

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 1, 2011 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Administrator Paul Cunningham and Clerk Rick Peoples.

COMMISSIONERS AGENDA

December 15, 2011

9:00 Minutes
9:30 JFS Supplies Bid Opening
2:00 Tracey Wright and Dana Spencer
4:00 Senior Levy Committee

UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
EMA Memo of Understanding
Dental / Vision Insurance
Wellness Coordinator Contract

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution - Vacating Portion of Decatur Township Rd. 96
Additional Appropriation - Title
Transfer - Title
Transfer - Safety Loss
Transfer - EMA
Transfer - FCF
Transfer - WCBDD
Then & Now
Travel - Auditor
Travel - FCF (2)
Travel - JFS
Draw Down (2)
Probate/Juvenile Court, Contract with Multi-County Juvenile Detention Center
Sanitary Sewer Connection Agreement - White Oak Sewer Association
Dept. of Development - Approval of Request for Grant Extension
Engineer - Change Order No. 1, C-84 Joint Repair Project
Engineer - Change Order No. 1, C-10 Joint Repair Project

INFORMATION

Regular Meeting at County Home, 8:30 a.m., Friday, December 16
Finance Committee, 10:00 a.m., Tuesday, December 20

RE: AGENDA

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: Letter in Support of Frontier Boat Launch
Letter to Senator Sherrod Brown

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the December 8, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: RESOLUTION VACATING PORTION OF DECATUR TOWNSHIP ROAD 96

Mr. Weber moved and Mr. Irvine seconded a motion to table the resolution vacating a portion of Decatur Township Road 96, Nellie Carrothers Road, until additional information is received from the County Engineer.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following additional appropriations:

200-0233-57100 Transfers - Out \$ 50,000.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

Certificate of Title

<u>From</u>	<u>To</u>	<u>Amount</u>
200-0233-57100	100-0100-49100	\$ 200,000.00

Safety Loss

100-0366-51101	100-0366-51102	\$ 5.00
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EMA

200-0315-53000	200-0315-51001	\$ 650.00
200-0315-53000	200-0315-51102	\$ 91.00

Family & Children First

602-2030-53404	602-2030-52000	\$ 40.00
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Board of Developmental Disabilities

200-0620-51001	200-0620-51103	\$ 8,000.00
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A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: THEN AND NOWS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Nows:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
County Engineer	200-0540-5-4305	Essroc Ready Mix	\$ 2,363.00
Family & Children First	602-2033-5-5204	Parents as Teacher	\$ 625.00
JFS	200-0720-5-3400	Probate Court	\$ 211.37
JFS	200-0720-5-7400	Maximus	\$ 2,150.00
Sewer	400-0113-5-6100	OWDA	\$ 9,600.66
Sewer	400-0113-5-6100	OWDA	\$ 6,231.69
Sewer	400-0113-5-6200	OWDA	\$ 1,984.55
Sewer	400-0113-5-6100	OWDA	\$ 6,330.17
Sewer	400-0113-5-6200	OWDA	\$ 3,494.75
Sewer	400-0113-5-6100	OWDA	\$ 9,937.16

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association meeting;

January 14, 2012.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Executive Committee meeting; January 6, 2012.

Cindy Davis: One-day trip to Zanesville to attend Ohio Family & Children First Regional meeting; January 30, 2012.

Job & Family Services

Dawn Lucas & Ruth Burdette: One-day trip to Columbus to attend Fiscal Workshop; January 20, 2012.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: DRAW DOWN REQUESTS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following requests for draw down of funds from the Office of Housing and Community Partnerships, and to allow Ms. Marshall and Mr. Irvine to sign the documents, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District:

B-R-09-1CY-1	\$ 71,900.00
B-W-10-1CY-1	\$ 40,128.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH MULTI-COUNTY JUVENILE DETENTION CENTER

Mr. Irvine moved and Mr. Weber seconded a request to enter into contract with the Multi-County Juvenile Detention Center to secure detention for juvenile offenders of Washington County, at the per diem rate of \$90.00, for the period January 2, 2012 through December 31, 2012, as requested by Judge Tim Williams.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SANITARY SEWER CONNECTION AGREEMENT, WHITE OAK SEWER ASSOCIATION

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Sanitary Sewer Connection Agreement between the White Oak Sewer Association and the Washington County Commissioners, allowing members of the Association to connect into the County's sanitary sewer system near the Barlow Fair Grounds, subject to the City of Belpre's written approval to discharge the sewage from the White Oak sewer system into the County's sewer system (contract is on file in the Commissioners' Office).

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: GRANT EXTENSION, CDBG

Mr. Irvine moved and Mr. Weber seconded a motion to approve the grant extension from the Ohio Department of Development for the FY 09 Small Cities Community Development Block Grant (CDBG), Water and Sanitary Sewer Program, American Recovery and Reinvestment Act (ARRA), with a revised project completion date of March 31, 2012, and to allow Ms. Marshall to sign the Extension document, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER OF SUPPORT FOR PROJECT IN WAYNE NATIONAL FOREST

Mr. Irvine moved and Mr. Weber seconded a motion to send the following letter to Anne Carey, Forest Supervisor, Wayne National Forest, in support of continuing development of the Frontier Boat Launch in New Matamoros:

December 15, 2011

*Anne Carey
Forest Supervisor
Wayne National Forest
13700 U.S. Highway 33
Nelsonville, Ohio 45764*

Dear Anne:

We are pleased to express our support for additional development of the Frontier Boat Launch in New Matamoras, Ohio. This project is important not only to the community, but also to the region. Users of the developing rest area and boat launch will have access to recreational activities, historical features, and the Ohio River. This continuing development of the rest area will bring many visitors to the area, resulting in economic benefit and region visibility. It is important for us to continue to honor the presence of Native Americans in this Ohio River Valley, and this development provides an ideal setting for that recognition.

We encourage you to proceed with applications for funds to continue this development, and we appreciate your interest in maintaining Wayne National Forest as a key ingredient to the economic viability of Southeast Ohio.

Respectfully,

/s/ **WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: LETTER TO SENATOR SHERROD BROWN REGARDING PROPOSED MPO CHANGES

Mr. Irvine moved and Mr. Weber seconded a motion to send the following letter to Senator Sherrod Brown encouraging him to support Washington County and Southeast Ohio in his discussions about proposed changes to MPO's:

December 15, 2011

*The Honorable Sherrod Brown
United States Senate
713 Hart Senate Office Building
Washington, DC 20510*

Dear Senator Brown:

With much interest and concern we are aware that you are scheduled today to consider the transit portion of the transportation reauthorization legislation. As representatives of a rural, lesser-populated region in Southeast Ohio, we urge you to be mindful of the ramifications of actions taken in regard to transit, especially for those of us in an economically-depressed part of Appalachia.

We ask that you:

- Grandfather small MPO's, as the Washington County, Ohio, MPO has less than 200,000 people.
- Allow us to participate in making decisions that will have impact on us, rather than relying on those who may or may not have an understanding of our unique situation and needs.
- Insist on clarity and definition in the planning requirements and certification process for Tier 2 MPO's, as current language seems vague and leaves room for interpretation.

We appreciate your representation of Washington County, the Cities of Belpre and Marietta, and Southeast Ohio in these discussions. Your role on the Banking Committee is key to the passing of legislation that will directly impact us.

Respectfully,

/s/ **WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDER, C-84 JOINT REPAIR PROJECT

Mr. Weber moved and Mr. Irvine seconded a motion to approve Change Order No. 1 for the C-84 Joint Repair Project, contractor United Sealing, Inc., adding \$5,438.04 to the project cost, for a new contract total of \$22,758.84, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDER, C-10 JOINT REPAIR PROJECT

Mr. Irvine moved and Mr. Weber seconded a motion to approve Change Order No. 1 for the C-10 Joint Repair Project, contractor United Sealing, Inc., adding \$747.60 to the project cost, for a new contract total of \$20,663.60, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: EXTENSION FOR SEWER HOOK-UPS IN DEVOLA

Mr. Irvine moved and Mr. Weber seconded a motion to approve the deadline extension to February 29, 2012 for two Devola area residents, Sherry Rice and Larry Vanoster, to tie into the existing sewer line due to construction delays resulting from weather conditions.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: JOBS & FAMILY SERVICES SUPPLIES BID OPENING

Ms. Marshall welcomed guests to the bid opening for the purchase of office supplies for Jobs & Family Services for calendar year 2012. Attending were Commissioners Marshall, Irvine, and Weber, Administrator Paul Cunningham, Clerk Rick Peoples, Autumn Green and Ruth Burdette of JFS, Michael Brown of Fanelli Boys, and Carolyn Roesch of Marietta Office Supply.

Sealed bids from Fanelli Boys, Marietta Office Supply, and Parkersburg Office Supply were opened, and bid deposit checks for \$50.00 were received from each. Ms. Marshall read proposed prices of four representative items from each bidder, and then passed the bid proposals to Ruth Burdette of Jobs & Family Services. She asked Ms. Burdette to review the bids and write a summary of that review and subsequent selection. Ms. Burdette noted that she typically orders from a variety of vendors, to get the best prices for individual items from each. Bids, as requested and as submitted, allow her to purchase from any or all vendors.

RE: AGENDA AMENDMENT

Mr. Weber moved and Mr. Irvine seconded a motion to add the following to today's agenda:

11:30 John Grosse, Stantec Consulting

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

RE: SEWER PROJECT UPDATE, JOHN GROSSE, STANTEC CONSULTING

John Grosse, Consulting Engineer from Stantec Consulting, updated the Commissioners on Washington County sewer projects.

Devola: Zemba Brothers, Inc., will be submitting a request to extend their completion date for work on the Devola Lift Station and Force Main Improvements project to December 30, 2011, an extension of 18 calendar days, due to weather delays. Mr. Grosse reminded the Commissioners that:

- There is a penalty clause in the contract for failure to meet the contract completion date.
- The contract requires "substantial" completion by November 11, and "final" completion by December 12, 2011.
- The contractor hit rock during excavation, causing significant damage to equipment.
- An extension of completion date will not impact Water Pollution Control Loan Fund requirements.

Mr. Irvine moved and Mr. Weber seconded a motion to extend the final completion date for Zemba Brothers, Inc., contractor for the Devola Lift Station and Force Main Improvements project, to December 30, 2011, with all other terms of contract remaining unchanged.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Woodlawn Acres: John noted that he and Commissioner Marshall today met with representatives of the Board of Health, the Environmental Protection Agency, and Belpre Township. They determined there are two groups of Woodlawn Acre residents: those not tied into the common pipe, and those who are. As a result of that discussion, he believes there are four possible options to consider for those now tied into the common pipe. He will summarize those options in writing and provide a copy to the Commissioners, as well as to those who attended today's meeting. Ms. Marshall commented that several agencies are working together to determine what is required, what is recommended, what is possible, what is feasible, and what options are available for the County residents in Woodlawn Acres.

RE: ACTIVITY IN RECORDER'S OFFICE

County Recorder Tracey Wright and Sgt. Dana Spencer talked with the Commissioners about the increase in activity in the Recorder's Office due to the research of property ownership, mineral rights, leases, transfers, etc., for gas and oil exploration and drilling in Washington County. Tracey noted that on at least one occasion there were 38 people working in the office at the same time. She appreciates the cooperation of the Board of Elections and other courthouse departments sharing their space, their tables, and their chairs. She has been asked, though, if she could open her office extended hours for these companies, some of which are willing and able to pay for the extra hours. The Commissioners indicated that she should talk with other area County Recorders, such as Belmont, Monroe, Noble, and Coshocton County, to see how they are handling the extra loads in their counties. Dana has received word from the Assistant Prosecutor that the Recorder's Office cannot be opened for only one company;

i.e., if someone is using the office to conduct business, then the office must be open to all.

Tracey indicated she will contact other County Recorders to find out if they will share their best practices.

RE: ADJOURNMENT

Mr. Weber moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:35 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk