

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 16, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT AND MEMBER STEVEN W. WEBER. COMMISSIONER CORA MARSHALL WAS UNABLE TO ATTEND, AS SHE WAS ON OFFICIAL BUSINESS IN CARROLL COUNTY. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Administrator Paul Cunningham and Clerk Rick Peoples.

## COMMISSIONERS AGENDA

February 16, 2012

9:00 Minutes  
9:30 R.B. Morris (re: Broadband Project)  
2:00 CHIP Public Hearing  
3:00 Kelly Schubert, Dog Warden (animal claim)

### UNFINISHED BUSINESS

EMA Memo of Understanding  
Vacate Portion of Decatur Township Rd. 86

### NEW BUSINESS

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Duplicate Dog Tag Fee  
Transfer - Board of Elections  
Then & Now's  
Travel - EMA  
Travel - JFS  
Appointment of County Apiary Inspector  
Customized Training Proposal, Career Center  
Engineer - Change Order #1, CR 9 Landslip  
Engineer - Request to Purchase Tractors and Mowers  
Removal of Delinquent Sewer Account Tax Assessment

### INFORMATION

2012 CDBG Formula Public Hearing, 7:00 p.m. today  
Courthouse closed for Presidents' Day, Monday, February 20  
Regular meeting in Macksburg, 6:00 p.m., March 15

### RE: AGENDA

Mr. Weber moved and Mr. Irvine seconded a motion to accept the agenda, with the following amendments:

Add: Travel - Commissioners & IT  
Travel - Commissioners  
Engineer - Bid Package Bridge C-85  
Engineer - ODOT County Roads Mileage Report 2011  
AEP Agreement  
Drawdown #4, Devola Lift Station Project  
Letter of Support, Friends of Lower Muskingum  
Letter of Support, Ohio River Museum

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

### RE: APPROVAL OF MINUTES

Mr. Weber moved and Mr. Irvine seconded a motion to dispense with the reading of the February 9 and February 14, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye.  
Motion passed.

### RE: PAYMENT OF BILLS

Mr. Weber moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION, DUPLICATE DOG TAG FEE**

Mr. Weber moved and Mr. Irvine seconded a motion to adopt the following resolution:

**WHEREAS**, Section 955.08 of the Ohio Revised Code authorizes duplicate dog tags to be furnished by the County Auditor upon proper proof of loss and the payment of a fee not to exceed \$1.50; and

**WHEREAS**, the Washington County Auditor furnishes duplicate dog tags upon proper proof of loss.

**NOW, THEREFORE, BE IT RESOLVED** that the fee for duplicate dog tags is set to be one dollar (\$1.00) each, payable to Washington County upon application.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRANSFER**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following transfer:

Board of Elections

<u>From</u>	<u>To</u>	<u>Amount</u>
100-0160-53700	100-0160-54001	\$ 1,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept.</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
MR/DD	215-0620-5-3000	American Telephone Technologies	\$ 967.96
Soil & Water	200-2040-5-2000	Jamey Rauch	\$ 312.00
MR/DD	215-0622-5-3000	R.H.D.D.	\$ 1,748.80
Commissioners	200-0703-5-3000	Independence Twp. Senior	\$ 193.00
Commissioners	200-0703-5-3000	O'Neill Senior Center	\$ 9,897.00
Commissioners	200-0703-5-3000	Matamoras Area Senior Citizens	\$ 929.00
Commissioners	200-0703-5-3000	John Dodge Senior Center	\$ 7,295.00
Commissioners	200-0703-5-3000	Churchtown Senior Center	\$ 225.00
Commissioners	200-0703-5-3000	Golden Years Senior Center	\$ 910.00
Commissioners	200-0703-5-3000	Bertha Reed Senior Center	\$ 200.00
Commissioners	200-0703-5-3000	Belpre Senior Center	\$16,500.00
Common Pleas Ct.	215-0206-5-3000	Septa Correctional Facility	\$ 29,931.52
Commissioners	400-0113-5-3100	AEP	\$ 457.10
DJFS	200-0720-5-3400	Wash/Morgan Community Action	\$ 3,915.30
Commissioners	400-0113-5-3100	AEP Retail	\$ 424.83
Commissioners	100-0101-5-3400	Eric Fowler	\$ 380.00
DJFS	200-0720-5-3400	Timothy C. Loughry	\$ 1,400.00
Auditor	100-0120-5-3000	Software Solutions Inc.	\$ 12,497.25
Commissioners	100-0100-5-3401	Treasurer, State of Ohio	\$ 2,844.01
Sheriff's Department	100-0384-5-3500	Mahone Tire Service	\$ 320.00
Sheriff's Department	100-0384-5-3500	Mahone Tire Service	\$ 375.48
Sheriff's Department	100-0384-5-4400	Cardiac Science	\$ 953.91

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Athens to attend Southeast Ohio EMA Meeting; February 2, 2012.

JFS

Candy Nelson: Two-day trip to Newark to attend OCOWF Training Conference; March 29 & 30, 2012.

Commissioners

Cora Marshall & IT Director Eric Skomra: One-day trip to Carroll County to attend ConnectOhio meeting; February 16, 2012.

Paul Cunningham: One-day trip to Columbus to attend CCAO meeting; March 14, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: APPOINTMENT OF COUNTY APIARY INSPECTOR**

Mr. Weber moved and Mr. Irvine seconded a motion to appoint Washington County residents Jacob and Cheryl Myers as Washington County Apiary Inspectors for the year 2012, to be paid a total amount of \$3,100.00.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CUSTOMIZED TRAINING PROPOSAL FROM WCCC**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Customized Training Proposal from the Washington County Career Center Adult Technical Training to provide 9 classes of instruction in G-Mail and Google Docs to employees of Washington County during the period March 27 through April 30, 2012, for a total amount of \$2,400.00, and to allow Mr. Irvine to sign the Proposal, as requested by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: AEP CONTRACT**

Mr. Weber moved and Mr. Irvine seconded a motion to enter into contract with American Electric Power (AEP)/Columbus Southern Power (CSP) for electric distribution service, contract DWMS00000142692 dated February 10, 2012, and to allow Mr. Irvine to sign the Contract, as recommended by Sanitary Engineer Consultant John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: OWDA DRAWDOWN REQUEST**

Mr. Weber moved and Mr. Irvine seconded a motion to approve Ohio Water Development Authority drawdown request #4, in the amount of \$37,844.07, for the Devola Lift Station and Force Main Improvements project, and to allow Mr. Irvine to sign the request, as recommended by Sanitary Engineer Consultant John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER OF SUPPORT, FRIENDS OF LOWER MUSKINGUM**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following letter of support for the Friends of the Lower Muskingum, as requested by Washington County resident Marilyn Ortt:

*February 16, 2012*

*Sister M. Jane Harrington  
The Sisters of St. Joseph Charitable Fund  
P.O. Box 4440  
Parkersburg, West Virginia 26104*

*Dear Sister Jane:*

*It is our pleasure to support the efforts of the Friends of the Lower Muskingum in their pursuit of improving the physical environment of Washington County. It is our understanding that this well-established and active organization proposes to undergo water testing downstream from upcoming Utica shale drilling for oil and gas. It is critical to area residents and wildlife that our systems of water supply be maintained in a healthy, environmentally-conscious manner throughout this extended process of drilling in and around Washington County.*

*We appreciate and support the efforts of the Friends of the Lower Muskingum, and encourage your financial support as well.*

*Sincerely,*

**WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: LETTER OF SUPPORT, OHIO RIVER MUSEUM**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the following letter of support for the Ohio River Museum:

February 17, 2012

Sisters of St. Joseph Charitable Fund  
Attn: Renee Steffen, Grants Manager  
P.O. Box 4440  
Parkersburg, WV 26104-4440

Dear Ms. Steffen:

I am writing to affirm the support of the Commissioners of Washington County, Ohio for the Ohio Historical Society's application for a grant from the Sisters of St. Joseph Charitable Fund to support major renovations at the Ohio River Museum in Marietta. These vitally important renovations will greatly enhance access to the museum's restrooms for the mobility-impaired.

The Commissioners have worked closely with the Ohio Historical Society and also more recently with the Friends of the Museums, the local non-profit organization that manages the museum's day to day operations on behalf of OHS, to collaborate on two major projects: the ongoing restoration of the National Historic Landmark W.P. Snyder Jr. towboat, and the planning of the first major renovation of the Ohio River Museum since its opening in 1972. We are confident of OHS's ability to plan these improvements, maximize and steward available resources, and execute the projects in a capable and professional manner for the best possible outcomes. We are confident that these efforts will increase the capacity of the museum to accommodate all our citizens and visitors in the most appropriate way possible and will greatly enhance the visitor experience.

These improvements will make the rich history of the Ohio River Valley available and accessible to more of our visitors and especially to the many school groups for whom the museum is an educational resource. We hope that the Sisters of St. Joseph Charitable Fund will view the Historical Society's application favorably.

Sincerely,

**WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER FOR COUNTY ROAD 9 LANDSLIP REPAIR PROJECT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the final change order for Bob Lane's Welding, Inc., for the Washington County Road 9 Landslip Repair project, adding the amount of \$2,306.70 to the original amount of \$1,000.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: REQUEST TO PURCHASE TWO TRACTORS AND TWO BOOM MOWERS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the purchase of two John Deere 6330 Cab Tractors from Bridgeport Equipment & Tool, utilizing the State of Ohio Cooperative Purchasing Program, for the total amount of \$86,573.92, and two Alamo Machette 18' Boom Mowers from Southeastern Equipment Company, utilizing the State of Ohio Cooperative Purchasing Program, for the total amount of \$37,314.52, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: BID PACKAGE FOR C-85-0277 DU SUPERSTRUCTURE REPLACEMENT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the bid package for the C-85-0277-DE Superstructure Replacement project, including construction of a new deck for the bridge, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Ohio Department of Transportation 2011 County Highway System Mileage Certification, as prepared and recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: REMOVAL OF DELINQUENT SEWER ACCOUNT TAX ASSESSMENT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve sending a letter to County Auditor Bill

McFarland requesting him to reverse the certification of sewer account holder Dan Turner as delinquent, due to the account being paid.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: COMMENTS FROM VISITORS**

Washington County resident Jack Brum reminded the Commissioners that he had inquired about **changes to the Sheriff's inventory records from one year to the next, without appropriate** documentation about those changes. Specifically, he wants to know why the aviation equipment **purchased and installed on helicopters used by the Sheriff's department** was listed on the 2010 inventory report but not the 2011 report. Mr. Irvine said he will consult with the Sheriff and then be in touch with Mr. Brum.

Washington County resident Chris Forshey noted that he is concerned about the inventory records of the County as well, not only because of the aviation equipment not included in the 2011 inventory listing of the Sheriff, but also because of a Colt AR 15 tactical assault rifle missing from the inventory. **He believes the rifle has been missing from the Sheriff's department beginning in or around November** of 2008, even though it has been included on the inventory record of the Sheriff since then. He asked the Commissioners if it has been reported as a missing weapon. Mr. Forshey stated he is concerned **other items may be missing from County inventory lists, and that items missing from the Sheriff's list** are very valuable to the County (such as the helicopter search light valued at approximately \$20,000). Mr. Irvine said he will consult with the Sheriff and then be in touch with Mr. Forshey.

Washington County resident R.B. Morris asked the Commissioners if the proposed county-wide broadband project will result in him being required to change internet service providers. Commissioners Irvine and Weber informed him that this new initiative is to provide internet service to parts of the County where there now is none. As with any broadband service, it will be his choice whether or not to subscribe. Mr. Morris then noted that the County is moving forward with a county-wide sewer system. Mr. Irvine informed him that the County is addressing sewer issues in areas of the County as mandated by the Ohio EPA, which results in some County residents being required to tie into a County sewer line.

**RE: ANIMAL CLAIM**

Mr. Weber moved and Mr. Irvine seconded a motion to approve payment of \$500.00 to Norman Nichols, 10974 Veto Road, Belpre, for alleged damage done to livestock by a dog on or about December 8, 2011, as recommended by Dog Warden Kelly Schubert after her consulting with Eric Householder from the U.S. Department of Agriculture.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: PUBLIC HEARING, CHIP**

Dawn Rauch, Community Action welcomed the following attendees to the first Public Hearing for the 2013 CHIP (Community Housing Improvement Program) in Washington County: Commissioners Weber and Irvine, Administrator Paul Cunningham, Clerk Rick Peoples, Kenneth Vigneron, Ted Williams, Joe Gage, Lydia Donnelly, Miriam Keith, Denis Thomas, Darlene Lukshin, Jeremy Thomas.

Ms. Rauch commented on the types of activities that can be funded through CHIP, and those in which Washington County has traditionally participated. She indicated that Washington County will apply for \$500,000 in CHIP funds for the year beginning January 1, 2013. Interested parties may forward comments about this application for funds to her. The final Public Hearing is scheduled for 2:00 p.m. **on Thursday, March 22, 2012, at the Commissioners' Office.**

**RE: HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Housing Semi-Annual Program Income Report for the Urban Transit Program, and to allow Mr. Irvine to sign the Report, as prepared and recommended by Dawn Rauch, Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

**RE: CERTIFICATION OF DATA REQUEST**

Mr. Irvine moved and Mr. Weber seconded a motion to approve the Calendar Year 2011 Certification of Data Request for the Urban Transit Program, and to allow Mr. Irvine to sign the form, as prepared and recommended by Dawn Rauch, Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Steven Weber aye. Motion passed.

Commissioner Cora Marshall entered the meeting at 3:30 p.m.

**RE: PERMISSIVE SALES TAX DISTRIBUTION TO TOWNSHIPS**

Township Trustees Asa Boring and John Karas, County Engineer Bob Badger, and Deputy Engineer Roger Wright met with the Commissioners to discuss distribution of Permissive Sales Tax funds to

townships. There was general agreement that additional funds would be available to the townships this year, the amounts of which and the townships to which those funds will be paid yet to be determined. Mr. Irvine offered to gather data relating to Washington County township budgets and share that with those attending. All agreed that any additional funds to townships will be greatly appreciated and put to good use.

Mr. Weber excused himself from the remainder of the meeting at 4:05 p.m.

**RE: OWDA PAY REQUESTS**

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following Ohio Water Development Authority Fund Payment Requests, and to allow Mr. Irvine to sign the requests, as recommended by County Administrator Paul Cunningham:

#11, account number 5335, \$ 24,491.36  
# 4, account number 5931, \$ 398.00  
# 7, account number 5874, \$ 42,247.72

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

**RE: ADJOURNMENT**

Ms. Marshall moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 4:15 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk