

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 3, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. PRESIDENT CORA A. MARSHALL WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Ashley Hill of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

### COMMISSIONERS AGENDA February 3, 2011

9:00 Minutes  
9:30  
10:00 Sheriff  
10:30 Eric Skomra, IT Director  
11:00 Tim Marty, Maintenance  
11:30  
12:00  
12:30  
1:00 Greg Sturm, Interim Dog Warden  
1:30  
2:00 Tom Bellish, Buckeye Energy Program  
2:30 Susan Burkhardt, Safety/Loss Control  
3:00  
3:45

#### OLD BUSINESS

911 Dispatching  
State Route 124 Re-naming and Numbering  
Animal Claims - Neil Lane  
County Home Employee Contract  
Little Hocking VFD Request for Funds

#### NEW BUSINESS

Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Vacate Road No. 380, Smith Road  
Resolution to proceed with active deposit bids  
Additional Appropriation - Sheriff  
Transfer - Recorder  
Transfer - Children Services  
Transfer - Sheriff (2)  
Transfer - Health Department  
Then & Nows  
Travel - Recorder  
Travel - County Home  
Travel - CSEA  
Travel - Auditor  
Travel - JFS  
Travel - Commissioners  
Sheriff's Request to Sell Vehicle  
Township Permissive Sales Tax Request  
Drawdown - Sheriff - JAG Funds  
Review - JFS - PRC Plan  
Support Letter - Fairfield Township Grant  
Communications Antennas Proposal - Marietta Memorial & Selby General  
Letter to Dave Copen re: Children Services Vacancy  
Letters of Appointment to Planning Commission (2)  
Riverview Sanitary Sewer Legal Ad  
ODOT Intention to Remove Radio Tower

#### RE: AGENDA

Commissioner Weber moved and Commissioner Irvine seconded a motion to approve the agenda as presented.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: MINUTES**

Mr. Weber moved and Mr. Irvine seconded the motion to dispense with reading the minutes of the January 27, 2011 meeting, and accept them as presented.

A calling of the roll resulted in a unanimous vote of yes. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: VACATE ROAD #380**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the vacating of Road #380 in Lawrence Township, commonly referred to as Smith Road, petitioned for by Gregory Martin, and to set the time of viewing the proposed improvement for 10:00 am, February 22, 2011, and to set the time of final hearing of the proposal for 3:00 pm, February 24, 2011.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ACTIVE DEPOSIT BIDS**

Mr. Weber moved and Mr. Irvine seconded a motion to proceed with bids for depository for active deposits of the County for the four-year period beginning May 1, 2011, in accordance with Ohio Revised Code regulations.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber ay. Motion passed.

**RE: ADDITIONAL APPROPRIATION**

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

\$ 51,376.00 Sheriff 215-0394-51001 Salaries

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRANSFER-APPROPRIATIONS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>Recorder</u>	<u>From</u>	<u>To</u>
\$ 1,000.00	100-0150-54000	100-0150-52000
<u>Children Services</u>		
\$ 3,000.00	200-0740-53000	200-0740-53203
<u>Sheriff</u>		
\$ 15,000.00	100-0384-57200	210-0390-49200
\$ 12,844.00	100-0384-57100	215-0394-49100
<u>Health Department</u>		
\$ 50,000.00	100-0101-57200	601-2000-49200

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	400-0113-57400	Marietta Times	\$ 461.10
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Commissioners	200-0363-54000	Wash. Co. Commissioners	\$ 100.18
Commissioners	400-0113-54000	Wash. Co. Commissioners	\$ 969.75
Commissioners	200-0363-57400	Kevin W. Thomas, Sr.	\$ 350.00
Commissioners	200-0363-57400	Duane E. Denton	\$ 100.00
MR/DD	200-0620-53000	Wash. Cnty Mental Health	\$ 1,500.00
MR/DD	210-0621-53000	WASCO, Inc.	\$18,000.84
Commissioners	400-0113-53202	Verizon	\$ 124.60
Watertown Twp.	100-0581-53000	Sharon Stone	\$ 919.14
Commissioners	200-0703-53000	Belpre Senior Center	\$4,945.00

Commissioners	200-0703-53000	O'Neill Senior Club	\$1,500.00
Commissioners	200-0703-53000	Independence Township	\$1,525.00
Commissioners	200-0703-53000	Matamoras Area Sr. Cit.	\$4,050.00
Commissioners	200-0703-53000	Bertha Reed Senior Cit.	\$3,000.00
Commissioners	200-0703-53000	Churchtown Senior Cit.	\$5,500.00
Commissioners	200-0703-53000	Golden Years Senior Cit.	\$ 720.00
Commissioners	200-0703-53000	John Dodge Senior Cit.	\$4,786.63
Commissioners	100-0109-53101	Dominion	\$2,147.08
Commissioners	100-0109-53200	AT & T	\$ 171.79
Commissioners	100-0101-57400	Tim Heiss Hauling Services	\$ 675.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: TRAVEL REQUEST**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

Recorder

Tracey Wright: One-day trip to Columbus for continuing education seminar, March 15, 2011.

Tracey Wright: Four-day trip, Ohio Recorder's Association summer conference, June 14-17, 2011.

County Home

Ted Williams: Two-day trip to Newark, Ohio, OHPELRA Annual Training Conference, February 6 & 7, 2011.

CSEA

Barb Tergolina: One-day trips to Canton, Ohio for OCDA District meetings, March 14, June 13, September 12, December 12, 2011.

Auditor

Bill McFarland: One-day trip to Reynoldsburg, Ohio, for Ohio Dept. of Agriculture meeting, February 8, 2011, use of county vehicle.

JFS

Tom Ballengee: One-day trip to Wayne County for Canton District Directors' Meeting, February 9, 2011.

Commissioners

Tim Irvine and Cora Marshall: Three-day trip to Deer Creek Resort, Mt. Sterling, Ohio, for CCAO Commissioners' Training Seminar, February 27 to March 1, 2011; estimated cost \$540.00 plus travel.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: SHERIFF'S VEHICLE SALE**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the sale of a 2002 Ford Crown Victoria by the Washington County Sheriff to the Morgan county Sheriff's Department for \$300.00 in an "as-is" condition.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: REQUESTS FOR TOWNSHIP USE OF PERMISSIVE SALES TAX**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the township requests for permissive sales tax funds as follows:

Ludlow Township	Christman Quarry	\$10,000.00
Lawrence Township	Various Vendors	\$15,000.00
Lawrence Township	Marietta Truck Sales	\$ 5,000.00
Lawrence Township	Shelley Materials	\$12,000.00
Warren Township	Liberty Township	\$ 2,169.02
Warren Township	Asphalt Materials	\$45,188.73

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: SUBGRANT AWARD AGREEMENT, JAG PROGRAM**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Sheriff's request to accept the award of Justice Assistance Grant (JAG) Formula Program funds in the amount of \$38,532.00, with a cash match of \$12,844.00, for a total project cost of \$51,376.00, and to allow Mr. Irvine to sign the document of acceptance.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PRC PLAN FOR WASHINGTON COUNTY**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Prevention, Retention, and Contingency (PRC) Plan for Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER OF SUPPORT FOR FAIRFIELD TOWNSHIP**

Mr. Weber moved and Mr. Irvine seconded a motion to forward a letter of support to "whom it may concern" for Fairfield Township's request for a federal appropriation for its Chip and Seal Project for Township Road 17, as requested by OSU Extension Office.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CO-LOCATION OF COMMUNICATIONS ANTENNAS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve of the co-location of three (3) communications antennas onto existing buildings at Marietta Memorial Hospital, 401 Matthew Street, and three (3) antennas onto existing buildings at Marietta Memorial Hospital Selby General, 1106 Colegate Drive, as recommended by CTL Engineering of Ohio, Inc., and to allow Mr. Irvine to sign the documents on behalf of the Commissioners.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: LETTER TO DAVID COPEN, EXECUTIVE DIRECTOR, WASH. CO. CHILDREN SERV.**

Mr. Weber moved and Mr. Irvine seconded a motion to send a letter to David Copen, Executive Director, Washington County Children Services, as follows:

February 3, 2011

Dear Dave:

We appreciate your January 25 courtesy notice of your continuing efforts to fill the vacancy of Assistant Director of Children Services.

In light of the uncertainty of the State's budget, and thus the impact on the County's budget, we are asking all agencies and departments to freeze their vacancies at least until mid-year. We respectfully request that you do the same with this position.

We sincerely hope that by July 1 we have a much better understanding of the County's financial condition so that you and others can move forward with your searches.

WASHINGTON COUNTY COMMISSIONERS

/s/ Cora A. Marshall  
Timothy C. Irvine  
Steven W. Weber

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: APPOINTMENTS TO WASHINGTON COUNTY PLANNING COMMISSION**

Mr. Weber moved and Mr. Irvine seconded a motion to appoint Roger Wright and Jeffrey Knowlton to 3-year terms on the Washington County Planning Commission, with terms ending December 31, 2013.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: RIVERVIEW SANITARY SEWER AND LIFT STATION MAINTENANCE PROJECT BIDS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Legal Notice to be

published in the local newspaper requesting sealed bids for the Riverview Sanitary Sewer and Lift Station Project, with an estimated project cost of \$55,000.00. The ad is to be published February 14 and February 21, 2011, with bids due at or before 10:30 am on March 10, 2011 in the Commissioners office.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: ODOT REQUEST FOR RADIO TOWER REMOVAL**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Ohio Department of Transportation request to remove the existing District radio transmission tower at the ODOT District 10 Headquarters on Muskingum Drive in Marietta, and to return the property to the county, relinquishing property use rights.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: LITTLE HOCKING VFD REQUEST FOR FUNDS**

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table discussion of the Little Hocking Volunteer Fire Department request for annual support funds in the amount of \$700, which will cover all agencies using the proposed new mapping system to first be installed in Little Hocking emergency vehicles. It has been determined County 911 funds are appropriate to use for this investment.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

Mr. Irvine moved and Mr. Weber seconded a motion to approve the request from the Little Hocking VFD for the County to pay the \$700 AccuGlobe Mobile Software annual support fee.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: PURCHASES FOR MAINTENANCE DEPARTMENT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the three (3) purchase requests from Tim Marty for a variety of supplies for the Maintenance Department.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: EXECUTIVE SESSION**

At 9:37 am, Mr. Irvine moved and Mr. Weber seconded a motion to enter Executive Session for the purpose of discussing personnel matters. County Administrator Paul Cunningham and Commissioners Clerk Rick Peoples were asked to attend.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

At 9:45 am, Mr. Weber moved and Mr. Irvine seconded a motion to re-enter Regular Session.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: RESIGNATION OF TONY LAURO**

Mr. Weber moved and Mr. Irvine seconded a motion to accept the resignation of Tony Lauro, Jr., Building Official/Plans Examiner, effective January 24, 2011, but to deny his request for the County to pay for expenses for him to attend a conference after that date.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: PART-TIME POSITION FOR DOG WARDEN'S OFFICE**

Mr. Weber moved and Mr. Irvine seconded a motion to move forward with the search for a part-time employee in the Dog Warden's office. This temporary position will help to address the need for 24-hour coverage throughout the county, and will be paid from the Dog & Kennel Fund.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: APPLICATION FOR FUNDING IMPROVEMENTS TO SERVERS/COMPUTERS**

IT Director Eric Skomra informed the Commissioners that the indemnity clause in HP

Financing's proposal for the lease-purchase of computer equipment for the County has been amended as requested by the County Prosecutor, but the Prosecutor hasn't yet approved the final document. Based upon Mr. Skomra's review of proposals from four area financial institutions, he recommends that the County enter into a five-year agreement with HP Financing for \$24,908.00. Funds for this project have previously been appropriated.

Mr. Irvine moved and Mr. Weber seconded a motion to request the County Administrator to complete and submit an application to HP Financing, subject to the County Prosecutor's approval of final terms and fees in the contract.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: TEMPORARY IT TECHNICIAN**

Mr. Weber moved and Mr. Irvine seconded a motion to move forward with an agreement with Mancan to provide a temporary IT Technician as the County proceeds to assume more responsibility over the County's computer maintenance, and to request County Administrator Paul Cunningham to complete the Mancan credit application. Any subsequent contract or agreement must be approved by the County Prosecutor.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: COMMUNITY ACTION**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Contract for Transit Services 2011, the Request for Release of funds and Certification for Federally Funded State Projects, and the Urban Transit Program Report for the period January 1 through December 31, 2010, and to allow Mr. Irvine to sign the last two documents on behalf of the Commissioners.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: COUNTY HOME EMPLOYEE AGREEMENT**

Mr. Irvine commented that the County Home Employee Agreement expired November 14, 2010. A new agreement, through November 14, 2011, has been accepted by bargaining units and has been reviewed by the County Prosecutor. Article 28 of the agreement requires hourly pay rates of employees to remain the same as they are.

Mr. Weber moved and Mr. Irvine seconded a motion to accept and approve the agreement with the County Home employees for the period November 14, 2010 through November 14, 2011.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: BID OPENING FOR THE SALE OF VEHICLES**

Sealed bids were opened for the sale of two Washington County Board of Developmental Disabilities vehicles.

Bidder	Vehicle	Bid Amount
Jeff Lauer	1995 Mercury	\$127.00
Tom's Auto Wrecking	1995 Mercury	\$275.00
Jeff Lauer	1988 Ford Wagon	\$227.00
Tom's Auto Wrecking	1988 Ford Wagon	\$225.00

Mr. Irvine moved and Mr. Weber seconded a motion to accept the bids, and to award the sales as follows:

Jeff Lauer	1988 Ford Wagon	\$227.00
Tom's Auto Wrecking	1995 Mercury	\$275.00

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Weber moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:20 pm.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk