

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 1, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Breckin Wells from *The Marietta Times*, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., September 1, 2016**

9:00 Business Meeting
9:30 Cindy Davis, Family & Children First – Residential/Parental Placement

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Unclaimed Funds
Additional Appropriation - Jail
Transfer – Commissioners (2)
Transfer – I.T.
Transfer – Engineer
Then & Now's
Travel – Family & Children First (3)
CHIP Drawdown
2017 National Senior Service Corps Funding Amendment
Consideration of Request from Family & Children First to Adjust Salary Schedule
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Revision to Procurement Policy
Engineer – Change Order #1, County Road 9 Spot Paving Project
Engineer – Change Order #1, County Road 406 Landslip Repair Project

INFORMATION

Courthouse Closed, **Monday**, September 5 – Labor Day
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, September 13, at County Home
Public Viewing of Vacating Unnamed Alley in Lake Breeze Village Subdivision,
10:00 a.m., **Wednesday**, September 14
Public Hearing on Vacating Unnamed Alley in Lake Breeze Village Subdivision,
11:00 a.m., **Thursday**, September 15
Planning Commission, 7:00 p.m., **Monday**, September 19
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, September 20

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following change:

Add: Audit Report for Southeastern Ohio Joint Solid Waste Management District

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the August 25, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers abstain, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

Unclaimed Funds	200-0106-57400	\$	48.96
Jail, County General	100-0381-54002	\$	3,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Commissioner Feathers noted the request from the Sheriff for additional funds for the County Jail is a result of recent hiring of three new security officers at the Jail. He said the funds will be used to provide uniforms for these new officers.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0100-51001	100-0100-53000	\$ 420.00
	100-0100-53700	100-0100-53202	\$ 400.00
	100-0190-53000	100-0190-53202	\$ 210.00
MVGT	200-0540-51006	200-0540-51001	\$ 97,008.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
CHIP Recapture Coroner	200-0800-53000	CAP of Wash-Morgan Co.	\$ 4,500.00
	100-0361-53000	Franklin County Coroner	\$ 1,100.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Cambridge to attend Appalachian Ohio P-20 Council regional meeting; September 8, 2016.

Elaine Corbitt: One-day trip to Nelsonville to attend meeting with client and REACH program open house; September 8, 2016.

Cindy Davis: One-day trip to Athens to attend Ohio Children's Trust Fund Regional Prevention Council meeting; September 16, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHIP DRAWDOWN

Mr. White moved and Mr. Feathers seconded a motion to approve a drawdown of CHIP funds in the amount of \$7,931.00, grant B-C-14-1CY-1, and to allow Mr. Walters and Mr. Feathers to sign the drawdown, as prepared by Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: 2017 NATIONAL SENIOR SERVICE CORPS FUNDING AMENDMENT

Mr. White moved and Mr. Feathers seconded a motion to approve a 2017 National Senior Service Corps Funding Amendment to the Memorandum of Understanding, adding \$269.00 to the original amount of \$3,894.00 for the RSVP program, for a new total of \$4,163.00, and to allow Mr. Walters to sign the Amendment, as prepared by Area Agency on Aging.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: AUDIT OF SOUTHEASTERN OHIO JOINT SOLID WASTE MANAGEMENT DISTRICT

Mr. Feathers moved and Mr. White seconded a motion to acknowledge receipt of an audit from the Auditor of State of Ohio for the Southeastern Ohio Joint Solid Waste Management District, for the period January 1, 2014 through December 31, 2015.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONSIDERATION OF REQUEST FROM FAMILY & CHILDREN FIRST FOR SALARY SCHEDULE ADJUSTMENT

Mr. Feathers moved and Mr. White seconded a motion to approve an adjusted salary schedule for Washington County Family & Children First Council staff, as prepared and requested by Cindy Davis, Family & Children First.

Commissioner Feathers said Cindy Davis had recently requested to implement on October 1, 2016 a new salary schedule for the staff at Family & Children First. He said the total cost of immediate adjustments would exceed \$14,000. Mr. Feathers said he is not in favor of approving this request because:

- Review of salaries reveals Family & Children First staff already received a 3% pay increase in 2016.
- Approval of this mid-year change would not be consistent with other County departments, which in 2016 received a 1% cost of living adjustment and an additional amount for Discretionary Merit increases.
- Approval of this request would set a precedent for other departments to request similar salary level adjustments.

Mr. Feathers said he believes excess funds in the Help Me Grow program should be used to increase services to County residents, rather than increase staff salaries.

Mr. White said he agrees this is not the right time to make adjustments to a department's salary schedule.

A calling of the roll resulted in the following vote: Rick Walters no, Ron Feathers no, David White no. Motion did not pass.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to send letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts: Joshua Richards, Sharon Sargent, Jerry Cornell, Sally Turner, Dollar General, Christopher and Patty Carver, Michelle Higgins, Linda Lorentz, Kimberly Hammond, Allen Fleming, Michelle Wiltse, Robert Strong, Amy and Jack Huffman, Dan Turner (for apartments and mobile home), Casey Hickerson, Randy Norris, Diane Welch, Mike Beane, Donald and Donna Kern, John and Joann Edwards, Lisa Ashcraft, Jackie Powell, Michael and Johnna Barrett, Marvin and Carol Willey, Christopher Marshall, H. Clifton Spencer II.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to send a letter to County Auditor Bill McFarland certifying the following sewer accounts as delinquent, and requesting he add the delinquent amounts to property taxes: Kimberly Binegar, Jean Yost, Mike and Ashley Matheny, Harold Bolen, Brad Merritt, Victoria Campbell, Kelly Offenberger, Charles Randolph, John Church, Dawn Yost, Cynthia McClay.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: REVISION TO PROCUREMENT POLICY, COUNTY ENGINEER

Mr. White moved and Mr. Feathers seconded a motion to approve a revision to the County Engineer's Procurement Policy, adding Section 7.20 to the Personnel Policy Manual, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, COUNTY ROAD 9 SPOT PAVING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the County Road 9 Spot Paving Project, contractor United Sealing, Inc., adding \$6,220.00 to the original contract amount of \$14,250.00, for a new contract amount of \$20,470.00, due to additional pavement being

added to the project, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, COUNTY ROAD 406 LANDSLIP REPAIR PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the County Road 406 Landslip Repair Project, contractor Bob Lane’s Welding, Inc., adding \$2,363.78 to the original contract amount of \$8,698.00, for a new contract amount of \$11,061.78, due to change in quantities and field conditions during construction, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: RESIDENTIAL/PARENTAL PLACEMENT, FAMILY & CHILDREN FIRST

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to discuss the placement of a juvenile, a matter required to be confidential due to age of child.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed, and the Commissioners entered Executive Session at 9:30 a.m. President Walters invited the following individuals to attend: Cindy Davis, Elaine Corbitt, Jennifer Powers, and Allen Brokaw from Washington County Family & Children First; Jamie Vuksic and Mike Webber from Washington County Children Services; mother of juvenile.

The Commissioners returned to Regular Session at 10:40 a.m.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk