

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 11, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Darlene Lukshin from OSU Extension, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., August 11, 2016**

9:00 Business Meeting
9:15 Darlene Lukshin, OSU Extension – Duck Creek Early Warning System Contract
9:30 Jeff Lauer, EMA Director – Department Update
10:00 Public Hearing – Vacating Bowersock Road, Lawrence Township

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Family & Children First
Additional Appropriation – CHIP Recaptured
Additional Appropriation – Sheriff (3)
Advance – Sheriff
Transfer - Sheriff
Transfer – Veterans
Transfer – Developmental Disabilities
Then & Now's
Travel – Job & Family Services (3)
Travel – EMA
Travel – Auditor
Travel – Family & Children First
Memorandum of Understanding between JFS and Children Services
Request to Revise Washington County Prevention, Retention & Contingency (PRC) Plan
Subrecipient Agreement with City of Marietta for Transit Service
Request to Dispose of EMS Vehicle
Monthly Report on the Care of Prisoners at Jail during July
Receipt of Mineral Rights Lease Payment from Western Land Services (PDC Energy)
Engineer – 2016 Chip Seal Paving Program Bid Recommendation
Engineer – Change Order, McVey Bridge Replacement Project

INFORMATION

Planning Commission, 7:00 p.m., **Monday**, August 15
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, August 16
Joint Solid Waste Management District Meeting, 12:00 p.m., **Monday**, August 29
Courthouse Closed for Labor Day, **Tuesday**, September 5

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Resolution Fixing Time and Place of Viewing and Hearing for Request to Vacate Unnamed Alley in Dunham Township
Transfer – Family & Children First
Notice of Commencement, C-59 and C-98 Base Stabilization Project
Approval of Plat for Clare Kennedy Subdivision in Warren Township

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the August 4, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: RESOLUTION FIXING TIME AND PLACE OF VIEWING AND HEARING FOR REQUEST TO VACATE UNNAMED ALLEY IN DUNHAM TOWNSHIP

The Clerk reported a request and signed petition had been received to vacate an unnamed alley in the Lake Breeze Village Subdivision of Dunham Township. He said he consulted with the County Engineer to set a time and date for viewing and public hearing on this request.

Mr. White moved and Mr. Feathers seconded a motion to approve the following Resolution:

***WHEREAS**, a Petition signed by at least twelve freeholders of the County residing in the vicinity of the proposed improvement has been presented to this Board of County Commissioners requesting said Board to vacate an unnamed alley in the Lake Breeze Village subdivision of Dunham Township, a Public Road as described therein.*

***THEREFORE, BE IT RESOLVED**, that the 14th day of September 2016, at 10:00 o'clock a.m., be fixed as the date when we will view the proposed improvement, on which date we will meet at 85 Bluegill Lane in Vincent, Ohio, and go over the line of said proposed improvement; and*

***BE IT FURTHER RESOLVED**, that the 15th day of September 2016, at 11:00 o'clock a.m., be fixed as the date for a final hearing thereof, which hearing will be at the office of the Board; and*

***BE IT FURTHER RESOLVED**, that the Clerk of this Board be and he is hereby directed to give notice of the time and place for both such view and hearing by publication once a week for two consecutive weeks in The Marietta Times, a newspaper published and having general circulation in the County, which said notice shall also state briefly the character of said proposed improvement.*

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriations:

Family & Children First	602-2032-53400	\$ 13,747.00
CHIP Recaptured	200-0800-53000	\$ 10,500.00
Sheriff's Sales Tax	100-0384-54401	\$ 15,870.00
	100-0384-57200	\$ 10,327.50
Sheriff's Body Cameras	210-0396-57200	\$ 10,327.50

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADVANCE

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for Advance of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff's Sales Tax	100-0384-57200	210-0386-49200	\$ 10,327.50

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff's Sales Tax	100-0384-57800	100-0384-54401	\$ 26,356.00
	100-0384-53408	100-0384-54401	\$ 10,000.00
	100-0384-52100	100-0384-54401	\$ 10,000.00
Developmental Disabilities	200-0620-55300	200-0620-53000	\$ 10,000.00
	200-0620-51001	200-0620-51102	\$ 25,000.00
	210-0620-53100	210-0620-53000	\$ 30,000.00
	210-0620-51105	210-0620-53000	\$ 25,000.00
Soldiers Relief	100-0700-57401	100-0700-57400	\$ 6,000.00
Family & Children First	602-2034-52000	602-2034-57200	\$ 241.48
	602-2034-53000	602-2034-57200	\$ 2,019.61

602-2034-55204	602-2034-57200	\$ 6,205.31
602-2034-57400	602-2034-57200	\$ 167.10

Commissioner White noted the Soldiers Relief request is the first request for additional appropriations since the retirement of Roy Ash from the Veterans Services Office, and it is for the lease of space in the newly-opened Armory building. He said he believes Veterans Services is currently being managed by committee, rather than one individual.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Job & Family Services	200-0720-57400	Cincinnati Bell	\$ 1,146.60
Job & Family Services	200-0720-53400	Ohio Valley Cab & Delivery	\$ 4,508.25
Job & Family Services	200-0720-53400	Community Action	\$ 10,294.98
Children Services	200-0747-52000	Alice Stewart	\$ 464.00
911	200-0364-53000	AT & T Global Solutions	\$ 477.75
Commissioners	100-0100-53500	Honeywell International	\$ 1,761.37
Commissioners	100-0870-53007	OSU Extension	\$ 5,000.00
Commissioners	100-0100-53400	CCAO Service Corp.	\$ 4,049.00
Commissioners	100-0100-57501	CCAO Service Corp.	\$ 699.00

Finance Charge

Developmental Disabilities	210-0620-53000	Cardmember Services	\$ 6.18
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Commissioner White said he reviewed the request for payment of finance charge by Developmental Disabilities. He reported Developmental Disabilities had apparently been assessed late payment charge and interest charges on their May credit card statement. He said although they were successful in having those charges reversed, by that time another interest penalty had been assessed. He said the credit card company refused to reverse this interest charge of \$6.18.

President Walters expressed his concern that this isn't the first time this has happened with Developmental Disabilities, and that the Commissioners shouldn't be asked to authorize payment of late or interest charges. He said if this is approved the Commissioners should notify Developmental Disabilities that this is the last time this can happen, and subsequent requests for such payment will result in revocation of use of credit cards by that agency.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

JFS

Candy Nelson, Chris Buchanan: One-day trip to Columbus to attend Operational Shared Services meeting; August 18, 2016.

Stephanie Canfield: One-day trips to Tuscarawas County to attend APS Training; August 19 and 31, 2016.

Candy Nelson: One-day trip to Perry County to attend Canton District Directors Meeting; September 6, 2016.

EMA

Jeff Lauer, Shelly Stormes: One-day trip to Logan to attend Southeast Emergency Management meeting; August 16, 2016.

Auditor

Craig Brockmeier: Two-day trip to Logan to attend continuing education training; August 9-10, 2016 (retroactive).

Family & Children First

Elaine Corbitt: Two-day trip to Columbus to attend Trauma Informed Care Training; August 25-26, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING BETWEEN JFS AND CHILDREN SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding between Washington County Department of Job and Family Services (JFS) and Washington County Children Services Agency (Children Services) to allow JFS to pay to Children Services the amount of \$20,000.00 for use as child protective local match requirement, during the period September 1, 2016 through June 30, 2017, as prepared and requested by Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO REVISE PRC PLAN

Mr. Feathers moved and Mr. White seconded a motion to approve revision to the Washington County Prevention, Retention & Contingency (PRC) Plan, providing specific dates for Summer Youth Employment Program (May 1, 2016 through August 31, 2016) and Clothing Voucher Program (for the 2016-2017 school year), as requested by Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: SUBRECIPIENT AGREEMENT WITH CITY OF MARIETTA FOR TRANSIT SERVICE

Mr. White moved and Mr. Feathers seconded a motion to approve a Subrecipient Agreement between the City of Marietta (the City) and Washington County Commissioners (the County) to provide accessible public transit services during the period January 1, 2016 through December 31, 2016, allowing the City to pay to the County the amount of \$37,000.00.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST TO DISPOSE OF EMS VEHICLE

Mr. Feathers moved and Mr. White seconded a motion to approve disposal of a 1992 Ford Ambulance, VIN 1FDJS34M1NHA07914, by public auction, due to it being obsolete, in need of significant repair or unneeded, as requested by Jim Black, Washington County Emergency Medical Service.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS AT COUNTY JAIL

The Commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail during the month of July 2016, revealing a prisoner count of 385 and total revenues of \$178,410.00, as prepared by Sheriff Larry Mincks.

RE: RECEIPT OF MINERAL RIGHTS LEASE PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to accept payment in the amount of \$2,318.70 from Western Land Services, on behalf of PDC Energy, representing five-year lease consideration for 0.7729 acres of Washington County property in Waterford Township, in accordance with a lease dated May 26, 2016, and to deposit such payment to the credit of the Budget Stabilization Fund.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, C-59 AND C-98 BASE RECLAMATION PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve a Notice of Commencement for the County Road 59 and County Road 98 Base Reclamation Project, contractor Phenix Stabilization, LLC, as prepared by County Engineer Roger Wright, and to allow Mr. Walters to sign the Notice.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: 2016 CHIP SEAL PAVING PROGRAM BID RECOMMENDATION

Mr. White moved and Mr. Feathers seconded a motion to approve recommendation from County Engineer Roger Wright to accept the bid of \$273,000.00 from United Sealing, Inc., for the 2016 Chip Seal Paving Program, project estimate of \$253,608.60, the only sealed bid having been received.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER 1, MCVEY BRIDGE REPLACEMENT PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the McVey Bridge Replacement Project, adding \$3,236.80 to the original contract amount of \$89,3435.40, for a new contract amount of \$92,582.20, due to unanticipated moving of utilities during construction, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PLAT APPROVAL FOR CLARE KENNEDY SUBDIVISION IN WARREN TOWNSHIP

Mr. White moved and Mr. Feathers seconded a motion to approve the final plat for Clare Kennedy Subdivision in Warren Township, as prepared and submitted by developer Robert Allen.

The Clerk noted this plat was approved by the Washington County Planning Commission on June 20, 2016, contingent upon the developer and County Engineer resolving road surface materials and specifications. He said that issue has been resolved, the Health Commissioner has approved the use of septic tanks in this new subdivision, and the developer has paid the appropriate Planning Commission fees.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: DUCK CREEK EARLY WARNING SYSTEM CONTRACT

Darlene Lukshin from OSU Extension Office presented to the Commissioners a Joint Funding Agreement # 17EMMIOH011 for the operation and maintenance of three (3) stream gauges in the Duck Creek Basin. She said this represents a \$750.00 annual increase in costs to operate and maintain the gauges, bringing the new annual total to \$5,990.00. She noted this amount will remain the same for the next three years, and it is shared by the City of Marietta, Noble County and Washington County based upon benefit received from gauge locations. Ms. Lukshin said specific entity charges will be:

City of Marietta	\$ 2,940.00
Noble County	\$ 1,012.50
Washington County	\$ 2,037.50
Total	\$ 5,990.00

Mr. White moved and Mr. Feathers seconded a motion to approve a Joint Funding Agreement #17EMNMIOH011 from the U.S. Department of the Interior Geological Survey, in the amount of \$5,990.00 for the period October 1, 2016 through September 30, 2017, with shared costs apportioned as noted above, and to allow Mr. Walters to sign the Agreement, as requested by Darlene Lukshin, OSU Extension Office.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: HAZARD MITIGATION PLAN

Ms. Lukshin shared with the Commissioners the status of the recently-completed Hazard Mitigation Plan. Also attending were EMA Director Jeff Lauer and Mike Webber from the Washington County Planning Commission.

Ms. Lukshin said the updated Plan has been completed, after the County's consultant made a few quick minor changes. She said it is currently being reviewed by FEMA. She noted this is a five-year plan, which is very comprehensive. Ms. Lukshin said even though there was much time and effort put into creating the document, the County only paid a net of about \$40 to have it completed. She said a grant will nearly cover the entire cost for JH Consulting, and time spent by her and others more than adequately covers the in-kind match for the grant. As a result, she said she is very pleased the only cash outlay from County funds is less than \$50.00.

President Walters, on behalf of the Commissioners, expressed his appreciation to Ms. Lukshin and Mr. Lauer for working on this project so diligently.

RE: EMA UPDATE

EMA Director Jeff Lauer updated the Commissioners on the following projects and initiatives:

- Hazard Mitigation Plan – He intends to share the Plan with County entities once it is approved by FEMA.
- Emergency Operations Plan – He continues to update the Plan.
- Grants – He has submitted an Emergency Management Performance Grant for \$21,267.26, which has been approved but not yet received. He received an LEPC grant for \$24,985.00, an increase of \$2,100.00 over last year's award.
- He has enough registrants to conduct the Computer-Aided Management of Emergency Operations (CAMEO) training on August 23-25, 2016.
- Air Truck – It has been repaired.
- Resource Book – He continues to update phone numbers in the book prior to printing and distribution.
- Propane Tanks – The tanks at Glendale and EOC need to be filled, so he will make arrangements.
- Fuel Card – He needs to replace the fuel card he uses, as it can no longer be used.
- Everbridge Mass Communication System – He has scheduled a meeting with AEP representative.

- Glendale Tower – He is working through issues of redundancy and tone recognition by dispatchers.

RE: PUBLIC HEARING ON REQUEST TO VACATE BOWERSOCK ROAD

At 10:00 a.m. the Commissioners conducted a Public Hearing to receive comments on the request to vacate Lawrence Township Road 535, commonly known as Bowersock Road. Attending were the Commissioners, County Engineer Roger Wright, Rodney Dye, Mike Webber, and the Clerk.

President Walters asked for comments on the request. He reported the Commissioners conducted a Public Viewing of the proposal on August 10, 2016, and there were no comments received at that time. Mr. Wright said he has communicated with Mark Peavy, who occasionally uses the public road for travel between his properties in Lawrence and Newport Townships. Mr. Wright said he explained he cannot justify repair of a major slip on the roadway for such limited use of it. He said Mr. Peavy concluded he is “supportive of any decisions that the commissioners will make”.

Mr. Dye expressed his concern that the entire road would be vacated. Mr. Wright clarified the portion of the road to be vacated, which ends at the northwest corner of Mr. Dye’s property. Mr. Dye said that is agreeable to him, and he had no objections to vacating the public road from that point north to County Road 544.

Mr. Feathers moved and Mr. White seconded the adoption of the following Resolution:

WHEREAS, a hearing for vacating Lawrence Township Road 535, commonly known as Bowersock Road, was held at 10:00 a.m. on August 11, 2016, at the office of the Commissioners; and

WHEREAS, the Washington County Engineer reviewed the proposed vacation of the public roadway and determined such action will not land-lock any landowner, adjacent or otherwise; and

WHEREAS, the Commissioners requested testimony for or against the proposed vacating, with none being received.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Washington County determined that Lawrence Township Road 535, Bowersock Road, fully described below, is hereby vacated in accordance with Ohio Revised Code 5553.04:

The following is the general route and termini of said road:

Beginning at ⁴

Situated in the State of Ohio, County of Washington, Township of Lawrence, Section 19, Town 3, Range 7 and being more fully described as follows:

Beginning at the intersection of Washington County Road No. 544 and Lawrence Township Road No. 535 (Bowersock Road), in Section 19, Town 3, Range, 7;

Thence in a Southerly direction following the existing centerline of Township Road No. 535 through the lands of F. J. Peavy Investments Inc. and Helen Faye Hall & Jacob Hall, an approximate distance of 0.634 miles or 3350 feet, to a point in the Northwest corner of a 40-acre parcel owned by Rodney D. Dye, as recorded in Official Record 444, Page 1882, of Washington County Records.

It is the purpose of this description to vacate the approximately 0.634- mile portion of Lawrence Township Road No. 535 located South of Washington County Road No. 544 and North of the above mentioned 40-acre Dye parcel, with a record width of 40 feet. The remaining portion of approximately 0.361 miles to be maintained as public right of way, there being 0.231 miles in Lawrence Township and 0.130 miles in Newport Township, approximately.

This description was prepared by the Washington County Engineer’s Office.

BE IT FURTHER RESOLVED, that the Clerk of the Board be instructed to inform the Salem Township Trustees, County Recorder, County Engineer, Tax Map Office, and the adjacent land owners of this action.

A calling of the roll resulted in the following vote: Rick Walters aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:17 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

