

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 2, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were David White, Sharon Bopp of *The Marietta Times*, County Administrator Paul Cunningham, and Clerk Rick Peoples.

## **COMMISSIONERS AGENDA**

**August 2, 2012**

9:00 Business Meeting  
9:30 ODOT, Rural Transit Program  
10:30 Terry Tamburini, Southeastern Ohio Port Authority (update on projects)  
11:00 Susan Tilton, David Haught (Ewing pool renovation; bus maintenance agreement)  
1:00 Eric Skomra, I.T. Director (WISP, records management, website)

### **UNFINISHED BUSINESS**

Dental & Vision Insurance  
Utility Construction Permits

### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - County General  
Additional Appropriation - Sheriff  
Transfer - Sheriff (2)  
Transfer - Commissioners  
Then & Now  
Travel - CSEA (3)  
Travel - JFS (2)  
Travel - FCF (2)  
Travel - Engineer  
Letter of Support for Mill Creek Road Improvements  
FCF Agreement with Jennifer Klintworth for Strengthening Families Program  
Change Order, Home Sewage Treatment Systems Upgrade Project  
Ohio Water Pollution Control Loan Fund - Payment Request  
Ohio Water Development Authority Fund Payment Request  
IV-D Contract between CSEA and Common Pleas Court  
Changes to JFS PRC Plan  
Maintenance Agreement for 911 Equipment  
Engineer - Request to Solicit Sealed Bids for Aerial Tower for Bucket Truck  
Engineer - Notice of Commencement, 2012 Micro-Surface Project  
Engineer - Contract with Urethane Foam Specialists for Bridge WAS-C-197-0018  
Engineer - Contract with Urethane Foam Specialists for Bridge WAS-T-256-0107  
Engineer - Change Order (final) for County Road 8 Landslip Repair Project  
Delinquent Sewer Account Notification Letters  
Certification of Delinquent Sewer Accounts to County Auditor

### **INFORMATION**

Budget Revision Meeting, 1:00 p.m., Monday, August 6

### **RE: AGENDA**

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: 9:25 Sheriff Larry Mincks (recommendation for medical services at county jail)  
CompManagement Contract Amendment  
EEO Questionnaire  
Appointment to LEPC  
Resolution to Establish Advisory Committee

Delete: Certification of Delinquent Sewer Accounts to County Auditor

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

### **RE: APPROVAL OF MINUTES**

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the

July 26, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION TO ESTABLISH ADVISORY COMMITTEE**

Ms. Marshall commented that the Commissioners had previously discussed forming an Advisory Committee to consider issues relating to the anticipated exploration and extraction of oil and gas from Washington County. She noted there is much information that can be shared with interested County residents, but that it must be gathered, assembled, and disseminated. This Committee, although not able to regulate or enforce, will be able to solicit information and gather appropriate data, and then share that information with others.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following resolution:

**WHEREAS**, *exploration for gas and oil in and around Washington County is anticipated in the near future; and*

**WHEREAS**, *such exploration will require extensive drilling and/or fracturing activities; and*

**WHEREAS**, *such drilling and/or fracturing activities will require the use of chemicals and large amounts of water; and*

**WHEREAS**, *the Board of Washington County Commissioners supports strong regulation of hydraulic fracturing at both the State of Ohio and Federal levels, and;*

**WHEREAS**, *the Board of Washington County Commissioners recognizes the responsibility to not only support economic development, but also to ensure avoidance of degradation of the environment and agricultural integrity of the County.*

**NOW, THEREFORE, BE IT RESOLVED** *by the Board of Washington County Commissioners that an advisory committee is established to increase awareness of drilling and fracturing activities in Washington County, and to ensure such activities are conducted with utmost concern for the protection of residents of Washington County and the environment*

**BE IT FURTHER RESOLVED** *that the Board of Washington County Commissioners will invite representatives from the following entities or organizations to participate as members of this Advisory Committee:*

*Washington County Commissioners  
Washington County Engineer's Department  
Washington County Health Department  
Washington County Sheriff's Department  
Washington County Soil & Water Conservation District  
Washington County Township Trustees Association  
Southeast Ohio Fracking Interest Group  
Marietta College Petroleum Engineering Department  
Washington State Community College  
Washington County Career Center  
Washington County Fire Association  
Interested Citizens (2)  
City of Marietta  
EMA Director  
Southeastern Ohio Port Authority*

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for additional appropriations:

100-0101-57100	Transfers Out	\$	5,761.00
100-0384-53403	Training	\$	888.39

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRANSFER**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-54000	100-0384-54400	\$ 1,000.00
Sheriff	100-0384-57400	100-0384-54400	\$ 1,500.00
Commissioners	100-0101-57100	700-0720-49400	\$ 5,761.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Nows:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	210-0113-5-3000	Larry Lang Excavating Service	\$ 10,797.00
MR/DD	200-0620-5-3000	Treasurer State of Ohio	\$ 77,469.00
Auditor	200-0122-5-4000	Nada Guides	\$ 196.00
CSEA	200-0730-5-3503	Court of Common Pleas	\$ 293.38
CSEA	200-0730-5-3502	Clerk of Courts	\$ 854.92
Maintenance	300-0599-5-3000	CAM Refrigeration	\$ 5,747.69

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUESTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

CSEA

James Miller: One-day trip to Canton to attend OCDA Attorney Networking session; August 3, 2012.

Melissa Galati, Missy Brightwell: One-day trips to Columbus to attend Interstate training; August 15 and 22, 2012.

Denise Hinton: One-day trip to Lancaster to attend OCDA Attorney/Hearing Officer Refresher training; August 16, 2012.

JFS

Ruth Burdette, Jess Dye: One-day trip to Columbus to attend OCATS meeting; August 3, 2012.

Tom Ballengee: One-day trip to Mahoning County to attend Canton District Directors' Meeting; August 7, 2012.

FCF

Cindy Davis: One-day trip to Columbus to attend OFCFC Association Executive Committee meeting; August 10, 2012.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association meeting; August 24, 2012.

Engineer

Bob Badger, Roger Wright: Two-day trip to Columbus, to attend Ohio Transportation Engineering Conference; October 30 and 31, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: LETTER OF SUPPORT FOR MILL CREEK ROAD PROJECT**

Mr. Weber moved and Ms. Marshall seconded a motion to send the following letter of support for the Mill Creek Road improvements project:

*August 2, 2012*

*The Honorable Joe Matthews  
Mayor, City of Marietta  
301 Putnam Street  
Marietta, Ohio 45750*

*Dear Mayor Matthews:*

It is our pleasure to support the City's efforts to improve Mill Creek Road.

*This road is heavily used by industry and school buses. Safe, appropriate access to facilities is critical, worthy of aggressive pursuit.*

*We understand County Engineer Bob Badger has worked with the City to allow this project to move forward. The collaborative effort of the City, the County, and the State is commendable and worthy of note.*

*We appreciate your leadership of the Mill Creek Road project!*

*Sincerely,*

**/s/ WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: AGREEMENT BETWEEN FCF AND JENNIFER KLINTWORTH**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract between Washington County Family & Children First Council (FCF) and Jennifer Klintworth to facilitate sessions for the FCF Strengthening Families Program, at the rate of \$75.00 per session, through June 30, 2013, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER, HOME SEWAGE TREATMENT SYSTEMS PROJECT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve a Change Order for the Home Sewage Treatment Systems Project, contractor Larry Fouss Construction Company, Inc., adding \$2,224.43 for a new contract amount of \$7,603.73, and to allow Mr. Irvine to sign the Change Order.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PAY REQUEST, HOME SEWAGE TREATMENT SYSTEMS PROJECT**

Mr. Weber moved and Ms. Marshall seconded a motion to approve a Pay Request to the Ohio Water Development Authority for the Home Sewage Treatment System Improvements Project, loan # CS390085-0007, in the amount of \$26,138.26, and to allow Mr. Irvine to sign the Request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: IV-D CONTRACT BETWEEN CSEA AND COMMON PLEAS COURT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract between the Child Support Enforcement Agency (CSEA) and the Washington County Common Pleas Court (the Court) for the purchase of services from the Court, at the unit rate of \$121.45, not to exceed \$12,144.69, as requested by Barb Tergolina, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHANGES TO WASHINGTON COUNTY PRC PLAN**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following changes to the Washington County PRC Plan, as requested by Tom Ballengee, Jobs & Family Services:

PRC Item #1 - Delete "Nursing" from the title "Nursing Grant-in-Aid Program", as the program allows for tuition assistance for classes other than nursing.

PRC Item #2 - Change the amount approve for eligible children in Washington County in the School Clothes Program from \$235.00 to \$175.00.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: MAINTENANCE AGREEMENT FOR 911 EQUIPMENT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the maintenance agreement with

Stephen Campbell & Associates, Inc., for the following equipment used in the Washington County 911 Program, contract period September 1, 2012 through August 31, 2013, for the amount of \$3,000.00, and to allow Mr. Irvine to sign the Agreement, as requested by Rich Hays, 911 Coordinator:

One Reliant 48-CH Single DVD Recorder, Serial Number 20056  
One UPS Power Supply

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: APPOINTMENT TO THE LOCAL EMERGENCY PLANNING COMMITTEE**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Application for Appointment of John Berentz to the Washington County Local Emergency Planning Committee for the period August 1, 2012 through August 15, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: REQUEST TO SOLICIT BIDS, PURCHASE OF AERIAL TOWER FOR COUNTY TRUCK**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the solicitation of sealed bids for the purchase and installation of a non-insulated aerial tower for a Washington County Highway Department truck, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: NOTICE OF COMMENCEMENT, 2012 MICRO-SURFACE PROJECT**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Notice of Commencement of Public Improvement for the 2012 Micro-Surface Project for Washington County Road 102 and Muskingum Township roads, contractor American Pavements, Inc., and to allow Mr. Irvine to sign the Notice, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CONTRACTS WITH URETHANE FOAM SPECIALISTS, LTD.**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following contracts with Urethane Foam Specialists, Ltd., as requested by County Engineer Bob Badger:

1. Spot blasting and coating with Termarust Bridge WAS-T-256-0107, \$17,230.00
2. Spot blasting and coating with Termarust Bridge WAS-C-197-0018, \$24,500.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER, WASHINGTON COUNTY ROAD 8-0525 LANDSLIP REPAIR**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the final Change Order for the Washington County Road 8-0525 Landslip Repair project, contractor R.C. Construction Co., Inc., adding the amount of \$17,134.40 for a new contract amount of \$50,725.40, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: NOTICES OF DELINQUENT SEWER ACCOUNTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending letters to the following County residents notifying them that their sewer accounts are delinquent, and that payment must be made within thirty (30) days: Ralph Murphy, Hazel and Robert Way, Shelly Hughes, Daniel Brown, Heartland of Marietta, Cheryl Latham Mackey, H. Clifton Spencer II, Kristy Haynes, Ted Williams, John Tate, Jeremy Kidder, Richard A. Rohr, Jr., Tammy Gearhart, Loren Kittle, Anthony and Melinda Hapney, Timothy Vaughn, David Whipkey, Sarah Carpenter, Roger Roberts, Heiss Land Development (for 147 Cornerstone Drive), Heiss Land Development (for 180 Cornerstone Drive), Tim Anderson, Susan McCoy (for 603 Warrior Drive), Charles Seaman, Mike Beane, John Walsh, John and Stacy Lawrentz, Dennis and Leann Bates, Randy Norris, Kelly Lang (for 815 Warrior Drive).

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: EEO QUESTIONNAIRE**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the Equal Employment Opportunity (EEO) Questionnaire completed by Dawn Rauch, Washington-Morgan County Community Action Program, and to allow Mr. Irvine to sign the form.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: COMPANAGEMENT CONTRACT AMENDMENT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve an amendment to the agreement with CompManagement, Inc., increasing their fee from \$965.00 to \$1,015.00, effective with agreement renewal in August 2012, as recommended by Safety & Loss Control Coordinator Susan Burkhart.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: MEDICAL SERVICES FOR WASHINGTON COUNTY JAIL**

Sheriff Larry Mincks informed the Commissioners that he has reviewed the two proposals to provide medical services to the Washington County Jail, and requested permission to proceed with negotiations and contract discussions with Marietta Ambulance Service. He noted there a few items in their proposal that he needs to have changed, including the requirement that a paramedic be assigned to the jail.

Ms. Marshall moved and Mr. Weber seconded a motion to allow Sheriff Larry Mincks to proceed with negotiations and contract preparation with Marietta Ambulance Service, in accordance with the proposal submitted and opened July 26, 2012, subject to review and approval by the Prosecutor, as requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: RURAL TRANSIT PROGRAM**

Joining the meeting to discuss the Rural Transit Program were David Brightbill, Dawn Rauch, Gerry Spencer, and Kenny Vigneron from the Washington-Morgan County Community Action Program, and Skip Dunkle, Lori Spencer, Tony Lococo, and Juana Hostin from the Ohio Department of Transportation.

Mr. Irvine welcomed everyone to the meeting, and commented that administration of the transit program in Washington County is changing from federal to state, which will be handled by the Ohio Department of Transportation (ODOT). This is resulting from a decline in area population, according to the 2010 census data, and the subsequent re-designation of the County from "urban" to "rural". While the transit program will continue to be funded with federal funds, those funds will now be funneled through the State of Ohio.

Mr. Lococo commented that 2011 and 2012 funds previously allocated to the County will be accessible through 2012, and that application must be made by September 5, 2012 for funds for 2013. All transactions (applications, requests for reimbursement, reporting, and monitoring) will now be handled by ODOT. An annual audit is required, with an ODOT audit every three years and a technical assistance review audit every three years. He noted that any changes to the transit program (routes, hours, and fares) must be approved by ODOT. Mr. Lococo and others from ODOT offered their assistance to the County and to the Community Action Program, which contracts with the County to administer the transit program.

Ms. Rauch and Mr. Brightbill informed the ODOT representatives that, while Community Action administers the transit program, Washington County owns the six buses and is the lead contractor for transit funds.

**RE: SOUTHEASTERN OHIO PORT AUTHORITY**

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority, updated the Commissioners on the following projects:

- JOBS Ohio
- Belpre campus of Marietta Memorial Hospital
- Co-op application
- Rail access to river
- Mill Creek Road improvements
- Third Frontier
- Kraton energy efficiency improvements
- ODNR Tree Farm

**RE: EWING SCHOOL POOL RENOVATION AND BUS MAINTENANCE**

Ewing School Superintendent Susan Tilton, Ewing School and WASCO Workshop Transportation

Director Dave Carpenter, and Architech David Haught talked with the Commissioners about needed renovations to the swimming pool and a proposed agreement for bus maintenance. Ms. Tilton noted that the pool has been repaired over the years since installation, but is now in desperate need of overhaul. She said that a new liner should be installed to reduce future maintenance, drains must be upgraded to comply with federal regulations, and piping needs to be replaced. She said the school has funds available for the project, and hopes to have it completed during the holiday break in December. If not then, she could work with the YMCA or Comfort Inn to accommodate her students needing access to a pool during construction. Mr. Haught has been hired to oversee the project from start to finish. He is preparing bid documents and developing an estimate. He will review bids, conduct on-site review of work being done, sign off on satisfactory completion, ensure all permits and licenses are received by contractor, and ensure all as-built documents are complete and provided to the County.

Ms. Tilton and Mr. Carpenter then requested permission to pursue an annual contract for routine bus maintenance for the school and workshop. They believe they can be assured of good quality work and preferred pricing if they enter into a contract through a bid solicitation process.

Ms. Marshall moved and Mr. Weber seconded a motion to proceed with preparation of a bid packet and solicitation of sealed bids, subject to review and approval by the Prosecutor, for renovation of the Ewing School pool, as recommended by Susan Tilton, Ewing School Superintendent.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Marshall then moved and Mr. Weber seconded a motion to proceed with preparation of a bid packet and solicitation of sealed bids, subject to review and approval by the Prosecutor, for an annual bus maintenance agreement for the fleet of buses used by the Ewing School and WASCO Workshop, as recommended by Susan Tilton, Ewing School Superintendent.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: I.T. UPDATE**

I.T. Director Eric Skomra updated the Commissioners on several projects:

- Wireless Internet Service Provider - checking references ; reviewing MARCS agreements
- Disaster Recovery - site at Children's Services building; fiber optic connections needed between buildings and to site
- County Home - preparing for internet access, new phone system, security cameras
- Emergency Operations Center
- Partnering with City of Marietta

#### **RE: SEWER PROJECTS**

Mr. Weber moved and Mr. Irvine seconded a motion to approve the Promissory Note with Ohio Public Works Commission for \$649,433.00 for the Woodlawn Acres Sanitary Sewer Improvements Project, with amortization over thirty (30) years, first payment due on January 1 or July 1 following the date of project completion and subsequent payments semi-annually until maturity, zero percent interest rate, and to allow Ms. Marshall to sign the Note, as requested by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Marshall moved and Mr. Weber seconded a motion to allow Marietta Bible Center Church and College to tap into the County sewer line, with a connection fee \$16,000.00 payable over one year in four equal installments, as calculated using data provided by the Church, as recommended by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: ADJOURNMENT**

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:45 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

