

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 21, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Deputy County Engineer Amy Zwick, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 21, 2016**

9:00 Business Meeting
9:30 Shauna Cornwell, United Way – 211 System Quarterly Update
11:00 Randy Barengo, Peoples Insurance – CORSA Renewal
1:30 Roger Wright, County Engineer – Annual Report

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Request to Vacate Westley Township Road 303 (Brill Road)
Additional Appropriation – Family & Children First
Transfer - Commissioners
Then & Now's
Travel – Child Support Enforcement Agency
Travel – Family & Children First (4)
Travel – Job and Family Services (2)
Invoice for Help Me Grow Bridge Funding – Family & Children First
Request to Hire Two Employees – Job and Family Services
Approval from ODOT for Trial Change in Transit Bus Routes
Letter of Support for Wood County Alternative Transportation Council
Letter to Public Entities in Support of 2016 Community Development Program
Applications to Serve on Wild Animal Response Team (10)
Annual WIOA Subgrant Agreement and Data Share Agreement
Proposal for Architectural/Engineering Services Jail Security Screens Project
Engineer – Plan Approval for Masonic Park Road Paving and Widening Project
Discussion of Sewer Rates

INFORMATION

Beverly-Waterford Chamber of Commerce, 6:00 p.m., **Today**, in Beverly
Annual Township Trustees Association Meeting, 6:30 p.m., **Thursday**, April 28, in Lowell
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, May 10, at County Home

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Add: Notice of Commencement, McVey Bridge Replacement Project

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the April 14, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION TO FIX TIME AND PLACE OF VIEWING AND PUBLIC HEARING FOR REQUEST TO VACATE WESLEY TOWNSHIP ROAD 303 (BRILL ROAD)

The Clerk noted the Commissioners received a petition from Michael Sydenstricker to vacate Wesley Township Road 303. He said the County Engineer and 911 Coordinator indicated they have no objections to the request.

Mr. Feathers moved and Mr. White seconded a motion to adopt the following Resolution:

WHEREAS, a Petition signed by at least twelve freeholders of the County residing in the vicinity of the proposed improvement has been presented to this Board of County Commissioners requesting said Board to vacate Wesley Township Road 303 in Washington County, a Public Road as described therein.

THEREFORE, BE IT RESOLVED, that the 10th day of May 2016, at 11:00 o'clock a.m., be fixed as the date when we will view the proposed improvement, on which date we will meet at the intersection of Wesley Township Road 303 and Washington County Road 99, and go over the line of said proposed improvement; and

BE IT FURTHER RESOLVED, that the 12th day of May 2016, at 10:00 o'clock a.m., be fixed as the date for a final hearing thereof, which hearing will be at the office of the Board; and

BE IT FURTHER RESOLVED, that the Clerk of this Board be and he is hereby directed to give notice of the time and place for both such view and hearing by publication once a week for two consecutive weeks in *The Marietta Times*, a newspaper published and having general circulation in the County, which said notice shall also state briefly the character of said proposed improvement.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriation:

Family & Children First	602-2031-53000	\$ 1,865.10
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A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0102-57401	100-0170-55200	\$ 2,995.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
CSEA	200-0730-53503	Common Pleas General Division	\$ 1,166.02
CSEA	200-0730-53503	Common Pleas General Division	\$ 889.10
JFS	200-0720-51120	Ohio BWC	\$ 496.95
JFS	200-0720-51120	Ohio BWC	\$ 521.53
911	200-0364-53000	Miller Communications	\$ 400.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

CSEA

Kim Hinkle: One-day trip to Columbus to attend Child Support Strategic Workgroup meeting; April 20, 2016 (retroactive).

Family & Children First

Elaine Corbitt: One-day trip to Athens to attend Southeast Trauma Informed Care Collaborative meeting; April 19, 2016 (retroactive).

Cindy Davis: One-day trip to Athens to attend Regional State Health Assessment Forum; May 2, 2016.

Cindy Davis: One-day trip to Columbus to attend OFCF Wraparound/Service Coordination meeting; May 9, 2016.

Cindy Davis: One-day trip to Columbus to attend ODH Help Me Grow Early Intervention Stakeholder meeting; May 17, 2016

JFS

Candy Nelson: One-day trip to Columbus to attend Operating Shared Services meeting; May 5, 2016.

Candy Nelson, Chris Buchanan: One-day trip to Tuscarawas County JFS to attend Shared Services WAVE 2 meeting; May 25, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: HELP ME GROW, BRIDGE FUNDING INVOICE

Mr. Feathers moved and Mr. White seconded a motion to approve an invoice to the Ohio Department of Developmental Disabilities, in the amount of \$8,500.00, for the Help Me Grow Early Intervention Grant, as prepared by Cindy Davis, Family & Children First, and to allow Mr. Walters to sign the invoice.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO HIRE TWO EMPLOYEES AT JFS

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Tom Ballengee, Executive Director of Job and Family Services, to hire Andrea L. McDonald for the position of Eligibility Referral Specialist II, at the hourly rate of \$16.40, and Heather L. Cline for the position of Unit Support Worker, at the hourly rate of \$14.19, with a start date of May 9, 2016 for both.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL FROM ODOT FOR TRANSIT BUS ROUTE TRIAL CHANGE

The Commissioners acknowledged receipt of a letter from the Ohio Department of Transportation (ODOT) dated April 4, 2016 approving the Commissioners' recent request to conduct a six-month trial of change in two fixed routes of the Community Action Bus Line (CABL) system.

RE: SUPPORT OF WOOD COUNTY ALTERNATIVE TRANSPORTATION COUNCIL

Mr. White moved and Mr. Feathers seconded a motion to approve the following letter of support for the efforts of the Wood County Alternative Transportation Council:

April 21, 2016

*Wood County Alternative Transportation Council
c/o Angi Graham, Administrative Assistant
Wood County Commission
No. 1 Court Square, Suite 203
Parkersburg, West Virginia 26101*

Re: SUPPORT OF EFFORTS OF TRANSPORTATION COUNCIL

Members of Wood County Alternative Transportation Council:

The Board of Commissioners of Washington County, Ohio supports your efforts to develop Ohio River and Little Kanawha River Water Trails in Wood County, West Virginia.

Making maps and information about the many canoeing and kayaking opportunities in the Mid-Ohio Valley available to the public simply makes good sense. Local residents and visitors will appreciate being able to readily identify specific trails and waterways that best suit their abilities.

We agree to be co-sponsors of the Ohio River Water Trail and the Little Kanawha River Water Trail in Parkersburg.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

Commissioner White said he recently met with a supporter of the Wood County Alternative

Transportation Council efforts to compile and create a mapping system for the Ohio River and Little Kanawha River in this region, identifying waterway trails and facilities. He said Wood County Commissioners are the main sponsors of this group, but neighboring counties must lend support as well in order to pursue grants. Mr. White said this letter of support from Washington County does not offer financial support.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: LETTER REQUESTING SUPPORT FOR 2016 COMMUNITY DEVELOPMENT FUNDING

Mr. Feathers moved and Mr. White seconded a motion to approve the following letter of support for the 2016 community development efforts in Washington County:

April 21, 2016

To: Townships, Cities and Villages

Subject: 2016 Community Development Funding Request

Community Development impacts our County through transportation infrastructure projects, community park and playground upgrades, life-saving fire and rescue equipment, and other public enhancement endeavors. Assistance with these initiatives is provided by Ohio State University Extension Program Specialist Darlene Lukshin. The program also delivers information and education on various topics such as grant writing, effective decision making, and shale development.

Along with funding provided by Washington County Commissioners, the support from the townships, villages and cities allows OSU Extension Community Development to continue advocating for all of us. Thank you for your past cooperation, which has been invaluable. We hope you will again this year contribute to this resource that benefits all citizens of Washington County.

We encourage you to collaborate with Community Development by contacting Darlene Lukshin at (740) 376-7431, or e-mail lukshin.1@osu.edu. She welcomes your comments, questions, and ideas!

Thanks for supporting community development in your community and throughout Washington County.

/s/ WASHINGTON COUNTY COMMISSIONERS

The Clerk noted this letter accompanies information from Darlene Lukshin to Washington County townships and villages, encouraging them to contact her for assistance in their economic development efforts and asking them to financially support her services. He said this is an annual request from the Commissioners to solicit collaboration and cooperation with townships and villages.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RE-APPOINTMENT OF WASHINGTON COUNTY DANGEROUS WILD ANIMAL RESPONSE TEAM

Mr. White moved and Mr. Feathers seconded a motion to re-appoint the following individuals to the Washington County Dangerous Wild Animal Response Team for the period July 30, 2016 through July 29, 2019, as requested by EMA Director Jeff Lauer:

Sheriff Larry Mincks	Fire Chief C.W. Durham	Warren VFD Chief Mark Wile
EMA Director Jeff Lauer	Jonni Tucker, RN	Roger Sheppard, WTAP TV
David Spindler, Veterinarian	Vickie Kelly, RN	Warren Twp Trustee Jeff Knowlton
Kelly McGilton, Dog Warden		

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ANNUAL WIOA SUBGRANT AGREEMENT AND DATA SHARE AGREEMENT

Mr. Feathers moved and Mr. White seconded a motion to table a request from Rebecca Safko to approve the annual Workforce Innovation and Opportunity Act (WIOA) and the Data Sharing Agreement with the Ohio Department of Job and Family Services, pending receipt of requested information pertaining to relocation of the local workforce development office from Putnam Street to Gilman Avenue.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PROPOSAL FOR ARCHITECTURAL/ENGINEERING SERVICES FOR JAIL SECURITY SCREENS PROJECT

Mr. Feathers moved and Mr. White seconded a motion to table a proposal from DLH Design to provide architectural and engineering services for the Washington County Jail Curtain Project, pending receipt of additional information on the project costs.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: MASONIC PARK ROAD PAVEMENT AND WIDENING PROJECT PLAN APPROVAL

Mr. White moved and Mr. Feathers seconded a motion to approve plan drawings and specifications for the Masonic Park Road Pavement and Widening Project in Devola, as prepared and presented by Washington County Engineer Roger Wright and Deputy County Engineer Amy Zwick.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, MCVEY BRIDGE REPLACEMENT PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve a Notice of Commencement for the McVey Bridge Replacement Project, contractor Ohio-West Virginia Excavating Company, and to allow Mr. Walters to sign the Notice, as prepared by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ANNUAL REVIEW OF SEWER RATES

Commissioner Feathers said the last time Washington County sewer rates increased was in 2014. He said a sizable increase was necessary at that time due to increasing costs and no change in rates for several years. He noted the increase in 2014 was from \$56.00 to \$62.00. He said there was no change in rates in 2015, but it is now time to seriously consider a slight increase for the following reasons:

On January 1, 2016 the City of Marietta increased its sewer rate for the County approximately 7.7%.
One March 1, 2016 the City of Belpre increased its sewer rate for the County by 4%.
The County is obligated to repay approximately \$380,000 from Sewer Fund to Capital Projects Fund.
The County will need to begin payment of obligation to City of Marietta for treatment plant upgrade.
Fund reserves aren't sufficient to absorb increasing costs and debt service.

Commissioner White said he is pleased sewer rates haven't changed for two years, but an increase is now needed due to factors beyond the Commissioners' control. He noted the rate increases from the Cities of Marietta and Belpre, and entering into debt by the previous administration, prompt the need for a rate increase this year.

Mr. Feathers said the Commissioners need to hold in reserve funds for future emergency need(s). He recommended no action be taken at this time on his proposal to increase rates to \$62.00 per month, allowing opportunity for conversation and comments.

RE: WASHINGTON COUNTY 211 PROGRAM

Shauna Cornwell from the United Way of Washington County shared with the Commissioners a quarterly report on the Washington County 211 Program.

Ms. Cornwell noted the following:

There were a total of 71 calls during the period January 1 through March 31, 2016.
There were 130 referrals during the period.
Top identified needs were housing, utilities, health care, and transportation.
Top agency referrals were to St. Vincent DePaul Society, the Caring Connection, Community Action, and the Salvation Army.
There were 28 website searches.
Top website searches were for food pantries.
Website searches were primarily by females, mostly between the ages of 41 and 60.
Top unmet needs were identified as community/nature area cleanup/enhancement projects, family law courts, lost and found animals, feral cat management, public preschool, family housing and utility deposit assistance.

Ms. Cornwell informed the Commissioners the three-year contract with Stark County United Way to serve as Call Center for Washington County 211 is expiring, and the County will now be served by Pathways Call Center of Central Ohio, located in Newark. She said the local United Way has received only good references on Pathways, which provides 24-hour service and is less expensive than Stark County.

Ms. Cornwell thanked the Commissioners for their support of the Washington County Men Cook fundraiser, which generated over \$6,000 for the 211 Program. She noted more than 250 people attended and there were over 35 cooks that evening. She said everyone involved considers the event a huge success.

RE: CORSA INSURANCE RENEWAL

Randy Barengo from Peoples Insurance Agency presented a renewal proposal for the County Risk Sharing Authority (CORSA) Plan for Washington County for the period May 1, 2016 through May 1, 2017. Also attending were Ginny Shrimplin from CORSA and Director of Human Resources

and Safety/Loss Control Darla Miller.

Mr. Barengo said Washington County’s coverages are increasing, its benefits are expanding, and its costs are decreasing. He said with this new insurance package the County will have:

- \$5,000,000 total liability coverage for the County
- \$3,000,000 total liability coverage for the County Home, representing an increase of \$1,000,000
- Application of member equity, including dividend return and a variety of appropriate safety programs
- Coverage on buildings and contents valued at \$115,564,373
- \$1,000,000 in crime coverage
- \$1,000,000 in cyber coverage
- Coverage on 224 vehicles

Mr. Barengo said the annual premium is \$256,185, which is about \$8,000 less than the current premium. He noted the annual premium has lowered each of the past three years.

Ms. Shrimplin said CORSA is issuing a Request for Proposal to begin a four-year re-appraisal project throughout all 65 member counties. She noted this is the first time in at least 16 years all CORSA member counties have lower renewal premiums than the year before. Mr. Barengo recognized the efforts of Ms. Miller in attaining a premium reduction of \$11,341 by meeting some safety-related goals throughout the year set by CORSA. Ms. Shrimplin said CORSA actuaries advised CORSA to distribute some of its equity to member counties in the form of dividends, and she is pleased that action has been taken two years in a row.

Mr. Feathers moved and Mr. White seconded as motion to approve renewal in the County Risk Sharing Authority (CORSA) insurance plan for the period May 1, 2016 through April 30, 2017, for the premium of \$256,185.00, and renewal of participation in the County Risk Sharing Authority program for a three-year period beginning May 1, 2016 and extending through April 30, 2019.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ANNUAL REPORT ON CONDITION OF COUNTY ROADS AND BRIDGES

County Engineer Roger Wright presented to the Commissioners his annual report on the condition of Washington County roads and bridges, as required by Ohio Revised Code 5543.02. He said he is responsible for 341 miles of two-lane roads and 380 bridges within one of the largest geographic area counties in Ohio. He noted his sources of revenues include the Motor Vehicle Registration Fee and Gasoline Tax (MVGT) and the 1% Permissive Sales Tax allocation from the Commissioners. In 2015, he reported, the County received over \$2,000,000 in federal funding for a variety of projects.

Mr. Wright thanked the Commissioners for their support of his department, but expressed his desire to have a higher percentage of Permissive Sales Tax funds earmarked for county road and bridge repair. He said 2015 was a good year for the Engineer’s Department because:

- Federal funding on projects was at a high level.
- Moderate winter weather resulted in less need for road treatment, but materials costs increased.
- Most county roads are in excellent or good condition, with only about ½ mile considered “poor”.
- Most county bridges are rated “fair” or better, with six rated “poor” and one rated “critical”.

He noted nearly \$400,000 was spent in 2015 on landslip repairs. Mr. Wright said a large expense in 2016 will be repair of the Lowell t-bridge and resurfacing of approximately 50 miles of roadway.

Commissioner Feathers encouraged Mr. Wright to develop a strategic plan for repair and maintenance of the County’s bridges, as those projects will be both critical and expensive.

The Commissioners expressed their appreciation to Mr. Wright for working so well with them and with Township trustees.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:03 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

