

The following request for transfer of funds was inadvertently omitted from the minute record of April 7, 2011:

RE: TRANSFER

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfer of funds:

<u>FAMILY & CHILDREN FIRST</u>	<u>FROM</u>	<u>TO</u>
\$ 359.00	602-2030-54400	
\$ 72.05	602-2030-57401	
\$ 674.00	602-2030-53403	
\$ 5.05		602-2030-55200
\$ 1,000.00		602-2030-57400
\$ 100.00		602-2030-53501

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 14, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Clerk Rick Peoples, Administrator Paul Cunningham, and Ashley Hill of *The Marietta Times*.

Michelle Hyer of Buckeye Hills-Hocking Valley Regional Development District, Fearing Township Clerk Carolyn Becker, and contractor Larry Wells joined the Commissioners for the Fearing Township project pre-construction meeting.

Meeting with the Commissioners at 11:30 a.m. were Dana Spencer and Steve Summers, both from the Sheriff's Office.

**COMMISSIONERS AGENDA
April 14, 2011**

9:00 Minutes
9:30 Sewer - Craig Barker & Shelly Vincent
10:00 Terry Tamburini - SEOPA
10:30
11:00 Fearing Township Pre-Construction Meeting
11:30 Dana Spencer - Courthouse Security
12:00
12:30
1:00 Tom Ballengee, JFS
1:30
2:00 Eric Skomra - Tour of Server Room
2:30
3:00

OLD BUSINESS

Revision of Washington County Subdivision Regulations
Community Action Request to Allocate Remaining 2010 Senior Levy Funds
Easement for Township Road 189

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Resolution - Building Dept.
Additional Appropriation - Auditors
Additional Appropriation - Commissioners
Additional Appropriation - Sewer
Additional Appropriation - Sheriff
Transfer - Engineer
Transfer - CSEA
Transfer - Auditor

Then & Nows
Travel - CSEA
Travel - EMA
Township Permissive Sales Tax Requests
Pooled Funding - FCF
CDBG Water & Sewer Grant Agreements
Water & Waste Disposal Loan & Grant Program
AFLAC - Application for Group Whole Life Insurance
Sheriff - Request Transport Officer Position
Sheriff - Letter Authorizing Signatures for Grant
IT Director - Letter of Termination to Kinetic
Engineer - 2011 Aggregate Bids
Engineer - 2011 Asphalt Paving Project
Engineer- Asphalt Paving Road Additions
Engineer - Request to Purchase 2011 Chevrolet Silverado 4-Wheel Drive Truck
Courthouse Alley Driveway Replacement - Quotes
Children Services Lease Payment Revision
Arrow Drive Drainage Issues
Elected Officials Quarterly Meeting Planning
CSEA - Employee Contract

RE: AGENDA

The Clerk requested amendment to the agenda as follows:

Add: Request from John Grosse for Aerial Survey
Appointment to Senior Levy Committee
Resolution Concurring with Sewer Project Bids and Award

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda, as amended.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the minutes from the April 7, 2011 meeting, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RESOLUTION, BUILDING DEPT. UNCLAIMED FUNDS

Mr. Irvine moved and Mr. Weber seconded a motion to adopt the following resolution:

WHEREAS, at a regular meeting of the Board of Commissioners of Washington County, Ohio, a letter was submitted by Washington County Building Department Office Manager Connie J. Hoblitzell, notifying the Commissioners that the Building Department has been notified that there are unclaimed funds in their name at the Department of Commerce, Division of Unclaimed Funds, State of Ohio, and

WHEREAS, the unclaimed funds in the name of the Washington County Building Department amount to \$481.01, and

WHEREAS, to retrieve the funds on behalf of Washington County and the Washington County Building Department, Proof of Authority to claim the funds must be provided to the Division of Unclaimed Funds, and

WHEREAS, Connie J. Hoblitzell, Office Manager of the Washington County Building Department, is the appropriate person to claim funds on behalf of the Washington County Building Department;

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio that Connie J. Hoblitzell, is hereby authorized and directed to apply to the Division of Unclaimed Funds, State of Ohio, for any moneys that are rightfully belonging to, and owed to, the Washington County Building Department.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

\$ 25,500.00	Real Estate Assessment	200-0122-53400	Contract Services
\$ 50,000.00	County General	100-0130-57100	Invest. Income Transf.
Out			
\$ 5,000.00	Sanitary Sewer	400-0113-53100	Electric
\$ 9,605.00	Sheriff	215-0385-55100	Building Improvement

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>ENGINEER</u>	<u>FROM</u>	<u>TO</u>
\$ 10,000.00	200-0540-55501	200-0540-53401
<u>CSEA</u>		
\$ 500.00	200-0730-54000	200-0730-53400
<u>MVGT</u>		
\$ 39,975.16	100-0130-57100	200-0540-48200

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	500-1000-5-1120	Ohio BWC	\$ 5,040.11
Dog & Kennel	200-0363-5-3000	Marietta Occupational Health	\$ 174.46
Maintenance	100-0109-5-3000	CAM Refrigeration	\$ 1,331.78
Maintenance	100-0109-5-3000	CAM Refrigeration	\$ 650.68
Commissioners	200-0703-5-3000	Independence Twp. Sr. Cit.	\$ 3,301.00
911	200-0364-5-3000	CMI	\$ 9,621.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

CSEA

Betty Lynch, Tammy Pugh, Bonnie Gill: Three-day trip to Athens for Sets Financial Training, May 3-5, 2011.

EMA

Jeff Lauer: Two-day trip to Columbus for Ohio EMA Directors' Seminar; April 13-14, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PERMISSIVE SALES TAX REQUESTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests from Townships for the use of Permissive Sales Tax funds:

Fearing Township	\$ 2,400.00	D & B Gill Trucking
Fearing Township	\$ 3,150.00	Sharon Stone
Waterford Township	\$55,000.00	United Sealing
Independence Township	\$ 3,000.00	Westbrook Trucking

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: POOLED FUNDING AGREEMENT, FCF

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Pooled Funding Agreement in the amount of \$7,007.00, as requested by Washington County Family & Children First.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CDBG GRANT AGREEMENTS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the \$142,000.00 Ohio Department of Development grant awarded to Washington County for the Highland Ridge, Lower Salem, sewer project, and to allow Ms. Marshall to sign the documents.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye.

RE: WATER AND WASTE DISPOSAL LOAN AND GRANT REVIEW

Mr. Irvine moved and Mr. Weber seconded a motion to complete the Review Form for the New Wastewater Collection System & Improvements, Devola and Oak Grove Areas, allowing Ms. Marshall to indicate "Clearance of the project should be granted.", and allowing her to sign it, as requested by Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: GROUP WHOLE LIFE INSURANCE MASTER APPLICATION

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Aflac Application for Group Whole Life Insurance for the year beginning May 1, 2011, and to allow Ms. Marshall to sign the document, as requested by Susan Burkhardt, Safety/Loss Coordinator.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SHERIFF'S REQUEST FOR SECURITY/TRANSPORT OFFICER WAGE SPLIT

Mr. Weber moved and Mr. Irvine seconded a motion to table the request from Sheriff Larry Mincks to consider a split of wages for recently-appointed Security/Transport Officer Kim Deem such that 40% would be paid from the Civil Fund and 60% from the Jail Fund. Additionally, the part-time hours for Steve Summers would be reduced.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SIGNATURE AUTHORIZATION LETTER REQUEST

Mr. Weber moved and Mr. Irvine seconded a request to authorize Barbara Purdum and Michelle Richards to sign all grant-related reports for the 2010-DL-LEF-5852 RIP Dutch & Barney Grant, as requested by the Washington County Sheriff.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TERMINATION OF CONTRACT WITH KINETIC NETWORKING

Mr. Weber moved and Mr. Irvine seconded a motion to send to Kinetic Networking a 30-day notice of contract termination, in accordance with their agreement with the County, as requested by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: 2011 AGGREGATE BIDS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the selection of vendors for the purchase of 2011 Aggregates, for use by the County Highway Department, as recommended by Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: 2011 ASPHALT PAVING BID

Mr. Weber moved and Mr. Irvine seconded a motion to approve the selection of Shelly and Sands, Inc., the sole bidder, for the 2011 Asphalt Paving Project for Washington County, for the amount of \$961,310.00, as recommended by Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ASPHALT PAVING PROJECT ROAD ADDITIONS

Mr. Weber moved and Mr. Irvine seconded a motion to add the following roads to the 2011 Asphalt Paving Project list, due to the accepted bid's amount being less than anticipated, as recommended by Engineer Bob Badger:

CR 9, from SR 7 to CR 333	3.87 mi.	\$277,300
CR 333, from CR 9 to SR 26	1.27 mi.	90,640
CR 8, from SR 821 to TR 587	2.51 mi.	<u>162,400</u>

\$530,340

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PURCHASE OF 2011 CHEVROLET SILVERADO 3500 HD 4-WHEEL DRIVE TRUCK

Mr. Weber moved and Mr. Irvine seconded a motion to approve the advertising for sealed bids to purchase a new Chevrolet Silverado 3500 HD 4-Wheel Drive Crew Cab Truck, or equal, as requested by Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: COURTHOUSE ALLEY REPLACEMENT PROJECT

Mr. Weber moved and Mr. Irvine seconded a motion to table the request from Maintenance Director Tim Marty to consider quotes received for the courthouse alley replacement project.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHILDREN SERVICES LEASE PAYMENT REVISION

Mr. Irvine moved and Mr. Weber seconded a motion to table the revision of contract terms relative to depreciation schedule length for the Washington County Children Services Board for Construction Funding Procedure, Amendment #2, as requested by Washington County Children Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Weber aye, Steven Weber aye. Motion passed.

RE: LETTERS TO SEWER ACCOUNT HOLDERS

Mr. Weber moved and Mr. Irvine seconded a motion to send notice to 815 Warrior Drive, Vincent, property owners Kelly and Lucinda Lang that their current account balance is \$3,605.00, and that payment of that amount must be made within 30 days.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Irvine moved and Mr. Weber seconded a motion to send notice to 120 Snearly Drive, Marietta, property owner Jeffrey Burton that his current account balance is \$3,294.00, and that payment of that amount must be made within 30 days.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SOUTHEAST OHIO PORT AUTHORITY

Terry Tamburini updated on the Commissioners on the status of several ongoing projects, including:

Ingenuity Center

- Need to acquire title
- Need to lease space to generate revenue
- Estimated cost of building is \$2.6 M
- ARC, CDBG, and loan funds will be requested

State estimates transfer "price" of \$3.6 M
Ingress/egress issues must be addressed
Property needs to be appraised
One-year extension has been received.

Other ongoing projects of interest to SEOPA include RJF, Marietta Memorial Hospital - Belpre, AEP - Beverly, Dimex, and the Armory.

Mr. Tamburini intends to meet bi-weekly with the Commissioners.

RE: FEARING TOWNSHIP PROJECT PRE-CONSTRUCTION MEETING

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District Development Specialist, facilitated the pre-construction meeting for the Fearing Township Heating & Cooling Project. Larry Wells represented the selected project contractor A-1 Heating & Cooling. Ms. Hyer reviewed contract procedures and requirements. Mr. Irvine was identified as the Prevailing Wage Coordinator for the project, which should be completed within a two-week period and not later than May 31, 2011.

Mr. Irvine moved and Mr. Weber seconded a motion to award the contract for the Fearing Township Heating & Cooling Project to A-1 Heating & Cooling for the amount of \$21,398.44, and to approve the Notice to Proceed and the Notice of Award.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Weber moved and Mr. Irvine seconded a motion to accept Change Order #1 for the Fearing Township Heating & Cooling Project, representing a decrease in the cost from \$21,398.44 to \$19,398.44, a result of the Township removing existing units, and allowing Ms. Marshall to sign the change order.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: AUTHORIZING SIGNATURES CARD

Mr. Weber moved and Mr. Irvine seconded a motion for all Commissioners to sign a new Authorized Signature Card for Request for Payment and Status of Funds Report, Ohio Office of Housing & Community Partnerships, as requested by Michelle Hyer, Buckeye Hills.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: COURTHOUSE SECURITY

Dana Spencer and Steve Summers of the Washington County Sheriff's Office talked with the Commissioners about courthouse security procedures and issues. It was generally agreed that security in and around the courthouse and annex is not adequate. Understanding that the courthouse will never be completely "secure", they have looked into ways to make it better than it is now. They are now focusing on a "light" system, which will announce to courthouse employees when it is time to evacuate and/or to be on the alert. The likely cost of such a system, which will tie in to the existing wireless system, is \$10,000 to \$15,000. Making the many courthouse doors more secure would cost about \$65,000, and having security guards in place during all hours the courthouse is open could cost more than \$150,000 per year.

The Commissioners expressed their appreciation for the update, and encouraged them to continue with their plan of making the courthouse and annex more secure.

RE: ODJFS SUBGRANT AGREEMENT

Mr. Weber moved and Mr. Irvine seconded a motion to table the request to approve the Ohio Department of Job and Family Services Subgrant Agreement for Fiscal years 2012 and 2013.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ARROW DRIVE DRAINAGE ISSUES

The Commissioners are aware of long-term drainage issues on Arrow Drive in Muskingum Township. They requested that the Clerk schedule a visit for them with the Muskingum Township Trustees at the Trustees' next meeting.

RE: PERIODIC MEETING OF ELECTED OFFICIALS

A recent survey revealed that it is desirable for Washington County elected officials to periodically meet to discuss issues of mutual interest. The meeting should be quarterly, not longer than one hour, scheduled well in advance of meeting date, and open for agenda input from all officials. Ms. Marshall will work with the Clerk to schedule the first meeting of the group in early May.

RE: COLLECTIVE BARGAINING AGREEMENT, CSEA

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Collective Bargaining Agreement between Washington County Child Support Enforcement Agency (CSEA) and Local 772B, Ohio Council 8 AFSCME, AFL-CIO, for the period April 1, 2011 through March 31, 2014, as presented by Barbara Tergolina, CSEA Director.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: WOODLAWN ACRES AERIAL SURVEYS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the aerial surveys for the Woodlawn Acres Subdivision Sanitary Sewer Project near Belpre, for the cost of \$3,065.00, and to approve the related costs from Stantec Consulting Services, Inc., in the amount of \$5,150.00, and to allow Ms. Marshall to sign the paperwork, as requested by John Grosse, consulting engineer.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: AWARD OF CONTRACTS, DEVOLA SANITARY SEWER PROJECTS

Mr. Weber moved and Mr. Irvine seconded a motion to award the Devola Sanitary Sewer Rehabilitation Project to low-bidder Insituform Technologies, Inc., for the amount of \$506,649.30, in concurrence with recommendation from John Grosse, consulting engineer for the project.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Weber moved and Mr. Irvine seconded a motion to award the Devola Lift Station and Force Main Improvements project to low-bidder Zemba Brothers, Inc., for the amount of \$688,638.01, in concurrence with recommendation from John Grosse, consulting engineer for the project.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT TO SENIOR LEVY COMMITTEE

Mr. Irvine moved and Mr. Weber seconded a motion to appoint Bruce Kelbaugh to the Washington County Senior Levy Committee.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: COMMUNITY ACTION REQUEST TO ALLOCATE 2010 SENIOR LEVY FUNDS

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table discussion of Community Action's request to distribute some of the remaining 2010 Senior Levy Funds, as follows:

RSVP	\$	613.36
O'Neill	\$	12,804.88
CAP	\$	7,018.44

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Irvine moved and Mr. Weber seconded a motion to approve this distribution of remaining 2010 Senior Levy Funds.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: EASEMENT FOR T-189

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table discussion of County Engineer Bob Badger's request for an easement for a "T" type turnaround from Ron Bea Ranch for use by the Decatur Township Trustees and emergency vehicles.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Irvine moved and Mr. Weber seconded a motion to approve the easement for a "T" type turnaround from Ron Bea Ranch, as requested by Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TOUR OF SERVER ROOM

IT Director Eric Skomra provided the Commissioners with a tour of the newly-created computer server room in the courthouse. He indicated that, while the room is now functional and much new equipment has been received, it remains a work-in-progress. Wiring is expected to be installed the week of April 18, and additional servers will be placed in the new shelving units. Eric explained that the shelving units are self-cooled and contain a generator so that if and when courthouse power is lost, the computers will remain running. The Commissioners indicated they are very pleased with Eric's progress to-date, and are looking forward to the improvements to the county's technology base.

RE: ADJOURNMENT

Mr. Weber moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:08 pm.

_____, President

_____, Vice President

_____, Member

_____, Clerk