

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 19, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

January 19, 2012

9:00 Minutes
11:00 Tracy Wright, Recorder
1:30 Eric Skomra, IT Director
3:00 Senior Levy Committee

UNFINISHED BUSINESS

Engineer Request to Dispose of Old Tax Map Copies
EMA Memo of Understanding
Dental / Vision Insurance
Vacate Portion of Decatur Township Rd. 86

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - FCF (2)
Additional Appropriation - Juvenile/Probate
Transfer - Veterans
Transfer - Children Services
Then & Now's
Travel - EMA
Travel - CSEA (2)
Sheriff - Contract with CMI for Hardware Maintenance
City of Belpre - Contract with CMI for Hardware Maintenance
Developmental Disabilities - Purchase of Two Buses
Agreement - O'Neil I Senior Center (2)
Agreement - Washington-Morgan Community Action
Agreement - Family & Children First /Darylann Boley
JFS - Maintenance Agreement with Telepage
Letter - Certification of Finding of Continued Relevance
Contract - ODOT Contract, 2012 Urban Transit Program
Letter - White Oaks Sewer System
Auditor - Request to Distribute Wayne National Forest PILT Receipts
Appointment to LEPC
Resignation from Planning Commission
Building Department- Amended Agreements with Villages
Request from John Schupp, The Patriot Games
Engineer - Contract Bob Lane's Welding
Engineer - Contract Larry Lang Excavating
Engineer - Request to Vacate Warren Township Road 648

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda, with the following amendments:

Add: Additional Appropriation - Auditor
Transfer - CEBCO Grant

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the January 12, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following additional appropriations:

602-2034-55204	Program Support	\$	1,259.43
602-2031-53000	Contract Services	\$	47,937.98
200-0221-57400	Other Expenses	\$	10,000.00
100-0510-53500	Equipment Repair	\$	920.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following transfers:

Veterans

<u>From</u>	<u>To</u>	<u>Amount</u>
100-0700-57401	100-0700-52000	\$ 500.00

Children Services

100-0702-53000	200-0740-49100	\$ 63,750.00
----------------	----------------	--------------

CEBCO

200-2050-53000	200-2050-54400	\$ 505.07
----------------	----------------	-----------

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Then & Now's:

Clerk of Courts	200-0233-5-2000	Brenda Wolfe	\$ 117.04
Clerk of Courts	200-0233-5-3000	AT & T	\$ 294.51
Commissioners	400-0113-5-3100	AEP	\$ 1,983.00
Commissioners	100-0109-5-3100	AEP	\$ 350.39
Commissioners	100-0109-5-3100	AEP	\$ 6,539.59
Commissioners	100-0109-5-3100	AEP	\$ 973.18
Veterans	100-0700-5-4400	Poynter's	\$ 234.74
Veterans	100-0700-5-2000	Speedway	\$ 1,347.19
Veterans	100-0700-5-4000	Verizon	\$ 129.11
Commissioners	200-2050-5-3000	Court Witschey	\$ 300.52
Commissioners	400-0113-5-3100	AEP Retail	\$ 524.01
Sheriff Department	100-0381-5-3405	Washington Co. Commissioners	\$ 227.11
EMA	200-0315-5-7400	Exxon Mobile	\$ 230.86
FCF	602-2032-5-3400	YMCA	\$ 150.00
MR/DD	200-0620-5-3000	CORSA	\$ 2,500.00
MR/DD	200-0620-5-3500	Morrisons Inc.	\$ 1,389.48
MR/DD	200-0620-5-4000	B & B Vending	\$ 5,881.31
MR/DD	200-0620-5-4200	Gobal	\$ 549.21
MR/DD	200-0620-5-4400	PAMS dba Johnstone Supply	\$ 699.72
MR/DD	215-0620-5-3000	Mtta Occupational Health Partners	\$ 137.70
MR/DD	215-0620-5-3000	River Point Properties	\$ 250.00
MR/DD	215-0620-5-3000	Verizon	\$ 196.34
MR/DD	210-0621-5-3000	River Point Properties	\$ 850.00
Children Services	200-0743-5-3000	Carol Hare	\$ 120.00
Probate/Juvenile	100-0220-5-2000	S.R. Properties, Inc.	\$ 2,400.00
Soil & Water	200-2040-5-4000	Marietta Office Supply	\$ 279.38
Soil & Water	200-2040-5-4000	Associated Supply Company	\$ 1,169.51
Soil & Water	200-2040-5-2000	Mark Dailey	\$ 162.53
Soil & Water	200-2040-5-2000	Jamey Rauch	\$ 314.24
Soil & Water	200-2040-5-2000	Chuck Hicks	\$ 168.96
Soil & Water	200-2040-5-2000	Kevin Wagner	\$ 108.80
Marietta Municipal Ct.	200-0350-5-3500	Behavioral Interventions	\$ 740.48
Commissioners	100-0101-5-3400	Dennis Sipe	\$ 112.00
Commissioners	100-0101-5-3400	Chandra Ontko	\$ 228.00
Commissioners	100-0101-5-3400	Eric Fowler	\$ 436.00
Commissioners	100-0101-5-3400	Eric Fowler	\$ 720.32
Commissioners	100-0109-5-3100	AEP	\$ 940.22
MR/DD	200-0620-5-4000	B & B Vending	\$ 2,073.04

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Parkersburg, WV, to attend COVIEO meeting; January 24, 2012.

CSEA

Denise Hinton: One-day trip to Fairfield County to attend Attorney Networking Session; February 16, 2012.

Barb Tergolina: One-day trips to Canton to attend OCDA meetings; March 19, June 18, September 17, December 17, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACTS WITH CMI FOR HARDWARE & SOFTWARE MAINTENANCE

Ms. Marshall moved and Mr. Weber seconded a motion to enter into contract with Creative Microsystems, Inc. (CMI) for hardware and software maintenance for the following locations for the period January 1 through December 31, 2012, with payment of contract amounts from 911 Funds, and to allow Mr. Irvine to sign the contracts, as requested by Rich Hays, 911 Coordinator:

Sheriff's Department, server and 4 workstations	\$3,700.00
City of Belpre, server and 2 workstations	\$2,900.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PURCHASE OF BUSES BY BOARD OF DEVELOPMENTAL DISABILITIES

Mr. Weber moved and Ms. Marshall seconded a motion to proceed with the purchase of two sixty (60) passenger buses, with wheelchair lifts, for use by the Washington County Board of Developmental Disabilities, through advertising for sealed bids in accordance with the Ohio Revised Code, as requested by Susan Tilton, Ewing School Superintendent.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT WITH O'NEILL SENIOR CENTER FOR SERVICES IN 2012

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Agreement with the O'Neill Senior Center to provide appropriate services to senior citizens in Washington County, during the period January 1 through December 31, 2012, for the approximate amount of \$584,539.86, payable from the Senior Levy proceeds.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT WITH O'NEILL SENIOR CENTER FOR PRESCRIPTION SERVICES IN 2012

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Agreement with the O'Neill Senior Center to provide Prescription Assistance for senior citizens in Washington County, during the period January 1 through December 31, 2012, for the approximate amount of \$71,365.20, payable from the Senior Levy proceeds.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT WITH WASHINGTON-MORGAN COMMUNITY ACTION FOR SENIOR SERVICES DURING 2012

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Agreement with Washington-Morgan Community Action to provide appropriate nutrition services to senior citizens of Washington County, during the period January 1 through December 31, 2012, for the approximate amount of \$320,390.20, payable from the Senior Levy proceeds.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT WITH DARYLANN BOLEY TO PROVIDE CHILD CARE SERVICES

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Agreement with Darylann Boley for child care services during the months of January and February 2012, at the rate of \$12.00 per hour, as requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: JFS MAINTENANCE AGREEMENT FOR PAGERS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the two-year maintenance agreement with Telepage Communication Systems for the numeric pagers used for APS purposes, as recommended by Tom Ballengee, Director, Washington Jobs and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION OF FINDING OF CONTINUED RELEVANCE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Certification of Finding of Continued Relevance for the Highland Ridge CDBG ARRA project, and to allow Mr. Irvine to sign the Certification, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH ODOT FOR URBAN TRANSIT PROGRAM IN 2012

Mr. Weber moved and Ms. Marshall seconded a motion to approve Ohio Department of Transportation (ODOT) contract UPT-4084-760-121 and UPT-0084-760-122 for grant #OH-90-X760, for the Urban Transit Program for 2012 in Washington County, in the amount of \$73,214.00, during the period January 1 through December 31, 2012, and to allow Mr. Irvine to sign the Contract, as requested by Dawn Rauch, Washington-Morgan Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER TO WHITE OAK SEWER SYSTEM CUSTOMERS

Ms. Marshall moved and Mr. Weber seconded a motion to send a letter to residents in the White Oak area of Washington County, notifying them of the transfer of ownership and maintenance of the sewer system from White Oak Sewer Association to Washington County, effective on or about February 1, 2012, and that monthly account statements will be provided to property owners beginning at the end of February 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO DISTRIBUTE WAYNE NATIONAL FOREST PILT RECEIPTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the distribution of Payments in Lieu of Taxes (PILT) received from Wayne National Forest, approximately \$56,226.61, to the following entities, as requested by Bill McFarland, County Auditor:

Frontier Local School District, 80.9%
Washington County, 7.80%
Appropriate Townships, 11.30% (prorated according to inside millage of each)

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT TO LOCAL EMERGENCY PLANNING COMMITTEE

Ms. Marshall moved and Mr. Weber seconded a motion to appoint Chris Pederson to the Washington County Local Emergency Planning Committee (LEPC), representing First Aid, during the period January 12, 2012 through August 15, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RESIGNATION OF RICHARD DANIELL FROM THE PLANNING COMMISSION

Mr. Weber moved and Ms. Marshall seconded a motion to accept, with regret, the resignation of Richard Daniell from the Washington County Planning Commission, effective immediately.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

RE: AMENDED AGREEMENTS FOR BUILDING DEPARTMENT SERVICES

Ms. Marshall moved and Mr. Weber seconded a motion to approve the amended agreements with the following entities for the Washington County Building Department to provide appropriate building inspection and related services, previously approved by the Washington County Commissioners on January 12, 2012, but changing item #4 to reflect that either party may terminate the agreement with 90 days written notice to the other, as requested by Larry Richcreek, Washington County Building Inspector:

City of St. Clairsville	City of Martins Ferry	Village of Wilson
Village of Yorkville	Village of Shadyside	Village of Powhatan Point
Village of Morristown	Village of Holloway	Village of Flushing
Village of Fairview	Village of Brookside	Village of Bridgeport
Village of Bethesda	Village of Belmont	Village of Bellaire
Village of Barnesville		

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER FROM JOHN SCHUPP

Ms. Marshall moved and Mr. Weber seconded a motion to table the request from John D. Schupp of Kirtland, Ohio, for the County to support and participate in coordination of The Patriot Games and Torch Relay, an event in the planning stages to be held in Delaware, Ohio from July 5 through July 8, 2012, an athletic competition among student veterans and GI Bill graduates encouraging awareness and use of GI Bill education benefits by eligible veterans.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Mr. Weber indicated he will contact the local Veterans Services Office to determine if they are willing and able to work with this project.

RE: CONTRACT WITH BOB LANE'S WELDING

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract with Bob Lane's Welding, Inc., in the amount of \$1,000.00, to repair a landslip on County Road 9 in Lawrence Township, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH LARRY LANG EXCAVATING, INC.

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract with Larry Lang Excavating, Inc., in the amount of \$5,696.89, to repair a landslip on County 111, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO VACATE WARREN TOWNSHIP ROAD 648

Ms. Marshall moved and Mr. Weber seconded a motion to set a Public Hearing for the request by Warren Township to vacate Warren Township Road 648, said hearing to be at 2:00 p.m. on Thursday, March 8, 2012, in the Commissioners' Office at 223 Putnam Street, Marietta, and to post notice in the local newspaper and send notice to appropriate area residents, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: UNFINISHED BUSINESS

Ms. Marshall moved and Mr. Weber seconded a motion to remove the following items from Unfinished Business:

- Engineer Request to Dispose of Old Tax Map Copies - will be retained in storage
- Dental/Vision Insurance - no action taken or to be taken

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: SAVINGS IN MAILING COSTS

Administrator Paul Cunningham informed the Commissioners that the County has realized savings in costs of mailings by utilizing the services of WASCO, Inc. He estimates the savings over a one-year period to be \$27,400.00.

RE: INTEGRATED TECHNOLOGY UPDATE

Integrated Technology (IT) Director Eric Skomra updated the Commissioners on the following projects:

Essential Records Webinar. Eric commented that he is participating in a webinar to learn the various aspects of determining what County records are essential. The webinar is useful in:

- Developing a Disaster Recovery Plan
- Developing a Business Continuity Plan
- Determining a sequence of events when an emergency occurs
- Establishing priorities relating to records management

Eric recommended that a team of key County personnel should work with and within County Departments to proceed with this project. The Commissioners will ask Susan Burkhart and Shelly Vincent to take the lead.

Operating Efficiencies. Eric has a number of projects underway or in the planning stages which have the potential to provide operating efficiencies for the County, including:

- Desktop Virtualization
- Imaging
- Financial System Upgrade

He noted that merging and/or collaboration of departments, agencies, entities, and possibly businesses would further provide operating efficiencies for participating organizations. These organizations might include the Cities of Marietta and Belpre, the 911 Dispatch Centers, townships, and Buckeye Hills-Hocking Valley Regional Development District. Efficiencies could possibly be realized in the areas of e-mail, websites, and graphic information services.

Eric will talk with Terry Tamburini of the Southeastern Ohio Port Authority, Darlene Lukshin of OSU Extension, Brett Allphin of Buckeye Hills, and Scott Steinel of the City of Marietta to determine if there is interest in pursuing funds for a feasibility study, possibly through the Ohio Department of Development Innovation Fund.

Financial System Upgrade. Eric is currently meeting each day with County Auditor staff and others to prepare a Request for Proposal (RFP) for upgrade of the County's financial accounting system.

Fiber Optic. New fiber optic lines will be available to the County in March 2012. This will allow previously-mentioned projects to proceed, and RFP's to be drafted for a new telephone system and website.

RE: COUNTY RECORDER

County Recorder Tracey Wright thanked the Commissioners for providing a \$0.50 per hour pay increase for her staff, and asked if there is anything more they can do for those in her department that have been there for many years but are still paid very little. She noted that her estimate of revenues to be taken in during 2012 is low, and that the current oil and gas activity in Washington County will continue for several months. Her department now has up to 40 visitors a day researching documents and requesting copies.

Mr. Irvine commented that he doesn't see how the County can do anything more in pay changes for one particular department. Ms. Marshall noted that she is very concerned about how elected officials are awarding higher pay increases than the budget allows, and the risk they are taking in running out of salary funds prior to the end of the fiscal year. She further indicated that the Commissioners are in the process of determining how to appropriately handle these matters.

RE: SENIOR LEVY COMMITTEE

The Commissioners welcomed the following senior center representatives to the meeting:

Dorothy Hendricks	Shirley Grubb	Mark Grubb
Sue Mincks	Bill McAfee	Dale Kuhn
Bruce Kelbaugh	Donna Tornes	Vincent Huck
Larry Miller	Jim Lower	Carrie McNamee
Icie Jones	Jaye Warman	Michael Lorentz
Susie Casto	Cathy Rees	Terry Zdrale

Mr. McAfee stated the purpose of the meeting is to consider additional requests for Senior Levy funds, including:

Belpre	Partial funding for building addition	\$15,000
Golden Years	American Flag	50
	Sidewalk salt	25

John Dodge	Laptop computer	719
	HP printer	89
	Wireless mouse	30
	Landscaping	730
Western Washington Co.	George Foreman Grill	100
	Weed eater	299
	Create opening in wall	1,100
	Replace water heater	5,018
New Matamoras	Trays and bowls	479

With the exception of the sidewalk salt, a consumable item, the list totaling \$23,614 was approved by the group. Adding these items to the previously-approved list, the total requested from the \$50,000 allocation is \$47,603. County Administrator Paul Cunningham will request disbursement of approved amounts by the County Auditor.

Mr. McAfee thanked everyone for their participation in the process for allocation of levy funds, and for their service to their community centers. He invited all to stay for a sub-committee meeting to discuss revision and/or clarification of guidelines for the use of Senior Levy funds.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:25 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk