

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 13, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, and Breckin Wells from *The Marietta Times*.

**Washington County Commissioners
AGENDA
9:00 a.m., October 13, 2016**

9:00 Business Meeting
10:00 Bid Opening – Sheriff’s 4th St. Porch Roof & Ramp Project
2:00 Jim Black, Southeast Ohio Port Authority – TIF Zone

UNFINISHED BUSINESS

Road Use Maintenance Termination Agreement

NEW BUSINESS

Approve Agenda
Approval of previous meeting’s minutes
Bills from various departments
Additional Appropriation – Children Services
Transfer – Veterans
Then & Now’s
Pay Adjustment for EMA Administrative Assistant
CHIP Grant Agreements (2)
Lease Renewal for Title Bureau Office in Frontier Shopping Center
Jail Contract – City of Athens
Bid Recommendation – W.P. Snyder, Jr. Restoration Project, Phase III
Engineer – Change Order #1, 2016 Chip Seal Paving Program
Engineer – Road Use Maintenance Agreement, Protégé Energy

INFORMATION

Inauguration of Marietta College President, 10:00 a.m., **Friday**, October 14
Soil & Water Conservation District Farm Tour, 2:00 p.m., **Friday**, October 14
Planning Commission, 7:00 p.m., **Monday**, October 17
Monthly Finance Committee, 10:00 a.m., **Tuesday**, October 18
Council of Governments, 12:00 p.m., **Monday**, October 24, at Lori’s Family Restaurant
Putnam Howe Village Grand Opening, 11:00 a.m., **Tuesday**, October 25, Belpre

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: Maintenance Agreement, 911 Equipment
Transfer – Developmental Disabilities
Travel – Family & Children First (2)

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the October 6, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Children Services, Title IV-E	200-0743-53000	\$ 180,000.00
REA	200-0122-54000	\$ 10,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General, Soldiers Relief	100-0700-52000	100-0700-54400	\$ 1,100.00
Development Disabilities	210-0620-51105	210-0620-53100	\$ 30,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-53000	Darla Wilson (Mr. Rooter)	\$ 1,200.00
Maintenance	100-0109-53000	Winan's Service	\$ 750.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Family & Children First

Elizabeth VanPelt: One-day trip to Columbus to attend Help Me Grow RBI training; October 14, 2016.

Elaine Corbitt: One-day trip to Wooster to attend new HOME Choice youth enrollment; October 17, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: PAY ADJUSTMENT, EMA ADMINISTRATIVE ASSISTANT

Mr. White moved and Mr. Feathers seconded a motion to approve a change in hourly rate for part-time EMA Administrative Assistant Shelly Stormes, from \$10.10 to \$12.10, retroactive to July 4, 2016, due to additional services and responsibilities.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: 911 EQUIPMENT MAINTENANCE AGREEMENT

Mr. Feathers moved and Mr. White seconded a motion to approve a maintenance agreement for a DVD recorder used in the 911 Program at the Belpre Police Department, in the amount of \$2,500.00, for the period January 1, 2017 through December 31, 2017, as recommended by 911 Coordinator Rich Hays.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHIP AGREEMENTS

Mr. White moved and Mr. Feathers seconded a motion to approve Grant Agreements for the following CHIP (Community Housing Impact and Preservation) Programs, and to allow Mr. White to sign the documents:

Grant No. B-C-16-1CY-1, \$353,760.00, September 1, 2016 through December 31, 2018
Grant No. B-C-16-1CY-2, \$358,740.00, September 1, 2016 through December 31, 2018

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White

aye. Motion passed.

RE: LEASE RENEWAL FOR TITLE OFFICE AT FRONTIER SHOPPING CENTER

Mr. White moved and Mr. Feathers seconded a motion to approve a Lease Agreement with Frontier Shopping Center, LLC, to lease office space for the Clerk of Courts Title Division, for the amount of \$20,905.00 per year, or \$1,742.08 per month, for the period December 1, 2016 through November 30, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: JAIL CONTRACT FOR CITY OF ATHENS

Mr. Feathers moved and Mr. White seconded a motion to approve a Jail Contract for the City of Athens to house prisoners at the Washington County Jail, at the daily rate of \$60.00, during the period April 1, 2016 through March 31, 2017.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BID RECOMMENDATION, W.P. SNYDER, JR. RENOVATION PROJECT, PHASE III

Mr. White moved and Mr. Feathers seconded a motion to approve a recommendation from the Ohio History Connection to accept the only sealed bid opened on October 6, 2016 for the W.P. Snyder, Jr., Renovation Project, Phase III, from Lepi Enterprises, and to award contract to Lepi Enterprises for the amount of \$195,795.00, and to allow Mr. Walters to sign authorization for contract payments to be made directly to Lepi Enterprises by the State of Ohio.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, 2016 CHIP SEAL PAVING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the 2016 Chip Seal Paving Project for various Washington County roads, contractor United Sealing, Inc., adding \$43,664.48 to the original contract amount of \$273,000.00, for a new contract amount of \$316,664.48, due to addition of County Roads 9 and 12, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ROAD USE MAINTENANCE AGREEMENT, PROTÉGÉ ENERGY

Mr. White moved and Mr. Feathers seconded a motion to approve a Road Use Maintenance Agreement (RUMA) with Protégé Energy, LLC, for portions of County Road 11 (Dalzell Road) between its intersection with State Route 821 and County Road 42 in Salem and Liberty Townships, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ROAD USE MAINTENANCE TERMINATION AGREEMENT

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of Road Use Maintenance Termination Agreement for Blue Racer Midstream, LLC.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve a Road Use Maintenance Termination Agreement for Blue Racer Midstream, LLC, for its PDC Mason Project, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BID OPENING, SHERIFF'S 4TH STREET PORCH ROOF AND RAMP PROJECT

At 10:00 a.m. the Commissioners opened sealed bids for the Sheriff's 4th Street Porch Roof and Ramp Project. President Walters welcomed Project Consultant David Haught and Scott Lepi from Lepi Enterprises and Tim Coffman from Phoenix Associates. He asked Mr. Haught to proceed with the bid opening.

Mr. Haught opened the following sealed bids:

<u>Contractor</u>	<u>Base Bid</u>	<u>Perf. Bond</u>	<u>Total Bid</u>	<u>Alternate</u>
Phoenix Associates	\$ 86,300.00	\$ 800.00	\$ 87,100.00	\$ 13,800.00

Lepi Enterprises \$ 85,635.00 \$ 865.00 \$ 86,500.00 \$ 10,424.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. Haught noted the apparent low bidder is Lepi Enterprises. President Walters asked Mr. Haught to review the bids and return with a recommendation as soon as possible.

Mr. Haught said appropriate bid notice was made, and contractors were notified, but seven contractors declined to bid on the project. He noted the job must be started within ten (10) days of contract signing, and must be completed within ninety (90) days.

RE: COLUMBUS DAY HOLIDAY

Commissioner Feathers noted a change was made to the Policy and Procedures Manual on December 10, 2015, at the request of some elected officials, to remove Columbus Day from the list of paid holidays for County employees, and to add the day after Thanksgiving as a paid holiday. Observing that most County offices then closed on Columbus Day 2016, he said he believes the Commissioners should consider reverting to the prior holiday schedule, beginning in 2017. He said if a change is to be made, it should be done prior to December of 2016, when various departments begin contract negotiations.

Mr. White said he agreed with the proposal to change back to observing Columbus Day as a paid holiday for County employees, and the day after Thanksgiving as a workday.

President Walters said it is evident the change was relatively ineffective, since the closing of several offices on Columbus Day resulted in no service to the public on both Columbus Day and the day after Thanksgiving. He said returning to the former schedule of holidays would at least allow for the public to be served on the day after Thanksgiving.

RE: TIF ZONE, SOUTHEAST OHIO PORT AUTHORITY

Jim Black, Executive Director of the Southeast Ohio Port Authority, talked with the Commissioners about creating a TIF (Tax Increment Financing) Zone in Washington County. He said such a zone would be for public infrastructure improvements, such as water and sewer lines along State Route 7, both North and South. Mr. Black summarized some requirements for such proposed action:

- The Commissioners must approve, and establish the zone.
- The zone area can be no larger than 300 acres.
- The maximum tax relief is up to 75% of the added value of the property.
- The length of time for relief is 10 years, unless a longer period is also approved by applicable township trustees and public schools.

Mr. Black said this action might entice new development in Washington County along both sides of the Ohio River.

Commissioner Feathers said he is not against creation of a TIF for up to ten years, in the interest of economic development and bringing new business and industry to the County. He encouraged Mr. Black to move forward with the proposal.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:25 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk