

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 7, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Breckin Wells from *The Marietta Times*, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., July 7, 2016**

9:00 Business Meeting
9:30 David Haught, DLH Design – Courthouse Re-roofing Project
10:00 Public Hearing on 2017 Tax Budgets

UNFINISHED BUSINESS

Request to Dispose of Bus by Transfer to WASCO

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Recorder
Transfer – Board of Elections
Then & Now's
Travel – Family & Children First (3)
Maintenance Agreement with Stephen Campbell & Associates for 911 Equipment
Monthly Sheriff's Report on Care of Prisoners
Satisfaction of Mortgage
Contract with Susan Barengo for Sign Language Interpreter Services at JFS
Ohio Public Works Project Agreement for CR 59 and CR 98 Base Stabilization
Engineer – Request from City of Marietta for Permissive Tax Funds
Engineer – Bid Recommendation for Landslip Repair
Engineer – Contract with Bob Lane's Welding for Landslip Repair
Engineer – Bid Specifications and Advertising for CR 59 and CR 98 Base Stabilization Projects

INFORMATION

Eastern Ohio Development Alliance (EODA) Summer Meeting, on the Valley Gem, 10:00 a.m.
Friday, July 15
Planning Commission, 7:00 p.m., Monday, July 18
Monthly County Home Meeting, 8:30 a.m., Tuesday, July 19, at County Home
Monthly Finance Committee Meeting, 10:00 a.m., Tuesday, July 19

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Additional Appropriation – Permissive Tax
Approval for CORSA Vulnerability Scan
New Hire, Coordinator of Human Resources, Safety & Loss Control
Resolution Designating Workers' Compensation Representative for Washington County

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the June 30, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriation:

Recorder 100-0150-52000 \$ 800.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Board of Elections	100-0160-53700	100-0160-52000	\$ 1,500.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Marriage License	200-0704-57400	EVE, Inc.	\$ 7,141.28
Lodging Tax	600-3005-57000	Wash. Co. Commissioners	\$ 208.47
Lodging Tax	600-3005-57000	Marietta/Wash Co. CVB	\$ 1,876.25
Maintenance	100-0109-53000	Mr. Rooter	\$ 987.70

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trip to Nelsonville to assist youth in service coordination; July 15, 2016.

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Early Intervention Stakeholder meeting; July 27, 2016.

Cindy Davis: One-day trip to Athens to attend Ohio Children's Trust Fund Regional Prevention Committee meeting; July 29, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: MAINTENANCE AGREEMENT FOR 911 EQUIPMENT

Mr. White moved and Mr. Feathers seconded a motion to approve a Maintenance Service Agreement with Stephen Campbell & Associates, Inc., for 911 equipment at the Washington County Sheriff's Office, during the period September 1, 2016 through August 31, 2017, for the amount of \$3,100.00, and to allow Mr. Walters to sign the Agreement, as recommended by 911 Coordinator Rich Hays.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: MONTHLY REPORT ON PRISONER CARE AT JAIL

The Commissioners acknowledged receipt of the monthly report on prisoner care at the Washington County Jail, for the month of June 2016, revealing a total prisoner count of 372 and total revenues of \$177,300.00.

RE: SATISFACTION OF MORTGAGE

Mr. Feathers moved and Mr. White seconded a motion to approve a Satisfaction of Mortgage by Separate Instrument, certifying that mortgage deed and promissory note dated September 23, 2009, executed by Charlene Ullman, has been fully paid and satisfied.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CORSA VULNERABILITY SCAN

Mr. White moved and Mr. Feathers seconded a motion to consent to a cyber security vulnerability scan to be conducted by County Risk Sharing Authority (CORSA), as recommended by I.T. Director Gerry Lockhart.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACT WITH SUSAN BARENGO FOR SIGN LANGUAGE INTERPRETER SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Susan Barengo to provide sign language interpreter services to Washington County Department of Job and Family Services during the period July 11, 2016 through June 30, 2017, at the hourly rate of \$30.00, not to exceed a total of \$500.00, as prepared and recommended by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NEW HIRE, COORDINATOR OF HUMAN RESOURCES, SAFETY & LOSS CONTROL

Mr. White moved and Mr. Feathers seconded a motion to approve the hiring of Kathy D. Thieman as Coordinator of Human Services, Safety & Loss Control, with a start date of July 8, 2016 and annual salary of \$43,000.00.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION DESIGNATING WORKERS' COMPENSATION REPRESENTATIVE FOR WASHINGTON COUNTY

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, pursuant to 10 Ohio Administrative Code 4123-3-08(B), the Board of Washington County Commissioners through its designated representative may certify county employees' claims for Workers' Compensation benefits when the Board is not the appointing authority of the employee.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that Kathy D. Thieman, Coordinator of Human Resources, Safety & Loss Control, shall act as the designated representative for the Board of Washington County Commissioners for the certification of county employees' claims for Workers' Compensation benefits.*

***BE IT FURTHER RESOLVED** that the Board of Washington County Commissioners may change this designation at any time in the future, if deemed appropriate.*

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST FROM CITY OF MARIETTA FOR PERMISSIVE TAX FUNDS

Mr. White moved and Mr. Feathers seconded a motion to approve a request from the City of Marietta for \$54,000.00 in \$5.00 Permissive Tax License Fee funds to assist with its 2016 Citywide Asphalt Paving and ADA Curb Ramps project, as reviewed and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriation:

Permissive Tax Fund	600-0583-57900	\$ 54,000.00
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A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID RECOMMENDATION FOR LANDSLIP REPAIR ON COUNTY ROAD 3

Mr. White moved and Mr. Feathers seconded a motion to approve awarding of a contract to Bob Lane's Welding, Inc. for the landslip repair on Washington County Road 3, for the amount of \$29,576.00, the lower of two sealed bids opened on July 5, 2016, as recommended by County Engineer Roger Wright.

The Clerk noted the Engineer's estimate for the project was \$27,490.00. He said the other bid was received from R.C. Construction in the amount of \$29,930.00.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White

aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING, INC., FOR COUNTY ROAD 3 LANDSLIP REPAIR

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Bob Lane's Welding, Inc., for the landslip repair on Washington County Road 3, in the amount of \$29,576.00, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: OPWC LOAN GRANT/LOAN AGREEMENT FOR CR 59 AND 98 PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve a Grant/Loan Agreement with the Ohio Public Works Commission (OPWC) for Base Stabilization of Washington County Roads 59 and 98, in the amount of \$539,107, and to allow Mr. White to sign the Agreement, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID SPECIFICATIONS AND NOTICE FOR WASHINGTON COUNTY ROADS 59 AND 98 BASE STABILIZATION PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve bid specifications and notice for the Washington County Roads 59 and 98 Base Stabilization Project, as prepared and requested by County Engineer Roger Wright.

The Clerk said the Engineer's estimate for this project is \$696,399.24, and the completion date is September 5, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: COURTHOUSE RE-ROOFING PROJECT

David Haught, DLH Design, LLC, updated the Commissioners on the courthouse re-roofing project. Also attending was Buildings and Grounds Superintendent Tim Marty.

Mr. Haught reported that Tri-State Roofing has scheduled the project to begin on or about July 25, 2016, and be completed by the end of October 2016. He said he has talked with City Engineer Joe Tucker about placement of a crane on the city's sidewalk adjoining the courthouse. Mr. Haught said they determined there are two options:

1. Utilize a crane on the sidewalk when needed, at no additional contract cost.
2. Set up scaffolding, which would add \$11,530 to the contract cost.

Mr. Haught outlined the advantages and disadvantages for each option. He said this is an important consideration for the Commissioners, as it will determine how the workers access the rooftop, how the materials are removed from and lifted onto the rooftop, and what interference there might be for pedestrians and users of the Community Action Bus Line services.

Mr. White moved and Mr. Feathers seconded a motion to approve utilization of a crane on the sidewalk as needed throughout the courthouse re-roofing project, without incurring additional cost for rental and installation of scaffolding.

Commissioner White said Tri-State's original plan is a good plan, and it is good to hear the City of Marietta doesn't object to placement of a crane on the sidewalk periodically during the project.

President Walters noted option 2 would eliminate some risk to pedestrians on sidewalks.

Mr. Marty said he believes there to be more "pro's" for option 2, but they don't justify the additional cost.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PUBLIC HEARING ON 2017 TAX BUDGETS

At 10:00 a.m. President Walters proceeded with the Public Hearing on fiscal year 2017 tax budgets for Washington County and for Washington County Family & Children First Council. Attending were the Commissioners, the Clerk and Mike Webber.

The Clerk reviewed with the Commissioners some highlights from the tax budgets:

- Total anticipated County General Fund expenses exceed revenues by nearly \$3,000,000.
- Contribution to Capital Projects from County General is \$100,000.
- Children Services requested \$1,887,341 from County General, an increase of \$515,600 from current year.
- The tax budgets presume a 5% increase in cost of health insurance.

- Interest revenue is conservatively projected at \$200,000.
- Transfer from County General to Wireless 911 fund is \$172,921.
- A balance of \$108,000 remains in the Worker's Comp Reserve fund.
- More than \$563,000 in equipment purchases and capital needs is included in the budgets.

The Clerk noted these tax budgets are preliminary estimates at best, and elected officials and department heads have opportunity to more accurately project their resources and needs nearer the end of this fiscal year. He said he will ask the Commissioners to approve these tax budgets on July 14, at which time he will deliver to the County Auditor for use by the Budget Commission.

Commissioner Feathers said elected officials and department heads need to realize County revenues are going down and expenses are going up. He said the Commissioners need to address this when they assemble an appropriations budget in the fall.

President Walters said the Commissioners recently heard from its health insurance representative that the County should expect a rate increase closer to 10% rather than 5%.

Commissioner White said the Commissioners will need to look at all non-essential items included in budgets next fiscal year, as such a large increase for Children Services will have a big impact on what is allocated to other departments.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:20 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk