

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 8, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Breckin Wells from *The Marietta Times*, Austin James from WMOA Radio, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., September 8, 2016**

- 9:00 Business Meeting
Meeting will recess at 9:30, and resume at 10:00 a.m.
10:00 Fred Smith, Ohio History Connection – W.P. Snyder, Jr. Renovation Project

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Advance – Sheriff
Minus Appropriation – Common Pleas Court Mediation Program
Transfer - Commissioners
Transfer – Senior Levy
Transfer – Veterans (3)
Then & Now's
Travel – Family & Children First
Travel – Job and Family Services
Travel – Clerk of Courts
Drawdown of CHIP Funds
Letter to Ohio Dev. Services Agency Accepting Terms for 2017 CHIP Award
Sheriff – Monthly Report of Prisoner Care
Sheriff – Annual Report of Fines and Costs Collected
Letter of Support for Buckeye Hills-Hocking Valley Reg. Dev. District
Change Order #1, Liberty Township CDBG Project

INFORMATION

Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, September 13
Public Viewing of Unnamed Alley in Lake Breeze Village Subdivision,
10:00 a.m., **Wednesday**, September 14
Public Hearing on Vacation of Unnamed Alley in Lake Breeze Village Subdivision,
11:00 a.m., **Thursday**, September 15
Township Trustees Association, 7:00 p.m., **Thursday**, September 15
End of Summer Bash at WASCO, 11:00 a.m., **Friday**, September 16
Planning Commissioner, 7:00 p.m., **Monday**, September 19
Monthly Finance Committee, 10:00 a.m., **Tuesday**, September 20

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following change:

Add: Request from Sheriff to Dispose of Vehicles

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the September 1, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers abstain, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various

departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Minus Appropriation of funds:

County General (Common Pleas Court Mediation Program) 100-0209-53000 \$ (10,000.00)

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Commissioner White expressed his appreciation to Judge Burnworth for identifying these available funds, which will be used for critical placement of a child in an appropriate care facility. President Walters agreed it is commendable for the Judge to reduce his appropriations for this purpose.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Body Cameras Grant	210-0396-57200	100-0384-49200	\$ 10,327.50
County General	100-0100-51001	100-0100-53000	\$ 475.00
Soldiers Relief	100-0700-57401	100-0700-57402	\$ 500.00
	100-0700-52000	100-0701-57400	\$ 500.00
Veterans	100-0701-57401	100-0701-57400	\$ 500.00
Senior Levy	200-0703-57500	200-0703-57400	\$ 5,475.40

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-53000	Darla Wilson, Inc. (Mr. Rooter)	\$ 533.84
CDBG	210-0827-53000	Mar Zane, Inc.	\$ 1,905.55

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Family & Children First

Elizabeth VanPelt: One-day trip to Columbus to attend Help Me Grow training; September 14, 2016.

JFS

Stephanie Canfield: One-day trip to New Philadelphia to attend APS training; October 21, 2016.

Clerk of Courts

Brenda Wolfe, Paula Hendrickson: Two-day trip to Columbus to attend monthly Ohio Clerk of Courts Association meeting and Title Seminar; September 21-22, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHIP DRAWDOWN

Mr. Feathers moved and Mr. White seconded a motion to approve a drawdown of CHIP funds in the amount of \$20,168.00, grant B-C-14-1CY-2, and to allow Mr. Walters and Mr. Feathers to sign the drawdown, as prepared by Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: LETTER TO DSA ACCEPTING TERMS FOR 2016 CHIP AWARD

Mr. White moved and Mr. Feathers seconded a motion to approve the following letter to the Ohio Department Services Agency (DSA) accepting the terms and conditions for the 2016 Community Housing Improvement Program (CHIP):

September 8, 2016

*Michael Hiler, Chief
Office of Community Development
Ohio Development Services Agency
77 South High Street
Columbus, Ohio 43216*

Re: FY 2016 CHIP Conditional Award Letter

Dear Mr. Hiler:

Please consider this letter as acceptance of the "terms and conditions" as outlined in the conditional award letter for the 2016 Community Housing Improvement Program (CHIP).

We confirm the \$5,000 of HOME program income dollars committed to be used to fund the fair housing program will be from the HOME program income administration portion.

Washington County will adhere to the activity elements as outlined in the 2016 CHIP application and in concurrence with the regulations as stated in the 2016 CHIP program application instructions, 2013 HOME final rule and Program Policy Notice OCD 15-03.

We appreciate the assistance provided by your staff in helping to provide the CHIP program to the residents of Washington County. If you require additional information, please contact Dawn Rauch, Director of Planning & Development, Washington-Morgan Community Action at (740) 373-3745, or by email drauch@wmcap.org.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MONTHLY REPORT ON PRISONER CARE AT JAIL

The Commissioners acknowledged receipt of a report on the care of prisoners at the Washington County Jail for the month of August 2016, reflecting a prisoner count of 365 and total revenues of \$190,740.00

RE: ANNUAL REPORT OF FINES AND COSTS COLLECTED BY SHERIFF

The Commissioners acknowledged receipt of a report of all fines and costs in criminal prosecutions collected by the Washington County Sheriff during the period September 1, 2015 through August 31, 2016, reflecting \$ -0- was collected.

RE: REQUEST FROM SHERIFF TO DISPOSE OF VEHICLES

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Sheriff Larry Mincks to dispose of the following vehicles, as they are no longer of value or use to the Sheriff:

2005 Ford Explorer, VIN 1FMZ472KX5UB51085, sell to Meigs County Sheriff for \$1,000.00
2007 Dodge Charger (totaled), VIN 2B3KA43H67H770452, donate to Meigs County Sheriff

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: LETTER OF SUPPORT FOR BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT

Mr. White moved and Mr. Feathers seconded a motion to approve the following letter of support for Buckeye Hills-Hocking Valley Regional Development District and Area Agency on Aging 8 in their application for grant funds:

September 8, 2016

*Misty D. Casto, Executive Director
Buckeye Hills-Hocking Valley Regional Development District
1400 Pike Street
Marietta, Ohio 45750*

Dear Ms. Casto:

This letter is in support of the proposal from Buckeye Hills-Hocking Valley Regional Development District and the Area Agency on Aging 8 to the Ohio Development Services Agency and The Ohio Housing Trust Fund to secure \$500,000 in funding from the Ohio Housing Trust Fund, Housing Assistance Grant Program for the 2017–2019 funding cycle.

The Ohio Housing Trust Fund grant will provide handicap assistance repairs to all citizens at or below the 50 percent Area Median Income range across the 8-county Buckeye Hills region, and home repair of an emergency nature to those over 60 in the same area.

We also appreciate the fact that this grant will help you respond to urgent home repair and handicap accessibility situations where the vulnerable disabled person or senior citizen may be at risk of institutionalization. In the past five years, the Housing program has completed 248 projects investing Housing Trust Funds matched with Senior Community Services Block Grant and Passport program funding for \$1,044,361 in investments.

The Board of Commissioners of Washington County, Ohio, supports your efforts to secure funding through the Ohio Development Services Agency Housing Grant Assistance Program and look forward to working with you in your efforts to assist the region's homeowners to safely stay in their own homes.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, LIBERTY TOWNSHIP CDBG PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 to the Liberty Township Community Development Block Grant (CDBG) Culvert Installation Project, contractor Shelly & Sands, Inc., adding \$4,619.38 to the original contract of \$9,973.00, for a revised total contract of \$14,582.38, and to allow Mr. Walters and Mr. Feathers to sign the change order, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

The Clerk noted there are available CDBG funds for this request, which will provide additional needed limestone for the project in Liberty Township. Commissioner White said this project in Liberty Township is an excellent use of CDBG funds.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: W.P. SNYDER, JR., RENOVATION PROJECT, PHASE III

Fred Smith from the Ohio History Connection updated the Commissioners on Phase III of the renovation of the *W.P. Snyder, Jr.*

He noted the partners in this extensive ongoing renovation project are the Ohio Department of Transportation (ODOT), the Ohio History Connection and the Washington County Commissioners. He extended his appreciation to the Commissioners for serving as the Local Government Agency, a requirement for the award and use of federal funds in the project.

Mr. Smith informed the Commissioners:

- Total cost of Phase III will be approximately \$502,885.
- Significant funding for the project comes from ODOT, the Ohio History Connection, a grant from the National Maritime Heritage Foundation, and private donations.
- Phase III will include a new roof, deck repair, cleaning, electrical work, pilot house restoration, and complete restoration of the interior of the vessel (crew quarters, engine room, boiler room).
- Ohio History Connection will administer the project, but the Commissioners will enter agreements for funding.
- The project will be undertaken with only one contractor.
- Work will likely begin Fall of 2016, and be completed Spring of 2017.
- All work will be done on-site, with no need to dry dock the boat.

Mr. Smith noted the last voyage of the *W.P. Snyder* was in 1955, from Pittsburgh to Marietta. He said at that time the boat was donated to the State of Ohio for use as a museum piece. Mr. Smith reminded the Commissioners the *Snyder* is a sternwheel, steam-driven towboat, and is an integral part of the Ohio River Museum. He said the boat was built in 1918, and will soon observe its 100th anniversary.

The Commissioners and Mr. Smith agreed it would be appropriate to publicly recognize the anniversary.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:25 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk