

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 5, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, PRESIDENT, TIMOTHY C. IRVINE, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Ashley Rittenhouse of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

## **COMMISSIONERS AGENDA**

**January 5, 2012**

9:00 Minutes  
9:30 Dog Warden - Animal Claim  
10:00 Sheriff Larry Mincks

### **UNFINISHED BUSINESS**

Engineer Request to Dispose of Old Tax Map Copies  
EMA Memo of Understanding  
Dental / Vision Insurance  
Vacate Portion of Decatur Township Road 96

### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution - 1% Permissive Sales Tax  
Resolution - Frost Law, County Roads  
Resolution - Frost Law, Belpre Township  
Additional Appropriation - Urban Transit Fund  
Additional Appropriation - Chip Home  
Additional Appropriation - Chip CDBG  
Additional Appropriation - County General  
Transfer - Auditor  
Then & Now  
Travel - EMA  
Travel - Engineer  
Travel - Engineer  
CSEA - 2012 Salary Increases  
Auditor - Credit Card Approval  
Engineer - Credit Card Approval  
Draw Down (3)  
Contract with Furler Backhoe Service  
CDBG - Extension of Grant Number: B-F-10-1CY-1  
Recorder - Notice of Zoning Resolutions and Amendment Filing Requirements  
Letter to Auditor Reversing Delinquent Sewer Account Notification  
Letter to Delinquent Sewer Account Holder  
Letter to County Auditor Certifying Delinquent Sewer Accounts (2)

### **INFORMATION**

Organizational Meeting - 9:00 a.m., Monday, January 9  
Martin Luther King Day - Monday, January 16 - Courthouse Closed

### **RE: AGENDA**

Mr. Irvine moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: Resolution, Force Account Work 2012  
Delinquent Sewer Account Notification, Property Transferred  
Delete: Dog Warden visit at 9:30 a.m.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

### **RE: APPROVAL OF MINUTES**

Mr. Irvine moved and Mr. Weber seconded a motion to dispense with the reading of the December 30, 2011 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

## **RE: PAYMENT OF BILLS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

## **RE: RESOLUTION, 1% PERMISSIVE SALES TAX**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following resolution, recommended by Administrator Paul Cunningham:

**WHEREAS**, the Commissioners adopted a 1% Permissive Sales Tax for the County to increase revenue for the county general fund; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Washington County Commissioners that the cap of Four Million Two Hundred Thousand Dollars and 00/100 (\$4,200,000.00) on the One Percent (1%) Permissive Sales Tax funds be in effect for the year of 2012, and

**BE IT FURTHER RESOLVED**, that the percent distribution is 25% Permissive Sales Tax Fund and 75% County General Fund; and

**BE IT FURTHER RESOLVED**, that any amount received in excess of Four Million Two Hundred Thousand Dollars (\$4,200,000.00) will be paid into the County General Fund.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

## **RE: RESOLUTION, FROST LAW FOR COUNTY ROADS, 2012**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following resolution, recommended by County Engineer Bob Badger:

**WHEREAS**, on January 5, 2012, the Board of Commissioners of Washington County, Ohio, by resolution and pursuant to Ohio Revised Code Section 5577.07 did implement the "Reduced Weight Limits During Times of Thaw and Moisture" on various roads in the county for 2012. **Said reduction to be 30% in axle loads and gross vehicle weights which will allow 14,000# per axle and 56,000# maximum weight;**

**AND WHEREAS**, the Board of Commissioners of Washington County, Ohio, realize that such reductions may work a hardship on the commercial enterprises of various individuals, partnerships, companies and organizations who use the public roadways, the reduction limits are designed to maintain and preserve the condition of the various roadways in Washington County, and it is intended that the weight reductions be observed and blanket permits will not be issued to permit vehicles to operate with full legal loads.

**AND WHEREAS**, the Board of Commissioners of Washington County, Ohio, desire to provide a means by which vehicles weighing in excess of the legal axle loads prescribed by O.R.C. S 5577.07 cannot reduce their legal loads may use the roads. Special permits "may" be issued to the owner or operator of the vehicle(s) based on need and by obtaining a special permit from Washington County, Ohio paying the handling fee and overload permit fee hereinafter established, or posting of a bond of the type and amount set by the engineer and/or trustees, and agreeing to obey the rules hereinafter established. Forty-eight (48) hours minimum notice will be required for issuance of permit.

### **NOW, THEREFORE, BE IT RESOLVED:**

A. That the Washington County Engineer (hereinafter "Engineer") shall administer the permit program hereinafter established.

B. That the Engineer "may" issue a special permit for a vehicle when all of the following have been completed:

1. The Owner or Operator has completed the application form prescribed by the Engineer;
2. The Owner or Operator has agreed to comply with the following rules and regulations:
  - a. The granting of a permit does not guarantee that the load described can be moved without damage to the pavement or structures; although the permit is granted on the assumption that the load can be moved without damage based on the best information available.
  - b. Permittee will be held liable for any damage caused by the movement. The County or Township assumes no responsibility for damage to the permittee's equipment or load being moved due to any such failure. The permittee agrees to compensate the Engineer/Township Trustees for any damage to a roadway or road structure and also to hold Washington County, Ohio and the Engineer/Township Trustees harmless from all claims, damages or proceedings of any kind and from all responsibility for personal injury or property damages (public or private) caused directly or indirectly as a result of the transportation of said vehicle(s) or object(s).
  - c. The permit shall be in the possession of the driver at all times during the progress of transportation and will be shown on demand to any police officer, state highway patrolman, employee of the County Engineer or Township Trustees.
  - d. The permission granted restricts the movement of the vehicle(s) or object(s) to the highways specified, between the points designated, and within the time allotted.
  - e. No vehicle(s) or object(s) being transported under special highway permit shall be left parked on the roadway either day or night except in case of an emergency in which case adequate advanced warning and protection shall be provided for the traveling public. The vehicle(s) shall not be loaded or unloaded within the limits of the highway pavement.

- f. The operator of the vehicle must comply with all laws, rules, or regulations covering the movement of traffic over county and township highways and streets.
- g. All construction equipment and other machinery shall have attached thereto a plate showing the manufacturer's name and model.
- h. A permit is void at any time when road, weather, or traffic conditions make travel unsafe.
- i. Reductions in legal weight posted on roadways or bridges must be obeyed where they are more restrictive than the weight reduction contained herein.
- j. A permit will not be issued for buildup loads that are divisible into smaller loads achieving the 30% reduced level.
- k. Oversize or overweight loads shall be operated or moved at such speeds and in such manner as to cause a minimum of interference with other traffic and minimum impact stressed on structures and pavements.
- l. Loads having extremely large dimensions shall require additional protective measures when necessary for the safeguarding of other traffic. Due regard shall be taken of traffic in both directions and every possible effort shall be made to prevent traffic congestion. One or more flagmen, or a pilot car may be required.
- m. Noncompliance with the general or special provisions of a permit, exceeding the weight or dimensions granted, or operating on dates or upon highways other than assigned shall render the permit null and void and the operator of the vehicle subject to arrest as provided in Sections 5577.01 to 5577.09 inclusive of the REVISED CODE OF OHIO.
- n. Submission of the special permit application with \$15 processing fee, does not constitute or guarantee issuance of the permit. The Engineer, Trustee, or their designee shall have the right to determine if an overweight load permit may be issued based on road and weather conditions. If permits are denied, the \$15 processing fee will not be refunded.
- o. Government road maintenance vehicles based outside of Washington County, Ohio, shall not be exempted from the frost law.

The owner or operator has paid a permit fee in accordance with the following schedule:

A. GROSS VEHICLE WEIGHT PERMIT FEE

These permits are valid only for dates listed for Trucks up to 80,000 lbs.

28,001 - 56,000 \$15 Processing Fee per permit only  
 56,001 - 70,000 \$100 plus \$15 Processing Fee  
 70,001 - 80,000 \$250 plus \$15 Processing Fee

B. FOR VEHICLES OVER THE NORMAL LEGAL 80,000#

80,001 - 85,000 \$500.00 plus \$15 Processing Fee  
 85,001 - 90,000 \$750.00 " " " "  
 90,001 - 95,000 \$1000.00 " " " "  
 95,001 -100,000 \$1500.00 " " " "  
 For loads over 100,000# \$2000.00 " " " "

In lieu of the above overload fees, a bond set by the Engineer/Trustees may be posted in addition to the processing fees. The bond is to be based on the type of road, length to be hauled over and the potential for damage.

- C. That the permit shall be good for the following periods:  
 For vehicles which are engaged in hauling over regular routes and/or are 80,000 pounds or less, but exceeding the posted reduction, the owner/operator must notify the Engineer/Trustees of the roads being used. The permit is valid only for the route and days listed.
- D. That only County and Township government trucks and equipment based within Washington County, emergency vehicles, and school buses shall be exempt from permit requirements.
- E. That contractors performing work for the County, Townships or Municipalities shall be issued permits for specific roads for a \$15 processing fee only. A letter from the trustees or municipal official will be required specifying the roads to be used.
- F. This program is in effect from January 14, 2012 to March 30, 2012.

**NON-FROST LAW ROADS**

The 2012 Frost Law **does not** apply to the following County Roads.

<u>County Road</u>	<u>FROM</u>	<u>TO</u>
2	N. Belpre Corp Line.....	CR 3
3	CR 26.....	SR 7
4	N. Marietta Corp.....	SR-339
6	CR 174.....	SR 339
8	SR 821.....	SR 530
9	SR 7.....	CR 333
9	CR 544 .....	CR 25
10	SR 7 (SOUTH END.of 10)	SR 550
11	SR 821 ... ..	Noble Co Line
13	SR 550.....	SR 676
14	SR 7.....	SR 26
15	SR 821 .....	CR 371
16	SR 26.....	CR-42
18	SR-550.....	SR-676
20	SR 7.....	CR 47
20	CR 348 .....	CR 9
25	SR 7.....	SR 26
26	SR 124.....	CR-3

27	CR-805.....	CR-2
32	CR 102.....	TR 32
50	SR 7.....	Virginia St.
51	SR 7.....	SR 7
76	SR 60.....	CR 760
84	SR 124.....	Co. Line
96	Athens Co. Line .....	SR 555
102	SR 339.....	CR 32
102	SR 339.....	SR 339 in Waterford
109	CR 803.....	CR 4
126	SR 550.....	SR 676
174	CR 6 .....	SR 339
244	CR 25.....	SR 7
333	CR 9.....	SR 26
341	SR 60 .....	TR 341
348	CR 20 .....	CR-20
371	CR 15 .....	CR-11
446	Gilman .....	SR 676
760	CR 76.....	R 60
803	SR 339.....	SR 339
804	SR 339 .....	SR 339
805	SR 339 .....	SR 339
806	CR 805.....	SR 339

FROST LAW  
VEHICLE PERMITS, EXCEPTIONS

The following is a list of Regular Commercial Route Trucks that require permits if they exceed the 56,000 pound posted limited. This list is a guide and not meant to be all inclusive.

- Beer and Soft Drink Delivery
- Building Supply Vehicles
- Crude Oil Hauling
- Farm Delivery Trucks
- Farm Trucks
- Milk Trucks
- Food Products Delivery
- Fuel and Gas Delivery Trucks
- Garbage Trucks
- Manufacturers located on County or Township Roads
- Residential Water Haulers
- Sewage Disposal Trucks
- 

**NO PERMITS REQUIRED**

The following is a list of vehicles that **do not** require permits under the frost law.

- **Local County and Township Government Vehicles based within Washington County**
- **Emergency Vehicles**
- **School Buses**

*Note: Municipal and out of Washington County county and township vehicles hauling on Washington County and Township roads shall be required to secure a permit.*

**AND WHEREAS**, the Board of Commissioners of Washington County, Ohio, shall distribute any overweight moneys collected from permits to the participating political subdivisions based on mileage, routing, and split to political subdivisions specifically indicated on issued permits. All processing fees shall be retained by the Engineer.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION, FROST LAW FOR BELPRE TOWNSHIP ROAD, 2012**

Mr. Weber moved and Mr. Irvine seconded a motion to acknowledge the following Frost Law Resolution adopted by the Belpre Township Trustees on December 5, 2011, and approve the provisions in it:

***BE IT RESOLVED*** by the Township Trustees of Belpre Township, that due to the Upcoming freeze thaw season, the Belpre Township Trustees hereby request the Washington County Commissioners to enact the necessary frost law provisions In order to protect the roads in Belpre Township. Belpre Township roads to be Exempt from Frost Law provisions are:

*Arrowhead Road from SR 7 to the second entrance to Plastic Masters  
Drag Strip Road from SR 7 to SR 618  
Orchard Drive  
Schoolhouse Road from SR 339 to Belpre Brick*

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION, FORCE ACCOUNT WORK, 2012**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following resolution, recommended by County Engineer Bob Badger:

**WHEREAS**, the Board of County Commissioners has decided that the health, welfare and

safety of the people of Washington County can best and most efficiently be served by the use of "Force Account" in some matters pertaining to the construction, reconstruction, improvement, maintenance, or repair of Washington County's roads, bridges and culverts.

**THEREFORE, BE IT RESOLVED,** that the Board of County Commissioners, Washington County, does hereby authorize the Washington County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Washington County to use the existing county employee forces and proceed by "Force Account" as the County Engineer may determine during the year 2012, under the limitations imposed by Ohio Revised Code, Section 5543.19.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following additional appropriations:

210-0847-53000	Grant Expense FTA X760 00	\$ 150,547.00
210-0847-53001	Grant Expense FTA X760 04	\$ 121,718.00
210-0847-53002	Grant Expense FTA X760 08	\$ 23,672.00
210-0805-51000	Private Rehabilitation	\$ 82,660.00
210-0804-51000	Home/Building Repair	\$ 9,473.00
100-0202-54000	Supplies - Jury Commission	\$ 300.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRANSFERS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

MVGT

<u>From</u>	<u>To</u>	<u>Amount</u>
100-0130-57100	200-0540-48200	\$ 10,514.39

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN AND NOWS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Nows:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0361-5-3000	Montgomery Co. Coroner	\$ 1,200.00
Marietta Municipal Ct.	200-0351-5-3000	Speedway	\$ 372.67
Commissioners	100-0366-5-2000	Susan Burkhart	\$ 119.93
Commissioners	100-0109-5-2000	Tim Marty	\$ 101.64
Commissioners	400-0113-5-3100	AEP	\$ 323.31
Commissioners	100-0109-5-3100	AEP	\$ 213.63
Commissioners	100-0101-5-3400	John A. Bay	\$ 496.00
Commissioners	100-0101-5-3400	John A. Bay	\$ 496.00
Law Library	200-0520-5-3000	Wolters Kluwer Law & Business	\$ 271.90
Law Library	200-0520-5-3000	West Publishing	\$ 2,601.96
Common Pleas	100-0201-5-4500	Matthew Bender	\$ 125.78
CSEA	200-0730-5-4000	Jeter System	\$ 573.96
Law Library	200-0520-5-4000	Wolters Kluwer Law & Business	\$ 2,287.55

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Athens County EMA for Ohio Emergency Management Agency meeting; January 4, 2012.

Engineer

Bob Badger: One-day trip to Columbus to meet with Representative Andy Thompson; January 22, 2012.

Bob Badger & Roger Wright: One and two-day trips to Columbus (unless otherwise indicated) to attend CEAO Board Meetings and conferences; on the following dates in 2012:

March 1	August 15, 16
March 14, 15	September 6
April 12	October 4
May 3	November 1
August 2	December, dates TBA

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CSEA PAY INCREASE REQUEST FOR NON-BARGAINING UNIT EMPLOYEES**

Mr. Irvine moved and Mr. Weber seconded a motion to approve a 3% pay increase for four non-bargaining unit members of the Washington County Child Support Enforcement Agency (CSEA), effective January 1, 2012, including Barb Tergolina, James Miller, Denise Hinton, and Betty Lynch, as requested by Barb Tergolina, CSEA Director.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CREDIT CARD APPROVAL FOR AUDITOR**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the use of the following credit cards by employees of the County Auditor's office, and other authorized county employees, for the purchase of gasoline and minor maintenance expenditures for county-owned or leased vehicles, as requested by Auditor Bill McFarland:

Exxon Mobil, Account 369 803 215 2  
Marathon, Account 10 051 14 689

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CREDIT CARD APPROVAL FOR ENGINEER**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the use of credit cards by employees of the County Engineer's office, for the purchase of gasoline and other travel-related expenses, as follows:

Peoples Bank - Visa Card (account number on file in Commissioners' Office) - issued to Robert Badger and Roger Wright  
BP Oil, Account 034-800-0142  
Marathon, Account 10 062 97 491

These debit and credit cards are issued in accordance with Ohio Revised Code Sections 321.27 (B) (1) and 301.27 (E) (2).

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: DRAWDOWN REQUESTS, CHIP PROGRAM**

Mr. Irvine moved and Mr. Weber seconded a motion to approve drawdown requests for the following amounts for the CHIP Program, and to allow Ms. Marshall and Mr. Irvine to sign the documents, as requested by Gerry Spencer, Community Action.

B-C-10-1CY-1	\$ 7,274.00
B-C-10-1CY-1	<u>7,372.00</u>
	\$14,646.00
B-C-10-1CY-2	\$28,478.00
B-C-10-1CY-2	<u>2,253.00</u>
	\$30,731.00
B-C-10-1CY-2	\$28,038.00
B-C-10-1CY-2	<u>2,253.00</u>
	\$30,291.00

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CONTRACT WITH FURLER BACKHOE SERVICE**

Mr. Irvine moved and Mr. Weber seconded a motion to sign the contract with Furler Backhoe Service, previously approved by the Commissioners on December 22, 2011, in the amount of

\$21,800.00, for work on five (5) residential septic tanks throughout the County.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CDBG EXTENSION**

Mr. Irvine moved and Mr. Weber seconded a motion to acknowledge and accept the Small Cities Community Development Block Grant (CDBG) #B-F-10-1CY-1 extension of completion date to March 31, 2012, as authorized by the Ohio Department of Development, and to allow Ms. Marshall to sign the document, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: NOTICE OF ZONING RESOLUTIONS AND AMENDMENT FILING REQUIREMENTS**

Mr. Irvine moved and Mr. Weber seconded a motion to acknowledge receipt of the requirements for township zoning resolutions and amendment filings from County Recorder Tracey Wright, as required by the Ohio Revised Code (notification dated January 3, 2012 is on file in the Commissioners' Office).

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER TO AUDITOR REVERSING DELINQUENT SEWER ACCOUNT CERTIFICATION**

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending a letter to County Auditor Bill McFarland notifying him that previously-certified as delinquent sewer account holder Heiss Land Development has subsequently paid the account balance and should be removed from collection process.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER TO DELINQUENT SEWER ACCOUNT HOLDER**

Mr. Weber moved and Mr. Irvine seconded a motion to approve sending notification to sewer account holder Ralph Ollom that his account is now extremely past due, and that payment must be made within 30 days.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: NOTIFICATION TO COUNTY AUDITOR OF DELINQUENT SEWER ACCOUNTS**

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending notification to County Auditor Bill McFarland that the following sewer accounts are delinquent, and that the delinquent amounts should be collected with property taxes: Melissa Treadway, Cheryl Latham Mackey, David Metcalf, Dan Turner & BAP, Inc. (Turner Car Wash), Russell Shields, Jr., Hazel & Robert Way, Dan Turner & BAP, Inc. (Turner Service Center), Susan McCoy, Sarah Carpenter, Dan Turner, Federal Home Loan Mortgage, Erica Counts, Fred & Savannah Newlon, John Tate, Jeremy Kidder, Tammy Gearhart, Anthony & Melinda Hapney, Darren Cox, Timothy Vaughan, H. Clifton Spencer II.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER TO DELINQUENT SEWER ACCOUNT HOLDER**

Mr. Irvine moved and Mr. Weber seconded a motion to approve sending notification to sewer account holder Terry Wick, for the property he previously owned at 144 Oak Drive, Little Hocking, notifying him that the account is now extremely past due, and that payment must be made within 30 days.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: EXECUTIVE SESSION**

Mr. Weber moved and Mr. Irvine seconded a motion to enter into Executive Session for the purpose of discussing the employment and/or compensation of county employees, and to invite Administrator Paul Cunningham and Sheriff Larry Mincks to attend.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed, and at 10:05 a.m. the Commissioners entered Executive Session.

The Commissioners returned to Regular Session at 10:33 a.m.

**RE: CONTRACT WITH ASEBROOK & COMPANY, ARCHITECTS/INSEPECTORS**

Mr. Irvine moved and Mr. Weber seconded a motion to enter into contract with Asebrook & Company, Architects/Inspectors, to provide back-up building department responsibilities as needed, including code enforcement, master plan examination, and building, electrical, safety, and plumbing inspections, at the rates indicated on the fee schedule attached to the agreement (on file in the Commissioners' Office), during the period January 1, 2012 through December 31, 2012, and to allow Mr. Marshall to sign the agreement, as requested by Building Inspector Larry Richcreek, and subject to approval by Prosecutor Jim Schneider.

A calling of the roll resulted in the following vote: Cora Marshall aye, Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:14 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk