

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 5, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also in attendance were Clerk Rick Peoples, Administrator Paul Cunningham, and Ashley Hill of *The Marietta Times*.

Attending the bid opening were vendor representatives David Powers and Robert Fickel. Vendor rep Bruce Stacy joined the Commissioners at 10:00 am.

Attending the RFP release meeting were Bart Winegar of ConnectOhio, IT Director Eric Skomra, Marietta Mayor Michael Mullen, and vendor representatives Wei Chung Sheng and Luke Burkhart.

COMMISSIONERS AGENDA May 5, 2011

9:00 Minutes
9:30 Bus Bid Opening - Board of Developmental Disabilities
9:35 Dawn Rauch, Community Action
10:00
10:30
11:00
1:00 Release RFP for Wireless Internet Service Providers
1:30
2:00 Lisa Valentine, RSVP
2:30 Larry Hivnor, Ohio Valley Resources Memo of Understanding
3:00

OLD BUSINESS

Revision of Washington County Subdivision Regulations
Sheriff's Request for Split of Wages for Security/Transport Officer
Sheriff's Request to Purchase Vehicle
Engineer Request to Dispose of Old Tax Map Copies
Engineer Request for Bridge Project Inspection Agreement

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Resolution to Approve New Fund - FY08 State Homeland Security
Resolution to Fix Viewing and Public Hearing of Public Road
Transfer - CSEA
Transfer - Commissioners
Transfer - Sheriff
Then & Nows
Travel - FCF (3)
Travel - Clerk of Courts
Travel - Safety/Loss Control
JFS Service Agreement with Joy Exterminators
Project Review - Washington County Career Center Workforce Skills
Township Permissive Sales Tax Request
Drawdown of Funds (2)
Child Welfare Initiative Agreement, First Amendment
Recognition Letter to Anita Vaughan
Engineer - ODOT Salt Co-Op Bid
Engineer - Knowlton Bridge Replacement
Engineer - 2012 Dump Truck Bid
Engineer - 2011 Asphalt Paving Project Notice of Commencement
Engineer - LPA Bridge Load Rating Agreement
Sewer Delinquent tax Assessment Letters

RE: AGENDA

The Clerk requested amendment to the agenda as follows:

1. Move the Bid Opening to 9:00 a.m.
2. Add IV-D Contract Amendment for CSEA

Mr. Weber moved and Mr. Irvine seconded a motion to accept the agenda, as amended.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: BUS BID OPENING

Two sealed bids were received prior to 9:00 a.m. for the purchase of a 60-passenger bus with wheelchair lift, to be used by the Board of Developmental Disabilities of Washington County. Ms. Marshall opened the bids:

Cardinal Bus Sales & Service	\$78,018.00 base bid
Edwin H. Davis & Son, Inc.	\$86,400.00 base bid

Ms. Marshall explained that there was a discrepancy for the time of required bid submission between the Legal Notice in the *Marietta Times* (9:00 a.m.) and the Instructions and Specifications (10:00 a.m.). She informed all present that if additional bids are received prior to 10:00 a.m., May 5, 2011, they would be accepted, the other vendors would be notified, and the Commissioners would seek legal opinion as to how to proceed.

RE: MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the minutes from the Regular Meeting on April 28, 2011, and from the Special Meeting on May 2, 2011, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RESOLUTION TO APPROVE NEW FUND

Mr. Irvine moved and Mr. Weber seconded a motion to create a new fund and add it to the financial system of Washington County, as follows:

-866 FY08 State Homeland Security Program

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST TO VACATE PUBLIC ROAD

Having received a petition from the Washington County Engineer and Township Trustees to vacate a portion of Decatur Township Road 189 (Cornes Road), Mr. Irvine moved and Mr. Weber seconded a motion to fix the time/day for viewing the public improvement at 10:00 a.m. on May 23, 2011, at County Road 26 side of Cornes Road, at the top of the hill above the bridge, and to fix the time/day for final public hearing of the request at 3:00 p.m., May 26, 2011, at the Commissioners Office, and to give notice to the public of these days and times by means of publication in the *Marietta Times* for two consecutive weeks.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>CHILD SUPPORT</u>	<u>FROM</u>	<u>TO</u>
\$ 3,000.00	200-0730-57403	200-0730-53400
<u>COMMISSIONERS</u>		
\$ 7,989.75	100-0101-57100	210-0355-49100
<u>SHERIFF</u>		
\$ 4,000.00	100-0384-52000	100-0384-53403

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Marietta Muni Ct.	200-0351-5-1104	City of Marietta	\$ 16,087.50
JFS	200-0720-5-7400	Crown Plaza	\$ 103.40
County Home	200-0630-5-4000	Marietta Office Supply	\$ 309.87
Decatur Township	100-0565-5-3000	Shelly Materials	\$ 292.64
Decatur Township	100-0565-5-3000	Shelly Materials	\$ 75.52

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

FCF

Cindy Davis: One-day trip to Zanesville for Ohio Family & Children First Regional Meeting, May 23, 2011; estimated expense \$50.

Cindy Davis: One-day trip to Columbus for Help Me Grow Leadership Team Meeting, May 16, 2011; estimated expense \$110.

Cindy Davis: One-day trip to Columbus for Help Me Grow Service Delivery Committee Meeting, May 5, 2011; estimated expense \$110.

Clerk of Courts

Brenda Wolfe, Karen Ray, Iris Anderson, Karen Doan: One-day trip to Dennison for 3rd District Meeting of the Ohio Clerk of Courts Association, May 17, 2011; estimated expense \$153.44.

Safety/Loss Control

Susan Burkhart: Two-day trip to Bellville for County Loss Control Coordinators Association Spring Meeting, May 6, 7, 2011; estimated expense \$145.66.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MAINTENANCE AGREEMENT FOR JOB AND FAMILY SERVICES

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Maintenance Agreement with Joy Exterminators for the Sentricon Termite Control System for the period May 28, 2011, through May 27, 2012, in the amount of \$536.80.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PROJECT REVIEW, WASHINGTON COUNTY CAREER CENTER

Mr. Irvine moved and Mr. Weber seconded a motion to approve of the Washington County Career Center Workforce Skills Project, and to allow Ms. Marshall to sign the Area Clearinghouse Transmittal, indicating "Clearance of the project should be granted.", as requested by Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR PERMISSIVE SALES TAX

Mr. Irvine moved and Mr. Weber seconded a motion to approve the request from Decatur township for Permissive Sales Tax funds in the amount of \$5,000.00 to pay various vendors.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: DRAWDOWN OF FUNDS

Mr. Weber moved and Mr. Irvine seconded a motion to approve Draw Number 431 in the amount of \$11,786, and Draw Number 432 in the amount of \$7,400, from the Office of Housing and Community Partnerships, and to allow Ms. Marshall and Mr. Irvine to sign the forms, as requested by Gerry Spencer of the Community Action Program of Washington-Morgan Counties.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHILD WELFARE INITIATIVE AGREEMENT, FIRST AMENDMENT

Mr. Weber moved and Mr. Irvine seconded a motion to approve the First Amendment to Child Welfare Initiative Agreement by and between Casey Family Programs and Washington County Children Services, as requested by Washington County Children Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RECOGNITION LETTER TO ANITA VAUGHAN

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following letter to Washington County Department of Job and Family Services employee Anita Vaughan:

Dear Anita:

We've heard of your recent recognition as **Adult Protective Services Worker of the Year** for the State of Ohio, and we extend to you our congratulations!

Your service to the citizens of Washington County is certainly worthy of note, not only by those of us who have long known of your commitment to our seniors, but also by your peers from around Ohio. The award bestowed upon you by the Ohio Coalition of Adult Protective Services is an honor well-deserved.

We appreciate your devotion to Washington County's senior citizens, whose lives are improved by your insight, your creativity, and your enthusiasm.

Congratulations, Anita, on a job **very well done** !

Sincerely,

/s/ Washington County Commissioners

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: OHIO DEPARTMENT OF TRANSPORTATION SALT CO-OP BID

Mr. Irvine moved and Mr. Weber seconded a motion to participate in the Ohio Department of Transportation's Co-Operative Salt Bid for 2011-2012, with the option to exit the program if better prices are found from other vendor(s), and to allow Ms. Marshall to sign the resolution provided by ODOT, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: KNOWLTON BID REPLACEMENT

Mr. Irvine moved and Mr. Weber seconded a motion to approve the advertising for bids and the contract package for the replacement of Knowlton Bridge, WAS-C-33-0167-GR, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: DUMP TRUCK BID

Mr. Irvine moved and Mr. Weber seconded a motion to approve the purchase of a 2012 dump truck from Marietta Truck Sales & Service, Inc., for \$93,984.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: NOTICE OF COMMENCEMENT OF PUBLIC IMPROVEMENT, ASPHALT PAVING

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Notice of Commencement of Public Improvement for the 2011 Asphalt Paving Project for various county roads, identifying Shelly & Sands, Inc., as the principal contractor, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LPA BRIDGE LOAD RATING AGREEMENT

Mr. Irvine moved and Mr. Weber seconded a motion to enter into agreement with the Ohio Department of Transportation (ODOT) for LPA Bridge Load Rating, with ODOT providing 80% of the total project cost, but not to exceed \$9,920.80, and to allow Ms. Marshall to sign the

Agreement, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: OHIO DEPARTMENT OF JOB AND FAMILY SERVICES IV-D CONTRACT AMENDMENT

Mr. Irvine moved and Mr. Weber seconded a motion to approve the IV-D Contract Amendment between the Washington County Child Support Enforcement Agency (CSEA) and Washington County Common Pleas Court - Juvenile Division, thereby adding \$4,052.21 to the initial contract which became effective July 1, 2010, as requested by Barb Tergolina, CSEA Director.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Weber seconded a motion to approve letters to be sent to the following delinquent sewer account holders, notifying them that their accounts are extremely past due and that immediate payment must be made: John White, Jenny Williams, Jerry Cornell, Michael Fronko, Donald Tallman, Lester Seaman, Sarah Carpenter, Mike Higgins, Angela Rhodes Lewis, Nathan & Melissa Arnold, Josh Seebruger, Linda Lorentz, Jasper & Kari Smith, William Hendricks, David Burns, Jonathan Kirk, David Carpenter, Robert & Regan Tate, Larry Dean, Andrew Hillard, Reda Nichols, Greg Sattenfield, Heiss Brothers.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST TO SUBORDINATE LOAN

Dawn Rauch of Community Action presented to the Commissioners a request from Washington County residents Donald and Jean Willard for subordination of their loan. After appropriate discussion, it was determined that this would not be in the best interest of the County and it was suggested that Ms. Rauch connect the residents with financial advisors for counsel in their specific circumstances.

RE: BUS BID OPENING

With the receipt of a third sealed bid for the purchase of a 60-passenger bus for Washington County Department of Developmental Disabilities, the Commissioners returned to bid opening. Ms. Marshall opened the following bid:

Marietta Truck Sales & Service \$84,495 base bid

Ms. Marshall notified the bidder of the Commissioners having received and opened the other two bids, and indicated that legal advice would be sought as to how to proceed.

Subsequent communication with Attorney Alison Cauthorn of the Prosecutor's Office indicated that it is appropriate for the Commissioners to proceed with the project as the bids were all sealed and no adjustments to the submitted bids were made. Ms. Marshall indicated the three bids will be forwarded to the Department of Developmental Disabilities for their review and recommendation.

RE: RELEASE OF RFP FOR WIRELESS INTERNET SERVICE PROVIDERS

IT Director Eric Skomra, with assistance from Connect Ohio Representative Bart Winegar, presented the Request for Proposal for Wireless Broadband Network to the Commissioners for their consideration. They described the project, the progress to date, and the remaining steps to be taken. Ms. Marshall expressed her appreciation to them for not only taking the lead in this effort, but also for bringing all the key players together for the good of County residents.

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Request for Proposal for Wireless Broadband Network for Washington County, dated May 5, 2011, as requested by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING, WORKFORCE INVESTMENT

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Memorandum of Understanding between the Monroe, Morgan, Noble, and Washington County Commissioners, the Area 15 Workforce Investment Board, and their One-Stop Partners for the Program Years 7/1/11 - 6/30/13, as requested by Larry Hivnor.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REMOVAL OF ITEMS FROM OLD BUSINESS

Mr. Irvine moved and Mr. Weber seconded a motion to remove the following items from Old Business, with no action taken on them:

- Revision of Washington County Subdivision Regulations
- Sheriff's Request to Purchase Van
- Sheriff's Request for Split of Wages for Security/Transport Officer
- Engineer's Request for Bridge Project Inspection Agreement

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:25 pm.

_____, President

_____, Vice President

_____, Member

_____, Clerk