

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 30, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, AND TIMOTHY C. IRVINE, VICE PRESIDENT. MEMBER STEVEN W. WEBER WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times* and Clerk Rick Peoples.

COMMISSIONERS AGENDA

June 30, 2011

9:00 Minutes

UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
Disposition of 1990 Ford Ambulance

NEW BUSINESS

Approve agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - CHIP
Additional Appropriation - FCF
Transfer - Soil & Water
Then & Nows
Travel - CSEA
Travel - Commissioners (2)
Travel - IT
CSEA Contract with TALX
ODJFS Contract with Maximus
FCF - Application for State Funds and Shared Plan
Drawdown of Funds for CHIP Program
Area #15 WIB & Youth Council Member Appointments
Highland Ridge Water Assn. Appreciation Letter
Request for Additional Authorized Signatures on Sheriff's Grants
Southeastern Ohio Port Authority Board Appointment Letter
Engineer - Contract with Larry Lang Excavating, Inc. (2)
Engineer - Change Order for T-388-0018, Stephens Bridge
Engineer - Notice of Commencement for Knowlton Bridge Project
Letters to Delinquent Sewer Account Holders

UPCOMING EVENTS

Monday, July 4th - Independence Day - Office Closed
Thursday, July 7 - Regular Commissioners' Meeting in Lower Salem at 6:00 p.m.
Tuesday, July 26 - Joint Meeting for Economic Development in Caldwell at noon

RE: AGENDA

Mr. Irvine moved and Ms. Marshall seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: MINUTES

Mr. Irvine moved and Ms. Marshall seconded a motion to dispense with the reading of the minutes from the Regular Meeting on June 23, 2011, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following additional appropriations:

210-0805-57400	Other Expenses	\$ 1,750.95
602-2033-51001	Salaries-Admin	\$ 10,679.50
602-2033-5-1002	Salaries - Program	\$ 94,784.00
602-2033-5-1101	Medicare	\$ 1,530.00
602-2033-5-1102	PERS	\$ 14,765.50
602-2033-5-1104	Health Insurance	\$ 25,284.50
602-2033-5-1105	Life Insurance	\$ 46.00
602-2033-5-2001	Program Mileage	\$ 9,000.00
602-2033-5-2003	Program Travel Reimbursement	\$ 500.00
602-2033-5-2005	Admin. Travel Reimbursement	\$ 750.00
602-2033-5-3001	Contract Services	\$ 6,000.00
602-2033-5-3200	HMG Phone Lines	\$ 652.50
602-2033-5-3201	Internet Services	\$ 379.00
602-2033-5-3202	HMG Cell Phones	\$ 390.00
602-2033-5-3203	Postage	\$ 198.00
602-2033-5-3500	Copier Maintenance	\$ 535.00
602-2033-5-3501	Computer Maintenance	\$ 710.00
602-2033-5-4000	Supplies	\$ 1,500.00
602-2033-5-5202	Training	\$ 500.00
602-2033-5-5204	Program Support	\$ 372.50
602-2033-5-5205	Family Support	\$ 566.00
602-2033-5-6000	Copier Lease	\$ 747.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>
Soil & Water		
200-2040-51104	200-2040-51110	\$ 522.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
RSVP	210-0710-5-7400	Lafayette Hotel	\$ 2,552.24
EMA	200-0315-5-3000	Treasurer State of Ohio	\$ 240.00
EMA	200-0315-5-7400	Washington Co. Commissioners	\$ 467.62

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

Child Support Enforcement Agency

Lori Schott: One-day trip to Summit County CSEA for OCDA Innovations Sub-committee Meeting on July 8, 2011.

Barb Tergolina: One-day trip to Wayne County CSEA for OCDA Innovations Sub-committee Meeting on July 13, 2011.

Lori Schott, Barb Tergolina: One-day trip to Summit County CSEA for OCDA Innovations Committee Meeting on August 4, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: CSEA CONTRACT WITH TALX CORPORATION

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Participation Agreement Regarding the Employment Verification Service Program of the County Commissioners Association Service Corporation for the period July 1, 2011 through June 30, 2012, as requested by Barb Tergolina, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: JFS CONTRACT WITH MAXIMUS, INC.

