

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 2, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were visitor Steve Eddy, County Engineer Bob Badger, Administrator Paul Cunningham, Clerk Rick Peoples, and Ashley Hill from *The Marietta Times*.

Attending the Bid Opening were the Commissioners, the Clerk, Director of Maintenance Tim Marty, Architect Barry Ingham, Rick Coley, J.P. Hushion, and Mike Edwards.

Assistant Dog Warden Howard Hamrick joined Dog Warden Greg Sturm in meeting with the Commissioners at 10:30 a.m.

Tom Bellish and Art Deininger of Buckeye Energy met with the Commissioners, the Administrator, and the Clerk at 11:00 a.m.

COMMISSIONERS AGENDA

June 2, 2011

9:00 Minutes
9:30 Bill McFarland, Permissive Sales Tax
10:00 Bid Opening - Annex Roof
10:30 Greg Sturm - Dog Warden
11:00 Art Deininger - Buckeye Energy
12:00
1:00
1:30 Dawn Rauch - Community Action
2:00
3:00

OLD BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
Building Department Request to Increase Mileage Rate

NEW BUSINESS

Approval of previous meeting's minutes
Bills from various departments
Resolution - Comm. Pleas New Fund Request
Certificate of Estimated Property Tax Revenue
Resolution - Senior Levy Replacement
Additional Appropriation - Sheriff
Additional Appropriation - FCF
Transfer - Sheriff
Transfer - CSEA
Transfer - FCF
Then & Nows
Travel - CSEA
Cornes Road - Vacating and Name Change
Engineer - Request to sell Hewlett-Packard 600 Inkjet Plotter
Engineer - Germantown Alley Vacations
Letters - Delinquent Sewer Customers
Sewer Delinquent Tax Assessments
2011 CDBG Formula - Administrative Funds
2010 CDBG Formula - Wesley Township
Contract - Help Me Grow Program Assurances
Engineer - Knowlton Bridge Project Award
Engineer - Repaving of County Roads 344 & 138
Engineer - Change Order #1, 2011 Paving Projects

UPCOMING EVENTS

June 21 - CCAO/CEAO Meeting in Marietta
July 7 - Regular Meeting in Lower Salem

RE: AGENDA

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda, with the following amendment:

Add: Pay request for Kendrick Excavating
Delinquent Sewer Account Letter
Letter to Ohio Department of Development
Additional Appropriation - CDBG

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PUBLIC COMMENTS

Ms. Marshall welcomed Washington County resident Steve Eddy to the meeting, and invited his comments.

Mr. Eddy indicated he is in the process of making improvements to a residence at 955 Greene Street in Marietta, and asked the Commissioners to consider sub-ordination of the loan agreement.

Ms. Marshall indicated the Commissioners will consult with Dawn Rauch of Community Action before acting on the request of Mr. Eddy.

RE: MINUTES

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the minutes from the Regular Meeting on May 26, 2011, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Irvine moved and Mr. Weber seconded a motion to approve the creation of a new fund, 215-0206, Comm Pleas Community Based Corrections Program, as requested by County Auditor Bill McFarland.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE

Clerk Rick Peoples informed the Commissioners that County Auditor Bill McFarland has certified to the Commissioners, in accordance with Ohio Revised Code 5705.03, the estimated property tax revenue that will be produced by a levy of 0.85 mills, assuming the tax valuation of the County remains constant throughout the life of the levy, is \$1,056,163.92, and the total tax valuation of the County used in this calculation is \$1,103,504,610.00. The Certificate of Estimated Property Tax Revenue is dated May 27, 2011, and is signed by William D. McFarland.

RE: RESOLUTION DECLARING NECESSITY FOR LEVY OF REPLACEMENT TAX

Mr. Irvine moved and Mr. Weber seconded a motion to adopt the following resolution:

Whereas, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Washington County to enable it to provide funds for providing or maintaining senior citizens services or facilities;

And Whereas, pursuant to R.C. 5705.03, the Board has requested and received certification from the Washington County Auditor that the total current tax valuation of Washington County is \$1,103,504,610.00 (one billion, one hundred three million, five hundred four thousand, six hundred ten) and that the dollar amount of revenue that would be generated by .85 mill (eighty-five hundredths mill) for each dollar of valuation, which amounts to eight and one half cents (\$ 0.085) for each one hundred dollars of tax valuation is \$1,056,163.92 (one million, fifty-six thousand, one hundred sixty-three dollars and ninety-two cents).

And Whereas, there is presently in existence a levy in place for these purposes in Washington County which is levied at a rate of .85 mill (eighty-five hundredths mill), which was placed on the tax list and duplicate in tax year 2006 (calendar year 2007) and was to remain on the tax list and duplicate for a period of five years, or until tax year 2011, which is calendar year 2012.

Now, Therefore, Be It Resolved, that said proposed levy be placed on the tax list and duplicate for the year beginning with tax year 2011, first due in calendar year 2012, if a majority of the electors voting thereon vote in favor thereof at the general election to be held on

November 8, 2011.

Be It Further Resolved, that the Clerk of this Board of County Commissioners, Washington County, Ohio, be, and hereby is directed to certify a copy of this resolution to the Board of Elections of Washington County, Ohio, immediately after its passage but not later than August 10, 2011, which is ninety (90) days prior to the 8th day of November, 2011, and to notify the said Board of Elections to cause notice on the question of levying such tax be given as required by law.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following additional appropriations:

Sheriff

100-0384-57200 Advances Out \$ 10,000.00

Family & Children First

602-2034-54000 Supplies & Materials \$ 3,507.27

CDBG

210-0826-5100 Cap Home/Bldg Repair \$ 2,540.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff		
100-0384-57200	215-0394-49200	\$ 10,000.00
CSEA		
200-0730-57403	200-0730-53000	\$ 10.00
Family & Children First		
602-2033-51104		\$ 1,015.97
602-2033-52202		\$ 133.10
602-2033-52004		\$ 54.00
602-2033-55205		\$ 525.24
	602-2033-51002	\$ 782.33
	602-2033-51102	\$ 100.00
	602-2033-51999	\$ 606.64
	602-2033-53501	\$ 239.34

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-5-3000	Wieser & Cawley	\$ 3,065.50
Aurelius Township	100-0562-5-3000	J. D. Love Trucking	\$ 233.70
Aurelius Township	100-0562-5-3000	J. D. Love Trucking	\$ 105.30
Salem Township	100-0578-5-3000	Sharon Stone Company	\$ 3,315.87
Sewer	400-0113-5-3100	AEP	\$ 208.18
Sheriff Department	100-0384-5-4400	Taser International	\$ 2,879.85
Prosecutor's Office	210-0335-5-7400	Ashli Diamond aka Ashli Nicewarner	\$ 340.49
Decatur Township	100-0565-5-3000	Shelly Materials	\$ 2,702.76

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and

in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

Child Support Enforcement Agency

Lori Schott and Barb Tergolina: One-day trip to Akron to attend Performance Improvement & District Charges Workshop on June 9, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: VACATING PORTION OF CORNES ROAD

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following resolution:

Whereas, a hearing for vacating a portion of Decatur Township Road No. 189 (Cornes Road), located in Decatur Township, was held on May 26, 2011, at the office of the Washington County Commissioners; and

Whereas, the recommendation of the County Engineer is that the portion of Decatur Township Road No. 189 (Cornes Road) be vacated due to the demolition of bridge that was not replaced; and

Whereas, the Commissioners requested testimony for or against the proposed vacating, and no objections were heard from the citizens present at the hearing; and

Now, Therefore, Be It Resolved, that the Board of Commissioners determined that a portion of Decatur Township Road No. 189 (Cornes Road), being a part of Section 1 and 7, Town 6, Range 11 in Decatur Township be approved and is hereby vacated in accordance with Ohio Revised Code Section 5553.04.

