

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 5, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Ashley Rittenhouse of the *Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

**COMMISSIONERS AGENDA**

**April 5, 2012**

9:00 Minutes

11:00 Cindy Davis - Family & Children First

**UNFINISHED BUSINESS**

Vacate Portion of Decatur Township Rd. 96  
ODNR Flood Plain Amendment

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - Family & Children First  
Additional Appropriation - Sewer  
Transfer - Auditor  
Then & Now's  
Travel - FCF (2)  
Travel - I.T. Director  
Travel - EMA (2)  
Travel - JFS  
Travel - Auditor  
Travel - Commissioners  
Draw Down - CHIP  
OBWC Annual Payroll Report, JFS  
Budget Amendment, Probate Court  
Appointment of Mark Gaddy to SEOPA  
Contract, Notice of Award, Notice to Proceed - 2011 CDBG, L-A VFD  
Sheriff - Jail Contracts (3)  
Sheriff - Disposal of Inventory  
Subgrant Award Agreement, JAG  
Letter requesting County to take over road in Cherokee Estates subdivision  
Air Evac Lifeteam Proposal  
Engineer - Contract with Bob Lane's Welding  
Engineer - Bids for CR 10 Joint Repair  
Engineer - Bids for 2012 Asphalt Paving Program  
Letters to Delinquent Sewer Account Holders  
Certification of Delinquent Sewer Accounts to County Auditor

**INFORMATION**

Monthly meeting at County Home, 8:30 a.m., Tuesday, April 10  
Eramet New Water Service Station Groundbreaking, 1:00 p.m. Tuesday, April 10

**RE: AGENDA**

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the March 29, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PAYMENT OF BILLS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mrs. Marshall moved and Mr. Weber seconded a motion to approve the following additional appropriations:

FAMILY & CHILDREN FIRST

602-2034-53000      Contract Services                      \$    1,000.00

SEWER

300-0113-57200      Advances Out                              \$      100.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRANSFER**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following request for transfer:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0130-57100	200-0540-48200	\$ 7,633.26

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-5-3400	Eric Fowler	\$ 484.00
Commissioners	100-0101-5-3400	Eric Fowler	\$ 696.00
Commissioners	100-0101-5-3400	Nancy Brum	\$ 162.67
Commissioners	100-0101-5-3400	Timothy Loughry	\$ 100.00
Commissioners	100-0601-5-7401	Wash. Co. Health Dept.	\$ 273.00
Commissioners	100-0101-5-3400	Nancy Brum	\$ 187.40

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Family & Children First

Melissa Cox, Terri McGoye: One-day trip to Columbus to attend Building Better Lives conference; April 25, 2012.

Cindy Davis: Two-day trip to Columbus to attend Building Better Lives conference and FCF Coordinators; April 25 & 26, 2012.

IT

Eric Skomra: One-day trip to Columbus to attend OARnet event, April 3, 2012.

EMA

Jeff Lauer: One-day trip to Columbus to attend Bluestone Dam Inundation Mapping meeting; May 29, 2012.

Jeff Lauer: One-day trip to Columbus to attend Ohio EMA Directors' Seminar; April 11, 2012.

JFS

Dawn Lucas, Debi Humphries: One-day trip to Columbus to attend BIC Reports Training; April 20, 2012.

Auditor

Bill McFarland: One-day trip to Logan for County Auditors' Association meeting; April 13, 2012.

Commissioners

Paul Cunningham: Three-day trip to Baltimore, Maryland to attend FTA Financial Management Oversight Seminar; May 9 through 11, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHIP DRAWDOWN**

Ms. Marshall moved and Mr. Weber seconded a motion to approve drawdown requests in the amount of \$7,493.00 and \$23,689.00 for CHIP, as requested by Gerry Spencer, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: OBWC PAYROLL REPORT**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Ohio Bureau of Workers' Compensation (OBWC) 2012 Payroll Report for Washington County Department of Jobs & Family Services, as prepared by Safety & Loss Control Coordinator Susan Burkhardt, and to allow Mr. Irvine to sign the Report.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: BUDGET AMENDMENT, PROBATE COURT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Amendment Form/Program Budget Summary for Probate Court, prepared and requested by Peggy Shiflett, dated April 6, 2012, and to allow Mr. Irvine to sign the Form.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: APPOINTMENT OF MARK GADDY TO SEOPA BOARD OF DIRECTORS**

Ms. Marshall moved and Mr. Weber seconded a motion to appoint Mark Gaddy, Plant Manager of Belpre's Kraton Polymers, to the Southeastern Ohio Port Authority (SEOPA) Board of Directors, for the term beginning immediately and ending January 31, 2014.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CDBG PROJECT NOTICE OF AWARD, CONTRACT, AND NOTICE TO PROCEED**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Notice of Award, the Contract, and the Notice to Proceed for the L-A Volunteer Fire Department Community Development Block Grant (CDBG) project, vendor Warren Fire Equipment, Inc., in the amount of \$6,250.00, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: JAIL CONTRACTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Contracts for Housing Prisoners at the Washington County Jail, during the period April 1, 2012 through March 31, 2013, for the amount of \$60.00 per inmate per day, for the Village of Beverly, the City of Marietta, and Monroe County.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: SHERIFF'S REQUEST TO DISPOSE OF INVENTORY**

Ms. Marshall moved and Mr. Weber seconded a motion to approve a request from Sheriff Larry Mincks to dispose of inventory items no longer of any value to Washington County as they are outdated, broken, and/or unusable, as indicated on a list provided by the Sheriff and on file in the Commissioners' Office.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: SUBGRANT AWARD AGREEMENT, JAG**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Subgrant Award Agreement 2011-JG-LLE-5147 for the Justice Assistance Grant program, in the amount of \$5,025.00, as requested by Sheriff Larry Mincks, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: LETTER REQUESTING COUNTY TO TAKE OVER CHEROKEE ESTATES ROAD**

Ms. Marshall moved and Mr. Weber seconded a motion to table the request from Washington County resident Pat Rauch for Washington County to assume control of Cherokee Drive in Cherokee Estates Subdivision, previously conditionally accepted by the Commissioners on January 27, 2011 with the understanding that Mr. Rauch furnish a maintenance bond in the amount of \$28,000.00 for a one-year period, and to allow for the release of such bond, pending conversation with County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: AIR EVAC LIFETEAM PROPOSAL**

Mr. Weber moved and Ms. Marshall seconded a motion to table consideration of the request to allow County employees to become members of the Air Evac Lifeteam Program at reduced annual membership fees, pending review of the proposal by the County Prosecutor.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACT WITH BOB LANE'S WELDING**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract with Bob Lane's Welding, Inc., for the landslip repair on County Road 11, in the amount of \$11,088.84, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: BIDS FOR CR 10 JOINT REPAIR**

Ms. Marshall moved and Mr. Weber seconded a motion to approve specifications for the County Road 10 Pavement Joint Repair Project, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: BIDS FOR 2012 ASPHALT PAVING PROGRAM**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the specifications for the 2012 Asphalt Paving Program, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending letters to the following delinquent sewer account holders, notifying them that their account balances must be paid in full within 30 days or the amounts will be certified to the County Auditor for adding to the property tax bills: Tammy Gearhart, Kelly Bollinger, John Tate, Billy Duty, Kristy Haynes, Anthony and Melinda Hapney, Darren Cox, Timothy Vaughn, Mike Higgins, Dave Burt, Hazel and Robert Way, Tim Anderson, Jason Knisley, Charles Seaman, Susan McCoy, DPSG Bottling Group.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve certification to the County Auditor that the following sewer accounts are delinquent, and that the delinquent amounts should be collected with taxes due for the properties: James and Heather Hensley, Fred and Savannah Newlon.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADJUSTMENT OF AGENDA**

Mr. Weber moved and Ms. Marshall seconded a motion to add the following to the meeting agenda:

Terry Tamburini, SEOPA

Letter from Children Services  
Dental & Vision Insurance for County Employees

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TERRY TAMBURINI, SEOPA**

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

- Marietta Memorial Hospital - Considering refinancing debt, probably through SEOPA.
- Eramet - Groundbreaking for new water service station is April 10.
- Tree Farm - Sale is nearly complete.
- Ingenuity Center - Continuing to review sources of funds and occupants.

**RE: CINDY DAVIS, FAMILY & CHILDREN FIRST**

Cindy Davis, Administrator for the Family & Children First Council, discussed with the Commissioners the Designation of Administrative Agent, concluding that there should be no changes reflected. She also shared with the Commissioners the upcoming changes in organizational and funding structure for the Help Me Grow program, and the value of the Stewards of Children child sexual abuse prevention program with six county employees having been trained. Ms. Davis asked the Commissioners to consider a change to the cell phone policy for her department's staff, noting that they need to be accessible at all times. She suggested that a monthly allowance be allocated for staff to use their personal cell phones for business purposes.

The Commissioners indicated they can be the designated Medicaid provider indicated on the application when it is submitted.

Ms. Davis is pleased with the 800+ responses to the Community Needs Assessment, which revealed that "information and referral" and "mental health" are two of the most needed services in this community.

Ms. Davis suggested the Commissioners consider a "211" service for the County.

**RE: LETTER FROM CHILDREN SERVICES**

The Commissioners acknowledged receipt of a letter dated April 5, 2012 from Sally Evans, President of the Washington County Children Services Board of Directors, urging them to continue funding Children Services in an amount they are able and willing to provide, and suggesting that amount to be \$765,000 per year assuming that a levy for Children Services is successful.

The Commissioners agreed that they are not able to commit to a specific dollar amount for support of Children Services, or any other county agency or department, throughout the life of the levy as requested because there are factors involved beyond their control, such as available resources, changes in state/federal mandates, changes in the local economy, and changes in Commissioners in office.

**RE: DENTAL & VISION INSURANCE FOR COUNTY EMPLOYEES**

The Commissioners reviewed proposals from Humana Dental and Vision and Superior Dental and Vision, noting the differences in plan benefits and premiums. Many county employees have expressed interest in having access to a group plan for dental and/or vision coverage. The Commissioners will continue to review options available for such coverage, with the understanding that premiums would be paid by enrollees.

**RE: ADJOURNMENT**

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:30 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