Mr. Irvine moved and Ms. Marshall seconded a motion to enter into a Software Maintenance Agreement with Maximus Consulting Services, Inc., for the Quarterly Information Consolidation System Plus in use at the Department of Job and Family Services, in the amount of \$2,150.00, as requested by Tom Ballengee, Job and Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: OPERATIONAL CAPACITY BUILDING FUNDS APPLICATION AND SHARED PLAN

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Ohio Family and Children First/County Family and Children First Council Operational Capacity Building Funds Application for State Fiscal Year 2012 in the amount of \$15,750.00, as recommended by Cindy Davis, Family and Children First, and to allow Ms. Marshall to sign the application.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN OF FUNDS FOR CHIP PROGRAM

Mr. Irvine moved and Ms. Marshall seconded a motion to approve Drawdown #437 in the amount of \$10,356.00 for the CHIP Program, as requested by Gerry Spencer, Community Action.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENTS TO AREA #15 WIB & YOUTH COUNCIL

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the appointments and/or re-appointments to the Workforce Investment Board for the term July 1, 2011 to June 30, 2013, as follows:

Roger Blouin
Dona J. Cernus
Arthur V. Miller, Jr.
David E. Brightbill

And to the Youth Council for the term July 1, 2011 to June 30, 2013, as follows:

Candy K. Nelson
Samantha Anderson
Steve Porter
Carrie McNamee

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: HIGHLAND RIDGE WATER ASSOCIATION APPRECIATION LETTER

The Clerk read the following letter that was received from the Highland Ridge Water Association:

June 23, 2011

*Washington County Commissioners
223 Putnam Street
Marietta, OH 45750*

Commissioners:

On behalf of the Board of Trustees of Highland Ridge Water we would like to take this time to graciously thank you for additional grant moneys from CDBG.

This additional grant money will help make the project more feasible and extend water into a rural area where there is a desperate need of safe drinking water.

Again, we are grateful for the additional funds.

Sincerely,

**HIGHLAND RIDGE WATER
BOARD OF TRUSTEES**

RE: REQUEST TO AUTHORIZE ADDITIONAL SIGNATURES ON SHERIFF'S GRANT

Mr. Irvine moved and Ms. Marshall seconded a motion to request that Sheriff's Office employees Barbara Purdum and Michelle Richards be authorized to sign all grant-related documents for the 2009-JG-OPD-3752, RX24-7 Grant, to forward the request to the Ohio Department of Public Safety, and to allow Ms. Marshall to sign the letter, as requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: SEOPA BOARD OF DIRECTORS APPOINTMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to appoint Dan McGill to a four-year term on the Southeastern Ohio Port Authority (SEOPA) Board of Directors, as recommended by David Haas, Chairman, SEOPA.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: CONTRACTS WITH LARRY LANG EXCAVATING, INC.

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following contracts with Larry Lang Excavating, Inc., as recommended by County Engineer Bob Badger:

Repair of Landslip on CR 4	\$ 9,560.28
Repair of Landslip on CR 174	\$ 5,734.18

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER #1, STEPHENS BRIDGE PROJECT

Mr. Irvine moved and Ms. Marshall seconded a motion to approve Change Order #1 for the T-388-0018 Stephens Bridge Project, contractor Tom Mayle & Sons Construction, Inc., reducing the original contract amount of \$195,363.00 by \$4,660.00, with a new contract amount of \$190,703.00, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, KNOWLTON BRIDGE PROJECT

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Notice of Commencement of Public Improvement for the Knowlton Bridge Project, contractor Ohio-West Virginia Excavating Co., and to allow Ms. Marshall to sign the Notice, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Ms. Marshall seconded a motion to send letters to the following County residents, notifying them that their sewer accounts are delinquent and that payment must now be made: Kelly Ollom, Mike Higgins, Curt Rhodes, Fedabella Pomroy, Jerry Cornell, Michael Fronko, Jonathan Roylance, Greg Sattenfield, John J. Walsh, Tom Sabol, Birtha & James Kattell.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:25 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk