

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 22, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

March 22, 2012

9:00 Minutes
10:00 Jim Caporale
10:30 Terry Tamburini, SEOPA
11:00 Larry Seiler, Spyglass
11:30 Kathy Dodrill, OSU Extension
2:00 CHIP Public Hearing
3:00 Roger Kalter - Master Gardeners
4:00 Children Services

UNFINISHED BUSINESS

Vacate Portion of Decatur Township Rd. 96
Donation of Oven to Meigs Senior Citizens
ODNR Flood Plain Amendment
Travel - Dog Warden

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to Vacate Summers Road
Resolution to Designate April as Child Abuse and Neglect Awareness Month
Additional Appropriation - CDBG ARRA Water & Sewer
Additional Appropriation - Sheriff
Transfer - Sheriff (2)
Transfer - County General (2)
Transfer - Recorder
Transfer - Family & Children First
Then & Now's
Travel - Clerk of Courts
Travel - RSVP
Travel - Commissioners (2)
Designation of CEBCO Representative and Alternate
Letter to Director of Office on Violence Against Women
Request for Extension of CDBG Project B-F-10-1CY-1 (2)
Property Damage Release from Geico
Engineer - Request to Donate Plotter to Washington State Community College
Letter to Ohio Department of Development

INFORMATION

Council of Governments, 10:00 a.m., Friday, March 23, Marietta Holiday Inn
CORSA Annual Renewal Meeting, 9:30 a.m., Friday, March 23, Columbus

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the March 15, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RESOLUTION TO VACATE SUMMERS ROAD

Mr. Weber moved and Ms. Marshall seconded a motion to adopt the following resolution, vacating a portion of Summers Road in Warren Township:

WHEREAS, a hearing for vacating Summers Road aka William Peterson Road located in Warren Township was held on March 8, 2012 at the office of the Commissioners, and:

WHEREAS, on January 9, 2012, the Warren Township Trustees have vacated Summers Road and upon the recommendation of the County Engineer that the road be vacated as it has not been publicly maintained and the township does not receive road mileage funds for that portion of the road and the road is not readily visible due to non-maintenance over much, if any of its established location; therefore, it serves no public purpose .

WHEREAS, the Commissioners requested testimony for or against the proposed vacating, and having no citizens attending voiced against the vacating of the road

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners determined that Summers Road aka William Peterson Road being part of 160 Acre Lots No. 315, 316 and 292, Sections 3 & 4, Town 2, Range 9 in Warren Township be **APPROVED** and is hereby **VACATED** in accordance with Ohio Revised Code Section 5553.04.

**Vacation Description
Summers Road aka William Peterson Road**

Situated in the State of Ohio, County of Washington, Township of Warren and being a part of 160 Acre Lots No. 315, 316, and 292, Sections 3 and 4, Town 2, Range 9 and being more fully described as follows:

Beginning at a point where William Peterson Road (aka Summers Road) intersects the east line of Brian Keith Harris, said line being the east line of 160 acre lot 315; thence, westerly and southerly along the road as surveyed and recorded in County Road Field book 39 page 12 through 160 acre lots 315, 316 and 292 and terminate at Warren Township Road 279, Bender Road.

It is the intent to vacate all of William Peterson Road as established in 1933 west of the east line of 160 acre lot 315 which appears to not have been opened, or has been abandoned and not maintained for a substantial length of time.

This description was prepared by Warren Township Trustees.

BE IT FURTHER RESOLVED, that the Clerk of the Board be instructed to inform the Warren Township Trustees, County Recorder, County Engineer, and the adjacent land owners.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RESOLUTION DESIGNATING CHILD ABUSE AND NEGLECT AWARENESS MONTH

Ms. Marshall moved and Mr. Weber seconded a motion to adopt the following resolution:

WHEREAS, our nation recognizes each April as Child Abuse and Neglect Awareness Month, and Washington County agencies and organizations work together to heighten awareness and draw attention to the need for preventing child abuse in our communities; and

WHEREAS, this child abuse public awareness campaign is being implemented by Prevent Child Abuse Ohio throughout counties in Ohio, and Washington County Children Services is co-leading the campaign in Washington County with the Pause for a Child campaign; and

WHEREAS, Wear Blue to Work Day was designed as a visual way to demonstrate the real fact that child maltreatment is prevalent in every community and that we each need to do our part to assist in breaking the vicious cycle; and

WHEREAS, Washington County will engage the community by supplying buttons and notices that April 11, 2012 is Wear Blue to Work Day; and

WHEREAS, Washington County Children Services and the Ohio Children's Trust Fund recognize that preventing child abuse is critically important for the sake of the children and the health of our community, and brings attention to child abuse and neglect in communities throughout Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio, that the month of April in the year 2012 is designated as

CHILD ABUSE AND NEGLECT AWARENESS MONTH

In Washington County, on behalf of all the citizens of Washington County, we extend our sincere thanks to Washington County Children Services and Prevent Child Abuse Ohio for collaborating to raise awareness about child maltreatment in Washington County. We hope these organizations will continue to serve the community in such an outstanding manner and we offer our wholehearted support to the Pinwheels for Prevention campaign.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following additional appropriations:

CDBG ARRA

210-0113-53000 Contract Services \$ 6,156.00

Sheriff

100-0384-55200 Equipment Replacement \$ 20,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for transfers:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-54000	100-0384-53403	\$ 10,000.00
	100-0384-54000	100-0384-54400	\$ 15,000.00
County General	100-0101-51120	100-0100-51120	\$ 22.82
	100-0101-51120	100-0109051120	\$ 46.71
	100-0101-51120	100-0150-51120	\$ 13.23
	100-0101-51120	100-0361-51120	\$ 4.41
	100-0101-51120	100-0366-51120	\$ 2.28
	100-0101-51120	100-0380-51120	\$ 10.53
	100-0101-51120	100-0381-51120	\$ 1,797.49
	100-0101-51120	100-0510-51120	\$ 2.55
	200-0363-51104	200-0363-51120	\$ 15.21
	400-0113-51104	400-0113-51120	\$ 2.71
Recorder	100-0150-54000	100-0150-51001	\$ 9,600.00
	100-0150-54000	100-0150-51102	\$ 1,353.60
	100-0150-54000	100-0150-51101	\$ 139.20
Family & Child First	602-2030-54001	602-2030-51120	\$ 61.49

A calling of the roll resulted in the following vote: Timothy Irvine naye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0102-5-7401	John Bay	\$ 494.49
Sheriff Department	600-0389-5-4000	Creative Product Sourcing Inc-Dare	\$ 596.16
Commissioners	100-0101-5-7000	Washington Co. JFS	\$ 1,121.76

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Clerk of Courts

Brenda Wolfe: One-day trip to Columbus to attend OCCA meeting; March 21, 2012.

Paul Hendrickson & Brenda Wolfe: One-day trip to Columbus to attend annual auto title seminar; April 19, 2012.

RSVP

Susan Hill: One-day trip to Jacksontown to attend "Walking School Bus"; March 20, 2012.

Commissioners

Timothy Irvine: One-day trip to Columbus to attend Annual CEBCO Membership Meeting; March 30, 2012.

Cora Marshall: One-day trip to Columbus to attend Annual CORSA Renewal Meeting; March 23, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DESIGNATION OF CEBCO REPRESENTATIVE AND ALTERNATE

Ms. Marshall moved and Mr. Weber seconded a motion to designate Commissioner Irvine to serve as Washington County's Representative to CEBCO, and Commissioner Marshall to serve as Alternate.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTERS TO OFFICE OF VIOLENCE AGAINST WOMEN

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter to the Director of the Office of Violence Against Women certifying that any funds awarded through the Safe Havens: Supervised Visitation and Safe Exchange Grant Program will be used to supplement existing funds for program activities, rather than replace them, and a second letter to the Director certifying that the proposed project will meet the statutory minimum requirements they established, as recommended by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR EXTENSION OF CDBG PROJECT B-R-09-1CY-1

Ms. Marshall moved and Mr. Weber seconded a motion to send to the Office of Community Development, Department of Development, a request for extension of Community Development Block Grant Project B-F-10-1CY-1, Riverview Sewer Project, until June 30, 2013, and a request for extension of Community Development Block Grant American Recovery and Reinvestment Act (ARRA) Water and Sanitary Sewer Program Project B-R-09-1CY-1, to purchase a generator for the Riverview Project in conjunction with CDBG funds, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PROPERTY DAMAGE RELEASE FROM GEICO INSURANCE COMPANY

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Property Damage Release in the amount of \$1,161.69 for full and final settlement of any property damage claim, including but not limited to vehicle damages, personal property damages, loss of use and any rental expenses, for the accident involving Ray Misner and a county-owned van, on or about April 29, 2011, as requested by Geico Indemnity Company and reviewed by County Prosecutor Jim Schneider, and to allow Commissioners Irvine and Marshall to sign the Release.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO DONATE PLOTTER TO WSCC

Ms. Marshall moved and Mr. Weber seconded a motion to approve the donation of a Hewlett-Packard 600 Inkjet Plotter, no longer of value to the County Engineer's office, to Washington State Community College (WSCC), to be used for instructional purposes, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER OF NOMINATION TO OHIO DEPARTMENT OF DEVELOPMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter to the Ohio Department of Development nominating Washington-Morgan Community Action Program to serve as the single applicant for a variety of programs funded through the Homeless Assistance Grant Program, and diversion and re-housing funds that were previously funded through the Homelessness Prevention and Rapid Re-Housing Program/Housing Stability Program, for Region 8, which includes Washington, Morgan, and Muskingum Counties.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNT NOTIFICATION

Ms. Marshall moved and Mr. Weber seconded a motion to approve the revised notifications to delinquent sewer account holders, including an initial reminder that their accounts are 30 days past due and a letter notifying them when their accounts are 60 days past due, and that if payment is not made within 30 days the delinquent amounts will be added to property taxes for the customers, and to approve procedures for the sewer department incorporating these changes in notification, as follows:

The following accounting procedures will be followed by the Washington County Sewer Department, under the direction of the Washington County Commissioners.

- Residential sewer account holders will be assessed a monthly fee of \$56.00. The Sewer Department Billing Clerk (Clerk) will mail, on or about the last day of the month, invoices for that month, payable on or before the 15th of the succeeding month.
- Payments received will be posted to appropriate accounts, and all receipts will be paid in to the Washington County Treasury in accordance with requirements of the Ohio Revised Code.
- Accounts not paid by the 15th of the month following the month of service will be considered delinquent, and will be assessed a 15% late payment fee. If the 15th of the month falls on a weekend or Washington County-recognized holiday, the due date will be the next business day.
- Accounts not paid within 60 days of the end of the month of service will be considered seriously delinquent, and the Clerk will send a notice to the account holders that payment must be made, in full and including the late payment fee(s), within 30 days.
- If payment of those seriously delinquent sewer accounts is not made by the established due date, the Clerk will notify the Board of Commissioners. The Commissioners will then notify the Washington County Auditor that the amounts are deemed uncollectible by the Sewer Department, and request that the Auditor place the amounts owed on appropriate real property tax bills for the properties served by the sewer connection.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DISPOSITION OF OVEN AT COUNTY HOME

Mr. Weber moved and Ms. Marshall seconded a motion to return to the table from Unfinished Business consideration of donating an unused 40-year old oven at the County Home to the Meigs Senior Citizens, requested by County Home Administrator Ted Williams.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

County Administrator Paul Cunningham recommended that the oven be sold at public auction or be scrapped. Ms. Marshall noted her concern of liability and value, considering the oven's age and condition.

Mr. Weber moved and Ms. Marshall seconded a motion to dispose of the unused 40-year old oven at the County Home by selling it for scrap, if possible, and to remove it from inventory records.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL - DOG WARDEN

Ms. Marshall moved and Mr. Weber seconded a motion to return to the table from Unfinished Business consideration of a travel request from the Dog Warden to attend training.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Dog Warden

Kelly Schubert: Four-day trip to Kansas City, Missouri, to attend Level III National Animal Control Association Euthanasia Workshop and Chemical Immobilization Workshop; April 22 through 25, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: JIM CAPORALE

Washington County resident Jim Caporale shared with the Commissioners the status of the Amory Square Project and encouraged them to continue their support of it. He noted that the project will benefit not only the City of Marietta, but also Washington County and Southeast Ohio. He asked the Commissioners to keep in mind that there will be space available in the facility for marketing the County, and that this community has long been in need of a Welcome Center for visitors.

RE: TERRY TAMBURINI, SEOPA

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

Ingenuity Center - The lack of EDA funds may result in reduction of other funds available for the project. The SEOPA Board and Executive Director continue to review funding sources and to determine if a tenant needs to be secured in order to proceed.

Tree Farm - A variety of issues have apparently been resolved to proceed with sale of the property to a prospective buyer.

SEOPA Board - The Executive Director plans to recommend a new member to the SEOPA Board of Directors, as the new CEO of Kraton has expressed interest.

RE: AGENDA REVISION

Ms. Marshall moved and Mr. Weber seconded a motion to revise the meeting agenda to allow Sheriff Larry Mincks to speak with the Commissioners.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: SHERIFF LARRY MINCKS

Sheriff Larry Mincks explained the appropriateness and value of allowing the Dog Warden to attend training on euthanasia and chemical immobilization, which will allow her to become certified to conduct such procedures on-site during emergency situations.

The Sheriff expressed his interest in hiring two Registered Nurses to serve in the County Jail. He is consulting with Dr. Tappel and Marietta Memorial Hospital about this change, which he believes will improve service to inmates and the County.

RE: KATHY DODRILL, OSU EXTENSION

Kathy Dodrill of The Ohio State University Extension Office introduced Mike Lloyd as the Interim Director for the Extension Office. Mr. Lloyd briefly described his career, which includes extensive work in Monroe and Noble Counties in economic development. He indicated he is very familiar with Washington County, is pleased to be of service to the County, and expects to hold the position until a new Director is appointed.

Ms. Dodrill noted that due to some upcoming retirements there will be staffing changes at the Extension Office.

RE: SPYGLASS

Larry Seiler and Marvin Fitz of the SpyGlass Group, Inc., shared with the Commissioners their experience in reducing expenses for public entities. Specifically, they offered to review communications invoices (IT, telephone, cell phone) to determine if they include inappropriate charges, and then work with the vendors to remove those charges. County Administrator noted that TCG performed a similar service for the County in recent years. IT Director Eric Skomra commented that his department doesn't have the staffing resources necessary to do such a thorough review. Mr. Irvine informed the SpyGlass representatives that the County is in process of converting to "voice over IP" within about 24 months. Mr. Seiler commented that SpyGlass is now working with about thirty Ohio counties and encouraged the Commissioners to consider them as well.

RE: PUBLIC HEARING - CHIP

Attending the Public Hearing for Community Housing Improvement Program (CHIP) were the Commissioners, Dawn Rauch, and Rick Peoples.

Dawn Rauch, Washington-Morgan Community Action Program, welcomed those attending the Public Hearing for CHIP. She explained that this is the second public hearing for the CHIP application for a two-year grant of \$500,000 from the Ohio Department of Development. Application deadline is April 1, with grants to be awarded in September, environmental review in December, and applications available in January 2013. Ms. Rauch outlined the intended

use of funds if awarded.

Ms. Marshall moved and Mr. Weber seconded a motion to adopt the following resolution:

BE IT RESOLVED, by the Commissioners of Washington County, Ohio, that:

1. The President of the Board of Commissioners of Washington County, Ohio, shall be and is hereby authorized and directed to prepare and submit an application with the Ohio Department of Development, Office of Housing and Community Partnerships, for a grant to conduct a Community Housing Improvement Program and provide any additional information or do any further act required in relation thereto, and to act as the County's representative in such matter.
2. The Board of Commissioners of Washington County, Ohio, shall and does hereby find and determine that Washington County, Ohio, under the Constitution of the State of Ohio and the laws of the State of Ohio, is authorized and empowered to administer a Community Housing Improvement Program under the applicable federal act and regulations.
3. Upon receipt of a commitment of funds for said program from the Ohio Department of Development, the Board of Commissioners of Washington County, Ohio, authorizes and directs the President to enter into a scope of services agreement with The Community Action Program Corporation of Washington-Morgan Counties, Ohio, to operate the Community Housing Improvement Program for Washington County, Ohio, according to the requirements of the act and the laws of the State of Ohio.
4. A revised Community Housing Improvement Program "Policy and Procedures Manual", on file in the City, shall be and is hereby adopted by Washington County, Ohio.
5. The President shall be and is hereby authorized and directed to execute a letter of transmittal on behalf of Washington County, Ohio, and to submit said documents to the Ohio Department of Development, Office of Housing and Community Partnership.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the FY 2012 Community Housing Improvement Program (CHIP) Application for Washington County, prepared by Washington-Morgan Community Action on behalf of Washington County Commissioners, and to allow Mr. Irvine to sign the Application.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: MASTER GARDENERS

Washington County residents Roger Kalter, Sindy Clary, Barbra Garverick, and Jerry Miller shared with the Commissioners their involvement as Master Gardeners in this community. Each of them explained their interest in the group and the value it adds to this area. Mr. Kalter expressed their interest in developing a relationship with the County. They indicated their desire to construct a walking path to the gardens at the OSU Extension Office, likely to be made of crushed limestone. The Commissioners encouraged them to proceed with their design of the walking path and to develop a budget for it. Mr. Weber indicated he will ask County Engineer Bob Badger and/or Deputy Engineer Roger Wright to meet with him and Mr. Miller at the site to consider options.

RE: LETTER OF SUPPORT FOR DEVELOPMENT OF KINDRA HOOK TRAIL

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter of support to Wayne National Forest, Athens District, encouraging them to further develop the Kindra Hook Trail.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CHILDREN SERVICES

Jim Vuksic, representing the Washington County Children Services Board of Directors, as a follow-up to earlier conversations with the Commissioners about a proposed levy for operating funds, informed the Commissioners that his Board has surveyed other county Children Services departments that operate with levy funds, and determined that only one of those responding has ongoing financial support from its county general fund (Fairfield County). He noted that any contribution from the county general fund will help to lessen the millage asked for in a levy, and he appreciates the Commissioners' offer and commitment to Children Services. He asked the Commissioners to consider a specific dollar amount, so that the campaign committee can begin their discussions of millage at their organizational meeting on April 4.

RE: ADJOURNMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:55 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk