

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 28, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Clerk Rick Peoples, Administrator Paul Cunningham, and Ashley Hill of *The Marietta Times*.

Joining the Commissioners at some time during the day were:

Jack Brum, Washington County Citizen
Dana Spencer, Sheriff's Dept.
Michelle Hyer, Buckeye Hills-Hocking Valley Regional Dev. Dist.
Mike Stocky, City of Marietta
Kevin Crock, City of Marietta
Bob Ruble, Barengo Insurance
Ginny Shrimplin, CORSA
Susan Burkhart, Safety & Loss Control Coordinator
Terry Tamburini, SEOPA
Eric Skomra, IT Director
Richard Hays, 911 Coordinator
John Higgins, Family & Children First
Cindy Davis, Family & Children First
Allen Brokaw, Family & Children First
Dawn Rauch, Community Action

COMMISSIONERS AGENDA April 28, 2011

9:00 Minutes
9:30 Dana Spencer, Sheriff's Office
10:00 Michelle Hyer, Buckeye Hills
10:15 Kevin Crock - Bike Path Easement
11:00 Bob Ruble (Barengo Ins.) & CORSA Representative
1:00 Terry Tamburini, SEOPA
1:30
2:00 Public Hearing - State Route 124
2:30
3:00 Dawn Rauch, Community Action

OLD BUSINESS

Revision of Washington County Subdivision Regulations
ODJFS Subgrant Agreement for FY 2012 & FY 2013
Sheriff's Request for Split of Wages for Security/Transport Officer
Sheriff's Request to Purchase Vehicle

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Resolution - Newbury Road
Additional Appropriation - Sheriff (3)
Additional Appropriation - CSEA
Transfer - Commissioners (3)
Transfer - Family & Children First
Transfer - Sheriff
Then & Nows
Travel - CSEA (2)
Travel - JFS (2)
ODJFS Subgrant Agreement for CSEA for FY 2012 & 2013
Engineer - Letter to Mayor of Macksburg
Engineer - Records in the "Black Hole" Storage Room
Engineer - Road Condition/Inventory Update Agreement
Engineer - Bridge Project Inspection Agreement
Engineer - 2011 Asphalt Paving Contract
Engineer - Change Order #1, Root Bridge Pier Project
Engineer - Stephens Bridge Replacement Project Bids
Sheriff - Signature Authorization Letter for Grant
CSEA - IV-D contract
Family & Children First - Pooled Funding Agreement
Proposal for Use of Remaining CDBG Water & Sewer Project Funds

- Change Order for Kendrick Excavating, Riverview Project
- Fearing Volunteer Fire Dept. Electrical Work
- Highland Ridge Water Project

RE: AGENDA

The Clerk requested amendment to the agenda as follows:

1. Delete one Additional Appropriation Request for the Sheriff
2. Add JFS/Red Cross Agreement

Mr. Weber moved and Mr. Irvine seconded a motion to accept the agenda, as amended.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MINUTES

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the minutes from the April 21, 2011 meeting, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to appropriate additional funds as follows:

\$ 16,666.67	Sheriff	215-0400-54400	Equipment
\$ 2,075.60	Sheriff	210-0399-51001	Salaries
\$ 150.00	Sheriff	210-0399-51101	Medicare
\$ 2,500.00	Sheriff	210-0399-51102	PERS
\$ 1,556.75	CSEA	200-0730-53502	Clerk of Courts

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>COUNTY GENERAL</u>	<u>FROM</u>	<u>TO</u>
\$ 235.59	100-0130-51120	100-0381-51120
\$ 394.41	100-0240-51120	100-0381-51120
\$ 374.65	100-0150-51120	100-0381-51120
\$ 811.39	100-0160-51120	100-0381-51120
\$ 464.75	100-0170-51120	100-0381-51120
\$ 827.48	100-0380-51120	100-0381-51120
\$ 483.89	100-0120-51120	100-0100-51120
\$ 374.92	100-0120-51120	100-0140-51120
\$ 1.63	100-0130-51120	100-0140-51120
\$ 43.40	100-0130-51120	100-0230-51120
\$ 118.60	100-0210-51120	100-0211-51120
<u>FAMILY & CHILDREN FIRST</u>		
\$ 225.00	602-2033-55204	602-2033-52003
<u>SHERIFF</u>		
\$ 7,500.00	200-0383-57400	200-0383-54201

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0102-5-7401	Bob Stinson Psy. D.	\$ 9,581.25
IT	200-0720-5-7400	Mancan	\$ 180.00
JFS	200-0720-5-7400	Crescent & Sprague Supply	\$ 116.64
Commissioners	100-0870-5-3002	SBDC	\$ 2,000.00
RSVP	210-0710-5-3000	Ralph Dehner	\$ 2,526.03
County Home	200-0630-5-4000	Marietta Office Supply	\$ 223.44

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

CSEA

Betty Lynch: One-day trip to Columbus for RMS Training, May 13, 2011.

Barb Tergolina: Two-day trip to Columbus for General Membership meeting and Statehouse Day, May 11 & 13, 2011.

JFS

Tom Ballengee: One-day trip to Noble County for Area 15 One-Stop Board Members/Partners Meeting, May 2, 2011.

Debi Humphries: Periodic trips to Vienna and Parkersburg, WV to pick up 2010-2011 school clothes vouchers and receipts, May 4 - May 13, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ODJFS AGREEMENT WITH AMERICAN RED CROSS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Contract between The Washington County Department of Job and Family Services and American Red Cross of Washington County for the period May 1, 2011 through June 30, 2012, in an amount not to exceed \$800.00, for eight hours of Health and Safety in Family Day Care testing and examination services at \$100.00 per class, as requested by Jo Seyler, Director, American Red Cross.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ODJFS SUBGRANT AGREEMENT G-1213-11-0129

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Ohio Department of Job and Family Services Subgrant Agreement G-1213-11-0129 for the operation of the Washington County Child Support Enforcement Agency (CSEA) during the period July 1, 2011 through June 30, 2013, as requested by Barb Tergolina, CSEA Director.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ODJFS SUBGRANT AGREEMENT G-1213-11-0128

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table consideration of the ODJFS Subgrant Agreement G-1213-11-0129.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Ohio Department of Job and Family Services Subgrant Agreement G-1213-11-0129 for the operation of the Washington County Department of Job and Family Services (DJFS) during the period July 1, 2011 through June 30, 2013, as requested by Tom Ballengee, DJFS Director.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: COUNTY ENGINEER'S LETTER TO MAYOR OF MACKSBURG

For information, County Engineer provided the Commissioners with a copy of his April 20, 2011 letter to the Mayor of the Village of Macksburg:

Mayor Roberts:

As you may be aware, there is an effort to get stream gauges on Duck Creek to be in Macksburg. The preferred location is at the Lower Macksburg Bridge at Main Street and State Route 821. In order to use that location or any location, property owners will need to approve it.

The Corp of Engineers asked me about ownership at the bridge, and who has jurisdiction of the bridge. For a long time that bridge has been shown on my records as being county jurisdiction, but during the last election a question as to residency of a candidate in the village was posed to me, and I found that residence and subsequently the Lower Bridge are in the village. That being the case, it is my belief that the bridge should be Macksburg's jurisdiction. Therefore, if the bridge is the location for the stream gauge and it is proposed to be placed on the Main Street right of way, the village would need to issue a permit.

With regard to maintenance of the bridge in the future, it should be the village's responsibility, but since the bridge was recently constructed, it should be little more than debris removal after high water and sweeping the deck. I realize this is not something your village is equipped to maintain, but I believe it is correct under the Ohio Revised Code.

Sincerely,

/s/ Robert I. Badger
Washington County Engineer

RE: COUNTY ENGINEER'S LETTER TO COMMISSIONERS PERTAINING TO RECORDS

Mr. Irvine moved and Mr. Weber seconded a motion to table the request from County Engineer Bob Badger to consider options for the disposition of old tax map copies currently stored in the "black hole" storage room.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ROAD CONDITION & INVENTORY UPDATE AGREEMENT

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Agreement for Professional Services between Washington County and JG3 Consulting, LLC, for the annual update of pavement inventory and condition rating for the county highway system using the MicroPAVER Program, for the period July 1, 2011 through September 30, 2011, in the amount of \$16,495.00 as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: BRIDGE PROJECT INSPECTION AGREEMENT

Mr. Weber moved and Mr. Irvine seconded a motion to table the request from County Engineer Bob Badger to consider a Personal Services Agreement for the Bridge Project Inspection with Roy McCammon, pending determination if the contractor carries appropriate liability insurance, workers compensation, etc.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: 2011 ASPHALT PAVING CONTRACT

Mr. Weber moved and Mr. Irvine seconded a motion to approve the 2011 Asphalt Paving Contract with Shelly and Sands, Inc., for the bid price of \$961,310.00.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDER #1, ROOT BRIDGE PIER PROJECT

Mr. Weber moved and Mr. Irvine seconded a motion to approve change order #1 for the Root Bridge Pier Project, to contractor Tom Mayle and Sons, Inc., in the amount of an additional \$724.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: STEPHENS BRIDGE REPLACEMENT PROJECT BIDS

Mr. Weber moved and Mr. Irvine seconded a motion to award the Stephens Bridge Superstructure Replacement Project to Tom Mayle and Sons, Inc., for the amount of \$195,363.00, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SIGNATURE AUTHORIZATION LETTER FOR SHERIFF'S GRANT

Mr. Irvine moved and Mr. Weber seconded a motion to send a letter to the Ohio Department of Public Safety authorizing Sheriff's Department representatives Barbard Purdum and Michelle Richards to sign all documents and reports for the 2010-JG-A02-6805 Task Force Grant, as requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CSEA IV-D CONTRACT AMENDMENT

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Ohio Department of Job and Family Services IV-D Contract Amendment for the Child Support Enforcement Agency/Clerk of Courts, adding \$1,556.75 to the contract for reimbursement from IV-D funds, as requested by CSEA Director Barb Tergolina.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: POOLED FUNDING AGREEMENT, FCF

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Pooled Funding Agreement in the amount of \$7,140.00, as requested by Washington County Family & Children First.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: COMMENTS FROM PUBLIC

Upon the invitation of Ms. Marshall, Dana Spencer of the Sheriff's Department commented on the workload of the Department's Civil/Transport Division. Reacting to a recent letter to the Commissioners from Jack Brum, he believes the Department has changed a great deal since the time that Mr. Brum was a part of it. Sex offender registry checks are time-consuming and the transport of federal prisoners requires two people. In January 2011 he requested the addition of a female to his staff to assist with the transport of female prisoners. Now that he has a female in his division his staffing level is adequate. He provided the Commissioners each with a copy of a document he had compiled, Courthouse Security and Transportation Division, 2010 Year in Review and 2011 Issues and Goals.

Jack Brum shared his concerns of the recent transfer within the Sheriff's Department which added a female Security/Transport Officer. He indicated his concerns are about the individual that was placed in the position. He provided the Commissioners each with a copy of a March 23 letter from Sheriff Larry Mincks to Deputy Sheriff Kim Deem.

Ms. Marshall thanked both Dana Spencer and Jack Brum for speaking with the Commissioners.

RE: DRAWDOWN REQUEST, OHIO DEPT. OF DEVELOPMENT

Mr. Irvine moved and Mr. Weber seconded a motion to approve the request for drawdown of funds in the amount of \$19,400 for the Neighborhood Stabilization Program and \$29,250 for the Sidewalk Improvements Program, and to allow Ms. Marshall and Mr. Irvine to sign the document, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION OF FINDING OF CONTINUED RELEVANCE

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Certification of Finding of Continued Relevance for the release of federal funds for the Neighborhood Facilities/Community Center project in Fearing Township, Grant B-F-10-ICY-1, and to allow Ms. Marshall to sign the document, as requested by Michelle Hyer.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ALLOCATION OF REMAINING CDBG WATER & SEWER PROJECT FUNDS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following distribution of remaining CDBG funds, pending approval by the State of Ohio:

- \$44,881.00 Change Order for Larry Lang
- \$14,213.00 Change Order for Kendrick Excavating
- \$35,420.00 Fearing Township Community Building Electrical Work
- \$36,477.00 Highland Ridge Water Project

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: BIKE PATH EASEMENT

Kevin Crock and Mike Stocky, representing the City of Marietta, presented to the Commissioners the following documents relating to the River Trail Phase III Walk/Bike Path Project:

- Updated Right-of-Way Plan
- Summary of their meeting with the Commissioners on March 31, 2011
- A proposed Easement for the Commissioners to consider

They informed the Commissioners that there is an existing utilities easement through the County's property. The current plan includes a concrete barrier between the path and the County's property to (1) prevent migration of gravel and other materials onto the path, and (2) discourage path users from exiting the path onto County property. The Commissioners asked them to add a "fence" in addition to the concrete barrier, as they are concerned that young bikers may find it very easy to cross the barrier onto County property. If the barriers and fence are installed within the easement, the City of Marietta is responsible for their upkeep. The Updated Right-of-Way Plan reduces by 24% the total acreage for the proposed path.

Mr. Irvine commented that this particular project demonstrates very well how the City and the County can, and should, be working together. Mr. Crock advised that it is critically important for each step of the project to be taken in the right order, and at the right time, so that important grant and funding deadlines are met.

RE: COUNTY RISK SHARING AUTHORITY (CORSA) RENEWAL

Bob Ruble, Barengo Insurance, and Ginny Shrimplin, CORSA Representative, presented a proposal for renewal of CORSA coverage for the year beginning May 1, 2011. They noted the number of vehicles included in the coverage, and asked if the county's jail physicians are now adequately covered for malpractice. Options they discussed included a higher umbrella and foster parent coverage. They commented that a Loss Control Incentive Program and Auto Safety Program help to reduce premium, and they congratulated the county on the low number of claims. Coverage enhancements for next year include Fund Transfer Fraud and Computer Fraud. Their proposal for next year (May 1, 2011 through April 30, 2012) costs \$291,649.

The Commissioners accepted the information and will act upon it at an upcoming meeting.

RE: SOUTHEAST OHIO PORT AUTHORITY

Southeast Ohio Port Authority Executive Director Terry Tamburini updated the Commissioners on projects and issues, including the Ingenuity Center, the ODNR property, and Belpre facilities and properties. Ms. Marshall suggested that it is appropriate for the Authority to require a certain level of meeting attendance by Board members, even though most members are actively engaged and attend most meetings.

RE: SERVER ROOM PROJECT

IT Director Eric Skomra informed the Commissioners that there may be a problem with the installation of large cooling fans for the newly created server room. Even though the fans are installed at ground level, there is concern that the noise they create may interfere with recording of proceedings in the courthouse. If that is the case, options include installation of a covering over the fans to divert the noise away from the courts, or installation of the fans on the roof of the annex rather than on the ground outside the courtroom.

Eric informed the Commissioners that the shipping company's insurance carrier will replace the damaged piece of equipment, at no cost to the county.

With an interest in moving to a higher level of communication technology, Eric encouraged the Commissioners to consider an LTE system for employee use, and to ask Wireless Internet Service Providers to facilitate in creating a pathway for the system.

RE: PUBLIC HEARING - STATE ROUTE 124

Attending the Public Hearing for comments relating to the re-naming of State Route 124 were the Commissioners, Administrator Paul Cunningham, Clerk Rick Peoples, and Ashley Hill from the *Marietta Times*.

Ms. Marshall invited comment on the road name change. Hearing none, Mr. Irvine moved to adopt the following resolution:

Whereas, notification of a road name change hearing was advertised in the *Marietta Times*, as required, and

Whereas, a hearing for re-naming State Route 124 was held on April 19, 2011 at the Little Hocking Volunteer Fire Department State, and

Whereas, the Commissioners requested testimony for and against the re-naming of the road, and all citizens were given the opportunity to speak and voice their opinions on the proposed change, and

Whereas, the State of Ohio has relocated State Route 124 in Athens County and will be turning over old State Route 124 from State Route 7 to the Washington/Athens County line to Belpre Township and Washington County.

Now, Therefore Be It Resolved, that the road, which extends from State Route 7 to the Athens/Washington County line, and has been known as State Route 124, shall be renamed for its entire length, from State Route 7 to the Athens/Washington County line to:

NEWBURY ROAD

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: FAMILY & CHILDREN FIRST

Cindy Davis, Jon Higgins, and Allen Brokaw talked with the Commissioners about Family & Children First Council. Very late in this fiscal year they were notified of a 7.7% decrease in funding, resulting in a loss of \$26,000. They anticipate a further reduction of 12% next fiscal year, or \$46,240. They are working very hard to provide the high level of services, and maintain the quality of services. With efficiencies and line item reductions, they have been able to “absorb” all of this year’s and next year’s losses except for about \$24,000. As that is almost equal to their annual rent to the county, they requested the Commissioners consider eliminating the rent for this year and next year. That would allow them to maintain their current staffing level, and to continue providing the variety of services that county residents need to have available to them.

The Commissioners thanked them for the information, as they are soon to begin assembling a budget for the county for next year.

RE: LETTER TO FEDERAL TRANSIT ADMINISTRATION, REGION III

Mr. Irvine moved and Mr. Weber seconded a motion to approve a letter prepared by Dawn Rauch, Community Action, to Letitia Thompson, Regional Administrator for the Federal Transit Administration, Region III, responding to the Financial Management Oversight Review prepared by Samlin Consulting dated January 20, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:30 pm.

_____, President

_____, Vice President

_____, Member

_____, Clerk

