

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 7, 2011, IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, AND TIMOTHY C. IRVINE, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Clerk Rick Peoples and Administrator Paul Cunningham.

COMMISSIONERS AGENDA

July 7, 2011

At the Commissioners' Office, 223 Putnam Street, Marietta

UNFINISHED BUSINESS

Engineer's Request to Dispose of Old Tax Map Copies
Disposition of 1990 Ford Ambulance

NEW BUSINESS

9:00 Approve Agenda
Bills from Various Departments
Additional Appropriation - Sheriff (3)
Additional Appropriation - Mental Health & Addiction Recovery
Additional Appropriation - County General
Transfer - Health Department
Transfer - Auditor
Transfer - Veterans
Then & Nows
9:15 Dawn Rauch, Community Action
9:30 Brenda Wolfe, Clerk of Courts
10:00 Public Hearing - 2012 Budget
10:30 Greg Sturm, Dog Warden
11:00 Eric Barrett, OSU Extension

At the Community Center, Lower Salem

6:00 Approval of previous meeting's minutes
Request to Travel - JFS
Request for Permissive Sales Tax
ODJFS Contract with Vickie Kelly, R.N.
Ohio Department of Public Works Grant Approval
CDBG 2010 Amendment Request Approval
Memorandum of Understanding, Highland Ridge Water Association
Satisfaction of Mortgage
Engineer Recommendation to Award Contract to Shelly and Sands, Inc. (2)
Engineer - Contract with Bob Lane's Welding, Inc.
Contract with Stephen Campbell & Associates for Equipment Maintenance
Approval of Applicants to Serve on LEPC
Delinquent Sewer Account Notification Letters
Delinquent Sewer Account Tax Assessment Letter

RE: AGENDA

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda with the following amendment:

Add: Additional Appropriation - Juvenile Court

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following additional appropriations:

200-0383-54201	Phone Cards	\$ 11,872.00
200-0384-53500	Contract Repairs	\$ 13,801.78
100-0384-52000	Travel	\$ 1,500.00
210-0617-53000	ODMH Forensic	\$ 1,337.00
100-0101-57200	Advances - Out	\$ 50,000.00
215-0344-51120	Workers Comp	\$ 240.88

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
Health		
100-0101-57200	601-2000-49200	\$ 50,000.00
County General		
100-0130-57100	200-0540-48200	\$ 22,459.20
Veterans		
100-0700-51104	100-0700-51120	\$ 37.02
100-0700-51104	100-0701-51120	\$ 237.98

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
JFS	200-0720-5-7400	Workingman's Store	\$ 179.80
JFS	200-0720-5-7400	Washington Co. Commissioners	\$1,636.67
JFS	200-0720-5-7400	Maximus	\$2,150.00
Auditor	200-0122-5-7400	Washington Co. Commissioners	\$ 233.81
Auditor	100-0120-5-7400	Washington Co. Commissioners	\$ 233.81

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: URBAN TRANSIT

Mr. Weber moved and Mr. Irvine seconded a motion to approve sending a letter to the Ohio Office of Contracts, Purchasing Services, requesting permission to participate in the Ohio Department of Transportation term contract number 248-10 for the purchase of one Light Transit Narrow Body Vehicle from Myers Equipment, as requested by Dawn Rauch, Community Action.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Ms. Rauch informed the Commissioners that, due to the reduced CDBG allocation to the City of Marietta, and the City's subsequent reduction in funds for the CABL program, approximately 500 service hours in Marietta city routes will need to be reduced.

RE: CLERK OF COURTS

Brenda Wolfe, Clerk of Courts, talked to Commissioners about Personnel issues. She stated one of her employees has resigned and she is not filling that position. Because of this vacancy, she would like to give increases to her employees.

Clerk Brenda Wolfe proposed that four of her employees be given \$1.50 per hour raise, two employees \$0.80 cents and two employees \$0.60. This would bring the employees with years of service equal to other employees in the Courthouse.

Commissioner Tim Irvine asked for an explanation on what happened with the previous Clerk. Clerk Brenda Wolfe explained that in 2008 the previous clerk gave \$3.00-\$4.00 increases and hired three to four employees, even though there were no funds allocated in the salary

account. The Commissioners transferred funds to her account to allow for these changes. However, in late December 2008 when the 2009 Appropriation was approved, the Commissioners only allocated funds that matched the account before the large increases or hiring of the additional employees.

Clerk Brenda Wolfe stated when she took office in January, 2009 she had had to balance the budget with what the Commissioners appropriated and her decision was instead of laying off the three employees that were not allowed in her budget, she opted to reduce everyone's salary by \$1 and reduce all employees' hours from 40 to 35. Because of this move, two employees are earning \$8.00/hr. and one employee is earning less than she did in 2006.

Clerk Brenda Wolfe stated that since one employee left, she now feels it is important that her employees' wages be raised back up to match other employees' wages.

Administrator Paul Cunningham stated that with the 2012 estimated Budget expenses exceeding revenue by \$1.8 million the Commissioners have to say no to any increases at this time.

Commissioners stated that they would like to give all county employees raises at this time but with the 2012 estimated Budget now is not a good time not to be granting pay increases.

However, the Commissioners indicated that if the Clerk does grant salary increases against the Commissioners' wishes, there will be no guarantee that the increases will be funded next year.

RE: DOG WARDEN

Dog Warden Greg Sturm updated the Commissioners on his duties and responsibilities. He also informed the Commissioners that a gentleman fell as a result of a loose dog in his neighborhood.

Administrator Paul Cunningham informed the Dog Warden that the Commissioners are reviewing the operation of his office to determine if changes should be made to better serve the needs of the County. A new daily report has been created, which should be completed and submitted by the Dog Warden each week. Incidents involving dog bites and other serious situations should be reported to the Administrator, and then he will forward the information to the Commissioners. Regular updates on these incidents will allow the Administrator and Commissioners to be well-informed. Mr. Cunningham indicated he will work with the Humane Society to determine their availability to assist the Dog Warden and to establish appropriate procedures during this period of department evaluation and assessment. The Dog Warden was advised that he should focus only on his responsibilities, and refer other issues brought to his attention to the appropriate people.

RE: OSU EXTENSION

Eric Barrett updated the Commissioners on several projects undertaken by the OSU Extension Office, the status of the funding for the operation of the Extension Office, and the personnel that work for the Extension Office.

The remainder of the meeting was conducted at the Community Center in Lower Salem, beginning at 6:00 pm. President Cora Marshall invited attendees to recite the Pledge of Allegiance to our flag.

Attending this portion of the meeting were Commissioners Marshall, Irvine, and Weber, Administrator Paul Cunningham, Clerk Rick Peoples, and the following visitors:

Ashley Rittenhouse, *The Marietta Times*
Janet Kidd
Ernie Biehl
David Brightbill
Brice Brightbill
Lexie Ludwig
Helen Haas
Bill Kidd
Ms. Noe-Smith
Angela Greathouse
Mark Greathouse

RE: APPROVAL OF MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the minutes of the June 30, 2011 meeting, and to approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: AGENDA AMENDMENT

Mr. Irvine moved and Mr. Weber seconded a motion to amend the remainder of the agenda as

follows:

Add: Resolution Authorizing President Marshall to Apply for Ohio Water Pollution Control Loan Funds

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: AUTHORIZATION TO APPLY FOR WATER POLLUTION CONTROL LOAN FUNDS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following resolution:

Whereas, the Washington County Commissioners seek to repair and/or replace failing home sewage treatment systems; and

Whereas, the Washington County Commissioners intend to apply to Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF loan agreement.

Now, Therefore, Be It Resolved by the Board of Washington County Commissioners:

Section 1. That Cora A. Marshall, President of Washington County Commissioners, be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Washington County Commissioners.

Section 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011, and any and all amendments subsequent thereto:

Job and Family Services

Tom Ballengee and Dawn Lucas: One-day trip to Columbus to meet with a labor law attorney on July 8, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR PERMISSIVE SALES TAX

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following request for Permissive Sales Tax funds:

Belpre Township	Shelly and Sands, Inc.	\$ 37,314.84
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A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ODJFS CONTRACT WITH VICKIE KELLY, R.N.

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract between Washington County Department of Job and Family Services and Vickie Kelly, R.N., to provide CPR and First Aide training to the citizens of Washington County during the period July 7, 2011 through June 30, 2012, in an amount not to exceed \$4,000.00, as recommended by Job and Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: OHIO DEPARTMENT OF PUBLIC WORKS GRANT APPROVAL

Mr. Irvine moved and Mr. Weber seconded a motion to accept the Ohio Public Works Commission Grant in the amount of \$703,459 for the CR 9/344/138 Resurfacing Project, and

to allow Ms. Marshall to sign the Project Agreement.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CDBG 2010 AMENDMENT

Mr. Weber moved and Mr. Irvine seconded a motion to accept the amendment to the 2010 Community Development Block Grant Program, B-F-10-1CY-1, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Ms. Marshall to sign the Amendment Form.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING, HIGHLAND RIDGE WATER ASSOCIATION

Mr. Irvine moved and Mr. Weber seconded a motion to enter into a Memorandum of Understanding with Highland Ridge Water Association for the period April 1, 2011 through May 31, 2013, for the use of \$142,000.00 in CDBG funds and \$71,900.00 in CDBG ARRA funds, as requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SATISFACTION OF MORTGAGE

Mr. Weber moved and Mr. Irvine seconded a motion to certify that the mortgage deed and promissory note dated August 12, 2005, executed by Michael and Joyce Douglas, has been fully paid and satisfied, and to authorize the County Recorder to discharge the promissory note.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH SHELLY AND SANDS, INC.

Mr. Irvine moved and Mr. Weber seconded a motion to award contracts to Shelly and Sands, Inc., for the resurfacing of Washington County Road 9 from CR 46 to CR 544 in Newport and Lawrence Townships, in the amount of \$495,192.63, and for the resurfacing of County House Lane and Rinard Mills Road, in the amount of \$469,944.63, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING, INC.

Mr. Irvine moved and Mr. Weber seconded a motion to enter into contract with Bob Lane's Welding, Inc., for the repair of a landslip on County Road 9, in the amount of \$11,559.50, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH STEPHEN CAMPBELL & ASSOCIATES

Mr. Weber moved and Mr. Irvine seconded a motion to enter into agreement with Stephen Campbell & Associates for the maintenance of one Reliant 48-CH Single DVD Recorder (S/N 20056) and one UPS Power Supply, used in the Washington County 911 Program, for the period September 1, 2011 through August 31, 2012, in the amount of \$3,000.00, and to allow Ms. Marshall to sign the Guaranteed Maintenance Service Agreement, as recommended by Rich Hays, 911 Coordinator.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: APPOINTMENTS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

Mr. Weber moved and Mr. Irvine seconded a motion to approve the appointments of the following Washington County residents to the Washington County Local Emergency Planning Committee for the period August 15, 2011 through August 14, 2013:

Tim Irvine, Bruce Kelbaugh, Richard Hays, Kathy Davis, Cheryl Kiggans, Ron Lighthall, Jeff Lauer, Matt Greene, Charles Durham III, Sheri Schwartz, Brett McKittrick, Mike Lee, John Berentz, Bob Zwick, Susan Burkhart

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: NOTICE TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. Weber seconded a motion to send letters to the following Washington County residents with delinquent sewer accounts, requesting that payment be made within thirty days: Raymond Lefebvre, Darren Cox, Jason Knisley, Steve Rood, Angela Parker, Karen McConnell, Brian & Rhonda Steele, Kimberly Wiseman.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER TO COUNTY AUDITOR FOR DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Weber moved and Mr. Irvine seconded a motion to request County Auditor add delinquent sewer account amounts to the taxes due for the following delinquent tax account holders: Debora Wingrove, Kelly Offenberger, Karen Anstatt, Kenneth Vigneron, Tim Anderson, Dan Turner & BAP, Inc., Richard & Karen Best, Christopher & Patty Carver, MIE American Business Parks, John & Joann Edwards, John Holdren, Chad & Jennifer Rowley, Phillip Mayle, Richard Tidd/Kristy Haynes, Larry Carney, Thomas Hart, Ernest Cornell.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PUBLIC COMMENTS

Following appropriate introductions of meeting participants, Ms. Marshall expressed her appreciation to the Village of Lower Salem for hosting the meeting. She then invited comments by those in attendance.

A resident requested that the schedule for pick-up of recycle materials be published once again in the local newspaper.

Mr. Biehl asked if the MARCS tower on the hill could accommodate cell phone equipment to improve coverage in this rural part of the County. Ms. Marshall said although that is not likely possible, as the equipment would interfere with other emergency communication devices on the tower, she will make inquiry and contact Mr. Biehl with an appropriate follow-up.

Mr. Brightbill reported that the CHIP program has brought millions of dollars to the County over the years, improving the lives of many residents. He thanked the Commissioners for their support and involvement in the CDBG program, as it will enable the Lower Salem Community Center to become fully accessible with a new ramp. He also noted the many activities that are held in the Center, and thanked the local bank for their ongoing support of the food pantry.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 6:50 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

