

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 24, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Ashley Rittenhouse of the *Marietta Times* and Clerk Rick Peoples.

#### **COMMISSIONERS AGENDA**

**May 24, 2012**

9:00 Minutes  
9:30 Peggy Byers, Board of Elections  
10:00 Eric Skomra, IT Director  
10:30 Terry Tamburini - SEOPA  
1:30 Robert Tate  
2:00 Teresa Stone, OSU Extension 4-H Program

#### **UNFINISHED BUSINESS**

Vacate Portion of Decatur Township Rd. 96  
ODNR Flood Plain Amendment  
Air Evac Lifeteam Proposal  
Dental & Vision Insurance

#### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Public Hearing - Change to Floodplain Regulations  
Bills from various departments  
Additional Appropriation - CDBG  
Additional Appropriation - CSEA  
Transfer - EMA  
Then & Now's  
Travel - CSEA  
Travel - Auditor  
Travel - Safety/Loss Control  
Letter of Appreciation to Bob Lane  
ARC Project Review, Tri-County Rural Water & Sewer District  
Contract Extension between JFS and American Red Cross  
Contract between JFS and Promanco, Inc.  
OWDA Fund Payment Requests (2)  
Mental Health & Addiction Recovery Board Application  
CDBG - ARRA Final Performance Report  
CDBG Drawdowns (3)  
Engineer - Guardrail Post Driver Bid  
Engineer - Kendall Bridge Project Bids  
Engineer - Notice of Commencement, CR 10 Joint Repair Project

#### **INFORMATION**

Annual Township Trustees Meeting, 6:00 p.m., today, Lowell  
Memorial Day, Monday, May 28, Courthouse closed

#### **RE: AGENDA**

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda, with the following adjustments:

Delete: 10:30 Terry Tamburini, SEOPA

Add: 10:30 Judge Lane  
Contract Extension between JFS and Vickie Kelly

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: APPROVAL OF MINUTES**

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the May 17, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PUBLIC HEARING - CHANGE TO FLOODPLAIN REGULATIONS

The Commissioners held the first of two Public Hearings to consider a proposed change to the County's Floodplain Regulations, changing paragraph 6.3 to:

*Violation of the provisions of these regulations, or failure to comply with any of its requirements or lawful orders issued pursuant thereto, shall be deemed to be a strict liability offense. Any person who violates these regulations, or fails to comply with any of its requirements or lawful orders issued pursuant thereto, shall, upon conviction thereof, be fined not more than \$300.00 and, in addition, shall pay all costs and expenses involved in the case as provided by the laws of Washington County. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent Washington County from taking such other lawful action as is necessary to prevent or remedy any violation. Washington County shall prosecute any violation of these regulations in accordance with the penalties stated herein.*

There were no attendees, other than those attending the regularly-scheduled Commissioners' meeting, to the Public Hearing, and no comments were offered relating to this proposed change.

A second Public Hearing is scheduled for 9:00 a.m. on Thursday, May 31, 2012, in the Assembly Room.

**RE: PAYMENT OF BILLS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for additional appropriations:

CDBG

210-0826-57400	Other Expenses	\$	31.52
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CSEA

200-0730-52000	Travel	\$	3,000.00
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A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRANSFER**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for transfer of funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
215-0866-55200	215-0866-53000	\$ 315.55

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-5-3400	Timothy Loughry	\$ 144.00
Commissioners	100-0101-5-3400	William Adams	\$ 128.00
Commissioners	210-0830-5-6000	Emergency Medical Products, Inc	\$ 1,794.15
Commissioners	210-0830-5-7200	OSU Extension	\$ 5,000.00
Commissioners	100-0101-5-3400	Denyse Fordham	\$ 512.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

CSEA

Barb Tergolina: One-day trip to Akron to attend OCDA Innovations Committee meeting; June 7, 2012.

Auditor

Bill McFarland: One-day trip to Columbus to attend Ohio Land Records Modernization conference; June 19, 2012.

Safety/Loss Control

Susan Burkhart: One-day trip to Columbus to deliver foundation stone; May 24, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: LETTER OF APPRECIATION TO BOB LANE**

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending the following letter of appreciation to Bob Lane:

*May 24, 2012*

*Bob Lane  
Bob Lane Welding  
5151 Warren Chapel Road  
Marietta, Ohio 45750*

*Dear Bob:*

*We appreciate your help in finding the "perfect" foundation stone for the 2012 Ohio State Fair Project. The foundation stone is "perfect" because it shows the pick marks a stone quarry employee made while cutting the stone from a quarry. It is difficult to imagine the amount of work it took to extract each stone by hand, thus, it is definitely a perfect example of Washington County history.*

*The stone will be on display in the plaza area of the entrance to the Ohio State Fair. After the closing of the fair, the stone will be moved to the Ohio Governor's Heritage Garden to be placed near the quarry grindstone that was donated in 2008.*

*Sincerely,*

**/s/ WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PROJECT REVIEW, TRI COUNTY RURAL WATER & SEWER DISTRICT**

Ms. Marshall moved and Mr. Weber seconded a motion to indicate "Clearance of the project should be granted." on the Area Clearinghouse Transmittal from Buckeye Hills-Hocking Valley Regional Development District for the Tri County Rural Water & Sewer District for application of \$250,000 ARC funds for its Waterline Extension into Palmer Township project, and to allow Mr. Irvine to sign the Transmittal.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACT EXTENSION, JFS AND AMERICAN RED CROSS**

Ms. Marshall moved and Mr. Irvine seconded a motion to approve an extension of the contract between the Washington County Department of Job and Family Services and the American Red Cross of Washington County, for the period July 1, 2012 through June 30, 2013, all other terms and conditions remaining without change, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACT EXTENSION, JFS AND VICKIE KELLY**

Mr. Weber moved and Ms. Marshall seconded a motion to approve an extension of the contract between the Washington County Department of Job and Family Services and Vickie Kelly, RN, for the period July 1, 2012 through June 30, 2013, all other terms and conditions remaining without change, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACT BETWEEN JFS AND PROMANCO, INC.**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract between the Washington County Department of Job and Family Services and Promanco, Inc., for the removal and replacement of a porch platform and related curb and handrail, for the amount of \$9,470.22, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: OWDA FUND PAYMENT REQUESTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Ohio Water Development Authority (OWDA) Fund Payment Requests, and to allow Mr. Irvine to sign the Requests, as prepared by County Administrator Paul Cunningham:

- Stantec Consulting Services, Inc., Woodlawn Acres Improvements Design, \$ 480.09
- Stantec Consulting Services, Inc., Devola Sanitary Sewer Improvements Phase II Design, \$4,837.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: MENTAL HEALTH & ADDICTION RECOVERY BOARD APPLICATION**

The Commissioners acknowledged receipt of an application from Washington County resident Beverly Prigge to serve on the Mental Health & Addiction Recovery (MHAR) Board, and directed the Clerk to forward it to David Brown at MHAR.

**RE: FINAL PERFORMANCE REPORT, ARRA CDBG**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Final Performance Report, B-R-09-1CY-1, reflecting expenditure-to-date of \$390,484.00 for the Belpre and Salem Township Community Development Block Grant (CDBG) ARRA programs for the period September 1, 2009 through May 31, 2012, and to allow Ms. Marshall to sign the Report, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CDBG DRAWDOWNS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following drawdown requests for Community Development Block Grant (CDBG) funds, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. Irvine and Ms. Marshall to sign the forms:

- Grant B-R-09-1CY-1, Riverview Water & Sewer, \$12,216.00
- Grant B-F-10-1CY-1, Riverview Water & Sewer and Suzanne Lift Station, \$36,883.00
- Grant B-F-11-1CY-1, Liberty Township, \$28,500.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: AWARD OF CONTRACT TO GRT UTILICORP, INC.**

Ms. Marshall moved and Mr. Weber seconded a motion to award contract to GRT Utilicorp, Inc., for the purchase of a guardrail post driver, for the amount of \$42,880.00, this being the only sealed bid received, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: AWARD OF CONTRACT TO TOM MAYLE AND SONS CONSTRUCTIONS, INC.**

Ms. Marshall moved and Mr. Weber seconded a motion to award contract to Tom Mayle and Sons Construction, Inc., for the replacement of WAS-T-414-0001 IN, Kendall Bridge, for the amount of \$158,000.75, the lowest of three sealed bids received, as recommended by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: NOTICE OF COMMENCEMENT, CR 10 JOINT REPAIR PROJECT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Notice of Commencement of Public Improvement for the Washington County Road 10 Joint Repair Project, contractor United Sealing, Inc., and to allow Mr. Irvine to sign the Notice, as prepared

and requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TARA HUPP AND PEGGY BYERS, BOARD OF ELECTIONS**

Tara Hupp and Peggy Byers from the Board of Elections asked the Commissioners to consider allowing County employees to serve as poll workers on elections days. They noted that Ohio Revised Code 3501.28 allows the Commissioners to adopt a resolution setting forth the terms and conditions for leave with pay for county employees to serve in such capacity. Communication with other county officials reveals that some allow employees to serve as poll workers and require them to deduct hours from accumulated paid leave time, such as vacation or personal leave. Others, however, allow employees to serve without deducting time from their accumulated hours. The Commissioners advised Ms. Hupp and Ms. Byers that they will consult with the County Prosecutor.

**RE: ERIC SKOMRA, I.T. DEPARTMENT**

Eric Skomra from the I.T. Department advised the Commissioners that he has reviewed the Requests for Proposal received for the Web Content Management System project. He explained that he and a team of representatives from several county departments thoroughly reviewed the proposals from three vendors and scored them according to affordability, “must support” requirements, vendor evaluation, and “nice-to-have” requirements. The rankings from this process are:

1. CivicPlus
2. Stonewall Retail Marketing
3. Trevor Feight Design

Mr. Skomra recommended the selection of CivicPlus for the project.

Ms. Marshall moved and Mr. Weber seconded a motion to authorize I.T. Director Eric Skomra to enter into negotiations with vendor CivicPlus for the Web Content Management System Project, subject to the Prosecutor’s review and acceptance of the proposed contract, and subject to satisfactory results of reference checks.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: JUDGE LANE, COMMON PLEAS COURT**

Judge Lane from the Common Pleas Court discussed with the Commissioners the proposed drug court for the County. Also attending was Ben Reese from Marietta Municipal Court. He noted that the judges are in the process of pursuing a grant to implement a drug court, but if the grant is not awarded the County may be asked to fund the court. A drug court would allow for rehabilitation, which he considers more appropriate than merely “housing” inmates. The Commissioners advised Judge Lane that they will provide facilities for the court, and that the value of that space should be considered “in kind” match for grant purposes.

Judge Lane also talked with the Commissioners about the need for good quality pre-sentence investigations, and noted that surrounding counties are struggling with similar issues.

*Mr. Irvine excused himself from the meeting at 11:00 a.m. so that he could participate in Board of Revision meetings, and the remainder of the meeting was led by Vice President Marshall.*

**RE: ROBERT TATE**

Washington County resident Robert Tate expressed his dissatisfaction with the service he has received from the Sheriff’s Department. Chief Deputy Mark Warden from the Sheriff’s Department entered the meeting as well. Mr. Tate informed the Commissioners that some of his personal equipment had been stolen and damage was done to his property. He filed a complaint with the Sheriff’s Department, but doesn’t believe appropriate action has since been taken to investigate.

Ms. Marshall advised Mr. Tate to discuss the situation with the County Sheriff.

**RE: TERESA STONE, OSU EXTENSION**

OSU Extension Educator Teresa Stone informed the Commissioners of her retirement, after 25 years of working with the local 4-H Program. She commented that she is hopeful the Commissioners will continue their support of the program. Ms. Stone noted that a 4-H Advisory Committee will be conducting a needs assessment and program review in the near future. She also expressed her hope that the community will continue to be supportive of Camp Hervida.

The Commissioners congratulated Ms. Stone on her many years of fine service to the citizens of Washington County, and especially to those participating in 4-H programs and outdoor activities.

**RE: ADJOURNMENT**

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:20 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk