

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 12, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Rittenhouse of the *Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

April 12, 2012

9:00 Minutes
9:30 Pre-Construction Conference, City of Belpre CDBG
10:00 Doug Clifton, ODOT County Manager
10:30 Roger Kalter
3:00 Eric Skomra, IT Director

UNFINISHED BUSINESS

Vacate Portion of Decatur Township Rd. 96
ODNR Flood Plain Amendment
Request to Release Bond for Cherokee Drive
Air Evac Lifeteam Proposal
Dental & Vision Plan

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Clerk of Courts
Additional Appropriation - Energy Conservation Capital Improvement Bond
Additional Appropriation - Debt Service
Additional Appropriation - Sewer Debt Service
Transfer - Self Insurance Workers Comp
Transfer - RSVP
Transfer - County General (3)
Then & Now's
Travel - Commissioners
Extension of Grant B-F-10-1CY-1, CDBG
Status Report for CDBG Project B-D-11-1CY-1
Drawdown, CHIP
Petition for Annexation of Two Parcels in Fearing Township
Funding Request for 2012 Community Development Program, OSU Extension
Contract for Housing Prisoners
Engineer - Annual Township Trustees Meeting, May 24
Engineer - Kendall Bridge Replacement Specifications
Engineer - Archers Fork Bridge Replacement, ODOT
Engineer - CR 14 Bridge over Little Muskingum River Replacement, ODOT
Engineer - Request to Purchase Two Truck Beds

INFORMATION

Luncheon, Valley Harvest - **Today**, 12:00 p.m.
Board of Revision - **Today**, 1:45 p.m. (Mr. Irvine)
Records Commission - **Friday**, April 13, 10:30 a.m. (Mr. Irvine)
Finance Committee - **Tuesday**, April 17, 10:00 a.m.
Ribbon Cutting, Fairfield Inn - **Tuesday**, April 17, at 1:00 p.m.

RE: AGENDA

Mr. Weber moved and Ms. Marshall seconded a motion to accept the agenda, with the following adjustments:

Add: 11:00 a.m., John Grosse and Zemba Brothers Representatives
Travel - Commissioners (2)
Travel - Auditor
Travel - JFS (2)
Bond Purchase Agreement
Status Report for CDBG Project B-F-11-1CY-1
Contract, Notice of Award, Notice to Proceed, Dill's Fire and Safety
Disposition of CABL Bus
OWDA Pay Request
Delete: Engineer - CR 14 Bridge over Little Muskingum River

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Cora Marshall, Eric Skomra: One-day trip to Columbus to attend ConnectOhio Quarterly meeting; April 13, 2012.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors' Association meeting; April 19, 2012.

JFS

Ruth Burdette, Dawn Lucas: One-day trip to Columbus to attend a PET Meeting; May 1, 2012.

Tom Ballengee: One-day trip to Guernsey County to attend a Canton District Directors' Meeting; May 1, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: EXTENSION OF GRANT B-F-10-1CY-1, CDBG

Ms. Marshall moved and Mr. Weber seconded a motion to execute the Grant Agreement Extension for the Community Development Block Grant (CDBG) number B-F-10-1CY-1, with the Ohio Department of Development, extending the project completion date to June 30, 2012, and to allow Mr. Irvine to sign the Agreement, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: STATUS REPORT FOR CDBG PROJECT B-D-11-1CY-1

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the Community Development Block Grant (CDBG) Program Status Report for grant number B-D-11-1CY-1, and to allow Mr. Irvine to sign the Report, as prepared and recommended by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CHIP DRAWDOWN

Ms. Marshall moved and Mr. Weber seconded a motion to approve a drawdown request in the amount of \$7,653.00 for CHIP, as requested by Gerry Spencer, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BOND PURCHASE AGREEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Bond Purchase Agreement between Ross, Sinclair & Associates, LLC and Washington County for the purchase by Ross, Sinclair & Associates, LLC, of certain bonds proposed to be issued by the Washington County, specifically, \$2,180,000 Capital Facilities Refunding Bonds, Series 2012, for the purchase price of \$2,174,200.50, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Mr. Irvine noted that these bonds sold on April 11, 2012, as anticipated, realizing an interest rate of 2.43% (7.34% net present value). Savings to the County over the remaining life of the bonds is projected to be \$151,000.

RE: PETITION FOR ANNEXATION OF TWO PARCELS IN FEARING TOWNSHIP

Ms. Marshall moved and Mr. Weber seconded a motion to table the request for annexation of two Fearing Township parcels, pending review and recommendation by the County Prosecutor.

A calling of the roll resulted in the following vote: Timothy Irvine, Cora Marshall aye, Steven Weber. Motion passed.

RE: FUNDING REQUEST FOR 2012 COMMUNITY DEVELOPMENT PROGRAM

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending the following letter to Washington County townships, cities, and villages requesting contributions to support the 2012 Community Development Program administered by The Ohio State University Extension Office on behalf of Washington County:

April 12, 2012

To: Townships, Cities and Villages

Subject: 2012 Community Development Funding Request

Community Development projects in Washington County continue to provide sources of funding to Washington County and its townships, cities, villages, and residents. In 2011, local projects funded through Ohio Public Works Commission emergency funding, Community Development Block Grant (CDBG), federal and state agency cooperatives, and local philanthropic sources exceeded \$1,000,000.

Support for pursuing and obtaining this financial assistance and general community development informational and educational outreach to you and your constituents is provided by our local Ohio State University Extension Program Specialist, Darlene Lukshin.

We are proud that last year 100% of our townships, along with many villages and cities, partnered with us in providing funding to allow OSU Extension Community Development to continue advocating for our County. We thank you for your past support, which has been invaluable, and we hope you will again this year contribute to this resource that benefits all citizens of Washington County.

Enclosed is a statement requesting your financial assistance of this very important program. We encourage you to utilize Community Development by contacting Darlene Lukshin at 376-7431, or e-mail: lukshin.1@osu.edu. She welcomes not only questions, but also ideas!

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: JAIL CONTRACT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Contract for Housing Prisoners at the Washington County Jail, during the period April 1, 2012 through March 31, 2013, for the amount of \$60.00 per inmate per day, for the Morgan County Commissioners.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ANNUAL TOWNSHIP TRUSTEES MEETING

Ms. Marshall moved and Mr. Weber seconded a motion to approve County Engineer Bob Badger's request to hold the Annual Township Trustees Meeting at 7:00 p.m. on Thursday, May 24, 2012, preceded by dinner at 6:00 p.m., at Our Lady of Mercy Catholic Church in Lowell.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: KENDALL BRIDGE REPLACEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the specifications for the replacement of WAS-T-414-0001 IN (Kendall Bridge), estimated to cost \$163,142.94, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ARCHERS FORK BRIDGE REPLACEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the specifications for the replacement of C-14-0006 (Archers Fork Bridge), estimated to cost \$1,245,200.00 with up to 80% of the funding to be from federal funds, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO PURCHASE TWO TRUCK BEDS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the purchase of two truck beds for trucks now owned by the County Highway Department, for the amounts of \$7,567.00 and \$6,072.00, from Ace Truck Equipment, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RELEASE OF BOND FOR CHEROKEE DRIVE

Ms. Marshall moved and Mr. Weber seconded a motion to return to the table consideration of a request to release the maintenance bond for Cherokee Drive in Warren Township.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

Ms. Marshall moved and Mr. Weber seconded a motion to approve a request from Washington County resident Pat Rauch to release the road maintenance bond for Cherokee Drive in Cherokee Estates, Warren Township, said bond having been in place since January 14, 2011, said road having been accepted January 27, 2011, upon the inspection by, and recommendation of, County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PRE-CONSTRUCTION CONFERENCE, CITY OF BELPRE CDBG PROJECT

Joining the Commissioners for a pre-construction conference for the City of Belpre Community Development Block Grant (CDBG) project were contractor Jeff Jones from Larry Lang Excavating and Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District.

Ms. Hyer reviewed the project, the procedures, the requirements, and the timeline for completion.

RE: STATUS REPORT FOR CDBG PROJECT B-F-11-1CY-1

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Community Development Block Grant (CDBG) Status Report for grant number B-F-11-1CY-1, and to allow Ms. Marshall to sign the Report, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT, NOTICE OF AWARD, AND NOTICE TO PROCEED, DILL'S FIRE AND SAFETY

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Contract, the Notice of Award, and the Notice to Proceed for contractor Dill's Fire and Safety for the Little Muskingum Volunteer Fire Department Community Development Block Grant project, in the amount of \$5,110.00, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DOUG CLIFTON AND CHRIS FUNK, ODOT

Doug Clifton and Chris Funk, Ohio Department of Transportation (ODOT), talked with the Commissioners about their concerns relating to the sewer line construction project from Devola to Marietta. Among their concerns:

- There is a hole 22" wide and 67" deep.
- Grading is not yet complete.
- Hunks of concrete are yet to be removed.
- Traffic control has been unacceptable.
- Property owners are upset.

They consider contractor Zemba Brothers to be uncooperative and, until they resolve these issues, ODOT will not sign off on the project.

The Commissioners noted that they, too, have received negative comments about the work of the contractor from property owners and the Ewing School.

RE: ROGER KALTER

Washington County resident and City of Marietta Councilman Roger Kalter expressed his concerns about the proposed relocation of the Board of Elections to the Children Services facility:

- Voters will have transportation issues.
- The Children Services facility is at a distance from the courthouse.
- The move may result in fewer citizens voting.

Noting the need for the Commissioners to pursue operating efficiencies is important as well, Mr. Kalter asked the Commissioners to keep the interest of the voters and accessibility to the courthouse in mind as they consider options for the Board of Elections.

Mr. Kalter then shared his concerns about the management of the Southeast Ohio Joint Solid Waste Management District. He recently has been searching for feasible ways to dispose of tires discarded throughout the City of Marietta, and requested assistance and/or advice from Rob Reiter of the Joint Solid Waste Management District. Mr. Kalter considered the lack of response to be unprofessional and uncooperative, giving a poor impression of the important

work being done by the District. He also believes that the City of Marietta should pursue curbside pick-up of recyclables for commercial properties and apartment buildings, and that Mr. Reiter may not be willing to pursue this. Mr. Kalter said he expects there to be a good working relationship among all public agencies.

RE: JOHN GROSSE, STANTEC CONSULTING, AND ZEMBA BROTHERS, INC.

John Grosse, Consulting Engineer for the County from Stantec Consulting, and Casey Hazen and Steve Zemba, from Zemba Brothers, Inc., met with the Commissioners to discuss the Devola sewer project. The Zemba Brothers representatives commented that they have experienced some difficulty during the project, but they are now ready to bring it to completion. They agreed that there has been a lack of communication and they got a late start on the project, and then there were some unanticipated delays after the work began. They indicated the Ohio Department of Transportation (ODOT) has not shared any concerns about their work with them, and that they have not yet requested ODOT to sign off on the work. They asked for a punch list so that they can complete the job.

The Commissioners and Mr. Grosse indicated they are not ready to prepare a punch list, as there is much work yet to be done. They detailed their concerns:

- The hole they created is a safety hazard and needs to be filled.
- Rocks and rebar need to be removed.
- Most areas need to be regraded.
- The pressure transducer needs to work.
- Zemba needs to run pipe from pump for electric connection.
- Electric box at Ewing School needs to be replaced.
- Sidewalk at Ewing needs to be repaired immediately.
- Yard at Ewing needs to be cleaned up.
- The grade around manhole cover and fill dirt at lift station need some attention.

The Commissioners and Mr. Grosse noted that these things need to be completed before a punch list is compiled.

The Commissioners informed the Zemba Brothers representatives that all properties impacted by construction need to be brought back to the condition they were in prior to beginning their project construction.

Mr. Zemba asked the Commissioners to consider providing additional compensation due to some project difficulties, including the damage/destruction of expensive equipment. Mr. Irvine suggested that it is too soon to discuss his request.

RE: DISPOSITION OF COMMUNITY ACTION BUS LINE VEHICLE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Determination to Dispose of Bus, VIN #1FDXE45P15HA30724, as it has exceeded its useful life and has been replaced with a new bus, and to direct Community Action to advertise the bus for sale by sealed bid, as requested by Dawn Rauch, Washington-Morgan Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA PAY REQUEST, STANTEC CONSULTING

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Ohio Water Development Authority (OWDA) Pay Request for Stantec Consulting in the amount of \$11,201.00, and to allow Mr. Irvine to sign the form, as requested by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ERIC SKOMRA, IT DIRECTOR

Information Technology (IT) Director Eric Skomra and Tara Hupp from the Board of Elections talked with the Commissioners about the proposed relocation of the Board of Elections offices to the Children Services facility. The discussion revolved around security of equipment and records, water lines running overhead, parking, and placement of the network center.

Mr. Skomra then updated the Commissioners on the status of the Web Content Management System project. He indicated he is ready to distribute the Request for Proposal and solicit sealed bids.

Mr. Weber moved and Ms. Marshall seconded a motion to request IT Director Eric Skomra to appropriately solicit sealed bids for the Web Content Management System Project.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 4:00 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk