chris Pearson from DLH Design, Jeff Hittle from Hittle Roofing, JP Hushion from Tri-State Roofing, Jack Ware from K&W Roofing, and Jean Yost.

At the request of President Walters, David Haught welcomed those attending and proceeded to open three sealed bids as follows:

| <u>Bidder</u> | <u>Base Bid</u> | <u>Performance Bond</u> | <u>Total Bid</u> |
|-------------------|-----------------|-------------------------|------------------|
| Hittle Roofing | \$ 337,500.00 | \$ 9,281.00 | \$ 346,781.00 |
| K&W Roofing | \$ 274,775.00 | \$ 6,870.00 | \$ 281,645.00 |
| Tri-State Roofing | \$ 225,960.00 | \$ 3,500.00 | \$ 229,460.00 |

Mr. Haught said the project estimate was \$245,000. He said the apparent low bidder is Tri-State Roofing.

President Walters asked Mr. Haught to review the bids and return with a recommendation.

RE: PURSUIT OF FUNDING FOR OHIO RIVER MUSEUM EXPANSION

Jean Yost, representing the Friends of the Museums, informed the Commissioners there may be federal funds available to expand and upgrade the Ohio River Museum. He said the funds would flow through the Ohio History Connection, and Washington County would not be the local public authority. He asked the Commissioners to consider writing a letter of support to Congressman Bill Johnson for the proposal.

Mr. White moved and Mr. Walters seconded a motion to approve sending a letter to Congressman Bill Johnson in support of funding for expanding and/or upgrading the Ohio River Museum.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye. Motion passed.

RE: COST ALLOCATION PLAN

Diane Blaschko, De Novo Consulting Services, reviewed for the Commissioners the Cost Allocation Plan prepared for Washington County. She reminded them of the purpose for completing such a study, the use of the report, the process of compiling data for the report, and the timeline for the next report. She said the report is an acceptable way to charge back certain costs to specific departments, to the credit of County General.

RE: PUBLIC HEARING, TRANSIT ROUTE CHANGE

At 2:00 p.m. the Commissioners hosted the first Public Hearing on a proposal to change the Community Action Bus Line (CABL) routes. Attending were Commissioner Walters, Dawn Rauch and Kenneth Vigneron from Washington-Morgan Community Action Program, and Clerk Rick Peoples.

Ms. Rauch said the purpose of the proposed change in bus routes is to accommodate new service to the Veterans Clinic in Reno and the Marietta Memorial Hospital Outpatient Clinic on 8th Street in Marietta. She and Mr. Vigneron said they believe the proposed route changes won't negatively impact ridership. Ms. Rauch noted a second Public Hearing to consider the change is scheduled for June 9.

RE: ADJOURNMENT

Mr. White moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:20 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

