

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 30, 2011 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending was Clerk Rick Peoples.

## COMMISSIONERS AGENDA

December 30, 2011

9:00 Minutes  
9:30 Jerry Post, American National Insurance  
2:00 Budget for 2012

### UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies  
EMA Memo of Understanding  
Dental / Vision Insurance  
Vacate Portion of Decatur Township Road 96

### NEW BUSINESS

Approve Agenda  
Approval of previous meeting's minutes  
Resolution to Create New Fund - CEBCO Health Promotions Coordinator  
Then & Now  
Travel - Commissioners  
Travel - Engineer  
Engineer - Contract, Bob Lane's Welding  
Proposal for CAFR  
Letters to Delinquent Sewer Account Holders

### INFORMATION

Courthouse is closed Monday, January 2  
Next Regular Meeting is Thursday, January 5  
Organizational Meeting is Monday, January 9

### RE: AGENDA

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda with the following amendment:

Change: Budget for 2012 will be discussed at 4:00 p.m. rather than 2:00 p.m.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

### RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the December 22 and December 29, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

### RE: RESOLUTION TO ESTABLISH NEW FUND, 200-2050, CEBCO HEALTH PROMOTIONS COORDINATOR

Mr. Irvine moved and Mr. Weber seconded a motion to create new fund 200-2050, CEBCO Health Promotions Coordinator.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

### RE: THEN AND NOWS

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following Then & Now:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
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County Home	200-0630-5-4400	John Deere Baler	\$ 195.00
Commissioners	100-0109-5-3000	CAM Refrigeration	\$ 648.72
Commissioners	100-0109-5-3600	Barengo Insurance Agency	\$ 1,707.00
Commissioners	100-0102-5-7401	Isaac, Brant, Ledman & Teetor	\$ 1,118.00
Commissioners	100-0109-5-3100	AEP	\$ 38.32
Commissioners	100-0109-5-3100	AEP	\$ 173.93
Job & Family Serv.	200-0720-5-3400	Kathy Anderson	\$ 132.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2011 and any and all amendments subsequent thereto:

Commissioners

Cora Marshall: One-day trip to Salt Fork State Park to attend EODA Board of Directors meeting; January 20, 2012.

Engineer

Bob Badger, Roger Wright: Two-day trip to Columbus to attend Ohio County Engineers' Conference; January 26, 27, 2012.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CONTRACT WITH BOB LANE'S WELDING, LANDSLIP REPAIR CR 21**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the contract with Bob Lane's Welding, Inc., for the landslip repair on County Road 21-0335, for the amount of \$6,772.75, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: COMPREHENSIVE ANNUAL FINANCIAL REPORT**

The Commissioners discussed a proposal to proceed with a Comprehensive Annual Financial Report (CAFR), the first-year cost of which would be approximately \$12,700 (including preparation of the report and the audit of that report). Due to the cost involved, and because the County has recently completed an extensive, informative Official Statement during the bond refund/re-issue process, the Commissioners did not act to proceed with the CAFR for fiscal year 2011.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve sending letters to the following sewer account holders, notifying them that their accounts are delinquent and that payment must immediately be made: James Funk and Kimberly Wiseman, John Raber, Jonathan Kirk, Rental Properties for 208 Brittigan Circle, William Hendricks, Steven and Sherry Murgage, Allen Fleming, Linda Lorentz, Trisha Twyman Rippetto, John J. Walsh, Angela Rhodes Lewis, Mary Stout, Larry Dean, Robert Boston, Kelly Bollinger, Nathan and Melissa Arnold, Michael Williamson, Mike Beane, Jason Knisley, Reda Nichols (for 38 Second Street), Kenneth Fortney, Kelly Ollom, Amanda Holman, Donald Tallman, Sherry Fulton, Dawn Rachell Yost, Michael Fronko, Jenny Williams, Cynthia McClay (for 10830 SR 550), Kenneth Vigneron, John White, DPSG Bottling Group, Stacy Silvus, Raymond Lefebvre, Robert Strong.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: AMERICAN NATIONAL INSURANCE**

Jerry Post shared with the Commissioners a new product offered by American National Insurance Company, a life insurance policy with riders for cancer and terminal illness but no additional cost for those riders. As he is interested in marketing the product to County employees, Ms. Marshall informed him he would have to meet the Ohio Revised Code requirement of 10% of total employees participating. She suggested that she will pass the information to Susan Burkhart, Safety & Loss Control Coordinator, and that he should plan to participate in an upcoming County employee benefits fair.

**RE: LONG DISTANCE TELEPHONE SERVICE CONTRACT WITH AT & T**

Mr. Irvine moved and Mr. Weber seconded a motion to contract with AT & T for 24 months of long distance service, including Centrex system maintenance and upkeep, for the monthly

recurring charge of \$1,381.60, and to allow Ms. Marshall to sign the documents, which are on file in the Commissioners' office, as recommended by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

#### **RE: EXECUTIVE SESSION**

Mr. Weber moved and Mr. Irvine seconded a motion to enter Executive Session to discuss County employee compensation and benefits, and to invite Administrator Paul Cunningham to attend.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed, and the meeting entered Executive Session at 4:02 p.m.

The Commissioners returned to Regular Session at 4:09 p.m.

#### **RE: ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2012**

Mr. Irvine moved and Mr. Weber seconded a motion to adopt the following resolution, as recommended by Administrator Paul Cunningham:

***BE IT RESOLVED***, by the County Commissioners of Washington County, Ohio, that to provide for the current expenses and other expenditures of the Washington County Family & Children First Council, during the fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:

#### **2012 APPROPRIATIONS**

602-2031 Restricted	\$ 75,000.00
602-2032 Various	\$ 35,834.00
602-2033 Help Me Grow	\$ 265,355.00
602-2034 Ohio Childrens Trust	\$ 18,026.00
602-2030 Unrestricted	\$ 80,357.00

**\$ 474.572.00**

Mr. Cunningham explained that these amounts are for a six-month period, and additional appropriation will be made in July 2012 for the remainder of the year.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

Mr. Irvine moved and Mr. Weber seconded a motion to adopt the following resolution, as recommended by Administrator Paul Cunningham:

***BE IT RESOLVED***, by the County Commissioners of Washington County, Ohio, that to provide for the current expenses and other expenditures of said County, during the fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:

#### **2012 APPROPRIATIONS**

*0100	COMMISSIONERS TOTALS	\$ 624,554.77
*0101	MISCELLANEOUS TOTALS	\$ 1,793,818.37
*0102	MISCELLANEOUS TOTALS	\$ 175,000.00
*0107	AGRICULTURE TOTALS	\$ 389,146.71
*0109	BUILDINGS & GROUNDS TOTALS	\$ 1,023,415.49
*0120	AUDITOR DEPT TOTALS	\$ 340,826.14
*0130	TREASURER TOTALS	\$ 215,626.67
*0140	PROSECUTOR TOTALS	\$ 530,566.52
*0150	RECORDER TOTALS	\$ 239,607.80
*0160	BOARD OF ELECTIONS DEPT TOTAL	\$ 510,087.37
*0170	BUILDING DEPARTMENT TOTALS	\$ 310,662.95
*0190	INTEGRATED TECHNOLOGIES TOTALS	\$ 238,127.79
*0200	COURT OF APPEALS TOTALS	\$ 24,000.00
*0201	COMMON PLEAS TOTALS	\$ 536,201.98
*0202	JURY COMMISSION TOTALS	\$ 9,829.86
*0209	COMM PLEAS COURT MEDIATION PROGRAM TOTALS	\$ 30,000.00
*0210	PROBATE/JUVENILE COURT	\$ 904,521.66
*0230	CLERK OF COURTS - LEGAL TOTALS	\$ 330,831.92
*0240	MUNICIPAL COURT TOTALS	\$ 139,467.31
*0330	JUVENILE CENTER TOTALS	\$ 1,246,660.69
*0360	PLANNING COMMISSION TOTALS	\$ 300.00
*0361	CORONER TOTALS	\$ 96,166.80

*0366	SAFETY LOSS COORDINATOR TOTALS	\$	62,678.59
*0380	SHERIFF - CIVIL TOTALS	\$	330,496.75
*0381	SHERIFF - JAIL TOTALS	\$	2,613,851.73
*0392	WEB CHECK SERVICE TOTALS	\$	28,500.00
*0510	TAX MAP DEPT TOTALS	\$	53,871.56
*0601	VITAL STATISTICS	\$	1,500.00
*0602	CRIPPLED CHILDREN	\$	106,052.35
*0700	SOLDIER RELIEF TOTALS	\$	342,614.99
*0701	VETERANS SERVICES TOTALS	\$	205,105.00
*0702	PUBLIC ASSISTANCE TOTALS	\$	765,000.00
*0870	ECONOMIC DEVELOPMENT	\$	217,688.20
		\$	14,436,779.97
100-0103	1% PERMISSIVE SALES TAX	\$	1,050,000.00
100-0384	SHERIFF SALES TAX	\$	4,194,411.25
200-0106	UNCLAIMED MONIES	\$	23,000.00
200-0122	AUD REAL ESTATE ASSESS	\$	392,964.97
200-0131	TREASURER DTAC	\$	78,763.58
200-0141	PROSECUTOR DTAC	\$	76,593.27
200-0151	RECORDER EQUIPMENT	\$	15,400.00
200-0212	INDIGENT GUARDIANSHIP	\$	7,500.00
200-0213	INDIGENT APPLICATION	\$	42,000.00
200-0221	PROB/JUV COMPUTER FUND	\$	21,500.00
200-0222	PROB/JUV COMPUTER RES	\$	10,000.00
200-0223	PROB/JUV SPECIAL PROJ	\$	90,000.00
200-0231	CLK CRTS - COMPUTERS	\$	32,000.00
200-0233	CERTIFICATE OF TITLE ADMIN	\$	367,345.36
200-0311	PROS ATTY DRUG LAW ENFORCE	\$	60,088.76
200-0315	EMA EMERGENCY MANAGEMENT AGENCY	\$	126,821.22
200-0350	MUNI CT ARREST/DETENTION	\$	50,000.00
200-0351	MUNI CT PROB SERV	\$	216,683.00
200-0363	DOG & KENNEL	\$	189,335.49
200-0364	911 SYSTEM	\$	246,750.00
200-0369	WIRELESS 9-1-1	\$	244,668.14
200-0382	CONCEALED HANDGUN LICENSE	\$	33,904.62
200-0383	COMMISSARY INMATE	\$	148,175.00
200-0386	SHERIFF DRUG LAW ENFORCE	\$	10,500.00
200-0391	SHER ENFORCE & EDUC	\$	6,500.00
200-0396	SHERIFF'S REWARD FUND P. ARNOLD MURDER	\$	10,329.66
200-0520	LAW LIBRARY RESOURCE FUND	\$	121,202.49
200-0540	MOTOR VEH/GAS TAX	\$	6,014,357.78
200-0610	MENTAL HEALTH ADD REC	\$	2,523,809.72
200-0620	MENTAL RET DEV DIS	\$	4,909,468.00
200-0622	MRDD SUPPORTED LIVING	\$	30,000.00
200-0630	COUNTY HOME	\$	3,462,312.94
200-0703	SENIOR CITIZENS LEVY	\$	1,034,877.61
200-0704	MARRIAGE/DIVORCE LICENSES	\$	16,500.00
200-0720	DEPT JOBS & FAM SERV	\$	3,983,250.00
200-0730	CHILD SUPPORT ENF AGCY	\$	951,174.98
200-0740	CHILDREN'S SERVICES	\$	765,000.00
200-0741	CHILDREN'S SERVICES-STATE CHILD WELFARE	\$	574,296.46
200-0743	CHILDREN'S SERVICES-STATE TITLE IV-E	\$	1,085,564.15
200-0746	CHILD ABUSE AWARENESS	\$	2,000.00
200-0748	SOPP/RSVP (CSB DIVERSION)	\$	41,829.76
	TOTAL CHILD SERV	\$	2,468,690.37
200-2040	SOIL CONSERVATION	\$	233,359.40
*2050	CEBCO HEALTH PROMOTIONS COORDINATOR	\$	11,000.00
210-0105	HAZ MIT PLAN GRANT		
210-0113	ARRA WATER & SEWER PROGRAM	\$	71,900.00
210-0320	LEPC GRANT	\$	28,000.00
210-0335	VICTIM ASSISTANCE	\$	32,504.75
210-0388	DARE	\$	5,000.00
210-0611	MHAR MEDICAID	\$	9,471.08
210-0612	MHAR TITLE XX	\$	42,780.00
210-0613	MHAR WOMEN SETASIDE D/A	\$	29,932.00
210-0616	MHAR COMMUNITY PLAN	\$	57,254.00
210-0617	MHAR FORENSIC BG	\$	1,342.00
210-0618	MHAR ODADAS BLK GRT	\$	176,674.00
210-0620	MRDD FEDERAL	\$	2,037,000.00
210-0621	PATHWAYS II GRANT	\$	420,000.00
210-0623	MRDD SPEC ED PART B	\$	41,000.00

210-0625	MRDD EARLY CHILD SPEC ED	\$	12,000.00
210-0710	RSVP	\$	91,378.66
210-0804	CHIP CDBG	\$	61,167.00
210-0805	CHIP HOME	\$	197,033.00
210-0822	2002 CDBG	\$	2,517.70
210-0823	2011 CDBG	\$	3,227.50
210-0824	CDBG WTR/SWR REV LOAN	\$	40,000.00
210-0827	2006 CDBG	\$	4,755.48
210-0830	2011 CDBG	\$	184,000.00
215-0209	CP CT MEDIATION PGM	\$	20,659.38
215-0344	JUV CT FEL DELQ CARE BASE	\$	122,193.29
215-0620	MRDD STATE	\$	862,660.00
215-0622	COMM RES SERV STATE	\$	200,000.00
215-0840	URBAN MASS TRANSIT	\$	32,139.93
300-0113	SEWER	\$	1,718,117.65
300-0599	CAPITAL PROJECTS	\$	265,717.45
400-0113	SEWER	\$	926,588.42
500-1000	SELF INSURANCE WORK COMP FUND	\$	331,750.78
700-0113	SEWER	\$	21,323.03
700-0114	COURTHOUSE RENOVATION BOND	\$	546,720.88
700-0720	PUBLIC ASSISTANCE	\$	69,412.92
200-0401	WCSSO MAJOR CRIMES TASK FORCE	\$	1,000.00
200-0800	CHIP RECAPTURED TOTALS	\$	45,000.00
200-0845	REVOLVING LOAN TOTALS	\$	45,000.00
210-0541	ENGINEER FEMA 2011 DISASTER	\$	70,996.00
210-0845	2012 URBAN TRANSIT	\$	124,029.00
		<b>\$</b>	<b>56,894,263.48</b>

Mr. Cunningham explained that the carryover of funds from 2011 in the amount of approximately \$3.8 M, added to the anticipated revenues in 2012 of \$13.3 M, allows for this county general annual appropriation for 2012 of \$14.4 M. The total appropriation for the County, including all funds, is \$56,894,263.48. The 1% Permissive Sales Tax Fund total of \$1,050,000 includes amounts to be distributed to each Township and to the County General Fund. The annual appropriation includes pay increase of \$0.50 per hour for 41 County General Fund employees who did not receive an increase in 2011.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 5:05 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