The following description is for the portion of Decatur Township Road 189 (Cornes Road):

Situation in the State of Ohio, County of Washington, Township of Decatur, and being a part of Sections 1 and 7, Town 6, Range 11, and being more fully described as follows:

Beginning at the southerly line of Paul and Lisa Wilcoxon, Parcel #090043028001, where it intersects the centerline of Decatur Township Road 189 (Cornes Road) and continues along the said centerline, northerly to the north line of Ron Bea Ranch, Inc., Parcel #090041104000, a length of 0.77 miles.

This description was prepared by County Engineer Robert Badger, Registered Surveyor No. 6623.

Be It Further Resolved, that the Clerk of the Board be instructed to inform the Decatur Township Trustees, County Recorder, County Engineer, and the adjacent land owners.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RE-NAMING OF VACATED PORTION OF CORNES ROAD

Mr. Weber moved and Mr. Irvine seconded a motion to adopt the following resolution:

Whereas, notification of a road name change hearing was advertised in *The Marietta Times*, as required; and

Whereas, a hearing for re-naming a portion of Decatur TR-189, Cornes Road, was held on May 26, 2011 at the Washington County Commissioners' Office; and

Whereas, the Commissioners requested testimony for or against the re-naming of the road, and all citizens were given the opportunity to speak and voice their opinions on the proposed change, and the residents living on the road suggested the road name be changed to West Branch Road; and

Whereas, the Board of Commissioners has vacated a portion of Decatur TR-189, Cornes Road.

Now, Therefore, Be It Resolved, that the portion of Decatur TR-189, Cornes Road, beginning at Ross Road, CR-248, thence south to the part of Cornes Road vacated June 2, 2011 and recorded in Commissioners' Journal Volume 71, Page 260, as

WEST BRANCH ROAD

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ENGINEER'S REQUEST TO DISPOSE OF INKJET PLOTTER

Mr. Irvine moved and Mr. Weber seconded a motion to approve the sale at auction of a Hewlett-Packard 600 full-size inkjet plotter, purchased in 1995 and no longer used, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: VACATION OF ALLEYS IN GERMANTOWN

The Commissioners acknowledged a letter to County Auditor Bill McFarland from County Engineer Bob Badger, dated May 26, 2011:

Dear Mr. McFarland:

Three alleys were vacated by the Commissioners in Germantown on May 12, which results in additional taxable parcels.

Each of lots 12, 13, 14, 15, 16, and 17 will get ½ of one of these alleys that are 99' in length and 10.56' wide. Therefore each lot will get 0.012 acres (99 x 5.28, divided by 43560). These lots are all owned by Robert L. and Michele L. Schilling, so if it's permissible, only 3 new parcels of 0.024 acres might be less complicated.

If you have any questions, please let me know.

Sincerely,

*/s/ Robert I. Badger, P.E., P.S.
Washington County Engineer*

RE: NOTICE TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending letters to the following sewer account holders, notifying them that their accounts are delinquent and that payment must be made within 30 days: John Dempsey, Deborah Wingrove, Kelly Offenberger, Norm Dowler, Tim Anderson, Richard & Karen Best, Dan Turner & BAP, Inc., Kenneth Vigneron, Daniel & Karen Anstatt, Jean Yost, Burton Brown, Phil Coyner, Ind. Baptist Mission for Asian, Melissa Treadway, John Holdren, John & Joann Edwards, Thomas Hart, Phillip Mayle, Kristy Haynes, Larry Carney, Ernest Cornell, Chad & Jennifer Rowley, Tina McClung, DPSG Bottling Group, Christopher & Patty Carver, William Hendricks.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION TO COUNTY AUDITOR OF DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Weber seconded a motion to certify the following sewer accounts as delinquent, and request County Auditor Bill McFarland to add the delinquent amounts to taxes due for the properties: Dawn Rachell Yost, Jenny Williams, Donald Tallman, Sarah Carpenter, Alvie & Sally Turner, Jr., Dan Turner & BAP, Inc., Nathan & Melissa Arnold, Linda Lorentz, David Burns, Johnathan Kirk, David Carpenter, Robert & Regan Tate, Heiss Land Development, Angela Rhodes Lewis, Larry Dean.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: NOTIFICATION TO LARRY THRASHER OF AMOUNT DUE ON SEWER ACCOUNT

Mr. Irvine moved and Mr. Weber seconded a motion to send notification to Larry Thrasher that payment is due in the amount of \$1,972.00 for sewage services from April 2008 through May 31, 2011, and that payment must be made within 30 days.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CDBG FORMULA FUNDS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following allocation of 2011 Community Development Block Grant (CDBG) Formula funds:

- \$ 5,000 to Washington County for administrative expenses
- \$ 15,000 to Buckeye Hills-Hocking Valley Regional Development District for administration
- \$ 5,000 to Fair Housing through the OSU Extension Office

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Irvine then moved and Mr. Weber seconded a motion to notify Wesley Township Trustees that the 2010 CDBG Formula funds previously awarded to them for a Township project that is now being funded from other sources will be re-allocated to another project.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: HELP ME GROW PROGRAM ASSURANCES

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Help Me Grow Program Assurances, as Administrative Agent for the Washington County Family and Children First Council, and to allow Ms. Marshall to sign the document, as requested by Cindy Davis.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: KNOWLTON BRIDGE PROJECT AWARD

Mr. Irvine moved and Mr. Weber seconded a motion to award the bid for the Knowlton Bridge (WAS-C-33-0167 GR) Replacement Project to Ohio-West Virginia Excavating Company for \$122,388, as recommended by County Engineer Bob Badger. Sealed bids were opened on June 1, 2011, as follows:

Ohio-WV Excavating Co.	\$122,388
Alan Stone Company, Inc.	\$134,500
Tom Mayle & Sons Const., Inc.	\$144,000
R.C. Construction	\$145,733

The estimate of the County Engineer for this project was \$131,805.38.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: WASHINGTON COUNTY ROADS 344 AND 138 ASPHALT PAVING PROJECT

Mr. Irvine moved and Mr. Weber seconded a motion to approve the advertisement for bids and the contract package for the Washington County Roads 344 and 138 OPWC-Asphalt Paving Project, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDER NO. 1, 2011 ASPHALT PAVING PROJECT

Mr. Irvine moved and Mr. Weber seconded a motion to approve Change Order #1 for the 2011 Asphalt Paving Project, contractor Shelly and Sands, Inc., adding the amount of \$530,340.00, for a new contract total amount of \$1,491,650.00, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PARTIAL PAYMENT REQUEST FOR KENDRICK EXCAVATING, INC.

Mr. Irvine moved and Mr. Weber seconded a motion to approve the partial pay request #1 for Kendrick Excavating, Inc., for the Riverview Sanitary Sewer and Lift Station Maintenance Project, in the amount of \$39,582.90, and to allow Ms. Marshall to sign the document, as requested by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER TO OHIO DEPARTMENT OF DEVELOPMENT

Mr. Irvine moved and Mr. Weber seconded a motion to send a letter to Steve Kelly, Policy Research and Strategic Planning, Ohio Department of Development, requesting the designation of Washington County as "situational distressed", to facilitate a construction project in the City of Belpre, as requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MILEAGE RATE CHANGE FOR APPROPRIATE COUNTY BUSINESS USE OF PERSONAL AUTOMOBILE

Mr. Irvine moved and Mr. Weber seconded a motion to return to the table the Building Department's request to increase their mileage rate.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Administrator Paul Cunningham presented to the Commissioners his survey of current mileage rates from other counties in Ohio. Of those responding to his request for information, the average rate is \$0.44 per mile. Due to the current price of gas and the expense to maintain personal vehicles, the Commissioners indicated that it is appropriate to now increase the mileage rate for all use of personal vehicles on authorized County business.

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following resolution:

Whereas, the current mileage rate for Washington County employees is \$0.32/mile; and

Whereas, the mileage rate has not changed in several years; and

Whereas, the Administrator contacted other counties and average mileage rate was \$0.44 out of 14 counties that responded.

Now, Therefore, Be It Resolved by the Board of Washington County Commissioners, that the mileage rate for appropriate use of personal automobile for Washington County business, effective June 1, 2011, is \$0.44/mile.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: 1% PERMISSIVE SALES TAX

At the request of the Commissioners, County Auditor Bill McFarland discussed with them the mechanism for townships to use their allocation of the County's 1% Permissive Sales Tax funds. The distribution of these funds allows for 75% to go to the county general fund and 25% to townships. The townships submit their request for funds to the Commissioners, followed by invoices for payment. The Clerk processes those requests for payments via purchase orders and vouchers. The Auditor and Commissioners agreed that the current process is cumbersome and time-consuming, and that the townships would appreciate having access to their funds in a more timely manner.

Mr. McFarland suggested that disbursements be made to townships three times each year, after the first, second, and third quarters of the year. The townships could then pay their own invoices, thus saving time and coordination with the Commissioners' and Auditor's offices. As the funds are to be used specifically for road construction, maintenance, and repair, an annual report will be submitted by each township showing their use of funds.

Administrator Cunningham was asked to draft a resolution to allow for this change, and to ask the County Prosecutor to review it.

Mr. Irvine expressed his appreciation to Mr. McFarland for the excellent presentation he gave at the annual meeting of the township trustees.

RE: BID OPENING, ANNEX ROOF PROJECT

Ms. Marshall opened the sealed bids for the Courthouse Annex Roof Project as follows:

E.W. Drake	\$124,574.00 base bid
Hittle Roofing	\$157,208.00 base bid
Promanco	\$ 86,700.00 base bid
Tri-State Roofing	\$186,120.00 base bid

The bid documents were given to Architect Barry Ingham for his review and recommendation.

RE: BUCKEYE ENERGY, ELECTRICITY AGGREGATION

Tom Bellish and Art Deininger presented their plan for Washington County residents to vote on electricity aggregation in the November general election. If approved, their plan could help over 12,000 Washington County households save a total of approximately \$1,200,000 in electric costs per year, and could save certain commercial accounts a total of approximately \$250,000 per year. Nearly 350 communities throughout Ohio have passed a ballot issue to allow for natural gas and electric aggregation programs, including the City of Marietta. This program is intended for Washington County AEP customers outside of the City of Marietta, and would not impact Washington Electric Cooperative customers. In order for this "opt out" plan to be in place next year, the Commissioners need to adopt in June a resolution to proceed.

The Commissioners asked Mr. Bellish to draft a resolution for them to consider at a subsequent meeting.

Commissioner Steve Weber excused himself from the remainder of the meeting.

RE: URBAN TRANSIT

Dawn Rauch of the Washington-Morgan Counties Community Action Program informed the Commissioners that as a result of the City of Marietta's Community Development Block Program (CDBG) funds having recently been reduced, the City's allocation of those funds to the Community Action Bus Line (CABL) program will likely be reduced. As the amount of reduction, if any, is not yet know, Ms. Rauch recommended that the Commissioners not enter

at this time into a contractual relationship with a marketing firm to promote the County's Urban Transit program. Two proposals have been received, and Ms. Rauch will contact each of them explaining the circumstances.

RE: SUB-ORDINATION REQUEST

Dawn Rauch of the Washington-Morgan Counties Community Action Program discussed with the Commissioners the CHIP Program, and the options the Commissioners have in responding to requests for "sub-ordination". With each request having unique factors involved, Ms. Rauch recommended that the Commissioners adhere to the policy of the CHIP Program, which is to allow for home improvements.

The Commissioners determined that it is not in the best interest of the County to approve the request for sub-ordination from Steve Eddy.

RE: ADJOURNMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:20 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk