

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 2, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times*, Township Trustees John Karas and Asa Boring, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

February 2, 2012

9:00 Minutes
1:00 Children Services Board

UNFINISHED BUSINESS

EMA Memo of Understanding
Vacate Portion of Decatur Township Rd. 86

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to create new fund, 2011 CDBG Home Discretion
Transfer - Law Library
Then & Now
Travel - FCF (2)
Travel - RSVP (2)
Travel - Auditor
Agreement for Community Control / Probation Services
Request for Application (ROA) for FY 2012 CHIP Program
OWPC Loan Fund Principal Forgiveness Pay Request #1
Ohio Community Development Block Grant Program Status Report
Appointment of Edward Tappel as Juvenile Center Medical Director
Letters to County Employees, Deferred Compensation (2)
Letters to Delinquent Sewer Account Holders
Memo from Tracey Wright, Recorder

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda, with the following amendment:

Add: Contracts for Septic Tanks Replacement (2)

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: VISITORS' COMMENTS

President Irvine welcomed visitors Asa Boring and John Karas, and invited them to make comment to the Commissioners. Mr. Karas noted that there are 22 townships in Washington County, and all are experiencing declining budgets. He asked if the Commissioners would meet with township representatives to discuss increasing the townships' allocations of 1% Permissive Sales Tax Funds, possibly bringing the townships' share back to the 1983 level.

All agreed that Commissioner Irvine and Administrator Paul Cunningham will meet with John, Asa, and Roger Wright to discuss this matter.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the January 26, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR NEW FUND, 2011 CDBG HOME DISCRETION

Ms. Marshall moved and Mr. Weber seconded a motion to create the following fund, as requested by the County Auditor:

210-0828 2011-CDBG Home Discretion

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACTS WITH LARRY FOUSS CONSTRUCTION COMPANY (2)

Ms. Marshall moved and Mr. Weber seconded a motion to approve contracting with Larry Fouss Construction Company, Inc., for Water Pollution Control Loan Fund HSTS project #2, in the amount of \$21,639.84, and for Water Pollution Control Loan Fund HSTS project #3, in the amount of \$24,577.18, as recommended by Joshua Lane, Health Department Sanitarian.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following transfer:

Law Library

<u>From</u>	<u>To</u>	<u>Amount</u>
100-0101-57100	200-0520-49100	\$ 3,800.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept.</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff's Department	100-0384-5-3403	Oh. Peace Off. Training Academy	\$ 125.00
Commissioners	100-0109-5-3100	AEP	\$ 1,008.85
Common Pleas Ct.	100-0201-5-2000	Oh. Common Pleas Judge Assoc.	\$ 400.00
Sheriff's Department	100-0381-5-4000	Bestone	\$ 119.85
Common Pleas	100-0201-5-4500	West	\$ 208.50
Law Library	200-0520-5-4000	West Publishing	\$ 2,395.14
Commissioners	200-0363-5-7500	OSU College of Veterinary Med	\$ 1,183.90
Sheriff's Department	600-0389-5-7400	OOCIC	\$ 180.00
Sheriff's Department	100-0384-5-4400	K-Mart	\$ 399.98
Sheriff's Department	100-0381-5-3000	Carver's Electric	\$ 105.00
Sheriff's Department	100-0384-5-3500	Teamintel	\$ 588.00
Commissioners	400-0113-5-3000	Larry Fouss Construction	\$ 3,128.48
Commissioners	100-0109-5-3100	AEP	\$ 283.62
Sheriff's Department	100-0384-5-3500	CORSA	\$ 250.00
Sheriff's Department	100-0384-5-4000	Bestone	\$ 149.85
Sheriff's Department	100-0381-5-4000	Bestone	\$ 159.80
MR/DD	200-0620-5-7403	Donna Murphy	\$ 101.06
Juvenile Center	100-0220-5-7400	West Payment Center	\$ 156.61
Common Pleas Ct.	100-0201-5-2000	Oh. Assoc. Of Domestic Relations	\$ 320.00
Sheriff's Department	100-0381-5-3403	Sheriff Larry R. Mincks	\$ 584.48

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

FCF

Cindy Davis: One-day trip to Columbus to attend the Ohio Family & Children First Coordinators' Association Executive Committee meeting; February 10, 2012.

Cindy Davis: One-day trip to Columbus to attend the Ohio Family & Children First Coordinators' Association meeting; February 24, 2012.

RSVP

Lisa Valentine, Susan Hill: Two-day trip to Columbus to attend the 2012 Annual Conference on Service and Volunteerism; April 23 & 24, 2012.

Lisa Valentine, Susan Hill: One-day trip to Athens to attend the Regional Nonprofit Alliance volunteer Management workshop; February 9, 2012.

Auditor

Bill McFarland: One-day trip to Zanesville to attend County Auditors Association meeting; February 10, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT FOR COMMUNITY CONTROL/PROBATION SERVICES

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Agreement for Community Control/Probation Services with the State of Ohio through the Adult Parole Authority, and to allow Mr. Irvine to sign the Agreement, as requested by Leslie Linscott, Adult Probation.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR APPLICATION (ROA) FOR FY 2012 CHIP PROGRAM

Mr. Weber moved and Ms. Marshall seconded a motion to send a Request for Application to serve as the administering agency for the county's FY 2012 CHIP Program to David Brightbill, Executive Director of Washington-Morgan Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWPC LOAN FUND PAY REQUEST #1

Ms. Marshall moved and Mr. Irvine seconded a motion to approve pay request #1 to the Ohio Water Pollution Control (OPWC) Loan Fund for the Home Sewage Treatment System Improvements project, in the amount of \$21,910.00, and to allow Mr. Irvine to sign the Pay Request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CDBG PROGRAM STATUS REPORT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Ohio Community Development Block Grant (CDBG) Program Status Report on Grant Activity to Date, B-F-10-1CY-1, grant amount \$201,000, and to allow Mr. Irvine to sign the Report, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT OF EDWARD TAPPEL AS THE JUVENILE CENTER MEDICAL DIRECTOR

The Commissioners acknowledged receipt of notification from Safety & Loss Control Coordinator Susan Burkhart of the appointment of Edward Tappel, D.O., as the Washington County Juvenile Center Medical Director.

Ms. Marshall moved and Mr. Weber seconded a motion to appoint Edward Tappel, D.O., as the Washington County Juvenile Center Medical Director, to perform the following duties, and authorize CORSA to provide him and any temporary clinician with Professional Liability insurance coverage through the County's insurance:

Provide ongoing medical and clinical services, including staff training and attendant administrative duties as needed, as set forth in the contract between the parties dated January 19, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTERS TO COUNTY EMPLOYEES, DEFERRED COMPENSATION

At the request of Safety & Loss Control Coordinator Susan Burkhart, the Commissioners considered sending Ohio Public Employees Deferred Compensation Program materials to employees of Washington County. They determined that it is more appropriate for the Ohio Public Employees Deferred Compensation Program to forward the materials directly to the employees, rather than by cover memo from the Commissioners.

RE: NOTICE TO DELINQUENT SEWER ACCOUNT HOLDERS

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending notification to the following sewer account holders that their accounts are past due and that payment must be immediately be made: William & Stacy Howell, Ralph Ollom, Christopher Pearson, Christopher & Patty Carver, Nathan King, Jim & Christine Christian, Steven Williams, Beth Barnett, Romona Barrett, Curt Rhodes, Anthony Baumgard, Randy & Stephe Johnson, Michael Cameron, Marguerite McCutcheon, Patricia Eagle, Scott Jones, Billy Duty, Erive Bayles, Andrew Hillard, Laiana Kerns, Mark & Cheryl Rockhold, Chad & Jennifer Rowley, James Hearn, John Byer, James & Heather Hensley, Douglas Hanson, Catherine Thor, Doug Gutberlet, Brian Anderson, James Fette, Lucille Hupp, Timothy Myers, John Albrecht, Charles Green, Salvation Army, Birtha & James Kattell, John Davis, Lewis Erlwein, Charles Egli, James Rhodes, Dennis & Leann Bates, Dan Turner, Debora Wingrove, Mike Higgins, Shayne Schwendeman, Jean Yost, Kevin Reeder, Richard & Karen Best, Jonathan Roynance, Kelly Offenberger, Kelly Goethel, Daniel & Karen Anstatt, Fedabella Pomroy, Michael Mason, Theresa Hescht, Richard A. Rohr, Melissa Williamson, Angela Parker, Kimberly Hammond, Trisha Twyman Rippeto, Steve Rood, Jeremy Brandjes, Larry Carney, David Burns, Thomas Hart, Ernest Cornell, Steven & Sherry Mugrage, Allen Fleming, Susan Miller, Phil Coyner, Julie Maze, Burton Brown, John & Joann Edwards, Roger Roberts, Carolyn Douglas, Elaine McAtee, Jerry Biehl, David & Merrilee Burt.

A calling of the roll resulted in the following vote: Timothy Irvine, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: MEMO FROM TRACEY WRIGHT

Addressing a memo the Commissioners received from County Recorder Tracey Wright dated January 26, 2012, in relation to salaries of her staff and comparison of those salaries to other counties, Ms. Marshall noted that there are other county departments that may be in the same situation. Mr. Irvine suggested that other elected officials need to be invited into the discussion about departmental staff pay rates.

Ms. Wright in her memo requested \$12,480.00 for salary increases, \$1,800.00 for PERS, \$200.00 for Medicare, and an appropriate amount for Workers Compensation. She indicated she will distribute the salary increase, if approved and appropriated, among her three employees at her discretion.

RE: MANAGEMENT LETTER FROM AUDITOR OF STATE

Ms. Marshall commented that it would be appropriate for the Commissioners to review the Management Letter for the year ending December 31, 2010 received from the Auditor of State, and determine who is responsible for addressing the citations and recommendations. Mr. Irvine assigned the task to Paul Cunningham, County Administrator, and Rick Peoples, Clerk.

RE: INTEGRATED TECHNOLOGIES (IT)

IT Director Eric Skomra updated the Commissioners on progress of securing the services of a wireless internet service provider for remote portions of Washington County, and encouraged the Commissioners to support the efforts of New Era, who will soon begin to determine how many interested customers they would have if they proceeded with the project.

Eric is working with trainers from the Washington County Career Center to provide training for County employees on Google Apps and other appropriate programs.

He noted that the Tax Map Office needs to replace a damaged blueprint machine, and because the County is on the verge of implementing an imaging system, he is considering replacing the blueprint machine with a state-of-the-art wide-format scanner and printer. Depending on the success of finding the right machine for the job, he will then consider a comparable piece of equipment for both the Building Permit Department and the County Engineer. The Commissioners asked Eric to proceed with quotes and/or bids.

Eric informed the Commissioners that Family & Children First is moving to Active Directory and a new server, and the Sheriff is also in the process of moving to Active Directory.

RE: PROPERTY LEASE AGREEMENT FOR COMMUNICATIONS EQUIPMENT

Sheriff Larry Mincks noted that the County has an investment of more than \$800,000 in radio communications equipment, and use of that equipment is dependent upon a lease agreement with County resident Rodney Beebe for use of a tower on his property. The County earlier had agreed to pay an amount equal to the property taxes, approximately \$2,600 per year but now increased to about \$2,900. Sheriff Mincks said it is now time to renegotiate the agreement with Mr. Beebe.

RE: OPT-IN PROGRAM FOR PURCHASE OF ELECTRICITY

Administrator Paul Cunningham asked the Commissioners if they intend to provide an "opt-in" program for County residents to purchase electricity. The Commissioners indicated they do not, as the "opt-out" issue failed in November 2011 and County residents have other options available to them for the purchase of electricity.

RE: CHILDREN SERVICES

Washington County Children Services Board Members Jim Vuksic and Earl Westbrook talked with the Commissioners about a levy to generate operating funds for Children Services. Although the millage isn't yet known, the Commissioners indicated they will place the issue on the ballot in November 2012 if requested to do so by the Children Services Board. Mr. Vuksic and Mr. Westbrook indicated there is overwhelming support to pursue a levy by those who've seen the PowerPoint presentation prepared by Children Services. Proceeds from the levy will provide funds for mandated services and, very likely, for an outreach program in area schools. Children Services will host a meeting on February 16 to receive comments for and against the levy proposal.

There was much discussion about whether the Commissioners will continue to provide County funds to Children Services if there is a levy and if it passes. While there was no decision, the Commissioners asked Mr. Vuksic and Mr. Westbrook for a recommendation.

The Children Services Board representatives asked the Commissioners if they would agree to not pursue organizational changes for Children Services, including merging with other departments, during the years a levy is in place, assuming it is on the ballot and passes. The Commissioners said they are not able to commit to that, as there may be mandates during those years which require them to take such action, there may be reductions in funding which prompt them to take such action, and they have a responsibility to continually pursue operating efficiencies throughout the County. Ms. Marshall noted that she recently met with representatives from Licking County Department of Job and Family Services to discuss with them how their County provides services, and to follow up on the report of merger analysis recently done by Ohio Department of Job and Family Services. Further review is being done on the financial impact of merging the two agencies in Washington County, and the Commissioners hope to conclude their current discussions on the matter in the next few weeks.

RE: COMMENTS FROM JACK BRUM

County resident Jack Brum asked the Commissioners if they are able to respond to his question of why there was helicopter-related equipment on the Sheriff's inventory record for 2010 but not for 2011. The Clerk indicated he could not find any Commissioners' resolution authorizing removal of the items from County inventory records, and upon the advice of the Commissioners has forwarded the question to Sheriff Mincks.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:25 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk