

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 3, 2011 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, AND TIMOTHY C. IRVINE, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

November 3, 2011

9:00 Minutes
9:30 Karen Pierson, OSU Extension
11:00 Insurance Meeting
1:00 Public Hearing, Vacating a Portion of Summers Road

UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
Buckeye Energy Aggregation Agreement
Dental / Vision Insurance
Dog Warden Firearms Policy
Snow Removal Contract

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution - Recognition of Peoples Savings Bank Anniversary
Additional Appropriation - Permissive Sales Tax
Additional Appropriation - Wireless 911
Additional Appropriation - WCBDD (2)
Additional Appropriation - Sheriff (2)
Advance of Funds - Sheriff
Transfer - Sheriff
Transfer - Law Library
Then & Nows
Travel - JFS
Travel - Weights & Measures
Travel - Commissioners
Travel - FCF
Retirement Recognition - Bob First
Letter to County Auditor Requesting Distribution of Sales Tax Funds
Draw Down, CDBG
Pay Request #2, Insituform Technologies
Pay Request #2, Zemba Brothers
Pay Request #5, OWDA
Letter to Department of Development
Letter to Officials and Department Heads, 2012 CEBCO Premiums
FCF, Pooled Funding Agreements (6)
Sheriff's Request to Sell Equipment at Auction
Letter from Engineer, Vacation of Summers Road
Engineer -Log Cabin on Joe Skinner Road
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts

INFORMATION ITEMS

6:30 p.m. today, Belpre Chamber of Commerce Dinner
2:00 p.m. Friday, Inauguration of WSCC President Brad Ebersole
Tuesday, November 8, Election Day
Friday, November 11, Veterans Day

RE: AGENDA

Mr. Irvine moved and Ms. Marshall seconded a motion to accept the agenda with the following amendments:

Add: OWPC Loan Fund Assistance Agreement
EMA Travel Request
Transfer - Auditor
Budget Discussion

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.

Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Ms. Marshall seconded a motion to dispense with the reading of the October 27, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: RECOGNITION OF PEOPLES SAVINGS BANK ANNIVERSARY

Mr. Irvine moved and Ms. Marshall seconded a motion to adopt the following resolution:

WHEREAS, Peoples Savings Bank was chartered as a commercial bank in 1911; and

WHEREAS, Peoples Savings Bank is a locally-owned, independent community bank; and

WHEREAS, Peoples Savings Bank now serves its customers from three (3) locations in Eastern Washington County, specifically in the Villages of Newport, New Matamoras, and Lower Salem; and

WHEREAS, Peoples Savings Bank has continually been an integral part of these communities in Washington County, through employment, economic development, and community support.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Washington County, on behalf of the citizens of Washington County, extends to Peoples Savings Bank, its Board of Directors, its employees, and its customers, **Congratulations** and **Best Wishes** in celebrating

ONE HUNDRED YEARS OF SERVICE

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following additional appropriations:

100-0561-53000	Adams Township	\$ 6,629.85
200-0369-51001	Salaries	\$ 32,000.00
200-0369-51101	Medicare	\$ 448.00
200-0369-51102	PERS	\$ 4,480.00
200-0369-51104	Health Insurance	\$ 5,072.00
210-0625-57100	Transfers Out - Early Childhood	\$ 530.33
210-0623-57100	Transfers Out - Special Ed	\$ 129.28
215-0385-57200	Advances Out	\$ 8,670.22
210-0388-51001	Salaries	\$ 3,943.52

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: ADVANCE

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following advance of funds:

Sheriff's Office

<u>From</u>	<u>To</u>	<u>Amount</u>
215-0385-57200	100-0384-49200	\$ 9,952.78

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following requests for transfer of funds:

Sheriff

<u>From</u>	<u>To</u>	<u>Amount</u>
215-0385-55100	215-0385-57200	\$ 1,282.56

Law Library

200-0520-53900	200-0520-54000	\$ 1,354.96
200-0520-54100	200-0520-54000	\$ 600.00
200-0520-55200	200-0520-54000	\$ 477.46
200-0520-55200	200-0520-52000	\$ 22.54

Auditor

100-0130-57100	200-0720-48200	\$ 711.95
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A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: THEN AND NOW'S

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	400-0113-5-3000	Ohio Water Development Authority	\$ 5,498.00
County Home	200-0630-5-3000	Marietta Health Care Physicians	\$ 146.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011 and any and all amendments subsequent thereto:

JFS

Tom Ballengee, Candy Nelson, Chris Buchanan: One-day trip to Cambridge to attend Canton District Directors' Workforce Conference; November 15, 2011.

Auditor

Paul Beach: One-day trip to Reynoldsburg to attend Weights & Measures training; November 17, 2011.

COMMISSIONERS

Cora Marshall, Tim Irvine, Steve Weber: One-day trip to Columbus to attend CCAO Second Wednesday Seminar; November 9, 2011.

FCF

Cindy Davis: One-day trip to Zanesville to attend Regional Ohio Family & Children First meeting; November 2, 2011.

EMA

Jeff Lauer: One-day trip to Noble County EMA to attend Ohio EMA/Duck Creek meeting; November 3, 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: RETIREMENT RECOGNITION, BOB FIRST

Mr. Irvine moved and Ms. Marshall seconded a motion to send the following letter of recognition to Bob First, recently retired from Buckeye Hills RC & D:

November 3, 2011

*Bob First
Buckeye Hills RC & D
344 Muskingum Drive, Suite A
Marietta, Ohio 45750*

Dear Bob:

We are pleased to recognize you on your recent retirement from Buckeye Hills RC & D, after having served the agency for more than thirty-five years.

During that time you have been instrumental in developing projects in ten counties in Southeast Ohio, including Washington County. In our county alone, you have worked with soil conservation, bridge construction, water and sewer line development, and park restoration and improvement. Your contributions to our county, and this region, are truly remarkable and are indicative of the wealth of experience and knowledge you possess.

On behalf of the citizens of Washington County we thank you for your service, and we wish you the very best in your retirement!

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: LETTER TO COUNTY AUDITOR REQUESTING DISTRIBUTION OF SALES TAX FUNDS

Mr. Irvine moved and Ms. Marshall seconded a motion to send the following letter to County Auditor Bill McFarland, requesting that he distribute the remaining balance of the 1% Permissive Sales Tax funds to the appropriate townships:

November 3, 2011

William McFarland, County Auditor
205 Putnam Street
Marietta, Ohio 45750

Dear Mr. McFarland,

Please issue checks to the following townships for their 2011 balance of The 1% Permissive Sales Tax:

100-0561-53000	ADAMS TOWNSHIP	\$22,833.77
100-0562-53000	AURELIUS TOWNSHIP	68,670.65
100-0563-53000	BARLOW TOWNSHIP	818.33
100-0565-53000	DECATUR TOWNSHIP	12,268.24
100-0566-53000	DUNHAM TOWNSHIP	46,734.79
100-0567-53000	FAIRFIELD TOWNSHIP	12,646.07
100-0568-53000	FEARING TOWNSHIP	11,990.02
100-0569-53000	GRANDVIEW TOWNSHIP	69,990.49
100-0570-53000	INDEPENDENCE TOWNSHIP	25,861.99
100-0571-53000	LAWRENCE TOWNSHIP	36,519.04
100-0572-53000	LIBERTY TOWNSHIP	9,630.69
100-0573-53000	LUDLOW TOWNSHIP	22,837.98
100-0574-53000	MARIETTA TOWNSHIP	24,665.30
100-0575-53000	MUSKINGUM TOWNSHIP	42,340.70
100-0575-53000	NEWPORT TOWNSHIP	17,447.44
100-0577-53000	PALMER TOWNSHIP	62.05
100-0578-53000	SALEM TOWNSHIP	19,722.72
100-0580-53000	WATERFORD TOWNSHIP	236.90
100-0581-53000	WATERTOWN TOWNSHIP	10,558.10
100-0582-53000	WESLEY TOWNSHIP	32,098.47
		\$487,933.74

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN, CDBG

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Drawdown Request for the CDBG Program in the amount of \$31,123.00 to pay contractor Axis Electric LLC, and to allow Ms. Marshall and Mr. Irvine to sign the Request, as presented by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: PAY REQUEST #2, INSITUFORM TECHNOLOGIES, INC.

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Pay Request #2 for contractor Insituform Technologies, Inc., working on the Devola Sanitary Sewer Rehabilitation Project, in the amount of \$41,316.28, as requested by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: PAY REQUEST #2, ZEMBA BROTHERS, INC.

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Pay Request #2 for contractor Zemba Brothers, Inc., working on the Devola Sanitary Sewer Rehabilitation Project, in the amount of \$29,331.83, as requested by Administrator Paul Cunningham, and subject to approval of Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: OWPC LOAN FUND PAY REQUEST #5

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Pay Request #5 to the Ohio Water Pollution Control (OWPC) Loan Fund for the Devola Lift State/Forcemain/Sewer Improvement Project, in the amount of \$77,559.11, as requested by Administrator Paul Cunningham, and subject to approval of Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: LETTER TO DEPARTMENT OF DEVELOPMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the following letter to Steve Kelly of the Ohio Department of Development, as requested by Terry Tamburini, Southeastern Ohio Port Authority:

November 3, 2011

*Steve Kelly
Policy Research and Strategic Planning
Ohio Department of Development
77 S. High Street, 27th Floor
Columbus, Ohio 43215*

Dear Steve:

We are fortunate that the greater Washington County community is able to maintain economic continuity, considering that the County is large and irregularly shaped, with forbidding topography and a history of developmental challenges.

Fully one-third of the County (the eastern and north central portion) is chronically underdeveloped, with median household incomes significantly below the federal norm. The remainder of the County, that area which once enjoyed the fruits of the 1940-45 industrialization, has been impacted by the decline in national aggregate demand, rising manufacturing costs, and emerging foreign competition and its unique advantages. One glaring example is the former Union Carbide Plastic and Metals complex which once supported 2,500 families, but now creates opportunities for just 600. Industrial reorganization in the past three years has resulted in the loss of four manufacturers and the downsizing of two additional facilities. Moreover, one new opportunity has been lost to an adjacent state because of the high cost of energy - not something to which we are accustomed.

Absorbing the unpleasant, the designation of a non-attainment (for pollution) area strongly suggests that our future as a major manufacturer is going to look much different than our past. Transitioning will bring further dysfunction and trauma.

Job loss has been occurring over the past few years. In an article from The Marietta Times, dated January 9, 2009, Eramet laid off 110 employees starting in March, Americas Styrenics laid off 60 starting in March, R&J Trucking laid off 35, Triad Resources laid off 25, and International Converter laid off 57 and closed their plant. One of the more recent events is the closing of American Municipal Power's Richard H. Gorsuch Generation Station, a loss of approximately 90 jobs.

The citizens of Washington County feel it is essential to be proactive. The need in Washington County is magnified by a current project in Belpre Township that will not occur (due to unknown environmental conditions that may exist at the site) unless the "situational distressed county" designation is granted.

The Southeastern Ohio Port Authority has been contacted about the aforementioned site and feels that there is a chance for a potential redevelopment site. Situational Distressed Status will help mitigate the accumulated problems and help Washington County prepare for a sustainable fulfilling future.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: LETTERS TO OFFICIALS AND DEPARTMENT HEADS, 2012 CEBCO PREMIUMS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve sending letters to county elected officials and department heads notifying them of the monthly premiums and the payroll deduction amounts, the 20/80 split payroll deduction amounts, and the 19/81 split payroll deduction amounts for the 2012 CEBCO health insurance/prescription drug plan, as requested by Safety and Loss Control Coordinator Susan Burkhardt, and in the following amounts:

	<u>Monthly</u>	<u>20/80</u>	<u>19/81</u>
Employee	\$ 553.42	\$ 55.34	\$ 52.58
Emp/Spouse	\$ 1,219.19	\$ 121.92	\$ 115.82
Emp/Child	\$ 994.51	\$ 99.45	\$ 94.48
Family	\$ 1,660.27	\$ 166.03	\$ 157.73

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: POOLED FUNDING AGREEMENTS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the six (6) Pooled Funding Agreements from Washington County Family & Children First Council, as requested by Cindy Davis.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: OWPC LOAN FUND ASSISTANCE AGREEMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the Ohio Water Pollution Control (OWPC) Loan Fund Assistance Agreement for Home Sewage Treatment System Improvements in the amount of \$160,000.00, to assist Washington County property owners in the repair/replacement of septic systems at the rate of 100% of the cost if eligible, or 85% of the cost if not eligible for 100%, and to allow those residents receiving 85% of the funds from this loan to apply to the Washington County Revolving Loan Fund for the remaining 15% (promissory note).

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: SHERIFF'S REQUEST TO DISPOSE OF EQUIPMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to approve the sale at Public Auction eleven Pelican Storm hard gun cases no longer needed due to the disbanding of the M-14 rifle program, as requested by Roger Doak, Washington County Sheriff's Office.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: LETTER FROM COUNTY ENGINEER, SUMMERS ROAD VACATION REQUEST

Mr. Irvine moved and Ms. Marshall seconded a motion to acknowledge receipt of a letter from County Engineer Bob Badger dated October 27, 2011, recommending that the Commissioners not approve the request to vacate a portion of Warren Township Road 648 (Summers Road), and that Warren Township Trustees resolve to formally place that same section of roadway in non-maintained status.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye.
Motion passed.

RE: LETTER FROM COUNTY ENGINEER TO BRETT RICHARDS

Mr. Irvine moved and Ms. Marshall seconded a motion to acknowledge receipt of a copy of a letter from County Engineer Bob Badger to Washington County resident Brett Richards dated October 31, 2011, notifying him that his log cabin on Joe Skinner Road is encroaching on the public road right-of-way and that he needs to correct that either by relocating the cabin or requesting vacation of a portion of the right-of-way to allow the cabin to remain in place.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Ms. Marshall seconded a motion to send letters to the following sewer account holders notifying them that their accounts are delinquent and that payment must be made within 30 days: Daniel Brown, Rental Properties at 169 Windflower Bend, Timothy Myers, Christopher & Patty Carver, Beth Barnett, Randy & Stephie Johnson, Curt Rhodes, Randal Cunningham, Michael Cameron, Malcolm McGregor.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO COUNTY AUDITOR CERTIFYING DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Ms. Marshall seconded a motion to approve sending letters to County Auditor Bill McFarland certifying delinquent sewer account amounts and requesting placement of those amounts on residents' property tax bills: David Carpenter, Ted Williams, David Burns, Thomas Hart, Ernest Cornell, Angela Parker, Kristy Haynes, Larry Carney, Tanya Carr, John Walsh, Tom Sabol, John Holdren, John Edwards, Dan Turner's Car Wash, Dan Turner & BAP, MIE Bottling Company, Kevin Reeder (2), Scott Rhodes, Harold & Sue Kesterson, Tim Anderson, Daniel & Karen Anstatt, Kevin Reeder, Kelly Offenberger, Jean Yost, Debora Wingrove, Heather Mannix/Bretthauer, Josh Seebruger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: CARTEENS

Karen Pierson of the OSU Extension Office introduced 4-H Carteens members Cory Sampson and Clay Mason. Together they described the 4-H Carteens Program as:

- Required for teenagers under age 18 who receive a moving violation in Washington County.
- Being supported by Judge Williams.
- Having served more than 240 teenagers last year.
- Accommodating in each two-hour session 20 teenagers, 20 adults accompanying them, 12 Carteens members, and guest speakers.
- Being well-received, as evidenced on evaluation forms.
- Functioning in 49 of Ohio's 88 counties.

Cory and Clay demonstrated a new instructional tool they use in the program, a driving simulator. The cost of the device was approximately \$580, but \$480 of that was paid by a grant through State Farm Insurance. The simulator is used to demonstrate vehicle speed, driver errors, and driver distractions (cell phones, radios, passengers, etc.). Other tools used in the local Carteens program are a homemade Jeopardy game, videos, and guest speakers. Ms. Pierson considers the program very successful and well-utilized.

The Commissioners expressed their appreciation for providing such a worthwhile program to members of the community, and such an informative program to them.

RE: COMMISSIONERS' BUDGET RESPONSIBILITIES

Ms. Marshall commented that the Commissioners need to discuss how to best monitor the County's operating budget. She expressed her concern and frustration that, even though the Commissioners and County Administrator sent notice to elected officials and department heads before the beginning of the fiscal year, on two separate occasions, that they should budget for 0% salary increases for 2011, and that personnel changes within departments should be requested of and/or communicated to the Commissioners, some elected officials opted to give increases without such notification to the Commissioners. Ms. Marshall is concerned that control over the County's budget is seemingly lost when something like this

occurs. She intends to discuss this again when the full Board is present.

RE: INSURANCE MEETING

Commissioner Marshall explained to elected officials, department heads, and office representatives that the Commissioners recently signed an agreement to remain with Anthem group health insurance as a participant in the CEBCO consortium of counties. Safety & Loss Control Coordinator Susan Burkhart noted that the plan design is not changing for next year, but the premiums and payroll deductions are about 4.8% higher than this year. She distributed the new payroll deduction amounts and a new Anthem benefits guides. Ms. Burkhart informed the group that Open Enrollment extends from November 15 to December 31, 2011. She noted that CEBCO is providing a grant of \$11,000 to support Wellness activities in Washington County in both 2011 and 2012, and she is continually searching for ways to keep the County's health insurance costs as low as possible. Some of her suggestions:

- Don't use the hospital emergency room for treatment that can be received at Physicians' Care or Quick Care.
- Use 90-day prescriptions for maintenance medication, either mail order or at local pharmacy.
- Shop around for services such as lab work and colonoscopy, as there appear to be significant fluctuations in "price" from one provider to another.
- Use network physicians and facilities.

Ms. Burkhart noted that AFLAC Flexible Spending Accounts will be available in 2012 to many County employees.

RE: PUBLIC HEARING, VACATION OF A PORTION OF SUMMERS ROAD (WARREN TWP RD 648)

Ms. Marshall welcomed several Washington County residents to the Public Hearing to hear comments pertaining to the request to vacate a portion of Warren Township Road 648 (Summers Road). Clerk Rick Peoples read a letter to the Commissioners from County Engineer Bob Badger recommending against approving the vacation of the portion of Warren Township Road 648, and recommending the Warren Township Trustees formally place the section of road on "non-maintained" status under ORC 5571.20. Several residents commented:

Eugene Biehl noted that he has an oil and gas lease on nearby property, and that he regularly needs access via this section of road. He has been using it since the early 1980's.

Brenda Adams questioned if cul-de-sacs are typically at the end of a roadway, unlike the one on this section of Warren Township Road 648, which is in the middle. She expressed concern that a neighbor has posted "no trespassing, no hunting, private property" signs at the entry to this section of the roadway, and installed a gate with a lock. She noted that it is her understanding that the property in question was never a part of Summers Road, the property was never used as a right-of-way, and there has never been a right-of-way granted. She also noted that fire trucks and emergency vehicles need the cul-de-sac for turnaround. She asked if anyone is able to bring utility lines through the property, and if someone could put gravel on the roadway that she considers her property.

Other residents spoke to the issue, followed by Roger Wright of the County Engineer's Office. Referring to County Engineer Bob Badger's letter, he concluded that roadway was apparently established in 1933, that the right-of-way still exists, and that the Township has not been maintaining it. He suggested that the signs and lock should be removed, that access should be granted, and that the Commissioners should decline the request to vacate this portion of Warren Township Road 648. He will investigate whether someone can place gravel on the right-of-way.

Mr. Irvine moved and Ms. Marshall seconded a motion to not approve the request to vacate this portion of Warren Township Road 648.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:00 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk