

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 17, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. PRESIDENT CORA A. MARSHALL WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also in attendance were Ashley Hill of *The Marietta Times* and Clerk Rick Peoples.

The following individuals attended the 11:00 am quote opening for the CDBG projects: Commissioners Tim Irvine and Steve Weber, Clerk Rick Peoples, Michelle Hyer of Buckeye Hills-Hocking Valley Regional Development District, Patty Martin, Don Dunfee, Brett Rauch, and Ronnie Warren.

Sharon Kendall, Brebinder Insurance, met with the Commissioners at 1:00 pm.

IT Director Eric Skomra and County Administrator Paul Cunningham joined the meeting at 1:30 pm for the HP Financing Lease Agreement discussion.

### **COMMISSIONERS AGENDA February 17, 2011**

9:00 Minutes  
9:30  
10:00  
10:30  
11:00 Quote Opening, CDBG  
11:30  
12:00  
12:30  
1:00 Megan McGowan, Insurance  
1:30 Eric Skomra, Lease Signing  
2:00  
2:30  
3:00  
3:45

#### **OLD BUSINESS**

State Route 124 Re-naming and Numbering  
Animal Claim - Neil Lane

#### **NEW BUSINESS**

Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Creation of New Fund  
Additional Appropriation - Prosecutor  
Additional Appropriation - CSEA  
Additional Appropriation - Sheriff (2)  
Transfer - FCF  
Transfer - Commissioners  
Then & Nows  
Travel - Auditor  
Travel - FCF  
Travel - JFS  
Travel - Commissioners  
County Home - Contract/Accu-Med Services  
Contract - ODOT Capital Assistance Grant  
Building Dept. - Fee Policy Manual  
Letter of Appreciation, Danny Thompson  
Engineer - ODOT Agreement, Signage Upgrade  
Engineer - Traffic Crash Data Analysis  
Engineer - 2011 Ford Cab & Chassis  
Engineer - 2011 Asphalt Materials Bid  
Engineer - Liquid Bituminous Materials 2011  
Engineer - Purchase 2010 Ford Escape  
Engineer - Dufur Bridge Demolition  
Sewer Delinquent Tax Assessments

**RE: AGENDA**

Commissioner Weber moved and Commissioner Irvine seconded a motion to approve the agenda as presented.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: MINUTES**

Mr. Weber moved and Mr. Irvine seconded the motion to dispense with reading the minutes of the February 10, 2011 meeting and accept them as presented.

A calling of the roll resulted in a unanimous vote of yes. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CREATION OF NEW FUND**

Mr. Irvine moved and Mr. Weber seconded a motion to create a new fund, 2010 Clean & Green Program, 210-0846.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

|              |         |                |          |
|--------------|---------|----------------|----------|
| \$ 1,181.46  | Pros.   | 200-0141-51001 | Salaries |
| \$ 17.13     | Pros.   | 200-0141-51101 | Medicare |
| \$ 165.41    | Pros.   | 200-0141-51102 | PERS     |
| \$ 24,252.80 | CSEA    | 200-0730-57001 | Salaries |
| \$ 351.66    | CSEA    | 200-0730-51101 | Medicare |
| \$ 3,395.39  | CSEA    | 200-0730-51102 | PERS     |
| \$ 6,993.11  | Sheriff | 100-0381-51001 | Salaries |
| \$ 1,265.75  | Sheriff | 100-0381-51102 | PERS     |

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRANSFERS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

| <u>FCF</u>   | <u>FROM</u>    | <u>TO</u>      |
|--------------|----------------|----------------|
| \$ 25,000.00 | 100-0101-57100 | 602-2030-44700 |

| <u>JFS</u>  | <u>FROM</u>    | <u>TO</u>      |
|-------------|----------------|----------------|
| \$ 2,248.00 | 100-0109-57500 | 100-0109-57400 |

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

| <u>Dept</u>    | <u>Account</u>  | <u>Vendor</u>             | <u>Amount</u> |
|----------------|-----------------|---------------------------|---------------|
| Commissioners  | 100-0581-5-3000 | Sharon Stone Company      | \$ 3,000.00   |
| Commissioners  | 100-0602-5-3000 | Treasurer State of Ohio   | \$6,819.95    |
| Commissioners  | 400-0113-5-3100 | AEP                       | \$ 1,633.87   |
| Commissioners  | 100-0581-5-3000 | Sharon Stone Company      | \$ 304.07     |
| Commissioners  | 100-0581-5-3000 | Martin Marietta Materials | \$ 116.17     |
| Commissioners  | 100-0581-5-3000 | King Quarries, Inc.       | \$ 954.16     |
| Commissioners  | 100-0581-5-3000 | Sharon Stone Co.          | \$ 118.37     |
| Commissioners  | 100-0581-5-3000 | Sharon Stone Co.          | \$ 110.68     |
| Commissioners  | 100-0581-5-3000 | Sharon Stone Co.          | \$ 107.83     |
| Commissioners  | 200-0363-5-3500 | Sterling Service Store    | \$ 489.95     |
| Commissioners  | 100-0581-5-3000 | Sharon Stone Co.          | \$ 104.69     |
| Wash. Co. Home | 200-0630-5-3000 | AT & T                    | \$ 285.47     |
| DJFS           | 200-0720-5-9000 | Patricia McPeek           | \$ 500.00     |
| DJFS           | 200-0720-5-9000 | Cynthia Lang              | \$ 500.00     |
| MR/DD          | 210-0620-5-3000 | Wasco Inc.                | \$ 959.77     |
| MR/DD          | 215-0622-5-3000 | Havar Inc.                | \$ 179.93     |

|             |                 |                |           |
|-------------|-----------------|----------------|-----------|
| MR/DD       | 200-0620-5-4000 | Wasco Inc.     | \$ 160.68 |
| MR/DD       | 200-0620-5-4200 | LCN Closures   | \$ 698.50 |
| MR/DD       | 210-0620-5-4000 | Wasco Inc.     | \$ 329.00 |
| Law Library | 200-0520-5-4000 | Matthew Bender | \$ 149.46 |

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus, County Auditors Association meeting, use of county vehicle, March 2, 2011.

FCF

Melissa Cox: Two-day trip to Pickerington, Help Me Grow Training, estimated expense \$210, March 7/8, 2011.

JFS

Terri Long & Anita Vaughan: One-day trip to Columbus, OCAPS meeting, hotel expense night before meeting, March 25, 2011.

Commissioners

Paul Cunningham: One-day trips as follows ...

|                 |                           |                   |
|-----------------|---------------------------|-------------------|
| St. Clairsville | Belmont Co. Commissioners | February 16, 2011 |
| Columbus        | CCAO Seminar              | March 9, 2011     |
| Columbus        | RSVP Seminar              | March 15, 2011    |

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: ACCU-MED AGREEMENT WITH COUNTY HOME**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Accu-Med Services Software License Agreement for a period of 12 consecutive months after the effective date of the agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: ODOT CLEAN AND GREEN PROGRAM CONTRACT**

Mr. Weber moved and Mr. Irvine seconded a motion to enter into contract with the Ohio Department of Transportation to receive \$67,555 for the purchase of one bus for the County's Community Action Bus Line (CABL), that amount being 100% of the purchase price, through the 2010 Clean and Green Program, and to authorize the Vice President to sign the contract on behalf of Washington County.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: BUILDING DEPARTMENT POLICY MANUAL**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Building Department's revised policy manual, effective immediately.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

**RE: LETTER OF APPRECIATION, DANNY W. THOMPSON**

Mr. Weber moved and Mr. Irvine seconded a motion to forward the following letter of appreciation to Danny W. Thompson, who recently completed service on the Washington

County Planning Commission:

Danny w. Thompson  
961 Greene Street  
Newport, Ohio 45768

Dear Danny:

You recently completed service to the citizens of Washington County as a member of the Planning Commission. We appreciate your many years of dedicated service.

You brought to the Planning Commission an extensive knowledge of property development, ownership, boundaries, and infrastructure. Over the years you've been instrumental in overseeing change, growth, and improvements throughout Washington County.

We thank you for your service, and congratulate you on a job very well done.

/s/

WASHINGTON COUNTY COMMISSIONERS

**RE: ODOT AGREEMENT, TRAFFIC SIGNS**

Mr. Weber moved and Mr. Irvine seconded a motion to enter into agreement with the Ohio Department of Transportation (ODOT) for the replacement of traffic signs throughout Washington County, with ODOT paying 80% of the total cost of \$40,750.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: TSASS AGREEMENT, CRASH DATA ANALYSIS**

Mr. Weber moved and Mr. Irvine seconded a motion to enter into agreement with Traffic Safety Analysis Systems & Services (TSASS), in the amount of \$14,681.83, for the compilation, review, and reporting of crash data on selected county roads, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: PURCHASE OF FORD TRUCK**

Mr. Weber moved and Mr. Irvine seconded a motion to purchase a 2011 Ford cab and chassis from Family Ford of Marietta, for the amount of \$34,800.00, the lower of two bids received by the Washington County Engineer.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: 2011 ASPHALT CONCRETE MATERIALS**

Mr. Irvine moved and Mr. Weber seconded a motion to allow the County Engineer to proceed with the solicitation of sealed bids for the purchase of 2011 asphalt concrete materials, in accordance with Ohio Revised Code requirements.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: 2011 BITUMINOUS MATERIALS**

Mr. Weber moved and Mr. Irvine seconded a motion to allow the County Engineer to proceed with the solicitation of sealed bids for the purchase of 2011 bituminous materials for the County Highway Department, in accordance with Ohio Revised Code requirements.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: PURCHASE OF FORD ESCAPE**

Mr. Weber moved and Mr. Irvine seconded a motion to purchase a used 2010 Ford Escape from Family Ford for use by the County Engineer at a cost of \$21,231.50.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: DEMOLITION OF DUFUR BRIDGE**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the demolition of Dufur Bridge (WAS-T-189-0035 DE), as requested and justified by County Engineer Bob Badger, and to allow Solid Rock Construction to proceed with the work for the amount of \$12,000.00.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Weber moved and Mr. Irvine seconded a motion to send a letter to County Auditor Bill McFarland certifying the following sewer accounts as delinquent and requesting the delinquent amounts be collected with the taxes due for the properties: Federal National Mortgage, Jeff Treadway, Nathan & Melissa Arnold, Angela Rhodes, Donald Tallman, Mike Higgins, Sarah Carpenter, Kenneth Fortney, James Rhodes, Jenny Williams, Robert & Regan Tate, Chad & Jennifer Rowley, Kimberly Hammond, Dan Turner & BAP, Inc., and William Hendricks.

**RE: ANIMAL CLAIM**

Mr. Irvine moved and Mr. Weber seconded a motion to return for discussion from Old Business the animal claim filed by County resident Neil Lane.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

Mr. Weber stated that Neil Lane filed a claim in the amount of \$500 for the apparent destruction of his cow by a dog on or about January 10, 2011. The situation has been reviewed by the Interim Dog Warden and the County Prosecutor, and both are in agreement that the claim is justified and appropriate for the County to pay from the Dog & Kennel Fund.

Mr. Weber moved and Mr. Irvine seconded a motion to pay Washington County resident Neil Lane the amount of \$500 for the loss of his cow on or about January 10, 2011, the result of an apparent dog attack.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: QUOTE OPENING, CDBG PROJECTS**

Mr. Irvine opened quotes received for two Community Development Block Grant projects, administered by Buckeye Hills-Hocking Valley Regional Development District, which was represented by Michelle Hyer:

Village of Matamoras Picnic Shelter and Table Project

|                          |             |
|--------------------------|-------------|
| Home Depot               | \$ 4,425.18 |
| Lowe's                   | \$ 4,504.43 |
| Burt Building Company    | \$ 3,659.06 |
| Contractors Bldg. Supply | \$ 5,523.89 |

Little Muskingum Volunteer Fire Department Roof Project

|                       |             |
|-----------------------|-------------|
| Reall World Interiors | \$27,500.00 |
| Fleeman Construction  | \$15,516.50 |
| Dunfee Excavating     | \$26,575.25 |

Mr. Irvine moved and Mr. Weber seconded a motion to accept the bids as submitted, and to forward them to Michelle Hyer of Buckeye Hills-Hocking Valley Regional Development District for review and recommendation.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: HP FINANCING LEASE/PURCHASE AGREEMENT**

IT Director Eric Skomra presented the lease/purchase agreement documents from HP Financial Services, and a process flow chart explaining the many steps involved in financing this server/computer system upgrade project over the next five years, payable as follows:

|      |             |
|------|-------------|
| 2011 | \$86,249.77 |
| 2012 | \$86,249.77 |
| 2013 | \$86,249.77 |
| 2014 | \$86,249.77 |
| 2015 | \$86,249.77 |

This agreement, with a principal amount of \$406,340.21, has an annual rate of interest of 3.07%, and a term of 60 months. Insight Public Sector is the seller of the products to the County, with HP Financial Services the financier. The documents had previously been reviewed by County Prosecutor Jim Schneider, who recommended that the indemnity clause be removed and that local financial institutions be contacted for comparative quotes. Mr. Skomra indicated that HP Financial Services had changed the contract language to the satisfaction of Mr. Schneider, and that he had obtained quotes from local financial institutions which were not competitive with HP Financial Services.

Mr. Irvine moved and Mr. Weber seconded a motion to enter into agreement with HP Financial Services for the lease/purchase of HP computer equipment for the amounts above listed.

A calling of the roll resulted in the following vote: Mr. Irvine aye, Mr. Weber aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:00 pm.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk