

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 1, 2011 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Ashley Rittenhouse of *The Marietta Times*, County Administrator Paul Cunningham and Clerk Rick Peoples.

### **COMMISSIONERS AGENDA**

September 1, 2011

9:00 Minutes  
9:30 Susan Burkhart, Safety & Loss Coordinator  
10:00  
11:00  
1:00  
2:00 Public Hearing, Urban Transit  
3:00 Darlene Lukshin, OSU Extension

#### **UNFINISHED BUSINESS**

Engineer Request to Dispose of Old Tax Map Copies  
Buckeye Energy Aggregation Agreement

#### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Authorizing Tax Levies  
Additional Appropriation - Clean and Green  
Then & Nows  
Travel Request - Commissioners  
Travel Request - EMA  
Permissive Sales Tax Request - Muskingum Township  
CSEA - Contract IV-D  
CDBG Drawdown Requests (2)  
Project Review - Ingenuity Center  
Family & Children First Council Strengthening Families Program Agreements (4)  
Appointment to Local Emergency Planning Committee  
Engineer - Bid Package for County Road 544 Landslip Repair  
Engineer - Change Order #1 for Knowlton Bridge Project  
Engineer - Records Loan Agreement with Marietta College  
Engineer - Request for Permissive License Plate Fees from Village of Matamoras  
Reversal of Delinquent Sewer Account Tax Assessment  
Bond Refinancing

#### **RE: AGENDA**

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add:     CHIP Program Drawdown Request  
          Ohio Valley Employment Resource Related Party Forms (2)  
          Permissive Sales Tax Requests - Grandview and Liberty Townships  
          Travel Request - County Auditor  
          Request to County Auditor to Pay Senior Levy Funds to Matamoras Senior Citizens  
          Contract between Job & Family Services and Speedway Prepaid Cards

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

#### **RE: APPROVAL OF MINUTES**

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the August 25, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION ACCEPTING TAX LEVY AMOUNTS AND RATES**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Revised Code, Sec. 5705.34, - .35.

WHEREAS, This Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2012; and

WHEREAS, the Budget Commission of Washington County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mil tax limitation; therefore be it

RESOLVED, By the Board of County Commissioners of Washington County, Ohio that the amounts and rates. As determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUESTED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSON, AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amounts to be Derived from Levies Inside 10 Mill Limitation	Amounts to be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Rate to be Levied --Inside 10 Mill Limit	County Auditor's Estimate of Rate to be Levied --Outside 10 Mill Limit
General Fund	2,263,800.00		2.20	
Bond Retirement Fund	411,600.00		.40	
County Home		1,758,000.00		2.00
BD OF DEV DIS Fund		2,927,000.00		3.60
Senior Citizens Fund		747,175.00		.85
PUBLIC LIBRARY		994,900.00		1.00
Total	2,675,400.00	6,427,075.00	2.60	7.45

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
SPECIAL LEVY FUNDS:		

County Home levy authorized by voters on November 2, 2010 for not to exceed 5 year-expires TY2014	2.00	1,758,000.00
BD OF DEV DIS levy authorized by the voters on May 6, 2003 for not to exceed continuing years	3.60	2,927,000.00
Senior Citizens levy authorized by the voters on May 2, 2006 for not to exceed 5 years-expires TY2010	0.85	747,175.00
PUBLIC LIBRARY levy authorized by the voters on Nov 2, 2010 for not to exceed 5 years-expires TY2014	1.00	994,900.00

And be it further:

RESOLVED, That the Clerk of this council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

\_\_\_\_\_  
Administrator of the Board of County Commissioners of  
Washington County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

**The State of Ohio, Washington County, ss.**

I, Paul K Cunningham, Administrator/Clerk of the Board of County Commissioners within and for said County, and in whose custody the files and records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file with said Board, that the foregoing has been compared by me with said original document and that the same is a true and correct copy thereof.

WITNESS my signature this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Clerk of Board of County Commissioners  
Washington County, Ohio

A copy of this resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATION**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following additional appropriation:

210-0846-55201 Equipment \$ 69,440.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN AND NOW'S**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	400-0113-5-3100	AEP Retail Energy	\$ 107.21
Building Dept.	100-0170-5-2001	Larry Richcreek	\$ 102.96
County Home	200-0630-5-3000	AEP Retail Energy	\$ 1,711.06
Commissioners	100-0109-5-3100	AEP Retail Energy	\$ 2,666.09
Commissioners	100-0109-5-3100	AEP Retail Energy	\$ 158.63
Commissioners	100-0101-5-3400	John Halliday	\$ 153.00
Commissioners	100-0101-5-3400	John Halliday	\$ 431.60
Sheriff's Dept.	100-0381-5-3100	AEP Retail Energy	\$ 6,383.88
Sheriff's Dept.	100-0384-5-3000	AEP Retail Energy	\$ 723.68
EMA	200-0315-5-3000	Wash. Co. Commissioners	\$ 1,808.85
EMA	200-0315-5-3000	Rapid Notify Inc.	\$ 8,250.00

Juvenile Center	100-0330-5-3100	AEP Retail Energy	\$ 2,472.21
Juvenile Center	100-0330-5-3100	AEP Ohio	\$ 1,017.27

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011 and any and all amendments subsequent thereto:

Commissioners

Paul Cunningham: One-day trip to Columbus for County Administrators Association Meeting on September 9, 2011.

Paul Cunningham: One-day trip to Nelsonville to attend CCAO Meeting on September 12, 2011.

EMA

Jeff Lauer: One-day trip to Columbus to attend Ohio EMA Directors Seminar on September 8, 2011.

County Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association meeting on September 7, 2011, using the county vehicle.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed

**RE: REQUESTS FOR PERMISSIVE SALES TAX**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following requests for Permissive Sales Tax funds:

Muskingum Township	United Sealing	\$ 42,340.70
Grandview Township	Various Vendors	\$ 40,000.00
Liberty Township	Various Vendors	\$ 5,000.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CHILD SUPPORT ENFORCEMENT AGENCY IV-D CONTRACT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract between the Washington County Child Support Enforcement Agency and the Washington County Clerk of Courts, Legal Division, to provide Clerk of Court filing services during the period July 1, 2011 through June 30, 2012, at the unit rate of \$9.29, not to exceed \$8,258.65, as requested by Barb Tergolina, Director, Washington County Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: DRAWDOWN REQUESTS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following drawdown requests, and to allow Ms. Marshall and Mr. Irvine to sign the forms:

CDBG	\$ 10,000.00
CDBG	\$ 21,800.00
CHIP	\$ 2,793..00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PROJECT REVIEW - INGENUITY CENTER**

Mr. Irvine moved and Mr. Weber seconded a motion to acknowledge the application of federal funds in the amount of \$500,000 by the Southeastern Ohio Port Authority to develop the Ingenuity Center in Washington County, and to return the form with the comment: "Clearance of the project should be granted.", and to allow Ms. Marshall to sign the form, as requested by Buckeye Hills - Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: FAMILY & CHILDREN FIRST COUNCIL AGREEMENTS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve contracts between Washington County Family & Children First Council and the following individuals to facilitate the delivery of appropriate courses in the Strengthening Families Program, during the period September 1, 2011 through June 30, 2012, at the rate of \$75.00 per each class facilitated, as requested by Cindy Davis, Family & Children First:

Jennifer Klintworth, LeAnn Welch, Royetta Cline, Regina Messer

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: APPOINTMENT TO LEPC**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the appointment of Jamey Styer to the Washington County Local Emergency Planning Committee for the period August 15, 2011 through August 14, 2013, and to allow Ms. Marshall to sign the Application for Appointment.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: OHIO VALLEY EMPLOYMENT RESOURCE APPLICATIONS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Ohio Valley Employment Resource Application for Services to Family Members for Kierstyn Miller and Jason Rauch, acknowledging that they are "related parties" to WIA staff and/or County Commissioner(s), as requested by Kathy Gramkow, Washington County WIA Program.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER AUTHORIZING PAYMENT OF SENIOR LEVY FUNDS TO MATAMORAS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve a letter to County Auditor Bill McFarland requesting the payment of \$119.00 from Senior Levy Funds to Matamoras Senior Citizens for the previously-approved purchase of a work table, as requested by Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: BID PACKAGE FOR COUNTY ROAD 544 LANDSLIP REPAIR PROJECT**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the bid package for the County Road 544 Landslip Repair Project, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER #1, KNOWLTON BRIDGE PROJECT**

Mr. Irvine moved and Mr. Weber seconded a motion to approve Change Order #1 for the WAS C-33-0167 GR, Knowlton Bridge Project, contractor Ohio-West Virginia Excavating, Inc., reducing the original contract by \$7,306.87 to \$115,081.13, as requested by County Engineer Bob Badger.

**RE: DOCUMENT DEPOSIT AGREEMENT WITH MARIETTA COLLEGE**

Mr. Irvine moved and Mr. Weber seconded a motion to enter into agreement with Marietta College Library to house, store, display, and share the following old documents of Washington County, as requested by County Engineer Bob Badger:

4 volumes of "Bids for Bridge and Road Work", ca. 1909  
2,029 aerial photographs of Washington County  
1 Washington County map

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PERMISSIVE TAX REQUEST (LICENSE PLATE FEE), VILLAGE OF MATAMORAS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the request from the Village of Matamoras for Permissive Tax Funds (License Plate Fees), in the amount of approximately \$3,500.00, to resurface a small portion (195 feet) of CR 33, an eligible street on an approved

map, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER TO COUNTY AUDITOR REVERSING CERTIFICATION OF DELINQUENT SEWER ACCOUNT**

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending a letter to County Auditor Bill McFarland notifying him that the following sewer account holder previously certified as delinquent has subsequently paid her account, and requesting him to not include the amount on the property tax bill: Cynthia McClay

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: BOND REFINANCING**

Mr. Irvine moved and Mr. Weber seconded a motion to table consideration of refinancing Washington County bonds, pending the receipt of additional information.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: EMPLOYEE INSURANCE FOR 2012**

Susan Burkhart, Safety & Loss Coordinator, discussed with the Commissioners the option of providing group dental and/or vision coverage to county employees, with 100% of the premium paid by those employees. The policies would not be attached to the medical insurance. Susan noted there has been considerable interest from employees wanting access to group dental insurance. The Commissioners indicated they will consider offering such a plan, and will determine if it should be offered at the Benefits Fair or through Open Enrollment, at a later date. They asked Susan to proceed with gathering more information, and to ensure that the dental and/or vision policies (if any) to be offered through the county are of good quality, good service, and good price to the employees.

*Mr. Weber excused himself, and was unable to attend the remainder of the meeting.*

**RE: PUBLIC HEARING, URBAN TRANSIT**

The following people attended a public hearing to address changes to the urban transit program in Washington County: Commissioners Marshall and Irvine, Dawn Rauch and Cheyenne Oaks of Community Action, Clerk Rick Peoples, and CABL system users Steven Thomas, Bill Robinson, and Linda Sue Pifer.

Ms. Marshall welcomed everyone to the hearing, and introduced Dawn Rauch. Ms. Rauch explained that the reason for the hearing is to react to proposed changes being made to the Community Action Bus Line (CABL) that is operated by Community Action in the City of Marietta and throughout Washington County. She revealed that the City of Marietta committed \$44,000 toward operating costs of the CABL system for this calendar year, using their allocation of Community Development Block Grant (CDBG) funds. The City's CDBG allocation was, however, significantly reduced mid-year, and the City in turn reduced the commitment to the CABL program. That reduction of \$7,155 in "local" funds resulted in the loss of \$12,796 in federal funds, for a total reduction of \$19,951, due to loss of leveraging. That amount of \$19,951 equates to approximately seven hours of operation per day, five days a week.

After considerable review and discussion, it was determined the best option for absorption of the \$22,000 reduction over the remaining three months of the year is to eliminate route B, leaving routes A and C. That will allow the remaining routes to continue operating at their normal hours, upon which many riders depend.

Mr. Thomas commented that many county residents with disabilities need and want to work, and are dependent upon CABL for transportation. He made the following recommendations:

- Apply for local grants to support the CABL program, including Sisters of St. Joseph's, Marietta Community Foundation, Marietta Welfare League, etc.
- Collaborate and/or coordinate with the other city bus lines on services, fuel purchases, etc., if possible.
- Ask the City of Parkersburg to share their "best practices" in operating an urban transit system, as their system appears to be functioning very well.
- Consider selling ad space on each of the buses.
- Market the CABL program more aggressively to increase ridership.
- Consider forming a "bus commission" to help guide the program.
- Investigate if the CABL system can transport kids to area schools, alleviating some of

the pressure on the public school buses.

- Implement a “park-and-ride” system in and around Marietta.

Mr. Robinson said it would help a number of riders if some Saturday hours of operation could be implemented, especially in the winter months. He and others consider it not financially feasible to use cabs for routine travel. He commented that he is really pleased with the service of the CABL program, and he feels fortunate to have access to it.

Ms. Pifer encouraged the Commissioners and Community Action to consider bus sizes in relation to gas consumption, to ensure that they are running efficiently and economically. She is concerned that the para-transit service is not sufficient throughout the city and county. Effective advertising, she believes, is the key to increasing awareness and, in turn, ridership. It is important to publish the bus routes with times and locations clearly indicated.

Ms. Rauch and Ms. Oaks thanked everyone for their comments. Ms. Rauch commented that three new buses, at no cost to the county, have been ordered and one should be received near the end of this year.

The final public hearing for the proposed current year changes to the CABL program will be at 2:00 pm on September 15, 2011, in the Assembly Room at 223 Putnam Street, Marietta.

#### **RE: ANALYSIS OF IMPEDIMENTS**

Darlene Lukshin, Ohio State University Extension Program Specialist-Community Development, presented a copy of her recently-completed Analysis of Impediments to Fair Housing Choice in Washington County, Ohio, Marietta, Ohio, and Belpre, Ohio. The extensive report is required every five years in order for the County and Cities to participate in the Community Development Block Grant Program and the CHIP Program. She completed the report in July 2011 and filed it with the appropriate agencies.

#### **RE: LEASE FOR INSTALLATION AND MAINTENANCE OF REPEATER/RAIN GAUGE**

Mr. Irvine moved and Ms. Marshall seconded a motion to approve an agreement with Martha A. Schilling to allow for installation and maintenance of a repeater/rain gauge on her property in conjunction with the Duck Creek Early Flood Warning System, as recommended by Darlene Lukshin, OSU Extension.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

#### **RE: DUCK CREEK EARLY FLOOD WARNING SYSTEM**

Darlene Lukshin, OSU Extension, updated the Commissioners on the Duck Creek Early Flood Warning System project, and some problems she is experiencing in its development. She is looking at some specific language in the contract(s), including the financial commitment of the City of Marietta, Noble County, and Washington County. She believes the commitments for these operating and maintenance costs should be \$700, \$1,400, and \$3,000, respectively, rather than “10%” of the total costs. Ms. Lukshin indicated that limited progress has been made on the project.

#### **RE: CONTRACT WITH SPEEDWAY TO PURCHASE GAS CARDS**

Mr. Irvine moved and Ms. Marshall seconded a motion to approve a contract between the Washington County Department of Job and Family Services and Speedway Prepaid Cards, LLC, for the purchase of \$100.00 gas cards to be provided to eligible county families, during the period August 29, 2011 through September 30, 2011, not to exceed \$200,000.00 total, as recommended by Job & Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

#### **RE: ADJOURNMENT**

Mr. Irvine moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 4:05 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

