

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 8, 2011 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending was Clerk Rick Peoples. Entering the meeting later was Evan Bevins of *The Marietta Times*.

COMMISSIONERS AGENDA

September 8, 2011

9:00 Minutes

9:30

10:00 Eric Skomra, IT Director

UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
Buckeye Energy Aggregation Agreement
Dental /Vision Insurance
Bond Refinancing

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Lawrence Township
Additional Appropriation - Sheriff
Additional Appropriation - FCF
Transfer - Commissioners (2)
Transfer - Sanitary Sewer (2)
Then & Nows
Travel - FCF (2)
Dog Warden - Policy on Firearms
Letters to Delinquent Sewer Account Holders
Letters to County Auditor Certifying Delinquent Sewer Accounts

RE: AGENDA

Mr. Weber moved and Mr. Irvine seconded a motion to accept the agenda with the following amendments:

Add: Representatives from State Auditor's Office at 9:30 a.m.
Appointment to Local Emergency Planning Committee
Additional Appropriation - Debt Service

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the September 1, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following additional appropriations:

100-0571-53000	Lawrence Township	\$ 13,594.48
100-0381-57400	Other Expenses	\$ 6,992.21
602-2033-55204	Program Support	\$ 15,000.00

602-2033-56001	Equipment	\$ 5,500.00
700-0114-57200	Advances-Out	\$ 20,000.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

Debt Service

<u>From</u>	<u>To</u>	<u>Amount</u>
700-0114-57200	100-0102-49200	\$ 20,000.00

County General

100-0109-51104	100-0109-53202	\$ 310.04
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Sewer Capital Improvements

300-0113-53000	300-0113-57200	\$ 5,000.00
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Sewer

400-0113-53100	400-0113-53202	\$ 750.00
400-0113-53100	400-0113-53203	\$ 1,200.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-5-3100	AEP Retail Energy	\$ 6,380.19
Commissioners	100-0109-5-3100	AEP Retail Energy	\$ 496.52
Maintenance	100-0109-5-3100	AEP Retail Energy	\$ 248.41
Maintenance	100-0109-5-3100	AEP Retail Energy	\$ 2,292.34
Commissioners	400-0113-5-3100	AEP Retail Energy	\$ 108.02
Commissioners	400-0113-5-3100	AEP Retail Energy	\$ 198.43
Engineers	200-0540-5-3101	AEP Retail Energy	\$ 505.98

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011 and any and all amendments subsequent thereto:

Family & Children First

Cindy McNerney: One-day trip to Columbus to attend Help-Me-Grow Region IV Conference on September 12, 2011.

Regina Messer: Two-day trip to Cincinnati to attend Facilitator Boot Camp on September 29, 30, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: DOG WARDEN POLICY ON FIREARMS

Mr. Irvine moved and Mr. Weber seconded a motion to table consideration of a proposed Washington County Policy on Firearms for the Washington County Dog Warden and Assistant Dog Warden(s), which has been reviewed and approved by the County Prosecutor, until additional information can be evaluated.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS AND COUNTY AUDITOR

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending letters to the following sewer account holders who are delinquent in their payments on those accounts: Darla

Hausman, Sherry Fulton, John Albrecht, Heiss Land Development Co. (147 Cornerstone Drive), Nathan & Melissa Arnold, Joan Hendrickson, Donald Tallman, Tina Anderson, Randy Norris, Angela Rhodes Lewis, Burton Brown, Larry Dean, Matthew Canines, Charles Hinzman, Alfred Mugrage, Karen McConnell, Theresa Hescht, Linda Lorentz, Robert & Regan Tate, Jonathan Kirk, Dawn Rachell Yost, Jenny Williams, Reda Nichols; and,

To approve sending letters to County Auditor Bill McFarland certifying the following sewer accounts as delinquent, and requesting him to add the delinquent amounts to property tax bills: Mike Higgins, John White, Jerry Cornell, Darren Cox Dan Turner, American Business Products, Anthony & Melinda Hapney, Timothy Vaughn, Jeffrey Treadway, Jerry Biehl, Cheryl Latham, H. Clifton Spencer, Terry Wick, Tammy Gearhart, Jeremy Kidder, Federal National Mortgage, John Tate, Fred & Savannah Newlon, Sarah Carpenter, Susan McCoy, Jerry Cornell, Hazel & Robert Way, Federal Home Mortgage.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT TO LEPC

Mr. Irvine moved and Mr. Weber seconded a motion to approve the appointment of Mark Wile to the Washington County Local Emergency Planning Committee for the period August 15, 2011 through August 14, 2013, and to allow Ms. Marshall to sign the Application for appointment.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: EXECUTIVE SESSION

Mr. Irvine moved and Mr. Weber seconded a motion to enter into Executive Session, inviting Jennifer Schenkel and Doug Heiss, both of the State Auditor's Office, and Clerk Rick Peoples to attend, to discuss confidential audit matters.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed, and the Commissioners entered Executive Session at 9:30 a.m.

The meeting returned to Regular Session at 9:50 a.m.

RE: EASEMENT AGREEMENT WITH HORIZON TELCOM

Mr. Weber moved and Mr. Irvine seconded a motion to approve the PoP Site Easement Agreement (on file in the Commissioners' Office) between the Washington County Commissioners and Horizon Telcom, Inc., dated September 8, 2011, granting easements on a portion of Washington County property on Colegate Drive, for ingress, egress and utilities on the property to operate and maintain a "PoP Facility", for and in consideration of the mutual premises contained in the agreement, and for \$10.00 and other good and valuable consideration specifically detailed in Exhibit E to the agreement, as recommended by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: FIBER BACKBONE AGREEMENT

IT Director Eric Skomra outlined for the Commissioners his plan for the enhancement of communication throughout Washington County offices and departments. The four-stage proposed schedule calls for:

1. Development of a Server Room to accommodate new equipment and technologies.
2. Installation of fiber optic cable.
3. Purchase and installation of new switches.
4. Purchase and installation of power patch panels.

He explained that the use of managed switches is critical to enabling the safe, reliable, and secure Internet connections needed in the County. The completion of all four stages will allow for consistent and state-of-the-art communication for planned security and telephone systems.

The Commissioners requested that Eric proceed with a Request for Qualifications and/or a Request for Proposal from eligible vendors to provide the services outlined in his Washington County Courthouse Fiber Backbone and Associated Pathways and Hardware project document dated September 7, 2011.

Commissioner Irvine excused himself, and was unable to attend the remainder of the meeting.

RE: EXECUTIVE SESSION

Mr. Weber moved and Ms. Marshall seconded a motion to enter into Executive Session to discuss details of security arrangements and emergency response protocols, the disclosure of which could be expected to jeopardize the security of the Washington County Courthouse and

Annex, and to invite IT Director Eric Skomra, Sheriff's Department Representative Dana Spencer, and Clerk Rick Peoples to attend.

A calling of the roll resulted in the following vote: Cora Marshall, Steven Weber aye. Motion passed, and the Commissioners entered Executive Session at 10:30 a.m.

The meeting returned to Regular Session at 11:15 a.m.

RE: ADJOURNMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:15 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk