

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 22, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, County Auditor Bill McFarland, County Engineer Roger Wright, Austin James from WMOA Radio, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., September 22, 2016**

9:00 Business Meeting
9:30 Gerry Lockhart, I.T. Director – Phone Services
2:30 Jim Black, Washington County Emergency Medical Service – Medical Services MOU

UNFINISHED BUSINESS

Request to Vacate Unnamed Alley in Decatur Township

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – County Wellness Program
Additional Appropriation – Auditor (3)
Additional Appropriation – Family & Children First (2)
Additional Appropriation – EMA
Additional Appropriation – Dog & Kennel
Additional Appropriation – CSEA
Additional Appropriation – Sewer
Additional Appropriation – Commissioners
Minus Appropriations - Commissioners
Transfer – Veterans
Transfer – Family & Children First
Transfer – Building Dept.
Then & Now's
Travel – Family & Children First (4)
Travel – Job and Family Services
Appointment to Regional Airport Authority
Satisfaction of Mortgage
Proposal from Auditor of State for Local Government Services
Engineer – Bid Recommendation for County Road 60 Asphalt Paving Project

INFORMATION

Budget Hearings begin Monday, September 26, and continue through November 10
Monthly Meeting at County Home, 8:30 a.m., Tuesday, October 11
Bid Opening, Sheriff's 4th Street Facility Improvements, 10:00 a.m., Thursday, October 13
Inauguration of Marietta College President, 10:00 a.m., Friday, October 14

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: 10:00 Chris Wilson, Building Official – Change Order #9, Tyler Technologies
Additional Appropriation – JFS
Contract with RSVP for Senior Wheels Program – JFS
Engineer – 2016 Centerline Striping Project

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the September 15, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various

departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: RESOLUTION – COUNTY WELLNESS INCENTIVE PROGRAM

Mr. White moved and Mr. Feathers seconded motion to adopt the following Resolution:

WHEREAS, employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County; and

WHEREAS, Washington County has implemented a Wellness Incentive Program allowing for reduction in premium for health insurance to those employees and elected officials participating in a certain number of wellness activities, including health screenings, annual check-ups, vaccinations, health risk assessment, and other preventative and health-improvement endeavors; and

WHEREAS, Washington County provides a portion of the cost of health insurance for eligible employees and elected officials.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County, with a portion of the premium for health insurance paid by the County.

BE IT FURTHER RESOLVED by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County who complete a minimum number of wellness and preventative activities by October 31, 2016, and document those activities on a Wellness Scorecard in accordance with guidelines established for the Washington County Wellness Program will receive a premium credit during the health insurance plan year beginning January 1, 2017 and ending December 31, 2017.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

Auditor (Unclaimed Funds)	200-0106-57400	\$ 101.44
Auditor (Unclaimed Funds)	200-0106-57400	\$ 5,000.00
REA	200-0122-51104	\$ 3,500.00
Family & Children First	602-2031-53000	\$ 25,000.00
	602-2031-53000	\$ 35,000.00
EMA	200-0315-53000	\$ 7,300.00
Dog & Kennel	200-0363-51104	\$ 200.00
CSEA	200-0730-51104	\$ 13,000.00
Sewer	400-0113-51104	\$ 4,000.00
County General	100-0109-51104	\$ 210.00
	100-0140-51104	\$ 850.00
	100-0190-51104	\$ 8,000.00
	100-0330-51104	\$ 35,000.00
	100-0385-51104	\$ 2,000.00
JFS	200-0720-54400	\$ 35,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Minus Appropriation of funds:

County General	100-0120-51104	\$ (3,360.00)
	100-0130-51104	\$ (2,000.00)
	100-0160-51104	\$ (1,000.00)
	100-0170-51104	\$ (2,000.00)
	100-0201-51104	\$ (15,000.00)
	100-0220-51104	\$ (7,000.00)
	100-0230-51104	\$ (7,000.00)
	100-0381-51104	\$ (50,000.00)
	100-0366-51104	\$ (2,800.00)

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Veterans	100-0700-52000	100-0701-57400	\$ 2,000.00
Family & Children First	602-2032-57200	602-2035-49200	\$ 10,000.00
County General	100-0170-53203	100-0170-53403	\$ 1,400.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
911	200-0364-53000	Treasurer, City of Belpre	\$ 14,287.00
Maintenance	100-0109-53600	Schwendeman Agency	\$ 1,461.31
Maintenance	100-0109-53000	Mr. Rooter	\$ 246.58

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trip to Zanesville to attend ENGAGE Learning Collaborative meeting; September 26, 2016.

Cindy Davis: One-day trip to Columbus to attend ODH Help Me Grow Early Childhood Home Visiting Meeting; September 28, 2016.

Elaine Corbitt: One-day trip to Columbus to visit a child in service coordination at Nationwide Children's Hospital; October 3, 2016.

LeAnn Welch, Jennifer Klintworth, Terri McGoye: One-day trip to Logan to attend Help Me Grow Early Childhood Home Visiting Regional Meeting; October 7, 2016.

JFS

Tom Ballengee: Two-day trip to Cambridge to attend Canton District Directors Association Conference; October 3-4, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPOINTMENT TO REGIONAL AIRPORT AUTHORITY

Mr. Feathers moved and Mr. White seconded a motion to re-appoint Kenyon Cox to the Mid-Ohio Valley Regional Airport Authority for the term June 9, 2016 through June 8, 2019, as recommended by Airport Manager Jeff McDougle.

President Walters said Mr. Cox has been, and continues to be, very instrumental in the operations and oversight of the regional airport, and he is enthusiastic about remaining on the Airport Authority. He noted several positive initiatives at the airport, including the start-up of air service by Via Air on October 1.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: SATISFACTION OF MORTGAGE

Mr. Feathers moved and Mr. White seconded a motion to certify that Tonya Morgan, 100 Oak Drive, Little Hocking, Ohio, has paid in full her mortgage of \$2,243.55, by check on September 9, 2016, authorizing the County Recorder to discharge that mortgage.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: PROPOSAL FROM STATE AUDITOR FOR LGS SERVICES

Mr. Feathers moved and Mr. White seconded a motion to approve an agreement for the Auditor of State to provide Legal Government Services (LGS) to Washington County for preparation and

conversion of annual financial statements for fiscal years ending December 31, 2016, 2017, and 2018, for the hourly rate of \$50.00, not to exceed \$30,000.00 each year.

County Auditor Bill McFarland said he recommends entering this agreement with the Auditor of State because:

- LGS staff has provided excellent service to the County for several years.
- The contract amount is the same for a three-year period.
- The contract amount is not increasing from current year.
- Fewer hours are anticipated, as the LGS staff knows the County's financial system and reporting very well.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: COUNTY ROAD 60 ASPHALT PAVING PROJECT BID RECOMMENDATION

Mr. Feathers moved and Mr. White seconded a motion to approve County Engineer Roger Wright's recommendation to accept the bid from Shelly & Sands, Inc., in the amount of \$232,000.55, for the County Road 60 Asphalt Paving Project, the only sealed bid having been received.

Mr. Wright said the estimate for the project was \$259,860.09, and this bid is well under that amount. He said he is anxious to get this and other paving projects underway, as there will soon be no asphalt due to change in seasons.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: 2016 CENTERLINE STRIPING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve bid notice and specifications for the 2016 Centerline Striping Project, as prepared and requested by County Engineer Roger Wright, with a project estimate of \$76,039 and sealed bid opening on October 4, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: REQUEST TO VACATE UNNAMED ALLEY IN DECATUR TOWNSHIP

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a request to vacate an unnamed alley in Decatur Township.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

The Clerk noted a Public Viewing for this request to vacate an unnamed alley in the Lake Breeze Village Subdivision in Decatur Township was held on September 14, 2016. He said at that time it was determined the legal description of the property considered for vacation should be reviewed and revised. The Clerk said a Public Hearing was then held on September 15, 2016, at which time the Commissioners tabled the request pending revision to property description by the County Engineer. Mr. Wright reported he has revised the legal description, and has received nothing but positive comments from property owners and Decatur Township Trustees. He recommended approval by the Commissioners.

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

WHEREAS, a hearing for vacating an unnamed alley in the Lake Breeze Village Subdivision of Dunham Township, Washington County, was held at 11:00 a.m. on September 15, 2016, at the office of the Commissioners; and

WHEREAS, the Washington County Engineer reviewed the proposed vacation of the public roadway, as revised below, and determined such action will not land-lock any landowner, adjacent or otherwise; and

WHEREAS, the Commissioners requested testimony for or against the proposed vacating, with none being received.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Washington County determined that the unnamed alley in the Lake Breeze Village Subdivision of Dunham Township, fully described below, is hereby vacated in accordance with Ohio Revised Code 5553.04:

*Beginning at*⁴

Situated in the State of Ohio, County of Washington, Township of Dunham, Lake Breeze Village subdivision as recorded in Plat Book 6, Page 39 of Washington County Records, and being more fully described as follows:

Beginning at the Southwest corner of Lot No. 35 of Lake Breeze Village;

Thence with the South lines of Lot Nos. 35, 51, 50, 49, 48, 47, and 46, S 89° 29' E a distance of 642.82 feet to the Southeast corner of Lot No. 46;

Thence S 0° 31' W a distance of 30 feet to the South line of an Unnamed Alley, also being the South line of Lake Breeze Village subdivision;

Thence with the South line of said Unnamed Alley and Lake Breeze Village, N 89° 29' W a distance of 642.44 feet to a point, said point being the Southwest corner of said subdivision;

Thence N 0° 13' W a distance of 30 feet to the place of beginning.

It is the purpose of this description to vacate the portion of Unnamed Alley South of Lot Nos. 46, 47, 48, 49, 50, 51, and Lot No. 35 of Lake Breeze Village subdivision, including the portion of the alley South of Blue Gill Lane. Dimensions and bearings are based on the Plat of Lake Breeze Village, Plat Book 6, Page 39 of Washington County Records.

This description was prepared by the Washington County Engineers Office.

BE IT FURTHER RESOLVED, that the Clerk of the Board be instructed to inform the Dunham Township Trustees, County Recorder, County Engineer, Tax Map Office, and the adjacent land owners of this action.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: COMMENTS FROM VISITOR

Muskingum Township Trustee Gary Doan asked if the Commissioners will continue to appropriate funds to the Small Business Development Center (SBDC), even though the Center is transitioning to Athens from Marietta. He said the current director of the Center in Marietta will not be retained after September 30. Commissioner White said the Commissioners have not been asked for any funds next fiscal year from Washington County for SBDC.

RE: PHONE EQUIPMENT AND SERVICE

I.T. Director Gerry Lockhart updated the Commissioners on the project to convert the County's telephone system to Voice Over IP. He said new phones have been ordered. Mr. Lockhart said installation and use of the new phones will begin with the Building Department. He noted the use of Voice Over IP will reduce cost of phone service dramatically in next year's budget and beyond. He said his staff will introduce the new system to small groups of County employees, and once all offices are transitioned then the switchboard will convert. He noted all extensions will change to four digits, and employees will have both new and old phones on their desks for a short time.

RE: CHANGE ORDER #9 FOR TYLER TECHNOLOGIES

Building Official Chris Wilson presented to the Commissioners Change Order #9 for the Tyler Technologies project in his department. He said the additional hours and cost result from extension of the Go-Live date to September 20 and completion of several open items of the project. He said he has negotiated at length with Tyler Technologies, and he believes this to be fair consideration for services rendered. Mr. Wilson said the additional work was estimated to consume up to 60 hours, with the County being responsible for paying up to 30 of those hours.

Commissioner White said he believes the County will pay the maximum amount of the Change Order, \$5,250.00, if the Change Order is approved, even though the hours and cost for completion are estimates. President Walters said it is good, though, to know what the maximum cost to the County will be. Mr. Feathers noted Tyler Technologies won't stop their work with the County if the Change Order is not approved, but he believes it to be an appropriate commitment of the County.

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #9 for Tyler Technologies, adding up to \$5,250.00 to the contract amount, billable at the rate of \$175.00 per hour not to exceed 30 hours.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: EMERGENCY MEDICAL SERVICE MEMORANDUM OF UNDERSTANDING

Jim Black presented to the Commissioners a draft of a Memorandum of Understanding between the Commissioners and Dan Breece, D.O., FACEP, for his services rendered on behalf of the Emergency Medical Service as medical director. He said Marietta Memorial Hospital has expressed concern about their liability for his service in this capacity, and that he should not be covered on their policy for service outside of the hospital.

Commissioner White informed Mr. Black that the Prosecutor's office is looking into whether the County has statutory authority to enter into agreements on behalf of the Emergency Medical Service, and then CORSA will determine if they will provide coverage in our policy.

RE: CONTRACT BETWEEN JFS AND COMMISSIONERS FOR RSVP SENIOR WHEELS PROGRAM

Mr. Feathers moved and Mr. White seconded a motion to approve a contract between the Washington

County Department of Job and Family Services (JFS) and the Washington County Commissioners allowing JFS to pay to the RSVP Senior Wheels Program up to \$10,000.00 between the period October 1, 2016 through September 30, 2017, payable on a reimbursement basis for mileage driven in the Program, at the rate of \$0.55 per mile, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONTRACT FOR PURCHASE OF NATURAL GAS

Mr. White moved and Mr. Feathers seconded a motion to approve entering into contract with Constellation Energy for the purchase of natural gas at a variable rate of NYMEX plus \$0.023/mcf, for a two-year period beginning August 1, 2017 and extending through July 31, 2019.

Commissioner White said Tom Bellish with Buckeye Energy has reviewed options available to the Commissioners. He said Mr. Bellish believes this rate to be among the best available, and likely will likely reduce the County's expense for natural gas by about \$19,000 per year. He noted the County will have the option to convert mid-term to a fixed rate if it so desires.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:40 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk