

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 7, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Clerk Rick Peoples, Administrator Paul Cunningham, and Ashley Hill of *The Marietta Times*.

Cheyenne Oaks, Community Action, joined the meeting at 9:00 am in place of Dawn Rauch.

The following attended the Connect Ohio presentation at 10:00 am:

Bart Winegar, Connect Ohio
Ira Dye, Connect Ohio
Tom Fritz, Connect Ohio
Tom Ferree, Connect Ohio
Amanda Murphy, Connect Ohio
Bret Allphin, Buckeye Hills-Hocking Valley Regional Development District
Jason Pyles, Buckeye Hills-Hocking Valley Regional Development District
Eric Skomra, IT Director
Richard Hays, 911 Coordinator

Joining the Performance Audit meeting at 11:00 am were:

Jim Penning, Auditor of State's Office
Mate Rogonjic, Auditor of State's Office
Dennis Blazey, Consultant
Gregg Emrick, Children Services Board
Earl Westbrook, Children Services Board
Jim Vuksic, Children Services Board
Dave Copen, Children Services
Sherri Tucker, Children Services
Tom Ballengee, Job & Family Services
Bill McFarland, County Auditor
Dan Watson, Rea & Associates, Inc.

COMMISSIONERS AGENDA April 7, 2011

9:00 Minutes
9:30 Dawn Rauch, Community Action
10:00 Connect Ohio - WISP RFP Business Case Review
10:30
11:00 Performance Audit Meeting
11:30
12:00
12:30
1:00 Judge Susan Boyer
1:30
2:00
2:30
3:00

OLD BUSINESS

Revision of Washington County Subdivision Regulations
Community Action Request to Allocate Remaining 2010 Senior Levy Funds

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Commissioners
Additional Appropriation - Sheriff (2)
Transfer - Sheriff
Transfer - Auditor
Transfer - CSEA
Transfer - FCF (2)
Transfer - Sewer
Then & Nows
Travel - FCF (2)
Travel - Auditor
Project Assistance Grant Reimbursement Request, Duck Creek Watershed
JFS - Maintenance Agreement, Wheelchair Lift
Contracts for Housing Prisoners
Pooled Funding - FCF

- Signature - Letters to Delinquent Sewer Customers
- Signature - Delinquent Sewer Tax Assessment Letter to County Auditor
- CDBG Program Sources/Uses Report
- Letter to Townships for Support of OSU Extension Office
- Engineer - Easement for T-189 Turnaround
- Engineer - Request to solicit bids to purchase a new dump truck
- Engineer - Request to solicit quotes to purchase tag-along trailer
- Discussion of 2011 Projects List Status
- Urban Transit
 - Title VI Assurance
 - Civil Rights Letter
 - Civil Rights Compliance Summary
 - RFQ Resolution

RE: AGENDA

The Clerk requested amendment to the agenda as follows:

Delete:

- Additional Appropriation - Sheriff
- Transfer - Auditor
- Transfer - Sewer
- Engineer request to solicit quotes to purchase tag-along trailer

Add:

- Barb Tergolina, CSEA, 2:00 pm
- Travel - Commissioners

Mr. Weber moved and Mr. Irvine seconded a motion to accept the agenda, as amended.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MINUTES

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the minutes from the March 31, 2011 meeting, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

\$ 78,341.00	Duck Creek WFWS	200-0590-53000	Contract - Services
\$ 15,000.00	Sheriff's Sales Tax	100-0384-57200	Advances Out
\$ 1,666.67	Sheriff's Sales Tax	100-0384-57100	Transfers Out

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>SHERIFF</u>	<u>FROM</u>	<u>TO</u>
\$ 15,000.00	100-0384-57200	215-0400-49200
\$ 1,666.67	100-0384-57100	215-0400-49100
 <u>CSEA</u>		
\$ 2,000.00	200-0730-55200	200-0730-53400
\$ 2,000.00	200-0730-54000	200-0730-53400
 <u>FAMILY & CHILDREN FIRST</u>		
\$ 250.00	602-2033-54500	
\$ 125.00	602-2033-55203	
\$ 475.00	602-2033-56001	
\$ 50.00		602-2033-53500

\$ 800.00

602-2033-52005

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
EMA	200-0315-5-4400	Shadix	\$ 350.00
JFS	200-0720-5-7400	Wasco	\$1,505.10
Commissioners	200-0364-5-3000	CMI	\$ 385.75
Commissioners	200-0703-5-3000	Bertha Reed Sr Citizens	\$1,000.00
Commissioners	200-0363-5-3000	Humane Society of Oh Valley	\$ 821.75
Commissioners	200-0363-5-3000	Humane Society of Oh Valley	\$ 235.60
JFS	200-0720-5-7400	NADA	\$ 98.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

FCF

Cindy Davis: One-day trip to Columbus for Ohio Family & Children First Coordinators Association meeting; April 29, 2011.

Terri McGoye: One-day trip to Athens County for Help Me Grow child matters; April 7, 2011.

Auditor

Bill McFarland: One- day trips to Columbus for County Auditors' Association meetings; April 5, 6, 13, 2011.

Commissioners

Paul Cunningham: One-day trip to Columbus for CCAO Seminar; April 13, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PROJECT ASSISTANCE GRANT REIMBURSEMENT REQUEST

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Muskingum Watershed Conservancy District Project Assistance Grant Reimbursement Request for the Duck Creek Watershed Flood Warning System Project, in the amount of \$78,341.00, dated April 1, 2011, and to allow Mr. Irvine to sign the form.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: JFS WHEELCHAIR LIFT MAINTENANCE AGREEMENT

Mr. Irvine moved and Mr. Weber seconded a motion to enter into agreement with EMAR for the amount of \$300.00 per year for the maintenance of the wheelchair lift at the Department of Job & Family Services, as requested by Tom Ballengee.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONTRACTS FOR HOUSING INMATES

Mr. Weber moved and Mr. Irvine seconded a motion to approve the annual contacts for housing inmates in Washington County with various other counties, municipalities, and villages, at the rate of \$60.00 per day, approved by the County Sheriff and subject to approval as to form by the County Prosecutor.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: POOLED FUNDING AGREEMENT, FCF

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Pooled Funding

Agreement in the amount of \$6,643.00, as requested by Washington County Family & Children First.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT CUSTOMERS

Mr. Irvine moved and Mr. Weber seconded a motion to approve letters to the following delinquent sewer account holders: Dan Turner & BAP, Inc., Alvin & Sally Turner, Jr., Scott Rhodes, Heiss Brothers, Dawn Rachell Yost, Birtha and James Kattell, Hazel and Robert Way, Randy and Stephe Johnson, Jack Duvall, Susan McCoy, Tammy Gearhart, Jeremy Kidder, John Tate, Fred and Savannah Newlon, Angela Parker, Terry Wick, Timothy Vaughn, Anthony and Melinda Hapney, Timothy Myers, H. Clifton Spencer, II, Oran Baker, Brian and Angela Rhodes, John J. Walsh, Cheryl Latham, Jerry Biehl, Joseph Gebczyk, III.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER TO COUNTY AUDITOR, DELINQUENT SEWER ACCOUNTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve a letter to County Auditor Bill McFarland, certifying the delinquency of the following sewer account holders, and requesting the amounts be added to tax bills: Jane Metcalf, Kimberly Hammond, Michael Cameron, Dan Turner (Service Center), Christopher Kaufman, Patricia A. Eagle.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CDBG PROGRAM SOURCES/USES REPORT

Mr. Irvine moved and Mr. Weber seconded a motion to approve the CDBG Program Sources and Uses of Other Program Income report for Washington County for the period January 1, 2010 through December 31, 2010, and to allow Ms. Marshall to sign the document.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER TO TOWNSHIPS FOR SUPPORT OF OSU EXTENSION OFFICE

Mr. Irvine moved and Mr. Weber seconded a motion to approve the letters to townships requesting their financial support in the calendar year 2011 operation of the Ohio State University Extension Office in Washington County, as requested by Darlene Lukshin of the Extension Office.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR EASEMENT FOR T-18 TURNAROUND

Mr. Irvine moved and Mr. Weber seconded a motion to table the request from County Engineer Bob Badger for an easement for a "T" type turnaround from Ron Bea Ranch for use by Decatur Township and emergency vehicles, pending consultation and additional information.

RE: REQUEST TO SOLICIT BIDS TO PURCHASE DUMP TRUCK

Mr. Irvine moved and Mr. Weber seconded a motion to approve the solicitation of bids to purchase a new dump truck for use by the County Highway Department, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST TO PURCHASE TRUCK FOR EMERGENCY MANAGEMENT AGENCY

Administrator Paul Cunningham informed the Commissioners that the lease of the pick-up truck currently used by the Emergency Management Agency expired April 11, 2011, but the County has a two-month extension beyond that date. The buy-out of that vehicle is approximately \$8,550.00. After reviewing quotes for the purchase of a new vehicle from a number of dealerships, Mr. Cunningham recommends the purchase of a 2011 Dodge Ram pick-up truck from Charlie's Dodge in Maumee, Ohio, utilizing the Ohio DAS Cooperative Purchasing Program, for a price of \$21,326.15. As the Emergency Management Agency is not permitted to purchase vehicles, the County will purchase the vehicle and subsequently lease it to the Agency over a four-year period.

Mr. Weber moved and Mr. Irvine seconded a motion to approve the purchase of a 2011 Dodge Ram truck from Charlie's Dodge, for the price of \$21,326.15, as per quote and use of DAS Cooperative Purchasing Program for the State of Ohio, and subject to approval by Ohio EMA of the subsequent leasing arrangement between the County and the Agency.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: URBAN TRANSIT DOCUMENTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Urban Transit documents, as requested by Cheyenne Oaks, Community Action:

- Title VI Assurance
- Approval of Title VI Program Letter to Deborah Haines, Civil Rights Officer
- Title VI Complaint Form Letter to Deborah Hanes, Civil Rights Officer
- Summary of All Civil Rights Compliance Review Activities in Last 3 Years
- Request for Qualifications for a Qualified Marketing Firm Resolution

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONNECT OHIO PRESENTATION

Mr. Winegar and others from Connect Ohio updated the Commissioners on the status of the Washington County Technical Outreach Last-Mile Project, and how Connect Ohio is supporting the effort. With the help of IT Director Eric Skomra, Bret Allphin and Jason Pyles of Buckeye Hills, and 911 Coordinator Rich Hays, the Project is now about 85% complete. Mr. Winegar showed those in attendance the detail of the work that has been done to date, including an analysis of the number of County residents, the number of those residents with and without access to wireless internet broadband services, the location of existing MARCS towers that can be utilized, and a propagation view indicating weak and strong areas of coverage. He also presented some cost estimates and revenue projections. This information will be used when consulting with prospective Wireless Internet Service Providers (WISP's). Eric is currently soliciting the support from fire departments and water associations throughout the County for them to allow equipment to be installed on water towers and other strategically-located towering structures. The County is facilitating the discussion between these organizations and WISP's, and is not intending to be a part of the agreements. Mr. Winegar is pleased that the County is able to provide so much appropriate detailed information to prospective WISP's. Eric indicated that he will be able to release the final version of the Request for Proposals for Wireless Internet Services on May 5, 2011.

Ms. Marshall thanked everyone for attending this presentation, and thanked all of those involved for their dedication and work on this project.

RE: PERFORMANCE AUDIT

James Penning and Mate Rogonjic of the Performance Audit Division of the State Auditor's Office talked with the Commissioners and others about the notion of merging two or more of the County's agencies, including Children Services, Job & Family Services, Child Support Enforcement Agency, and Workforce Investment. They indicated they have done comparable reviews for many years throughout the State, and have much experience in gathering data, assembling it, and presenting it. Having completed over 300 such audits, they can utilize their experience in other counties to the benefit of Washington County.

The Commissioners noted that they are gathering as much information as possible to make an informed decision. With reduced funding from the State it is imperative that the Commissioners consider ways to become more efficient in operations, but not at the risk of lessening those services provided to County residents, especially children and families in need. They indicated that the County's agencies are currently providing high quality services with good reputation in the County, and that a merger cannot negatively impact that. As such mergers have occurred in other counties, the Commissioners consider it appropriate to evaluate the pro's and con's here in Washington County.

Mr. Penning indicate that if they are engaged for this review, they will look at not only the feasibility but also the cost effectiveness. He suggested that the review should include all of the County departments/agencies that might be merged, rather than doing subsequent separate reviews. Once they gather some initial information and conduct some preliminary interviews, they should be able to provide a not-to-exceed cost estimate and a timetable for conducting the audit. He indicated that their work would be confidential throughout the audit, becoming "public" at the completion. The entire performance audit would likely take four to six months to complete, dependent upon the scope of review and manpower availability.

Mr. Blazey introduced himself as having much knowledge and experience in Washington County. He has rendered advise and counsel in a number of comparable mergers. He cautioned that not every dollar is "equal" in the two agencies, and that any review of merger must include consideration of the likely reduction of 4-E funds to Children Services if the merger takes place. He is currently preparing a study, using actual numbers, on behalf of Children Services. He noted that in Washington County the Children Services Agency is funded by the County's general fund, rather than by a levy.

Dan Watson of Rea & Associates revealed that he may serve in a consultant capacity on behalf of Children Services to review the possible merger and the impact on funding and services provided.

RE: CSEA COLLECTIVE BARGAINING AGREEMENT

Barb Tergolina of the Child Support Enforcement Agency reviewed with the Commissioners the provisions of the Collective Bargaining Agreement between the Washington County Child Support Enforcement Agency and Local 772B, Ohio Council 8, AFSCME, AFL-CIO. The Commissioners received copies of the document for further review.

RE: REVIEW OF 2011 PROJECTS LIST

The Commissioners reviewed the list of projects for calendar year 2011. Significant progress has been, or is being, made on several items on the list. They agreed that the item currently most urgent to address is researching how other counties provide legal services to indigent defendants.

Administrator Cunningham has been working with Tim Marty to prioritize capital improvement projects. He noted that:

- An architect has been hired to develop specs for the annex roof project.
- The prosecutor's office is receiving new paint and carpet.
- Quotes for the alley project have been received.
- Gutters do not need to be replaced.
- The courthouse re-wiring project will need to be done yet this year.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:30 pm.

_____, President

_____, Vice President

_____, Member

_____, Clerk