

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 21, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. TIMOTHY C. IRVINE, PRESIDENT, WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were David White, County Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

June 21, 2012

9:00 Business Meeting
9:30 Bob Badger, County Engineer
10:00 Jack Brum, Chris Forshey
10:30 Terry Tamburini, SEOPA
11:00 Michelle Hyer, Buckeye Hills

UNFINISHED BUSINESS

Dental & Vision Insurance
Utility Construction Permits

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Recognizing Connie Anderson for 30+ Years of Service
Additional Appropriation - FCF
Additional Appropriation - Community Development Block Grant
Additional Appropriation - Behavioral Health
Advance - Sanitary Sewer
Transfer - Bond Retirement Fund
Transfer - FCF
Then & Now's
Travel - EMA
Travel - I.T.
Travel - JFS
Letter of Recognition - Teresa Stone, OSU Extension Office
Project Review - Putnam Community Water Corp. Water Treatment Plant
Contract - JFS/Community Action
Contract - JFS/Schafer Auto Center
Contract - CSEA/Maximus Consulting
Grant Application - Victim of Crimes
State Science Day Letters (4)
Sheriff - Jail Contract

INFORMATION

Retirement Reception for Teresa Stone at OSU Extension, 4:30 p.m., Tuesday, **June 26**
County Home Ice Cream Social, 7:00 p.m., Thursday, **June 28**
CCAO/CEAO Summer Meeting, Logan, Friday, **June 29**
MMH Belpre Medical Campus Grand Opening, 1:00-3:00 p.m., Sunday, **July 1**
County Employees' Picnic, County Home, 11:00 a.m., Saturday, **July 14**
Regular Weekly Meeting, Reno Community Center, 6:00 p.m., Thursday, **July 19**

RE: AGENDA

Mr. Weber moved and Ms. Marshall seconded a motion to accept the agenda, with the following adjustments:

Add: Contract - JFS/Chris Innis
Travel - Commissioners
Advance - FCF
Additional Appropriation - Sewer
OWDA Drawdown (2)
OWPC Drawdown
Letter to City of Marietta, Public Transit Match

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the

June 14, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RESOLUTION RECOGNIZING CONNIE ANDERSON FOR YEARS OF SERVICE/RETIREMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adopt the following resolution:

Whereas, Connie S. Anderson, Income Maintenance Worker and Fraud Investigator for the Washington County Department of Job and Family Services, intends to retire June 30, 2012; and

Whereas, Connie Anderson will have served the citizens of Washington County from April 21, 1980 to June 30, 2012, a total service of more than thirty-two years; and

Whereas, service provided to Washington County by Connie Anderson has been consistently professional, responsible, and dedicated to the mission of Jobs and Family Services.

Now, Therefore, Be It Resolved that the Board of Commissioners of Washington County, Ohio, on behalf of the citizens of Washington County, extends to Connie S. Anderson our thanks and gratitude for the thirty-two years of exemplary service to Washington County, and congratulations her on a job **Well Done** !

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for additional appropriations:

FCF

| | | | |
|----------------|--------------|----|----------|
| 602-2030-57200 | Advances Out | \$ | 8,633.50 |
|----------------|--------------|----|----------|

CDBG

| | | | |
|----------------|----------------|----|----------|
| 210-0803-57400 | Other Expenses | \$ | 1,313.95 |
|----------------|----------------|----|----------|

BEHAVIORAL HEALTH

| | | | |
|----------------|-------------------|----|------------|
| 200-0610-53000 | Contract Services | \$ | 536,000.00 |
|----------------|-------------------|----|------------|

SEWER

| | | | |
|----------------|---------|----|----------|
| 400-0113-57600 | Refunds | \$ | 5,000.00 |
|----------------|---------|----|----------|

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: ADVANCES

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for advances of funds:

| From | To | Amount |
|----------------|----------------|-------------|
| 300-0113-57200 | 100-0102-49200 | \$ 100.00 |
| 602-2030-57200 | 602-2034-49200 | \$ 8,633.50 |

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following request for transfer of funds:

| From | To | Amount |
|----------------|----------------|-------------|
| 300-0116-57100 | 300-0116-57400 | \$ 3,532.21 |

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

| <u>Dept.</u> | <u>Account</u> | <u>Vendor</u> | <u>Amount</u> |
|-----------------|-----------------|-----------------------|---------------|
| Building Dept. | 100-0170-5-7400 | BS & A Software | \$ 2,180.00 |
| Commissioners | 100-0101-5-3400 | John Halliday | \$ 216.00 |
| RSVP | 210-0710-5-7400 | Lafayette Hotel | \$ 2,460.50 |
| Commissioners | 400-0113-5-3000 | Larry Lang Excavating | \$ 1,209.28 |
| Commissioners | 100-0101-5-3400 | Eric Fowler | \$ 108.00 |
| Sheriff's Dept. | 600-0389-5-4200 | Bestone | \$ 119.85 |
| Commissioners | 100-0101-5-3400 | William Adams | \$ 499.93 |

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Commissioners

Cora Marshall: One-day trip to Columbus for CORSA board meeting; June 22, 2012.

JFS

Dawn Lucas, Ruth Burdette: One-day trip to Columbus for Focus PET Group meeting; June 27, 2012.

I.T.

Eric Skomra: One-day trip to Worthington to attend SIEC Sub-committee meeting; June 25, 2012.

EMA

Jeff Lauer: One-day trip to Athens County EMA; June 19, 2012.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER OF RECOGNITION, TERESA STONE

Mr. Weber moved and Ms. Marshall seconded a motion to send the following letter to Teresa Stone, soon to retire from OSU Extension:

*Teresa H. Stone
P.O. Box 611
Marietta, Ohio 45750*

Dear Teresa:

It is our pleasure to recognize you for all that you've done for Washington County. For more than twenty-seven years you've provided exemplary service to the citizens of our County in your capacity as an Ohio State University Extension Educator.

Your active involvement with the 4-H program in Washington County has made a positive impact on the lives of thousands of our youth, helping them develop knowledge and skills of citizenship, leadership, respect, and responsibility. You have taught them life skills that they will use throughout their lives. We hope you will continue to be involved with the 4-H program in Washington County for a long, long time.

As you finish your career with Washington County, and as you begin a new chapter in your life, we thank you for your service and extend our best wishes on this occasion of your retirement!

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PROJECT REVIEW, PUTNAM COMMUNITY WATER CORP. WATER TREATMENT PLANT

Mr. Weber moved and Ms. Marshall seconded a motion to return the Area Clearinghouse Transmittal for the Putnam Community Water Corporation Water Treatment Plant project, requesting \$2,078,350 in state funds, to indicate on the form "Clearance of the project should be granted", and to allow Ms. Marshall to sign the form.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND COMMUNITY ACTION

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract between the Washington County Department of Jobs and Family Services (JFS) and the Washington-Morgan Community Action Program for non-emergency transportation services, during the period July 1, 2012 through June 30, 2013, in an amount not to exceed \$175,000.00, as recommended by Tom Ballengee, Jobs and Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT EXTENSION BETWEEN JFS AND SCHAFER AUTO CENTER

Mr. Weber moved and Ms. Marshall seconded a motion to extend the contract between the Washington County Department of Jobs and Family Services (JFS) and Schafer Auto Center, Inc., for the period July 1, 2012 through June 30, 2013, with all other terms and conditions of the contract remaining without change, as requested by Tom Ballengee, Department of Jobs and Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND CHRIS INNIS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract between the Washington County Department of Job and Family Services (JFS) and Chris Innis, Consultant, for the period July 1, 2012 through June 30, 2013, in an amount not to exceed \$11,000.00, as recommended by Tom Ballengee, Department of Jobs and Family Services.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT BETWEEN CSEA AND MAXIMUS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract between the Washington County Child Support Enforcement Agency (CSEA) and Maximus Consulting Services, Inc., to provide license and software support services to CSEA during the period July 1, 2012 through December 31, 2012, in an amount not to exceed \$715.00, and to allow Ms. Marshall to sign the contract, as recommended by Barb Tergolina, CSEA.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: GRANT APPLICATION, VOCA

Mr. Weber moved and Ms. Marshall seconded a motion to approve the grant application for funds from the Victims of Crime Act (VOCA), as prepared and recommended by Kelly Fitch, Prosecutor's Office, and to allow Ms. Marshall to sign the application.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: STATE SCIENCE DAY PARTICIPATION RECOGNITION

Mr. Weber moved and Ms. Marshall seconded a motion to approve sending letters of congratulations and encouragement to four Washington County students who participated in the 64th Annual State Science Day at Ohio State University on May 5, 2012, including: Madeleine Brawley, Reagan Haas, Lucia Picciano, Catherine Rauch.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: JAIL CONTRACT

Mr. Weber moved and Ms. Marshall seconded a motion to approve the contract with Gallipolis Police Department for the housing of inmates at the Washington County Jail, at the daily rate of \$60.00, during the period April 1, 2012 through March 31, 2013.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA FUND PAYMENT REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Ohio Water Development Authority (OWDA) Fund Payment Requests, as prepared and recommended by County Administrator Paul Cunningham, and to allow Ms. Marshall to sign the requests:

Stantec Consulting Services, \$11,037.91
Stantec Consulting Services, \$ 8,552.78

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWPC PAYMENT REQUEST

Mr. Weber moved and Ms. Marshall seconded a motion to approve an Ohio Water Pollution Control (OWPC) Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form, in the amount of \$22,322.50, as prepared and recommended by County Administrator Paul Cunningham, and to allow Ms. Marshall to sign the request.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER TO CITY OF MARIETTA, PUBLIC TRANSIT MATCH

Mr. Weber moved and Ms. Marshall seconded a motion to approve sending a letter to the City of Marietta requesting contribution of \$37,000 for the fiscal year 2013 local match to operate the Public Transit System (Community Action Bus Line), as prepared and requested by Dawn Rauch, Community Action.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BOB BADGER, COUNTY ENGINEER

County Engineer Bob Badger shared his concerns with the Commissioners that the County's budget will not provide adequate funds to properly repair and maintain County roads and bridges. Attending with Mr. Badger was Deputy Engineer Roger Wright.

Mr. Badger indicated that his analysis suggests that, at the current rate of funding from the County, only 69 out of 220 miles of paved roadway can be properly maintained. He asked the Commissioners to consider providing additional funds for road and bridge maintenance from 1% Sales Tax revenues.

He informed the Commissioners that he intends to share his thoughts on road and bridge condition and maintenance, and funding for same, with the local media.

Mr. Badger then discussed the letter received from the Ohio Historical Society, dated June 8, 2012, informing the Commissioners that Bell Covered Bridge in Barlow Township is being considered by the Ohio Historic Site Preservation Advisory Board for nomination to the National Register of Historic Places. He advised the Commissioners that the bridge is currently in use, and is owned by the County. The roadway, however, is owned and maintained by Barlow Township. He noted there are currently federal funds available for maintaining covered bridges, and acceptance into the National Register could create more restrictions for the County, as the owner of the bridge. He recommended the Commissioners take no action on the matter.

RE: FY 2013 BUDGET

County Administrator Paul Cunningham advised the Commissioners that he is currently working on the County's fiscal year 2013 preliminary tax budget. The Public Hearing for the budget will be July 5, 2012, with anticipated adoption date of July 12, 2012.

RE: JACK BRUM

Washington County resident Jack Brum commented that:

- He believes that Commissioners' meeting agenda could be improved by adding subject matter to each of the scheduled appointments on meeting days. He said that might encourage some interested taxpayers to attend the public meetings.
- He believes it may have been inappropriate for the Commissioners to have entered Executive

Session at their meeting on June 14, 2012 to discuss security at the County jail. He noted that during his many years of service at the County jail he never had a need to talk with the Commissioners about jail security in Executive Session.

Attending this visit with the Commissioners were Chris Forshey, David White, County Administrator Paul Cunningham, and Clerk Rick Peoples.

RE: TERRY TAMBURINI, SEOPA

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on a variety of projects, including:

- Eramet
- Marietta Memorial Hospital
- Ingenuity Center
- Marietta Memorial Hospital Belpre Campus
- Rail to River
- JOBS Ohio
- Baseball Team
- Tree Farm
- Therma-Forma Road Upgrade

RE: PRE-CONSTRUCTION MEETING, VILLAGE OF LOWER SALEM CDBG PROJECT

The Commissioners hosted a pre-construction conference for the Village of Lower Salem Community Development Block Grant (CDBG) Project. Attending were Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and Donnie Travis, T&M Contractors.

Ms. Hyer reviewed the project and the requirements, noting that Commissioner Irvine is the Labor Compliance Officer and that payroll reports and invoices should be submitted directly to her. The two-week job is scheduled to be completed by August 1, 2012.

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Contract, the Notice of Award, and the Notice to Proceed with T&M Contractors, LLC, for the Village of Lower Salem CDBG project, in the amount of \$13,945.00, subject to contractor providing satisfactory certificates of liability insurance and workers' compensation coverage, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDERS, LIBERTY TOWNSHIP AND CITY OF BELPRE CDBG PROJECTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following change orders for Community Development Block Grant (CDBG) projects, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Ms. Marshall to sign the change orders:

- Liberty Township, Contractor Double E Electric and Construction, Change Order #1, Extend completion date by 14 calendar days to July 16, 2012
- City of Belpre, Contractor Larry Lang Excavating, Inc., Change Order #1, Extend completion date by 45 calendar days to August 8, 2012

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DRAWDOWN REQUEST, WATERTOWN CDBG PROJECT

Mr. Weber moved and Ms. Marshall seconded a motion to approve a drawdown request in the amount of \$39,883.00 for the Watertown Volunteer Fire Department Community Development Block Grant (CDBG) project, and to allow Ms. Marshall and Mr. Weber to sign the request, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: HIGHLAND RIDGE WATER PROJECT

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners that the initial phase of the Highland Ridge Water Project has been completed, and they are now preparing to proceed with the next phase. This will include adding approximately 34 taps from along State Route 530, with a projected total cost of \$756,000. The Highland Ridge Water Association is requesting \$378,000 in Community Development Block Grant (CDBG) funds to apply toward the total project cost. Ms. Hyer noted that matching funds have been approved by EPA, and the required letter has been received from the Health Department.

Mr. Weber moved and Ms. Marshall seconded a motion to approve application by the Highland Ridge

Water Association for \$378,000 in Community Development Block Grant (CDBG) funds to proceed with its State Route 530 Waterline Extensions Project, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADJOURNMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:30 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk