

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 8, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

**COMMISSIONERS AGENDA
March 8, 2012**

9:00 Minutes
9:30 Jerry Close
10:00 Chris Forshey
10:30 Terry Tamburini, SEOPA
11:00 Wendy Dillingham, CEBCO
1:00 Sandy Lahmers, Soil & Water Conservation
1:30 Eric Skomra, IT Director
2:00 Public Hearing - Vacate Road 648

UNFINISHED BUSINESS

Vacate Portion of Decatur Township Rd. 86
Donation of Oven to Meigs Senior Citizens
ODNR Flood Plain Amendment

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Supplemental Fiscal Officer's Certificate
Resolution, Bond Refunding
Additional Appropriation - MGVT Fund
Additional Appropriation - Real Estate Assessment Fund
Transfer - Probate/Juvenile
Transfer - Board of Elections
Transfer - Children Services
Transfer - Auditor
Transfer - FCF
Transfer - Urban Mass Transit
Then & Now's
Travel - Dog Warden
Travel - JFS (2)
Travel - FCF (3)
Travel - Engineer
Travel - CSEA
Travel - Building Dept.
Ewing School Bus Purchase
Project Review - Washington County Free Clinic
Sheriff - Sub Grant Award Agreement
Ohio Children's Trust Fund Application
Ohio Water Development Authority Change Order #1
Ohio Water Development Authority Pay Request #5
Engineer - Recommendation to Vacate Warren Township Road 648
Reversal of Delinquent Sewer Accounts
Delinquent Sewer Account Certification
Discussion of Delinquent Sewer Accounts Notification Process

INFORMATION

Solid Waste Meeting, 12:00 p.m., **Monday**, March 12, in Caldwell
Chamber of Commerce Dinner, 6:30 p.m., **Monday**, March 12, at Marietta College
County Home monthly meeting, 8:30 a.m., **Tuesday**, March 13
WASCO Open House, 10:00 a.m. - 2:00 p.m., **Thursday**, March 15
Regular Weekly Meeting, 6:00 p.m., **Thursday**, March 15, in Macksburg

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the March 1, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BOND REFUNDING

Ms. Marshall moved and Mr. Weber seconded a motion to table the resolution providing for the issuance and sale of bonds for the purpose of paying the costs of refunding bonds previously issued, pending the receipt of the Supplemental Fiscal Officer's Certificate.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following additional appropriations:

MVGT

200-0540-55501	Road Construction	\$ 1,891,689.98
200-0540-55502	Bridge Construction	446,113.00

Real Estate Assessment

200-0122-55200	Equipment	\$ 28,000.00
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A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for transfers:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Juvenile Court	100-0330-51001	100-0330-51110	\$ 3,920.00
Bd. of Elections	100-0160-57400	100-0160-51110	\$ 141.00
Children Services	200-0743-51001	200-0743-51110	\$ 2,205.00
Auditor	100-0130-57100	200-0720-48200	\$ 9.07
Family & Child. First	100-0101-57100	602-2030-44700	\$ 25,000.00
Urban Mass Transit	100-0870-57100	215-0840-49100	\$ 54,500.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept.</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
DJFS	200-0720-5-3400	American Red Cross	\$ 100.00
Commissioners	100-0101-5-3400	Robson Forensic	\$ 718.29
Commissioners	100-0101-5-3400	Anita Newhart	\$ 432.44
Commissioners	200-0363-5-7400	Norman Nichols	\$ 500.00
County Engineer	200-0540-5-4301	Cumberland Limestone	\$ 1,207.13
MR/DD	215-0622-5-3000	Lynn Corpman	\$ 1,541.32
MR/DD	215-0622-5-3000	Havar Inc.	\$ 107.23
Engineer	200-0540-5-4303	Arnold's Repair Shop	\$
240.00			

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

JFS

Anita Vaughan, Deanna Green: Two-day trip to Columbus to attend Ohio Coalition for Adult

Protective Services Conference; March 22 & 23, 2012.

Tom Ballengee: One-day trip to Berlin, Ohio to attend Canton District Directors' Association Meeting; March 6, 2012.

Family & Children First

Royetta Cline, Andrea Nichols, Terri McGoye, Jennifer Klintworth, LeAnn Welch, Melissa Cox, Cindy Davis: One-day trip to Logan to attend Help Me Grow Training; March 15, 2012.

Cindy Davis: One-day trip to Zanesville to attend Ohio Family & Children First Regional Meeting; March 26, 2012.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association Executive Committee Meeting; March 9, 2012.

Engineer

Bob Badger, Roger Wright, Tim January: Two-day trip to Deer Creek Lodge to attend annual Ohio County Bridge Engineers' Conference and Trade Show; April 11 & 12, 2012.

Child Support

Barb Tergolina: One-day trip to Columbus to attend Public Education/.Marketing Committee Meeting; March 12, 2012.

Building Department

Larry Richcreek, Connie Hoblitzell, Russ Metz, Dave Swelgard: Three-day trip to Cincinnati to attend Ohio Building Officials' Mandatory Conference; March 18, 19 & 20, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PURCHASE OF TWO BUSES

The Commissioners received from Ewing School Transportation Coordinator Dave Carpenter the results of his review of sealed bids received by the Commissioners for the purchase of two sixty-passenger buses with wheelchair lifts, including selected options, as follows:

Cardinal Bus Sales and Service	\$ 87,343.00 per bus
Edwin H. Davis & Sons	\$ 87,315.00 per bus
Truck Sales & Service	\$ 90,991.00 per bus

Ms. Marshall moved and Mr. Weber seconded a motion to purchase two sixty-passenger buses with wheelchair lifts from Edwin H. Davis & Sons for \$174,630.00, the lowest and best sealed bid received, as recommended by the Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PROJECT REVIEW, WASHINGTON COUNTY FREE CLINIC

Ms. Marshall moved and Mr. Weber seconded a motion to indicate "Clearance of the project should be granted" on the Area Clearinghouse Transmittal from Buckeye Hills-Hocking Valley Regional Development District for the Washington County Free Clinic grant request in the amount of \$21,800.00, and to allow Mr. Irvine to sign the Transmittal.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: SUBGRANT AWARD AGREEMENT, 2011-DL-LEF-5852

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Subgrant Award Agreement, subgrant number 2011-DL-LEF-5852, "Drug Law Enforcement Fund", in the amount of \$9,114.34, as requested by Sheriff Larry Mincks, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OHIO CHILDREN'S TRUST FUND APPLICATION

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Ohio Children's Trust Fund Application for Fiscal Year 2013, in the total amount of \$17,267.00, as requested by Cindy Davis, Family & Children First, and to allow Mr. Irvine to sign the Application.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA CHANGE ORDER #1, INSITUFORM TECHNOLOGIES, INC.

Ms. Marshall moved and Mr. Weber seconded a motion to approve Change Order #1 for the Ohio Water Development Authority (OWDA) Devola Sanitary Sewer Rehabilitation Project, contractor Insituform Technologies, Inc., reducing the original contract amount of \$506,649.30 by \$28,493.54, for a new contract amount of \$478,155.76, as recommended by Consulting Engineer John Grosse, and to allow Mr. Irvine to sign the Change Order.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA PAY REQUEST #5, INSITUFORM TECHNOLOGIES, INC.

Ms. Marshall moved and Mr. Weber seconded a motion to approve Pay Request #5 for the Ohio Water Development Authority (OWDA) Devola Sanitary Sewer Rehabilitation Project, contract Insituform Technologies, Inc., in the amount of \$23,781.79, as recommended by Consulting Engineer John Grosse, and to allow Mr. Irvine to sign the Request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REVERSAL OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter to County Auditor Bill McFarland requesting him to reverse the certification of the following sewer accounts as delinquent, the accounts having been paid: Heather Mannix-Brethauer, Jonathan Roylance, Kevin Reeder (3).

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNT

Ms. Marshall moved and Mr. Weber seconded a motion to certify to County Auditor Bill McFarland that Catherine Thor's sewer account is delinquent and the amount should be collected with property taxes.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO TRANSFER OLD PLOTTER TO WSCC

County Engineer Bob Badger requested permission to transfer ownership of an old plotter no longer used by the County Engineer's Department to Washington State Community College for instructional use. The Commissioners asked Mr. Badger to submit his request in writing so that appropriate approvals can be obtained and inventory records can be maintained.

RE: REQUEST TO CREATE A PUBLIC ROAD IN WATERFORD TOWNSHIP

Washington County resident Jerry Close informed the Commissioners that he purchased approximately 6.5 acres of land near Waterford some time ago. He is prepared to sell segments of that property, which is on a private road used by about eight residents over the quarter-mile. He recently discovered that he cannot split and sell as there would be more than four residents on the private road, which is not permissible. He asked the Commissioners to consider making the road a public road. The Waterford Township Trustees have agreed to take over maintenance of the road if improvements to it are made, such as ditching. Mr. Close and County Engineer Bob Badger agreed that the existing culverts appear to be in good shape, and there is sufficient space for turnaround of emergency vehicles and school buses. Mr. Badger and the Commissioners advised Mr. Close that he should:

1. Have the property surveyed.
2. Obtain signatures of approval and agreement from impacted neighboring residents.
3. Improve the road, including creation of ditch where needed.
4. Determine an appropriate name for the road.
5. Submit a plat to the Waterford Township Trustees for consideration.
6. If approved by Township Trustees, submit request to Commissioners to create public road.

RE: CHRIS FORSHEY

Entering the meeting were Brittany Lowe of *WTAP News*, Brad Bauer of *The Anchor*, Sheriff's Department representatives Mark Warden and Mark Johnson, Jack Brum, and Chris Forshey.

Washington County resident Chris Forshey asked the Commissioners about the status of equipment installed in helicopters once utilized by the County Sheriff's department, having since been transferred to Marion County. Mr. Irvine noted that he received Mr. Forshey's letter of inquiry on or about February 27, 2012. He informed Mr. Forshey that the helicopters have been transferred for use in the State of Illinois and that he believes the equipment has been removed from the helicopters and is awaiting return to Washington County. He noted that the Sheriff is monitoring this, and that he hasn't yet seen a complete list of helicopter equipment so

he doesn't know what will be done with the equipment when returned to the County.

Mr. Forshey and Washington County resident Jack Brum then asked about the status of the AR 15 assault rifle that was included in the County's inventory for several years, but apparently is now being identified as missing. Mr. Irvine stated that an investigation is ongoing.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini and Tom Webster from the Southeastern Ohio Port Authority updated the Commissioners on several projects and issues , including:

Ingenuity Center - The Port Authority has asked the architect to prepare documents for bidding the project. They indicated they believe adequate funds are available to proceed with construction, but until bids are submitted that won't be known for certain. Ms. Marshall asked them to prepare a written analysis of funds available for the project and the commitment Washington County has in it.

Eramet - There will be a groundbreaking ceremony at Eramet on April 2 for the intake water project.

Rail Service - Mr. Tamburini commented that the County and region have several sites available to attract new business and industry to the Mid-Ohio Valley, but the lack of rail service to the sites is a definite drawback.

RE: CEBCO REVIEW

Joining the Commissioners were Wendy Dillingham and Safety & Loss Control Coordinator Susan Burkhart.

Wendy Dillingham from CCAO/CEBCO reviewed in detail the use of health insurance (Anthem) and prescription plan (Caremark) by Washington County employees, particularly during the 4th quarter of 2011. She indicated there are now 25 Ohio counties participating in CEBCO. While the experience in Washington County was very high during this time period, she noted that County employees exceeded the benchmark in preventive screenings. She provided the Commissioners with a detailed report for the 3rd and 4th quarters of 2011 (on file in the Commissioners' office), noting that the County incurred a 3.6% rate increase in 2010 and a 4.8% increase in 2012. She encouraged the Commissioners to continue to promote wellness, fitness, healthy lifestyle, and preventive care.

RE: SOIL & WATER CONSERVATION DISTRICT

Sandy Lahmers from the Washington County Soil & Water Conservation District informed the Commissioners that as a result of the resignation of one employee, her Board is considering a pay increase for another who will assume additional workload. As the pay rate for replacement will be lower than current, the Board will not request additional appropriations.

Ms. Lahmers noted there will be a joint Board meeting with Morgan County on Monday, March 12.

RE: COURTHOUSE SECURITY

IT Director Eric Skomra and Lt. Dana Spencer from the Sheriff's Department informed the Commissioners they reviewed and evaluated quotes for purchase and installation of county facility security enhancements, and recommend entering into contract with Resource One, utilizing the State of Ohio Cooperative Purchasing Program, for:

Sheriff's Department, Fourth Street Location	...	\$ 17,015.25
Courthouse	...	\$ 24,739.80

Mr. Skomra noted this was the best of the six proposals received, and allows for expanded technologies, flexibility, and integration. The Commissioners asked him to obtain written verification from the vendor that the quoted prices are on the State purchasing program, and then to proceed with the acquisition and installation.

RE: SMOKING BAN IN AND AROUND COUNTY FACILITIES AND VEHICLES

Considering recent complaints about smoking near courthouse entryways, the Commissioners discussed with Lt. Dana Spencer and County Administrator Paul Cunningham how to best address the issue of smoking near courthouse and other county-owned facility entryways, and in county vehicles. The Commissioners asked them to review the current no-smoking policy of the County, consult with the Department of Health about current requirements, inquire of CCAO if they have a sample policy in use by other counties, and draft a new policy for Washington County, including in their proposal how to best enforce and promote. Mr. Cunningham indicated that cigarette butt receptacles have been removed from courthouse entryways.

RE: ADDENDUM TO EASEMENT AGREEMENT FOR HORIZON TELECOM, INC.

Ms. Marshall moved and Mr. Weber seconded a motion to accept the Addendum to Easement Agreement between Washington County and Horizon Telecom, Inc., for the installation of a

Horizon building at the old county garage location on Colegate Drive, as presented and recommended by IT Director Eric Skomra.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PUBLIC HEARING TO VACATE WARREN TOWNSHIP ROAD 648

Mr. Irvine welcomed Warren Township Trustee Jeff Knowlton, County Engineer Bob Badger, Deputy Engineer Roger Wright, and Washington County residents Brian Harris, Lloyd Hale, and Brenda Adams to the Public Hearing to consider a request by the Warren Township Trustees to vacate a portion of Warren Township Road 648.

Mr. Badger submitted a letter to the Commissioners recommending the vacation as this roadway has not been publicly maintained, the Township receives no funds for its upkeep, it is not readily visible, and it serves no public purpose. He noted that this request is from the Township Trustees, and therefore no public viewing was necessary. He further noted that the roadway is considered “abandoned”, unopened and unused.

Mr. Knowlton commented that Mr. Harris had asked the Trustees to consider closing the road so that he could install a gate and contain his cattle. He noted he is not aware of any maintenance of the roadway by the Township.

Ms. Adams commented that if this request is approved, then her previous request for vacating should be approved as well. Mr. Harris and Mr. Badger said there were other issues, such as landlocking, involved in her request that don’t pertain to this request.

Mr. Irvine asked for additional comments. There were none.

RE: VACATION OF WARREN TOWNSHIP ROAD 648

Mr. Weber moved and Ms. Marshall seconded a request to vacate a portion of Warren Township Road 648 as follows, at the request of the Warren Township Trustees and recommended by County Engineer Bob Badger:

Beginning at a point where William Peterson Road (aka Summers Road) intersects the east line of Brian Keith Harris, said line being the east line of 160 acre lot 315; thence, westerly and southerly along the road as surveyed and recorded in County Road Field Book 39 page 12 through 160 acre lots 315, 316 and 292, and terminate at Warren Township Road 279, Bender Road, with the specific intent to vacate all of William Peterson Road as established in 1933 west of the east line of 160 acre lot 315 which appears to not have been opened, or has been abandoned and not maintained for a substantial length of time.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNT NOTIFICATION PROCESS

Sewer Clerk Shelly Vincent and Commissioners’ Clerk Rick Peoples talked with the Commissioners about the procedures used to notify sewer account holders when their accounts are delinquent. The Commissioners asked them to review and recommend revision to the Sewer Department Guidelines, the Resolution establishing procedures, and the letter of notification currently used.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:40 p.m.

_____, President
_____, Vice President
_____, Member
_____, Clerk

