

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 10, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also in attendance were Administrator Paul Cunningham, Clerk Rick Peoples, and Ashley Hill, reporter for *The Marietta Times*.

Tim Marty met with the Commissioners at 9:30 a.m., followed by John Grosse at 10:00 a.m.

Joining the Commissioners, County Administrator, Clerk, and John Grosse for the bid opening at 10:30 a.m. were Michelle Hyer of Buckeye Hills, Doug McCann, Richard Downs, Wanda Hall, Don Dunfee, and Brett Rauch.

Jody Rauch of the OSU Extension Office met with the Commissioners at 11:00 a.m.

### **COMMISSIONERS AGENDA March 10, 2011**

9:00 Minutes  
9:30  
10:00  
10:30 Bid Opening - Formula 2010, Belpre & Wesley Township Sidewalk Projects  
11:00 Jody Rauch, OSU Extension  
11:30  
12:00  
12:30  
1:00 Bid Opening - Active Deposits  
1:30  
2:00  
2:30  
3:00  
3:30

#### **OLD BUSINESS**

State Route 124 Re-naming and Numbering

#### **NEW BUSINESS**

Approval of previous meeting's minutes  
Bills from Various Departments  
Resolution - Sheriff's Department  
Additional Appropriation - D&K  
Additional Appropriation - Sheriff  
Additional Appropriation - CSEA  
Additional Appropriation - Probate/Juvenile  
Transfer - Engineer  
Transfer - Soil & Water  
Then & Nows  
Travel - RSVP  
Travel - JFS (2)  
Travel - FCF (2)  
Travel - Engineer  
Township Permissive Sales Tax Requests  
Independence Township Senior Citizens Additional Funds Request  
Standard Assurances Letter  
Engineer - 2011 Aggregate Bids  
Engineer - CR 8 Landslip  
Signature - Reverse for Sewer Delinquent Tax Assessment  
Signature - Sewer Delinquent Tax Assessment

Vice President Irvine welcomed President Marshall upon her return from extended leave. Ms. Marshall commented that it is great to be back, and she expressed her thanks to everyone for taking such good care of things while she was away, and for all of the cards, prayers, and good wishes.

**RE: AMENDMENT TO AGENDA**

Mr. Weber moved and Mr. Irvine seconded a motion to amend the agenda by adding the following:

9:30 Tim Marty  
10:00 John Grosse

and to approve the agenda as amended.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: MINUTES**

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the minutes from the March 3, 2011 meeting, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION FOR OUTSIDE COUNSEL**

Mr. Weber moved and Mr. Irvine seconded a motion to adopt the following resolution:

*WHEREAS*, the Washington County Sheriff is in need of certain legal representation with regard to certain litigation matters; and

*WHEREAS*, the Washington County Sheriff desires the use of outside counsel for such litigation matters; and

*WHEREAS*, pursuant to Ohio Revised Code 305.14(a), upon application of both the Washington County Commissioners and Washington County Prosecutor, the Court of Common Pleas may authorize such appointment of outside counsel;

*NOW, THEREFORE BE IT RESOLVED*, by the Board of Washington County Commissioners to hereby authorize the Washington County Prosecutor to make application to the Downes, Fishel, Hass, Kimm legal firm to provide litigation services to the Washington County Sheriff's Office.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

\$ 3,500.00	D&K	200-0363-57400	Other Expenses
\$ 663.30	Sheriff	100-0380-57400	Advertising
\$ 1,351.26	CSEA	200-0730-51110	Unemployment Comp
\$ 50,000.00	Probate	200-0223-57400	Other Expenses

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRANSFERS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>SPECIAL REVENUE</u>	<u>FROM</u>	<u>TO</u>
\$ 10,000.00	200-0540-55501	200-0540-53301
\$ 654.00	200-2040-51001	200-2040-51110
\$ 9,200.00	100-0101-51001	100-0170-51001
\$ 133.40	100-0170-51001	100-0170-51101
\$ 1,288.00	100-0101-51001	100-0170-51102

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN AND NOW'S**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
County Engineer	200-0540-5-4303	Truck Sales & Service	\$ 431.01
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 134.09
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 116.08
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 108.57
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 108.78
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 115.13
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 122.38
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 110.25
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 105.68
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 116.55
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 118.70
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 128.00
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 127.18
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 132.09
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 113.82
Lawrence Township	100-0571-5-3000	Mahone Tire Service	\$ 1,030.20
Lawrence Township	100-0571-5-3000	Marietta Truck Sales & Service	\$ 218.61
Sheriff Department	100-0384-5-3403	Wash. State Comm College	\$ 1,218.50
Commissioners	215-0840-5-7400	CAP of Wash County	\$ 15,361.00
County Home	200-0630-5-3000	L & P Services	\$ 761.79
Children Services	200-0740-5-3203	Washington Co. Comm	\$ 347.28
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 103.95
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 109.04
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 113.77
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 113.14
Lawrence Township	100-0571-5-3000	Sharon Stone Company	\$ 116.81
Law Library	200-0520-5-4000	West Publishing	\$ 702.75
Sheriff Department	600-0389-5-4200	DMG	\$ 152.97
MR/DD	215-0620-5-3000	Progressive Business Pub	\$ 199.00
Debit Service	700-0113-5-6100	Ohio Treasurer, Kevin Boyce	\$ 2,447.71
Sewer	400-0113-5-6100	Ohio Treasurer, Kevin Boyce	\$ 5,625.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

#### **RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

#### RSVP

Lisa Valentine: Three-day trip to Columbus; Ohio conference on Volunteerism; March 16, 17, 18, 2011.

#### JFS

Victoria Watson & Judy Rutherford: One-day trip to Columbus; OJFSDA Work Participation Rate Training; March 28, 2011.

Candy Nelson: Three-day trip to Cambridge; Canton District Directors' Association Conference, March 29, 30, 31, 2011.

#### ECF

Cindy Davis: One-day trip to Columbus; Help Me Grow Advisory Council's Public awareness Committee Meeting; March 15, 2011; estimated expense \$110.

Cindy Davis: One-day trip to Canton; Ohio Family & Children First Regional Meeting; March 25, 2011; estimated expense \$75.

#### Engineer

Roger Wright: Two-day trip to Deer Creek State Park; Engineers' Conference; April 6, 7, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

#### **RE: TOWNSHIP PERMISSIVE SALES TAX REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the requests for use of Permissive Sales Tax funds by the following townships:

Fairfield Township                      \$10,000.00    Various Vendors

Lawrence Township                      \$12,000.00    Sherlock Oil

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: INDEPENDENCE TOWNSHIP SENIOR CITIZENS REQUEST FOR FUNDS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the request for additional Senior Levy funds for Independence Township Senior Citizens, in the amount of \$3,301.00, to allow them to proceed with changes to their original plans for use of their funds, thus making their Center more accessible.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: STANDARD ASSURANCES**

Mr. Irvine moved and Mr. Weber seconded a motion to allow the President to sign the Standard Assurances, certifying the County is in compliance with appropriate federal regulations, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: REQUEST TO RE-BID FOR GRAVEL AND LIMESTONE**

Mr. Weber moved and Mr. Irvine seconded a motion to reject all bids submitted for the purchase of 2011 Aggregates (gravel and limestone) as many bidders did not include testing documentation of the materials as requested, and because there were not enough vendors from which to select, as requested by County Engineer Bob Badger, and to allow him to re-bid the purchase with sealed bids due by 1:00 pm, April 6, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CONTRACT FOR COUNTY ROAD 8 REPAIR**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract with Larry Lang Excavating, Inc., for the repair of Washington County Road 8 (Highland Ridge Road), in the amount of \$7,537.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: REVERSAL OF DELINQUENT SEWER ACCOUNT ASSESSMENTS**

Mr. Irvine moved and Mr. Weber seconded a motion to request County Auditor Bill McFarland to reverse the earlier request to add delinquent sewer accounts to real estate tax bills for the following individuals, as they have since paid their accounts: Darla Hausman and Kathy McKitrick.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: SEWER DELINQUENT TAX ASSESSMENTS**

Mr. Irvine moved and Mr. Weber seconded a motion to request County Auditor Bill McFarland to add delinquent sewer account amounts to the property tax bills for the following individuals: Dan Turner & BAP, Kelly Offenberger, Debora Wingrove.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: GENERAL COMMENTS**

At the invitation of President Marshall, several meeting participants commented.

Mr. Weber: He attended an informative meeting in Columbus with the Ohio County Commissioners Justice and Public Safety Committee. More information is certain to follow relating to the budgetary and structural relationship between local courts and commissioners.

Mr. Irvine: The most recent census data has been released and it appears that the population of the County has declined approximately 2% and the population of the State has slightly increased.

Mr. Cunningham: Paul informed the Commissioners that the lease of the EMA truck is due for renewal and a decision should be made as to whether to lease a newer vehicle from a vendor, or for the Commissioners to purchase a newer vehicle and subsequently lease it to the EMA department.

Mr. Irvine: He indicated that he was very pleased with the Commissioners' recent meeting in Belpre, with about ten guests attending and great accommodations provided by the City of Belpre. The Commissioners determined that the next "off-site" meeting might be held April 28 or May 5 at Frontier High School, dependent upon availability of space.

**RE: CDBG FORMULA 2010 BID OPENING**

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, facilitated the planned bid openings for two CDBG Formula 2010 Projects, Wesley Township and City of Belpre. She announced that the submitted bids for the Wesley Township project would not be opened, as the project has been placed on the inventory of projects by the Ohio Department of Transportation. She encouraged contractors to contact ODOT so that they can re-bid when the project again comes up.

The following bids were opened for the City of Belpre Sidewalk Project:

REALL Wood Interiors	\$36,900.00
Everett L. Harper & Son	\$31,000.00
Dunfee Excavating	\$32,430.40
Tom Mayle & Sons	\$29,250.00

Ms. Hyer will review the bids and make a recommendation to the Commissioners on March 17, 2011.

**RE: RIVERVIEW SEWER PROJECT BID OPENING**

The following bids were opened for the Riverview Sanitary Sewer and Lift Station Maintenance project:

Larry Lang Excavating	\$43,208.68
Kendrick Excavating	\$31,962.00
Everett L. Harper & Son	\$43,970.00

Mr. Grosse, Stantec Consulting Services, will review the bids and make a recommendation to the Commissioners on March 17, 2011.

**RE: CDBG PERFORMANCE AND STATUS REPORTS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following CDBG reports, and to allow Mr. Weber to sign them on behalf of the Commissioners, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District:

B-F-09-1CY-1, Final Performance Report for the period 9/1/09 to 2/28/11  
B-F-08-1CY-1, Final Performance Report for the period 9/1/08 to 2/28/11  
B-R-09-ICY-1, Status Report on Grant Activity to Date

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PROPOSAL FOR MAPPING SERVICES**

Mr. Irvine moved and Mr. Weber seconded a motion to enter into agreement with M.A.N. Mapping Services, Inc., to map a specified area of the County and to provide a computer disk and check plot, with ortho imagery, for the amount of \$15,250.00, as detailed on the proposal, and as recommended by John Grosse.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: EXPANDED FOOD NUTRITION EDUCATION PROGRAM (EFNEP)**

Jody Rauch of the OSU Extension Office talked with the Commissioners about the Expanded Food Nutrition Education Program (EFNEP), which provides appropriate nutrition and cooking instruction to eligible families. The program currently receives approximately \$225,000 annually in federal funds, and serves fifty families. She expressed concern that the program might lose funding if more families aren't served. She feels that we could be serving up to 150 families, but help is needed to identify and inform eligible county residents. She would like to have assistance from county agencies, including Children Services, Family & Children First, Job & Family Services, and others.

**RE: EXECUTIVE SESSION**

At 11:28 a.m., Mr. Irvine moved and Mr. Weber seconded a motion to enter into Executive Session to discuss personnel matters, specifically the part-time Deputy Dog Warden position. Invited to attend were Administrator Paul Cunningham and Clerk Rick Peoples.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

The regular meeting resumed at 11:32 a.m.

**RE: DEPUTY DOG WARDEN**

Mr. Weber moved and Mr. Irvine seconded a motion to appoint Howard Hamrick as Deputy Dog Warden at the rate of \$9.00 per hour, for a standard week of 24 hours, with a 90-day probationary period, beginning upon successful and satisfactory completion of background, physical, and drug tests.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**ACTIVE DEPOSITS BID OPENING**

The following bids were opened for the providing financial services for the County's active deposits beginning May 1, 2011:

Chase Bank  
Peoples Bank  
Wesbanco

A letter from Settlers Bank was received, notifying the Commissioners that they would not be able to bid on the entire package due to the size of the bank, but offering to work with the County on portions of the package, if possible.

The Commissioners will review the bids with the County Treasurer and other appropriate individuals.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:30 pm.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk