

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 21, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Breckin Wells from *The Marietta Times*, Shelly Vincent from the Commissioners' Office, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., July 21, 2016**

9:00 Business Meeting
9:30 Shauna Cornwell – 211 System Quarterly Update
10:00 Marcus McCartney, OSU Extension – Program Update
10:30 Tom Ballengee & David Haught – HVAC System at Job and Family Services
2:00 Jack Blevins, First Data – Implementing System to Accept Payments by Credit/Debit Card

UNFINISHED BUSINESS

Request to Dispose of Bus by Transfer to WASCO
Rebate from Bureau of Workers' Compensation

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Family & Children First
Then & Now's
Travel – EMA
Travel – Family & Children First
Budget Justification Revision for the Help Me Grow Early Intervention Grant
Renewal Agreement for Workforce Innovation and Opportunity Act Area 15 One Stop
Engineer – Notice of Commencement, Veto Road Landslip Repair
Engineer – Bid Recommendation for Paving Masonic Park Road
Engineer – Contract with Shelly & Sands to Pave Masonic Park Road
Engineer – Specifications and Bid Notice for 2016 Chip/Seal Project
Engineer – Specifications and Bid Notice for County Road 9 Spot Paving Project

INFORMATION

Township Trustees Assoc. Meeting, 7:00 p.m., **Thursday**, July 28, at County Engineer's Office
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, August 9, at County Home
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, August 9

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Transfer – Maintenance
Delete: 9:30 Shauna Cornwell – 211 System Quarterly Update

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the July 14, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriations:

Family & Children First	602-2033-53200	\$ 400.00
	602-2033-53202	\$ 100.00
	602-2033-54000	\$ 1,000.00
	602-2033-53000	\$ 5,000.00
	602-2033-55203	\$ 500.00
	602-2033-55204	\$ 3,000.00
	602-2033-57400	\$ 5,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Maintenance	100-0109-53000	100-0109-52001	\$ 2,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-53000	Double L. Construction	\$ 1,400.00
911	200-0369-53400	Belpre Police Department	\$ 500.00
Commissioners	100-0100-53000	Mancan	\$ 437.40
Commissioners	100-0101-53000	U.S. Geological Survey	\$ 5,240.00
Commissioners	100-0101-53000	CEBCO	\$ 1,729.31

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Parkersburg to attend COVIEO meeting; July 26, 2016.

Family & Children First

Elaine Corbett: One-day trip to Columbus to attend Trauma Informed Care Training; July 28, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BUDGET JUSTIFICATION REVISION FOR HELP ME GROW GRANT

Mr. Feathers moved and Mr. White seconded a motion to approve a Budget Justification Revision for the Help Me Grow Early Intervention Grant # 08410021HG0817, and to allow Mr. Walters to sign the Revision, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RENEWAL AGREEMENT FOR WIOA AREA 15 ONE STOP MEMORANDUM OF UNDERSTANDING

Mr. White moved and Mr. Feathers seconded a motion to approve a renewal agreement for the Workforce Innovation and Opportunity Act (WIOA) Area 15 for the period July 1, 2016 through June 30, 2017, as prepared and requested by Rebecca Safko, Jobs, etc.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, VETO ROAD LANDSLIP REPAIR PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve a Notice of Commencement for the County Road 3 (Veto Road) Landslip Repair Project, contractor Bob Lane's Welding, Inc., and to allow Mr. Walters to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID RECOMMENDATION FOR THE MASONIC ROAD PAVING PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve recommendation from County Engineer Roger Wright to award contract to Shelly & Sands, Inc., for the Washington County Road 341 (Masonic Park Road) Paving and Widening Project, for the amount of \$235,822.00, the only sealed bid having been received, with Engineer's estimate of \$272,720.89 project cost.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CONTRACT WITH SHELLY & SANDS, INC. FOR MASONIC PARK ROAD PAVING PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Shelly & Sands, Inc. for the Washington County Road 341 (Masonic Park Road) Paving and Widening Project, in the amount of \$235,822.00, as prepared by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: SPECIFICATIONS AND BID NOTICE FOR 2016 CHIP/SEAL PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve specifications and bid notice for the 2016 Chip/Seal of Various County Roads Project, estimate of \$253,608.50, completion date September 13, 2016, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID AND CONTRACT PACKAGE, WASHINGTON COUNTY ROAD 9 SPOT PAVING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve contracting with United Sealing, Inc., for the Washington County Road 9 Spot Paving Project, in the amount of \$14,250.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO DISPOSE OF BUS BY TRANSFER TO WASCO

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a request to transfer a bus to WASCO, Inc.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve transfer of an unused, unneeded bus, VIN #1HVBDAAN5TH318502, from the Department of Developmental Disabilities to WASCO, Inc., an Ohio non-profit organization, as requested by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities.

The Clerk assured the Commissioners a county policy for donation of appropriate unneeded equipment and furnishings to eligible Ohio non-profit organizations has been adopted by them, in accordance with guidance from Assistant Prosecutor Alison Cauthorn. He said this particular bus has been determined to be of no value to the Board of Developmental Disabilities, is valued at \$2,500 or less, and is not wanted by any other county department. WASCO, he said, has expressed desire to receive the donation.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PWRE REBATE FROM WORKERS' COMP

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a rebate from the Bureau of Workers' Compensation (BWC).

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to accept a rebate check from the Bureau of Workers' Compensation in the amount of \$73,069.98, from its Public Work-Relief Employees' Fund (PWRE), and to deposit it into Washington County Department of Job and Family Services Fund, 200-0720.

Commissioner White said this disbursement represents 300% of the amount the County paid to BWC for JFS Public Work-Relief Employees during the period January 1, 2005 through December 31, 2014, and the State of Ohio JFS, BWC, and the County Commissioners Association of Ohio advised the entire amount must be paid to JFS.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: COMMENTS FROM VISITORS

Muskingum Township Trustee Gary Doan informed the Commissioners the Ohio EPA is in his township doing core sampling. Commissioner White said the Commissioners were notified they would be doing surface water sampling. Mr. Doan said he notified the EPA they would need permits to conduct their tests, which they promptly obtained. He said the directive to do this sampling apparently came directly from Governor Kasich, according to the on-site EPA representatives.

Mr. Pawloski expressed some concerns about the proposed Outdoor Heaven project on Arendt's Run Road outside of Marietta. Referencing a major building project undertaken by Donald Trump which included the use of public funds, and then apparently entered into bankruptcy with many companies and individuals suffering the consequences, Mr. Pawloski urged the Commissioners to exercise "extreme caution" when considering support for this project. President Walters said he will not back any project using public funds to develop private enterprise, and that is why he asked for a business and financing plan from those who presented the project to the Commissioners. Commissioner White agreed he will not support the co-mingling of public and private resources.

County Engineer Roger Wright informed the Commissioners he is working with the Prosecutor on an issue dealing with a clogged culvert in a field. He said it appears that he'll have to work outside of the right-of-way to clear the drain, but intends to offer no compensation to the landowner.

Mr. Wright said he hopes to complete the Masonic Park Road Paving Project before school begins this fall. He reported there is a delay in the County Road 3 project due to a power line and pole, and he will discuss this issue with the local school superintendent since it is likely that project won't be completed before the start of school.

RE: OSU EXTENSION

Marcus McCartney from the OSU Extension Office and volunteer Master Gardener Cindy Brown updated the Commissioners on a variety of projects and initiatives:

- Garden Party XXXIV scheduled for October 15, 2016
- Gardening Road Show 31 scheduled for October 6, 2016
- Master Gardener Volunteer Program
- Fecal Egg County Clinic
- Focus on horticulture and vegetable gardening
- Value of raised gardens to juvenile center youth
- Variety of training programs
- Assistance at farmers' markets and county fairs

Commissioners White and Feathers asked Mr. McCartney to work with County Home Administrator Jeff Campbell to determine the best appropriate use of farmland at the County Home. They said the farm is currently operating at a financial loss to the County Home, and they are interested to know if it could be re-purposed to become a financial gain.

RE: HVAC ISSUES AT JFS

Project Consultant David Haught talked with the Commissioners about ongoing issues with the recently-installed HVAC system upgrade at the Washington County Department of Job and Family Services (JFS). Also attending were Director Tom Ballengee and Chuck Wise from JFS.

Mr. Haught said that the HVAC system was upgraded with a Lennox product in 2013 and 2014. That project involved replacing control units and systems that were available at the time. He said Lennox now has improved controls which could be used on the system at JFS, which might eliminate or lessen the problems JFS is experiencing with one sensor continually failing during the heating system and some ineffective air flow during the cooling season. He said Lennox now proposes the use of six new variable speed motors, costing about \$19,000. He said use of these motors would generate energy savings of 40 to 70% each year, with payback in less than five years.

Mr. Ballengee said there have been multiple issues with the HVAC system since installation. He noted, after the first year use of the system, during which Casto service technicians were often at JFS making adjustments or repairs to the system, they now have to pay for service calls.

Mr. Haught said he believes these new motors will help with air controls and overheating, and he recommended their installation.

Commissioner Feathers said he doesn't want to add more cost to the project, but if the system isn't working properly and the issues are outside of existing warranty, then the County needs to invest another \$19,000 to improve efficiency and operation. Mr. Ballengee said the entire cost will be reimbursed to the County from JFS funds.

Mr. Feathers moved and Mr. White seconded a motion to approve the purchase of six variable speed drives to integrate with new controls on the HVAC system at the Department of Job and Family Services, for a cost of \$19,225.00, as recommended by David Haught, Project Consultant.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PAYMENTS BY CREDIT/DEBIT CARD

Jack Blevins, First Data, talked with the Commissioners about implementing a system to allow for payments by credit and debit cards in County offices. Also attending were County Treasurer Dorothy K. Peppel and Breckin Wells from *The Marietta Times*.

Mr. Blevins said First Data is one of the largest card processors in the country, with many clients in this area. He noted that less cash is being used now, as are fewer checks being written. The younger generation is more and more using cards for all their financial transactions.

Mr. Blevins said he has worked with other Ohio counties to implement the use of financial transaction devices, allowing them to accept payment by credit card, debit card, online, and over-the-phone. He said swipe machines could be leased at \$25.00 per month, or purchased for \$350 to \$450, depending on the number ordered. He noted that convenience fees charged per transaction will most likely cover not only fees from service providers, but also the cost of the devices. He said the convenience fee for sewer payments would total \$1.25 per card swipe, but transactions in other offices would be assessed a fee up to 3%, depending on the card used. Over-the-phone payments are higher cost because there is more work involved in completing the transaction.

The Commissioners invited Mr. Blevins to share the information with a larger group, including elected officials and department heads. All agreed to conduct the information session at 10:00 a.m. on Tuesday, August 2, in the Assembly Room.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:56 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

The Board of Commissioners of Washington County, Ohio met in regular session on the 28th day of July 2016 with Mr. Walters, Mr. Feathers and Mr. White present. The commissioners approved bills to be released for payment this week. The list of bills is on file in the Commissioners' office