

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 28, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT CORA A. MARSHALL, VICE PRESIDENT, AND MEMBER STEVEN W. WEBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ashley Hill & County Administrator Paul Cunningham.

COMMISSIONERS AGENDA

June 28, 2012

9:00 Business Meeting
10:00 Eric Skomra & SMC (WI-FI)
11:00 David Sweigard - Building Department
1:00 Connie Hoblitzell - Executive Session
2:00 Dawn Rauch - Community Action (AG Demolition Grant)

UNFINISHED BUSINESS

Dental & Vision Insurance
Utility Construction Permits

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Transfer - FCF
Then & Now's
Travel - Auditor
Travel - JFS (2)
Training Request - Building Department
Signatures - FCF Administrative Agent Agreement
Signatures - JFS Subgrant Agreement
Recommendation Letter - Hiring Management Info. Technology Specialist for JFS
Engineer - Ludlow Township Road Vacation
Engineer - Change Order - Formula 2011- Liberty Township Project
Signature- FCF Home Visiting Contractor with ODH
Signature - Reversal of Sewer Delinquent Tax Assessment
Signature - Sewer Delinquent Tax Assessment
Signature - Letters to Delinquent Sewer Account Holders

INFORMATION

County Home Ice Cream Social, 7:00 p.m., Thursday, **June 28**
CCAO/CEAO Summer Meeting, Logan, Friday, **June 29**
MMH Belpre Medical Campus Grand Opening, 1:00-3:00 p.m., Sunday, **July 1**
County Employees' Picnic, County Home, 11:00 a.m., Saturday, **July 14**
Regular Weekly Meeting, Reno Community Center, 6:00 p.m., Thursday, **July 19**

RE: AGENDA

Ms. Marshall moved and Mr. Weber and seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation - Prosecutor
CDBG Chip Drawdown

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Ms. Marshall moved and Mr. Weber seconded a motion to dispense with the reading of the June 21, 2012 minutes, and approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine abstained, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for additional appropriations:

Prosecutor DTAC

200-0141-53000 Contract - Services \$ 8,393.17

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFER

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for transfer of funds:

From	To	Amount
602-2033-5-1110	602-2033-5-1002	\$ 15,000.00
602-2033-5-1110	602-2033-5-1101	\$ 95.00
602-2033-5-1110	602-2033-5-1102	\$ 3,500.00
602-2033-5-1110	602-2033-5-1104	\$ 8,400.00
602-2033-5-1110	602-2033-5-1105	\$ 6.00
602-2033-5-1110	602-2033-5-2001	\$ 3,600.00
602-2033-5-1110	602-2033-5-3001	\$ 6,000.00
602-2033-5-1110	602-2033-5-3200	\$ 80.00
602-2033-5-1110	602-2033-5-3201	\$ 63.00
602-2033-5-1110	602-2033-5-3202	\$ 50.00
602-2033-5-1110	602-2033-5-3500	\$ 50.00
602-2033-5-1110	602-2033-5-5202	\$ 100.00
602-2033-5-1110	602-2033-5-5202	\$ 115.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for additional appropriation:

PROSECUTOR - DTAC

.200-0141-5-3000 Contract Services \$8,393.17

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following Then & Now's:

<u>Dept.</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff's Dept	100-0384-5-4000	Southeastern Dry Goods	\$3,440.00
DJFS	200-0720-5-7400	Wash. Co. Commissioners	\$1,761.27
Commissioners	100-0101-5-3400	Timothy Loughry	\$ 368.00
Commissioners	100-0101-5-3400	Timothy Loughry	\$ 104.00
Commissioners	400-0113-5-3000	Steve's Vans	\$ 326.95
County Home	200-0630-5-4000	Seton Identification	\$ 640.04
County Home	200-0630-5-4000	Noe Office Equipment	\$ 169.99
Auditor	200-0122-5-7400	Wash. Co. Commissioners	\$ 251.61
CSB	200-0743-5-3000	Once Upon A Child	\$ 100.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Auditor

William McFarland: One-day trip to Columbus for County Auditor's Association meeting; July 11, 2012.

JFS

Thomas Ballengee: One-day trip to Columbiana County for Canton District Director's meeting; July 10, 2012.

Candy Nelson: One-day trip to Mt. Sterling, Ohio for Civil Rights training Conference; September 25, 2012.

.Building Permit:

Commissioners approved one-day Seminar at Washington State Community College on July 10, 2012 for the PEC Basic Safeland USA course for safety awareness. Cost will be \$550.00. At this time Commissioners has denied the training for Connie Hoblitzell as they do not want all out of the office at the same time.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: Family and Children First Counsel Administrative Agent Agreement

Ms. Marshall moved and Mr. Weber seconded a motion to approve the agreement between the Washington County Family and Children First Council (Council) and the Washington County Commissioners as the designated Administrative Agent for Council, for the purposes of appointing the Administrative Agent and defining the rights and duties of the parties pursuant to Section 121.37 of the Ohio Revised Code.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: SUBGRANT AGREEMENT BETWEEN JFS AND WASHINGTON STATE COMMUNITY COLLEGE

Ms. Marshall moved and Mr. Weber seconded a motion to enter into a subgrant agreement between the Washington County Department of Job and Family Services and Washington State Community College. The Subgrant Agreement is made pursuant to a grant award to the Grantor by the Ohio Department of Job and Family Services and is not for research and development purposes. The Grant award is funded, in whole or in part, by federal funds provided under the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, commonly known as Temporary Assistance to Needy Families (TANF); CFDA #93.55

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DJFS HIRING MANAGEMENT INFORMATION TECHNOLOGY SPECIALIST

Ms. Marshall moved and Mr. Weber seconded a motion to accept the recommendation from Thomas Ballengee, Director to hire Jesse J. Dye for the position of Management Information Technology Specialist with the Washington County Department of Job and Family Services, effective July 16, 2012 at a starting salary of \$17.05/hr.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CHANGE ORDER, LIBERTY TOWNSHIP

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following change orders for Community Development Block Grant (CDBG) projects, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. Timothy Irvine to sign the change order:

Liberty Township, Contractor Double E Electric and Construction, Change Order #2, \$831.00 Additional price increased due to using spray foam installation on floor joint underneath crawl space.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ENGINEER REQUEST ROAD VACATIONS OLD SR 260 & BLOOMFIELD CHURCH LANE

Engineer Bob Badger submitted letter to Commissioners stating that a road was petitioned for in Ludlow Township running from SR 260 northerly to the Bloomfield Church: however there is no road where petition plat shows it. The petition was granted 12/19/50 as a notation in the road survey field book. Also there was a hearing for compensations and damage for the road held on 01/16/51. There is a private road up to the church in another location which has been erroneously designated on county map as TR 608, Bloomfield Church Lane that starts on the old abandoned SR 260.

In order to correct the official records, I recommend the Commissioners vacate the road as was petitioned for in 1950. Additionally, there is part of the old abandoned SR 260 that I recommend be vacated.

Commissioner Irvine stated that he talked to the Engineer and that the Trustees and property owner are working to establish a public road on the road that actually exists to access the church, which will be submitted to the Commissioners. Since public hearings will have to be held, this action should be tabled to a later date.

Ms. Marshall moved and Mr. Weber seconded a motion to table the County Engineer's request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: FAMILY & CHILDREN FIRST REQUEST TO BECOME A HOME VISITING CONTRACTOR WITH ODH

Ms. Marshall moved and Mr. Weber seconded a motion to allow Mr. Timothy Irvine to sign the letter for Washington County Family & Children First council as application to become a Home Visiting contractor with the Ohio Department of Health.

Commissioner Marshall stated that she has talked to Director Cindy Davis and noted that Morgan County has requested the services of Washington County through this grant.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CDBG CHIP DRAWDOWN

Ms. Marshall moved and Mr. Weber seconded a motion to allow Mr. Timothy Irvine and Ms Cora Marshall to sign the drawdown request from ODOD in the amount of \$49,666.00.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: LETTER TO COUNTY AUDITOR REVERSING CERTIFIED ASSESSMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending letter to County Auditor reversing an earlier tax assessment for John White in the amount of \$240.00. Mr. White paid his delinquent sewer bill.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNT

Ms. Marshall moved and Mr. Weber seconded a motion to certify to the County Auditor the following sewer accounts:

Mike Higgins	\$228.00	Michael Lee	\$249.20
Robyn & Kelly Offenberger	\$249.20	Michael Cameron	\$249.20
Curt Rhodes	\$249.20	Randy & Stephie Johnson	\$249.20
Daniel & Karen Anstatt	\$249.20	Christopher & Patty Carver	\$249.20
Richard & Karen Best	\$249.20	Jean Yost	\$249.20
Theresa Hescht	\$249.20	Debra Wingrove	\$249.20
Patricia A. Eagle	\$249.20	David & Jane Metcalf	\$257.60
Keith & Angela Parker	\$240.00	John & Joann Edwards	\$249.20

Larry Carney	\$249.20	Birtha & James Kattell	\$249.20
Thomas Hart	\$249.20	Timothy Myers	\$249.20
Ernest Cornell	\$249.20		

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed

RE: NOTICES OF DELINQUENT SEWER ACCOUNT

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending notification to the following sewer customers that their sewer accounts are delinquent and that payment must be paid in full within 30 days to avoid certification to the County Auditor.: Tom Sabol, David Miller, Donald & Donna Kern, James & Heather Hensley, Mike Archer, Norm Dowler, Cynthia McClay, Tim Anderson, Dan Turner, DPSG Bottling Group-Mie Accounts Payable, David Burns, William Hendricks, Fred & Savannah Newlon, Karen McConnell, Kelly Bollinger, Jason Knisley (Paula Holsinger), Chad & Jennifer Rowley & Alvin Harris.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed

RE: LARRY RICHCREEK, CHIEF BUILDING OFFICIAL RESIGNATION

The Commissioners received a letter from Larry Richcreek stating effective June 29, 2012; he is resigning as Chief Building Official but would like to continue to perform the duties of Master Plans Examiner.

Ms. Marshall moved and Mr. Weber seconded a motion to accept the resignation of Larry Richcreek as Chief Building Official effective June 29, 2012 and to have Larry Richcreek continue his part time employment as Master Plans Examiner and be a backup Building Official & Inspector at the rate of \$35.00 effective July 2, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE; ERIC SKOMRA & SMC

Representatives from SMC Tim Henson & Chad Henson, presented Eric Skomra and the Commissioners with a Strategic Plan to open and operate as a Wireless Internet Service Provider in Washington County with concentration in areas where high speeds Internet services are non-existent. The objective is to create a plan that includes the entire county with service utilizing SMC Communications relationships in the area, Smart Networks engineering and financial backing from ERM South Dakota Trust with Procom, a partner and service provider. The office of SMC is at 245 Millers Lane, Marietta, OH. After listening to the presentation Eric Skomra stated that it would take sometime to go through their proposal and would schedule another meeting to discuss the proposal.

RE: DAVID SWEIGARD

Ms Marshall moved and Mr. Weber seconded a motion to enter into Executive Session to discuss the position of Chief Building Official, and to invite David Sweigard and Paul Cunningham to attend.

A calling of voice vote resulted in the following vote: Timothy Irvine aye, Cora Marshall aye Steven Weber aye. Motion passed

The Commissioners entered Executive Session at 11:03 a.m.

The meeting returned to Regular Session at 11:50 p.m.

Ms. Marshall moved and Mr. Weber seconded a motion to appoint David Sweigard as Interim Chief Building Official along with his other duties at the rate of \$25.00 effective July 2, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed

RE: CONNIE HOBLITZELL, BUILDING DEPARTMENT

Ms Marshall moved and Mr. Weber seconded a motion to enter into Executive Session to discuss personnel matters relating to compensation, and to invite Connie Hoblitzell and Paul Cunningham to attend.

A calling of voice vote resulted in the following vote: Timothy Irvine aye, Cora Marshall aye Steven Weber aye. Motion passed.

The Commissioners entered Executive Session at 1:10 p.m.

The meeting returned to Regular Session at 1:35 p.m.

RE; DAWN RAUCH -

Ms. Marshall moved and Mr. Weber seconded a motion to submit letter and application for the Moving Ohio Forward Demolition Grant Program through the Ohio Attorney General's Office.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADJOURNMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:45 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

