

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 23, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Austin James from WMOA Radio, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., June 23, 2016**

9:00 Business Meeting
9:30 Darlene Lukshin, OSU Extension – 2016 Hazard Mitigation Plan
10:30 Amber Peck, OSU Extension – SNAP Ed Program Update

UNFINISHED BUSINESS

Request to Purchase Body Scanner for Jail
Request to Dispose of Bus by Transfer to WASCO

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Recognizing Retirement of Vicki Pugh from JFS
Resolution Creating New Fund
Transfer – Clerk of Courts
Transfer – Commissioners
Transfer – Children Services
Then & Now's
Travel - EMA
2016 National Senior Service Corps Funding Memorandum of Understanding
Letter from County Treasurer Declining Designation as Administrative Agent
Family & Children First Documents
Administrative Agent Agreement, Commissioners
Memo of Understanding, Big Brothers/Big Sisters
Contract for Interpreter Services
Pooled Funds Agreement
Assurance Statement for SFY 17 Funding
Operational Capacity Building Funds Grant
Engineer – Emergency Landslip Repair, County Road 9

INFORMATION

Courthouse Closed, **Monday**, July 4, Independence Day
Public Hearing, 2017 Tax Budgets, 10:00 a.m., **Thursday**, July 7

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: Contract with AutoTeck & Tire Center, JFS
Subgrant Agreement with Washington State Community College, JFS

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the June 16, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION RECOGNIZING RETIREMENT OF VICKI PUGH

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

WHEREAS, Vicki Pugh began her service to Washington County on April 27, 1986 as a Clerk in the Department of Job and Family Services; and

WHEREAS, on November 13, 1989 Vicki Pugh was promoted to Income Maintenance Aide II in the Department of Job and Family Services, and

WHEREAS, on May 1, 1994 Vicki Pugh was promoted to Income Maintenance Worker III in the Department of Job and Family Services; and

WHEREAS, Vicki Pugh has provided quality service and assistance to the citizens of Washington County, and to the Department of Job and Family Services, for many years; and

WHEREAS, Vicki Pugh is retiring from public service on June 30, 2016, after having completed thirty (30) years of employment with Washington County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio that we congratulate Vicki Pugh on her retirement from public service in Washington County, having served the public for thirty (30) years.

BE IT FURTHER RESOLVED that we extend our gratitude to Vicki Pugh for serving the citizens of Washington County for so many years, consistently providing appropriate personal attention, assistance and advice to clients and co-workers.

BE IT FURTHER RESOLVED that we, the Board of Commissioners of Washington County, Ohio, on behalf of the citizens of Washington County, wish Vicki Pugh the very best in her retirement years.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION CREATING NEW FUND

Mr. White moved and Mr. Feathers seconded a motion to adopt a Resolution creating the following new fund, as requested by County Auditor Bill McFarland:

602-2035 Healthier Buckeye Council

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Clerk of Courts	100-0230-53000	100-0230-51001	\$ 22,320.00
Commissioners	100-0101-53000	100-0101-57400	\$ 667.41
Children Services	200-0740-51006	200-0740-51001	\$ 3,262.00
	200-0741-51006	200-0741-51001	\$ 3,569.00
	200-0743-51006	200-0743-51001	\$ 3,749.00
	200-0744-51006	200-0744-51001	\$ 400.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0720-59000	Camp Hervida 4-H	\$ 116.41
Job & Family Services	200-0720-59000	JC Penny	\$ 42,138.13
Job & Family Services	200-0720-59000	Gabrielle Brothers	\$ 42,138.12
Auditor	100-0120-53000/200-0122-53400	Konica Minolta	\$ 1,029.96
Capital Projects	300-0599-55200	Pioneer Pipe	\$ 771.56
CDBG	210-0827-53000	Crescent-McConnell	\$ 23,160.14

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trips to Reynoldsburg for repair of air truck; July 5, 2016 and date of repair completion.

Commissioner White asked Mr. Lauer to also submit a travel request for the individual accompanying Mr. Lauer on these trips.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NATIONAL SENIOR SERVICE CORPS MEMO OF UNDERSTANDING

Mr. Feathers moved and Mr. White seconded a motion to approve a Memorandum of Understanding for the SFY 2016 National Senior Service Corps State Subsidy, for the period July 1, 2016 through June 30, 2017, in the amount of \$3,894.00, and to allow Mr. Walters to sign the document, as prepared by Area Agency on Aging.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: LETTER FROM TREASURER DECLINING DESIGNATION AS ADMINISTRATIVE AGENT

The Commissioners acknowledged receipt of a letter from County Treasurer Dorothy K. Peppel declining their designation of her as the administrative agent to solicit proposals to develop a program for Washington County elected officials and department heads to accept payments by use of financial transaction devices. The Clerk explained the Ohio Revised Code allows her to decline the offer to be administrative agent within thirty days of the appointment, which was made on May 26, 2016. He said the responsibility to solicit proposals and implement a program now rests with the Commissioners.

RE: CONTRACT EXTENSION WITH AUTO TECK & TIRE CENTER

Mr. Feathers moved and Mr. White seconded a motion to approve a contract extension with Auto Teck & Tire Center, LLC, to service vehicles of the Department of Job and Family Services during the period July 1, 2016 through June 30, 2017, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: SUBGRANT AGREEMENT WITH WASHINGTON STATE COMMUNITY COLLEGE

Mr. Feathers moved and Mr. White seconded a motion to approve a Subgrant Agreement between Washington County Department of Job and Family Services (JFS) and Washington State Community College (WSCC), allowing eligible JFS clients to receive financial assistance to attend courses at WSCC during the period July 1, 2016 through June 30, 2017.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADMINISTRATIVE AGENT AGREEMENT FOR FAMILY AND CHILDREN FIRST

Mr. White moved and Mr. Feathers seconded a motion to approve an Administrative Agent Agreement with Washington County Family and Children First Council, designating the Commissioners as Administrative Agent for Family and Children First during the period July 1, 2016 through June 30, 2017, as prepared and requested by Cindy Davis, Washington County Family and Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BIG BROTHERS BIG SISTERS MEMO OF UNDERSTANDING

Mr. White moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding with Big Brothers Big Sisters of Athens County (BBBS), allowing BBBS to use space, equipment and services at Washington County Family and Children First, during the period July 1, 2016 through June 30, 2017, for the annual fee of \$60.00, as prepared and requested by Cindy Davis, Washington County Family and Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACT FOR SIGN LANGUAGE INTERPRETER SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Susan Barengo to provide sign language interpreter services, at the hourly rate of \$25.00, not to exceed a total of \$300.00, during the period July 1, 2016 through June 30, 2017, as prepared and requested by Cindy Davis, Washington County Family and Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: POOLED FUNDS AGREEMENT

Mr. White moved and Mr. Feathers seconded a motion to approve a Pooled Funds Agreement with Washington County Family and Children First Council, with the following funding commitments agreed upon, as prepared and requested by Cindy Davis, Washington County Family and Children First Council:

<u>Member Agency</u>	<u>Funding Level</u>	<u>Agency Fiscal Period</u>
Children Services	\$ 25,000	01/01/17 – 12/31/17
Behavioral Health	\$ 10,000	07/01/16 – 06/30/17
Developmental Disabilities	\$ 20,000	01/01/17 – 12/31/17
Juvenile Court	\$ 25,000	07/01/16 – 06/30/17

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ASSURANCE STATEMENT FOR FAMILY AND CHILDREN FIRST FUNDING

Mr. White moved and Mr. Feathers seconded a motion to approve an Assurance Statement for Family and Children First Funding for State Fiscal Year 2017, and to allow Mr. Walters to sign the document, as prepared and requested by Cindy Davis, Washington County Family and Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPLICATION FOR OPERATIONAL CAPACITY BUILDING FUNDS GRANT

Mr. White moved and Mr. Feathers seconded a motion to approve an application to Ohio Family and Children First for State Fiscal Year 2017 Operational Capacity Building Funds for Washington County, as prepared and requested by Cindy Davis, Washington County Family and Children First Council, and to allow Mr. Walters to sign the application.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: EMERGENCY LANDSLIP REPAIRS

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with Bob Lane's Welding for emergency landslip repair on County Road 9 in Marietta Township, in the amount of \$8,238.00, as recommended by County Engineer Roger Wright.

The Clerk noted the Engineer's estimate for the project was \$10,410.00.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO PURCHASE BODY SCANNER FOR JAIL

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business a request from Sheriff Larry Mincks to purchase a body scanner for use at the County Jail.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Commissioner Feathers said this request is no longer needed, as Sheriff Mincks has determined the purchase will be made from his Commissary Fund.

RE: RECEIPT OF PAYMENT FROM SMART NETWORKS/TOWERLINK

The Clerk noted payment in full from Smart Networks/TowerLink, in the amount of \$9,600.00 plus \$288.00 late payment fee, on June 17, 2016, allowing for one year use of MARCS towers throughout Washington County beginning July 1, 2016, for the purpose of providing high-speed internet service to rural portions of the County. He said Assistant Prosecutor Alison Cauthorn had sent a letter of default to the company, as directed by the Commissioners, on June 16, 2016.

RE: COMMENTS FROM COMMISSIONER

Commissioner Feathers reported he recently received notice from Tiffani Kavalec from the Ohio EPA that they are reviewing the files on the Washington County communities of Oak Grove, Devola and Reno. She said the EPA will begin on or about June 27, 2016 to map these areas for soil borings. She noted Tupper Creek and the Muskingum River, both north and south of the Devola dam, will be scheduled for water samplings. Ms. Kavalec said there will be no intrusion on personal property, but instead work will be done in easements and right-of-way. Mr. Feathers said it appears the Ohio EPA has accepted the County's request to conduct additional, more current studies. Mr. Feathers said the EPA is not using any Washington County or Health Department resources to conduct these studies and

tests.

RE: COMMENTS FROM VISITORS

Mike Webber said he is pleased a new Chaplains Corps for the Sheriff's Department will be sworn in on Monday, June 27. He expects more volunteers to serve after the program is up and running.

Muskingum Township Trustee Gary Doan reported on a recent public meeting for Devola area residents to hear about a proposed installation of a new Dollar General store in Devola. He said many residents expressed their objections to the Dollar General representatives and Muskingum Township Zoning Board. He said the overwhelming response at that meeting was to keep Devola "residential", rather than allowing commercial development.

RE: 2016 HAZARD MITIGATION PLAN

Darlene Lukshin from OSU Extension Office and EMA Director Jeff Lauer updated the Commissioners on the development of the Washington County 2016 Hazard Mitigation Plan. Ms. Lukshin said she spent a large amount of time reviewing the document draft and working with the writer to correct information contained in it. She said the document has been available for public review and comment, and she expects a few comments to be received. Ms. Lukshin reminded the Commissioners this Plan must be accepted and approved by FEMA before application for emergency relief funds can be made.

Ms. Lukshin said the public comment period ends Friday, June 24, 2016. Mr. Lauer noted this is a five-year Plan, with annual updates. Ms. Lukshin offered to present the Plan to Washington County cities and villages for their adoption once it has been accepted by FEMA.

The Commissioners thanked Ms. Lukshin, Mr. Lauer, Shelly Stormes and the County's consultants for developing and writing this Plan so thoroughly and in such a timely manner.

RE: SNAP ED

Amber Peck from the OSU Extension Office updated the Commissioners on Supplemental Nutrition Assistance Program (SNAP) Ed. Ms. Peck is the Program Assistant working specifically with SNAP Ed.

Ms. Peck said she is currently working on nutrition education, offering courses and guidance in public schools and the Boys and Girls Club. She said she is very pleased with participation and enthusiasm in learning good nutritional habits at a young age, which should lead to long-term improvement in health and welfare of County residents. One program she introduced is The Learning Garden, which is being installed at the Boys and Girls Club. It includes colorful, unique flower beds, raised vegetable gardens, pathways and green space. She said the children are learning to plant, maintain, and grow flowers and vegetables.

Noting SNAP Ed is fully funded by grants and donations, Ms. Peck said developing interest by public schools is prompting OSU Extension to hire an a third Program Assistant.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:00 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk